

APPROVED



North Mason School District

Minutes

School Board Meeting Agenda

Date and Time

Monday December 8, 2025 at 6:30 PM

Location

North Mason School District Administration Office, 250 E. Campus Drive Belfair, WA 98528.

District Mission

The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Leanna Krotzer, Erik Youngberg, Nicole González Timmons, and Nicholas Thomas

Superintendent: Dr. Kristine Michael

Student Board Members: Sophia Mairs & Camrynn Pike

Directors Present

E. Youngberg, L. Krotzer, N. Gonzalez Timmons, N. Thomas, R. Biehl

Directors Absent

None

Guests Present

H. Thomas, J. Young (remote), K. Michael, S. Mairs

I. Opening Items

A. Call the Meeting to Order

E. Youngberg called a meeting of the board of directors of North Mason School District to order on Monday Dec 8, 2025 at 6:30 PM.

B. Record Attendance

C. Flag Salute

Director Youngberg led the Pledge of Allegiance.

D. Approval of Agenda

Director Thomas moved to approve the agenda as presented.

E. Board of Directors - Oath of Office

Superintendent Michael administered the Oath of Office to reelected Leanna Krotzer.

F. Board of Directors - Oath of Office

Superintendent Michael administered the Oath of Office to reelected Nick Thomas.

G. Board of Directors - Oath of Office

Superintendent Michael administered the Oath of Office to newly elected Rick Biehl.

H. Student Board Member - Oath of Office

Superintendent Michael introduced the new student board member Hayden Thomas and administered the Oath of Office.

I. Public Comments on Agenda Items

No public comments.

J. Student Board Member Comments

Student board members Sophia Mairs and Hayden Thomas commented about events at the High School.

II. Consent Items

A. Minutes of previous meeting

L. Krotzer made a motion to approve the minutes from School Board Meeting Agenda on 11-24-25.

The board **VOTED** to approve the motion.

B. Accounts Payable

General Fund, Capital Projects and Associated Student Body Program Fund Warrants were approved as presented.

C. Payroll

Payroll and Employee Benefits Warrants were approved as presented.

D. Personnel Report

Personnel report was approved as presented.

E. Donations

Donations were approved as presented.

F. Establishing a Club

Clubs were approved as presented.

G. Teachers out of Endorsement

Teacher out of Endorsement - Teacher Drewry was approved as presented.

III. Election of Board President

A. Installation of President

President Youngberg nominated Director Gonzalez Timmons to serve for a one-year term as Board President. Director Krotzer seconded the nomination. There were no other nominations for Board President. Director Gonzalez Timmons was unanimously elected. The gavel was turned over from Director Youngberg to Director Gonzalez Timmons. Board President Gonzalez Timmons accepted immediate responsibility as the newly elected president.

B. Election of Board Vice President

Director Krotzer nominated Director Thomas to serve for a one-year term as Vice President. Director Youngberg seconded the nomination. There were no other nominations for Board Vice President. Director Thomas was unanimously elected.

IV. Board Development and Linkage

A. Superintendent Update

Dr. Kristine Michael recognized the High School Band and Color Guard for earning first place in the Shelton Christmas Parade and encouraged the community to attend their upcoming concert on December 18 at 7:00 p.m. in the High School. She also reported

meeting with the Student Board Members last week to brainstorm ways to increase student voice and gather more meaningful feedback. In addition, Dr. Michael announced she will be hosting "Cookies and Coffee" on Wednesday, December 17 at 8:00 a.m. in the District Boardroom.

B. Teaching and Learning Update

Director of Student Services, Amber Nygard, presented an overview of current student data, including updates on hired and contracted staff, as well as a summary of recent discipline trends.

C. Budget Status Update 2025-2026

Assistant Superintendent of Finance and Operations, Dan King presented the budget status update and the 24-25 YE Financial Report.

D. Legislative Representative Report

No Legislative Representative Report.

V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

A. Monitoring Reports

B. ER-5 Budget Execution

Director Youngberg moved to find that the Superintendent's performance complies with the requirements of ER-5. Motion carried.

C. ER-8 Communication and Counsel to the Board

Director Krotzer moved to find that the Superintendent's performance complies with the requirements of ER-8. Motion carried.

D. Policy Review

There were no recommendations for changes to Policy ER-10.

VI. Closing Items

A. Announcements and Comments: Public

No announcements or comments were made.

B. Good of the Order: Board & Superintendent

Several Board Members offered comments for the Good of Order.

C. Board Self-Assessment of Meeting

Director Gonzalez Timmons processed the board self-assessment of their performance during this meeting and gave an overall score of Satisfactory.

D. Next Board Meeting Date

The next regular school board meeting will be held on January 26, 2026 at 6:30 pm at the NMSD Administration Office Boardroom. The board will be holding a board retreat meeting on January 10, 2026 at 8 am - 12 pm at the NMSD Administration Office Boardroom.

E. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:32 PM.

Respectfully Submitted,
N. Gonzalez Timmons

Nicole Gonzalez Timmons, Board of Directors President

Dr. Kristine Michael, Secretary to the Board

Minutes approved at meeting on _____

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.