

APPROVED



North Mason School District

Minutes

School Board Meeting Agenda

Date and Time

Monday January 26, 2026 at 6:30 PM

Location

North Mason School District Administration Office, 250 E. Campus Drive Belfair, WA 98528.

District Mission

The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg

Superintendent: Dr. Kristine Michael

Student Board Members: Sophia Mairs, Camrynn Pike & Hayden Thomas

Directors Present

E. Youngberg (remote), L. Krotzer, N. Gonzalez Timmons, N. Thomas, R. Biehl

Directors Absent

None

Guests Present

H. Thomas, J. Young, K. Michael

I. Opening Items

A. Call the Meeting to Order

N. Gonzalez Timmons called a meeting of the board of directors of North Mason School District to order on Monday Jan 26, 2026 at 6:30 PM.

B. Record Attendance

C. Flag Salute

President Gonzalez Timmons led the Pledge of Allegiance.

D. Approval of Agenda

Director Krotzer motioned to amend the agenda and move the Sand Hill presentation to immediately follow Public Comments. The motion was seconded and approved.

E. Public Comments on Agenda Items

No public comments.

F. Student Board Member Comments

No student board member comments.

II. Consent Items

A. Minutes of previous meeting

N. Thomas made a motion to approve the minutes from School Board Study Session on 12-08-25.

The board **VOTED** to approve the motion.

N. Thomas made a motion to approve the minutes from School Board Meeting Agenda on 12-08-25.

The board **VOTED** to approve the motion.

N. Thomas made a motion to approve the minutes from School Board Study Session on 01-10-26.

The board **VOTED** to approve the motion.

B. Accounts Payable

General Fund, Capital Projects and Associated Student Body Program Fund Warrants were approved as presented.

C. Payroll

Payroll and Employee Benefits Warrants were approved as presented.

D. Personnel Report

Personnel report was approved as presented.

E. Donations

Donations were approved as presented.

F. Agreements/Contracts

December 12, 2025 PSE MOU was approved as presented.

G. Policy Review

Policies 6050, 2106, 2140, 2108, 5010, 5011, 6955, 6220, 6910, 6920, 6570, and GP-02-E2 were approved as presented.

H. 2025-2026 Highly Capable District Plan

2025-2026 Highly Capable District Plan was approved as presented.

I. Course Proposals

Course Proposals, English 101, Calculus 1-Math 172, Calculus 2-Math 173 were approved as presented.

III. Board Development and Linkage

A. Sand Hill Presentation

Three amazing Sand Hill Elementary students took the floor and shared the incredible work happening in the Sand Hill Leadership Club.

Their Leadership Club is made up of dedicated 4th and 5th graders who are learning what it means to LEAD: Learn, Empower, Act, and Develop. These students meet twice a month before school and work hard to make Sand Hill an even better place to learn and grow.

Through projects like:

- ✦✦ Planning spirit weeks
- ✦✦ Leading at assemblies
- ✦✦ Spreading kindness across campus
- ✦✦ Taking on school improvement projects
- ✦✦ Supporting PBIS reteach stations
- ✦✦ Helping with morning announcements

B. Superintendent Update

The Superintendent provided an update regarding the district's considerations for running another levy following the recent failures. The Community Levy Committee will meet on

Wednesday, January 28, to discuss options moving forward, including whether to pursue the same levy amount previously proposed or bring forward a revised amount.

She additionally shared the 2026 School Board Recognition Month Proclamation, acknowledging and honoring the important work of school directors and the Pacific Lutheran University Automatic Admission Program Report, outlining application and admission data for North Mason students.

C. Superintendent Contract Clarification

Director Krotzer moved to correct the Superintendent's contract, which contained two conflicting sections stating different amounts of vacation days. The motion clarified and formally set the Superintendent's vacation entitlement at 32 days per year to resolve the inconsistency and ensure accurate interpretation, proper payroll/HR processing, and legal clarity. The motion was seconded and approved.

D. Budget Status Update 2025-2026

Included in the board packet is a current budget update. Assistant Superintendent of Finance and Operations, Daniel King, will be available to respond to any questions board members may have.

