APPROVED

North Mason School District

Minutes

School Board Meeting Agenda

Date and Time
Monday August 25, 2025 at 6:30 PM

Location
North Mason School District Administration Office, 250 E. Campus Drive Belfair, WA 98528.

District Mission
The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Arla Shephard Bull, Leanna Krotzer, Erik Youngberg, Nicole González Timmons, and
Nicholas Thomas
Superintendent: Dr. Kristine Michael
Student Board Members: Sophia Mairs

Directors Present
L. Krotzer, N. Gonzalez Timmons, N. Thomas

Directors Absent
A. Shephard Bull, E. Youngberg

Guests Present
J. Young, K. Michael

I. Opening Items

A. Call the Meeting to Order

N. Gonzalez Timmons called a meeting of the board of directors of North Mason School District to order on Monday Aug 25, 2025 at 6:30 PM.

B. Please open here to view the live recording of the meeting. MasonWebTv Board meeting link. https://youtube.com/live/xPgZqa5l2Gk

C. Record Attendance

D. Flag Salute

Vice President Nicole Gonzalez Timmons led the Pledge of Allegiance.

E. Approval of Agenda

Director Krotzer moved to approve the agenda as presented.

F. Public Comments on Agenda Items

There were no public comments.

G. Student Board Member Comments

Student board member Sophia Mairs commented about events that are starting to happen at the High School.

II. Consent Items

A. Director Krotzer moved to table the NMEA MOU to the September meeting. Director Thomas recused due to conflict of interest, leaving the Board without quorum to act on the item.

B. Minutes of previous meeting

Minutes from the July 28, 2025 Regular School Board Meeting were approved as presented.
L. Krotzer made a motion to approve the minutes from July 28, 2025 School Board Meeting on 07-28-25.
The board **VOTED** to approve the motion.

C. Accounts Payable

General Fund, Capital Projects and Associated Student Body Program Fund Warrants were approved as presented.

D.

Payroll

Payroll and Employee Benefits Warrants were approved as presented.

E. Personnel Report

Personnel report was approved as presented.

F. Donations

Donation report was approved as presented.

G. Agreements/Contracts

All agreements and contracts, except the NMEA MOU which was moved to the September meeting, were approved as presented.

H. Policy Review

Policy 2420, 3226, 5010, 5260, 3143, 3210, 4260, and GP-02- E2 were approved as presented.

I. 25-26 School Fees

25-26 School Fees were approved as presented.

III. Board Development and Linkage

A. Superintendent Update

Superintendent Michael, moved the transportation recognition to the September meeting. She then shared the Standard Response Protocol the district staff are being trained on this year.

B. Budget Status Update 2024-2025

Assistant Superintendent of Finance and Operations, Dan King presented the budget status update.

C. 2025-2026 Budget Presentation

Assistant Superintendent of Finance and Operations, Dan King, explained the district's budget for school year 2025 - 2026 and answered questions from the board.

D. Public Hearing

At 7:30 pm, Vice President Gonzalez Timmons opened the public hearing to hear from members of the public who wished to speak for or against the budget. Vice President Gonzalez Timmons invited testimony from the public and received no comment. Vice

President Gonzalez Timmons closed the public hearing at 7:30 pm and the regular board meeting was reconvened.

E. 2025-2026 Budget Resolution

Director Krotzer moved to approve Resolution 21-G-25 Annual Budget as presented. Motion carried.

F. Capital Projects Fund Budget Extension

Assistant Superintendent of Finance and Operations, Dan King, explained the Capital Project Fund Extension and answered questions from the board.

G. Public Hearing-2024-2025 Capital Projects Fund Budget Extension

At 7:34 pm, Vice President Gonzalez Timmons opened the public hearing to hear from members of the public who wished to speak for or against the budget extension. Vice President Gonzalez Timmons invited testimony from the public and received no comment. Vice President Gonzalez Timmons closed the public hearing at 7:35 pm and the regular board meeting was reconvened.

H. Resolution 22-G-25 Capital Projects Fund Budget Extension

Director Thomas moved to approve Resolution 22-G-25 Capital Fund Extension as presented. Motion carried.

I. Legislative Representative Report

There was no legislative report.

