



## North Mason School District

# Minutes

## School Board Meeting Agenda

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### Date and Time

Monday September 22, 2025 at 6:30 PM

### Location

North Mason School District Administration Office, 250 E. Campus Drive Belfair, WA 98528.

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### District Mission

***The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.***

School Board: Arla Shephard Bull, Leanna Krotzer, Erik Youngberg, Nicole González Timmons, and

Nicholas Thomas

Superintendent: Dr. Kristine Michael

Student Board Members: Sophia Mairs

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### Directors Present

A. Shephard Bull, E. Youngberg, L. Krotzer, N. Gonzalez Timmons, N. Thomas

### Directors Absent

None

### Guests Present

J. Young, K. Michael

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## **I. Opening Items**

### **A. Call the Meeting to Order**

E. Youngberg called a meeting of the board of directors of North Mason School District to order on Monday Sep 22, 2025 at 6:30 PM.

### **B. Please open here to view the live recording of the meeting. MasonWebTv Board meeting link. <https://youtube.com/live/L03TiZGfep0>**

### **C. Record Attendance**

### **D. Student Board Member, Sophia Mairs was absent.**

### **E. Flag Salute**

Director Youngberg led the Pledge of Allegiance.

### **F. Approval of Agenda**

Director Krotzer moved to approve the agenda as presented.

### **G. Public Comments on Agenda Items**

There were no public comments.

### **H. Student Board Member Comments**

There were no student board member comments.

## **II. Consent Items**

### **A. Director Shephard Bull moved to remove the NMEA MOU & CBA from the consent agenda due to a conflict of interest. Remaining items were approved. The Board then approved the NMEA items separately, with Director Thomas recusing himself from those votes.**

### **B. Minutes of previous meeting**

A. Shephard Bull made a motion to approve the minutes from School Board Meeting Agenda on 08-25-25.

The board **VOTED** to approve the motion.

### **C. Accounts Payable**

General Fund, Capital Projects and Associated Student Body Program Fund Warrants were approved as presented.

### **D.**

## **Payroll**

Payroll and Employee Benefits Warrants were approved as presented.

### **E. Personnel Report**

Personnel report was approved as presented.

### **F. Donations**

Donation report was approved as presented.

### **G. Agreements/Contracts**

All agreements and contracts were approved as presented.

### **H. Establishing a Club**

High School TSA and Sand Hill Leadership club were approved as presented.

## **III. Facilities, Maintenance, Safety and Security Presentation**

### **A. Facilities Presentation**

Director Joan Moore shared a brief overview of the 24-25 Facility Projects completed.

## **IV. Board Development and Linkage**

### **A. Superintendent Update**

Superintendent Michael celebrated the Transportation Department's exceptional results for their annual school bus inspection by the Washington State Patrol.

### **B. Teaching and Learning Update**

Director of Systems and Supports, Cris Turner, along with Principals, shared district attendance data.

### **C. Budget Status Update 2024-2025**

Assistant Superintendent of Finance and Operations, Dan King presented the budget status update.

### **D. Legislative Representative Report**

Director Krotzer shared information from current legislation.

## **V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW**

### **A. Monitoring Reports**

### **B.**

## **ER-6 Facilities**

Director Shephard Bull moved to find that the Superintendent's performance complies with the requirements of ER-6. Motion carried.

## **C. ER-7 Asset Protection**

Director Krotzer moved to find that the Superintendent's performance complies with the requirements of ER-7. Motion carried.

## **D. Policy Review**

There were no recommendations for changes to policies, ER-1, ER-3, and ER-4.

## **VI. Closing Items**

### **A. Monthly Study Session Proposal**

Director Gonzalez Timmons proposed a monthly study session to be able to spend more time on reviewing policies and other district data. The board voted to hold a study session if needed on the second Monday of the month. The first study session will be held on October 6, due to a conflict on the 13th.

### **B. Announcements and Comments: Public**

There were no public comments.

### **C. Good of the Order: Board & Superintendent**

Several Board Members offered comments for the Good of Order.

### **D. Board Self-Assessment of Meeting**

Director Thomas processed the board self-assessment of their performance during this meeting and gave an overall score of Satisfactory.

### **E. Next Board Meeting Date**

The next board meeting will be a study session meeting held on October 6, 2025 at 6:30 pm. The next regular school board meeting will be held on October 27, 2025 at 6:30pm. Both meetings will be at the NMSD Administration Office Boardroom.

### **F. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:16 PM.

Respectfully Submitted,  
E. Youngberg

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Erik Youngberg, Board of Directors President

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Dr. Kristine Michael, Secretary to the Board

Minutes approved at meeting on \_\_\_\_\_

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### **Documents used during the meeting**

- Board Meeting Guidelines rev 12 31 19.pdf
- 2025\_08\_25\_board\_meeting\_minutes.pdf
- Accounts Payable.pdf
- Accounts Payable II.pdf
- Payroll Report.pdf
- Payroll Report II.pdf
- Personnel Report 25-26 Sept.pdf
- Donation Report to board .pdf
- NMEA MOU 8 25 25.pdf
- Mason County Juvenile Court Services MOU.pdf
- NMEA Collective Bargaining Agreement 2025-2027 School Year 9 22 25.pdf
- Establishing a club-SH Leadership.pdf
- Establishing A club-HS TSA.pdf
- Facilities power point for school board 9 22 25.pdf
- 2025-26 Minimum Basic Education Requirement Collection-Review.pdf
- Attendance Board Presentation 9-22-25.pdf
- Budget Status Report.pdf
- Budget Financial Report.pdf
- ER-6 Facilities Rev 10 9 13 Final.pdf
- ER-6 Facilities Rpt 9 22 25 K Michael update.pdf
- ER 6 Facilities Monitoring Response 9 22 25.pdf
- ER-7 Asset Protection.pdf
- ER-7 Asset Protection Monitoring Rpt Sept 22 25 - Dr. Michael.pdf
- ER 7 Asset Protection Monitoring Response 9 22 25.pdf
- ER-1 Expectations of Superintendent.pdf

- ER-3 Treatment of Parents, Students, Staff and the Public.pdf
  - ER-4 Budget Planning rev 3 24 25.pdf
  - BOARD SELF ASSESSMENT .pdf
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