E. Resolution 1-G-26 Emergency Declaration, Repair Funds

Director Thomas moved to approve Resolution 1-G-26 Emergency Repair Pool as presented. Motion carried.

F. Resolution 2-G-26 Transfer of Interest Earned from the Debt Service Fund to General Fund

Director Krotzer moved to approve Resolution 2-G-26 Transfer of Interest Earned from the Debt Service Fund to General Fund as presented. Motion carried.

G. Legislative Representative Report

Superintendent Michael shared information from current legislation.

H. Washington Interscholastic Activities Association (WIAA) Report

Director Thomas shared information from WIAA.

IV. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

A. Monitoring Reports

There were no monitoring reports this month.

B. Policy Review

There were no changes recommended to ER-5 and ER-8.

V. Closing Items

A. Announcements and Comments: Public

No announcements or comments were made.

B. Good of the Order: Board & Superintendent

Several Board Members offered comments for the Good of Order.

C. Board Self-Assessment of Meeting

Director Thomas processed the board self-assessment of their performance during this meeting and gave an overall score of Satisfactory.

D. Next Board Meeting Date

The next regular school board meeting will be held on February 23, 2026 at 6:30 pm and will be held at the NMSD Administration Office Boardroom. There will be a Special Session and Study Session on February 9, 2026 starting at 6 pm at the NMSD Administration Office Boardroom.

E. Superintendent Mid-Year Evaluation

In accordance with RCW: 42.30.110 for the purpose of discussing the mid-year evaluation of the Superintendent, President Gonzalez Timmons recessed the meeting into executive session at 7:33 pm, with a plan to reconvene at 8:03 pm. The board reconvened the regular meeting at 8:03 pm with no action taken.

F. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:03 PM.

Respectfully Submitted,
N. Gonzalez Timmons

Nicole Gonzalez Timmons, Board of Directors President

Dr. Kristine Michael, Secretary to the Board

Minutes approved at meeting on _____.

Documents used during the meeting

- Board Meeting Guidelines rev 12 31 19.pdf
- 2025_12_08_school_board_study_session_minutes (1).pdf
- 2025_12_08_board_meeting_minutes.pdf
- 2026_01_10_school_board_study_session_minutes.pdf
- Accounts Payable.pdf
- Accounts Payable II.pdf
- Accounts Payable III.pdf
- Payroll Report.pdf
- Payroll Report II.pdf
- Payroll Report III.pdf
- Personnel Report 25-26 January.pdf
- Donation Report to board .pdf
- PSE MOU 12 12 25.pdf
- 6050 Financial Management rev 01 26 26 Markup.pdf
- 2106 Program Compliance rev 01 26 26 Markup.pdf
- 2140 Comprehensive Counseling rev 01 26 26 Markup.pdf
- 2108 Learning Assistance Program rev 01 26 26 Markup.pdf
- 5010 Nondiscrimination & Affirmative Action rev 01 26 26 Markup.pdf
- 5011 Sexual Harassment of District Staff Prohibited rev 01 26 26 Markup.pdf
- 6955 Maintenance of Facilities Records rev 01 26 26 Markup.pdf
- 6220 Bid Requirements rev 01 26 26 Markup.pdf
- 6910 Construction Financing rev 01 26 26 Markup.pdf
- 6920 Construction Design revised 01 26 26 Markup.pdf
- 6570 Property and Data Management rev 1 26 26 Markup.pdf
- GP-02-E2 ELECTION OF MEMBERS rev 1 26 26 Markup.pdf
- Hi Cap North Mason.pdf
- Course Proposal- English 101.pdf
- Course Proposal-Calculus 1-Math 172.pdf
- Course Proposal-Calculus 2-Math 173.pdf
- PLU automatic admission program.pdf
- 2026-School-Board-Recognition-Month.pdf
- Supt Contract Discrepancy .png

- Budget Status Report January.pdf
- Budget Financial Report.pdf
- Resolution 01-G-26 Emergency Repair Pool.pdf
- Resolution 02-G-26 Transfer Interest fm DSF to GF.pdf
- ER-5 Budget Execution .pdf
- ER-08 Communication and Counsel to Board.pdf
- BOARD SELF ASSESSMENT .pdf

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.