IV. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

A. Monitoring Reports

B. Board/Superintendent Relationship Policies

The board will review the policies and discuss them at the September board meeting.

C. ER-1 Expectations of Superintendent

Director Krotzer moved to find that the Superintendent's performance complies with the requirements of ER-1. Motion carried.

D. ER-3 Treatment of Parents, Students, Staff and the Public

Director Krotzer moved to find that the Superintendent's performance complies with the requirements of ER-3. Motion carried.

E. ER-4 Budget Planning

Director Krotzer moved to find that the Superintendent's performance complies with the requirements of ER-4. Motion carried.

F. Policy Review

There were no recommendations for changes to E-5, ER-2, E-2 or GP Policies.

V. Closing Items

A. Announcements and Comments: Public

Public comment was heard by North Mason Educational Association President Rob Kersey.

B. Good of the Order: Board & Superintendent

Several Board Members offered comments for the Good of Order.

C. Board Self-Assessment of Meeting

Vice President Gonzalez Timmons processed the board self-assessment of their performance during this meeting and gave an overall score of satisfactory.

D. Next Board Meeting Date

The next school board meeting will be held on September 22, 2025 at 6:30pm at the NMSD Administration Office Boardroom.

E. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:06 PM.

Respectfully Submitted,
N. Gonzalez Timmons

_____
Erik Youngberg, Board of Directors President

_____
Dr. Kristine Michael, Secretary to the Board

Minutes approved at meeting on _____

Documents used during the meeting

- Board Meeting Guidelines rev 12 31 19.pdf
- 2025_07_28_board_meeting_minutes.pdf
- Accounts Payable.pdf
- Accounts Payable II.pdf
- Payroll Report.pdf
- Payroll Report II.pdf
- Personnel Report 24-25 August.pdf
- Donation Report to board -Aug.pdf
- 6804 - Communications Consortium Serv - ESD112.pdf
- NMEA MOU 8 25 25.pdf
- LSI_North Mason SD MOU_5.2025 (1).pdf
- OESD 114 (1).pdf
- Next Level Speech.pdf
- 2420 Grading and Progress Reports rev 8 25 25 Markup.pdf
- 3226 Interviews and Interrogations of Students on School Premises rev 8 25 25 Markup.pdf
- 5010 Nondiscrimination & Affirmative Action rev 08 25 25 Markup.pdf
- 5260 Personnel Records rev 08 25 25 markup.pdf
- 3143 Notification and Dissemination of Info about student offenses and Not 8 25 25 Markup.pdf
- 3210 NonDiscrimination rev 8 25 25 Markup.pdf
- 4260 Use of School Facilities 8 25 25 Markup.pdf
- GP-02-E2 ELECTION OF MEMBERS rev 8 25 25 Markup.pdf
- School Fees for board approval 25-26.pdf
- SRP-North Mason School District All Staff -BOE copy.pdf
- Budget Status thru July 31 All Funds for Aug_25_25 Board.pdf
- Budget Financial Report.pdf
- FY 2025-2026 Budget Presentation for Aug 2025 Board.pdf
- F195_Entire_Budget_document Aug_22_2025.pdf
- Resolution 21-G-25 Annual Budget 2025_2026.pdf
- Resolution 22-G-25 2024-25 CPF Budget Extension.pdf
- ER-1 Expectations of Superintendent.pdf
- ER 1 aug 2025 expecations report.pdf
- ER 1 Monitoring Response 8 25 25.pdf
- ER-3 Treatment of Parents, Students, Staff and the Public.pdf

- ER-3 Monitoring Report 8 25 25 Rosenbach.pdf
- ER-3 Monitoring Response 8 25 25.pdf
- ER-4 Budget Planning rev 3 24 25.pdf
- ER-4 Monitoring Report 8 25 25.pdf
- ER 4 Monitoring Response 8 25 25.pdf
- E-2 Student Success rev 12 27 18 final.pdf
- E-5 Responsible Citizens Rev 10 17 13 Final.pdf
- ER-2 Organizational Continuity and Executive Succession.pdf
- BOARD SELF ASSESSMENT .pdf
- Veritas Medical (1).pdf

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.