North Mason School District

Draft School Board Meeting Agenda

Published on October 23, 2026 at 12:25 PM PDT

Date and Time

Monday December 14, 2026 at 6:30 PM PST

Location

North Mason School District Administration Office, 250 E Campus Drive Belfair, WA 98528

District Mission

The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg
Superintendent: Dr. Kristine Michael
Student Board Members: Camrynn Pike, Hayden Thomas, and Addisen Sheridan

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**6:30 PM**
A.	Call the Meeting to Order Board President Gonzalez Timmons will call the meeting to order.			

Purpose Presenter Time

B. Record Attendance

C. Flag Salute

Board President Gonzalez Timmons will lead the Pledge of Allegiance.

D. Approval of Agenda Vote

The board will move to approve or amend the meeting agenda.

E. Public Comments on Agenda Items

- **Please sign in, state your name, and limit comments to three minutes.** The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day-to-day operation of the district, such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

II. North Mason High School Presentation

III. Consent Items

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

The administration recommends that the Board of Directors…

… approve the consent agenda as presented (or as modified at the meeting).

A. Minutes of previous meeting

Minutes from November 16, 2026 School Board Meeting.

B. Accounts Payable

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

C. Payroll

The board will consider approval of Payroll and Employee Benefits Warrants.

D. Personnel Report

	Purpose	Presenter	Time

The board will consider approval of employee hire recommendations.

E. Policy Review

The board will consider revisions to current district policies.

F. Donations

The board will consider approval of donations to NMSD.

G. 2026-2027 Budget Update

H. Agreements/Contracts

The board will consider agreements and contracts.

IV. Election of Board President

Board President Gonzalez Timmons will call for nominations for the office of Board President, to serve for a one-year term. One or more board members will be nominated to serve as President. To be eligible for election, the nomination must have a second. Once nominations are closed, President Gonzalez Timmons will call for a roll call vote of all elected board members. The first nominee to receive three votes shall be elected president.

A. Installation of President

The gavel and chairperson responsibilities shall immediately be granted to the newly elected president.

B. Election of Board Vice President

The President will call for nominations for the office of Board Vice President, to serve for a one year term. One or more board members will be nominated to serve as Vice President. To be eligible for election, the nomination must have a second. Once nominations are closed, the Board President will call for a roll call vote of all elected board members. The first nominee to receive three votes shall be elected vice-president.

V. Board Development and Linkage

A. Superintendent Update FYI

B. Teaching and Learning

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Purpose Presenter Time

C. Legislative Representative Report

D. Washington Interscholastic Activities Association (WIAA) Report

VI. Five-Minute Recess

A. Board President may call for a motion for a five-minute recess.

VII. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

A. Monitoring Reports Vote

The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The BoardSuperintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.

No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.

B. ER-5 Budget Execution

A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.
The administration recommends that...
... the board find the superintendent's performance to comply with ER-5.
The administration also invites comments regarding the superintendent's performance.

C. Policy ER-8 Communication with the Board

A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.

Purpose Presenter Time

The administration recommends that...

... the board find the superintendent's performance to comply with ER-8.

The administration also invites comments regarding the superintendent's performance.

D. Policy Review

This is the Board's opportunity to discuss, propose and/or make revisions to the policies. The Board reviewed these policies for compliance in its previous meeting. This is an opportunity for the board to consider any needed changes to these recently monitored policies.

VIII. Closing Items

A. Announcements and Comments: Public

Please sign in, state your name, and limit comments to three minutes.

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments whether or not they are on the agenda. On matters of the day-to-day operation of the district, such as personnel, policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

B. Good of the Order: Board & Superintendent

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

C. Board Self-Assessment of Meeting

Director Thomas will process the board's self-assessment of the meeting.

D. Next Board Meeting Date

The next regular school board meeting will be held on January 25, 2027 at 6:30pm at the NMSD Administration Office Boardroom.

E. Adjourn Meeting

Board President will adjourn the meeting.

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.

Coversheet

Public Comments on Agenda Items

Section: I. Opening Items
Item: E. Public Comments on Agenda Items
Purpose: FYI
Submitted by:
Related Material: Board Meeting Guidelines rev 12 31 19.pdf

Whole Child
Whole School
Whole Community
Northmasonschools.org

NORTH MASON SCHOOL DISTRICT
250 East Campus Drive
Belfair WA 98528
O 360.277.2300
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North Mason School District #403
Board of Directors Meeting

Board Meeting Guidelines – How We Conduct our Meetings

Welcome to our meeting! The NMSD Board of Directors values the opinions, suggestions and thoughts of our community. We also appreciate members of our community "keeping an eye on us" by attending and observing our meetings. This notice will help you understand how the board meeting works, the roles of the Board and the superintendent, and how you might share your thoughts with the board during this meeting.

The NMSD Board of Directors and Superintendent adhere to the principles of **Policy Governance©**. The Board runs all meetings according to these principles. Under Policy Governance©, the board has intentionally delegated administrative and management decisions to the superintendent. The Board is prohibited from making management decisions such as setting staffing levels, selecting instructional materials, or initiating school programs or services. While you are invited to provide input on such matters during the meeting, such decisions are the superintendent's to make, and we encourage you to talk directly with the superintendent.

Under Policy Governance©, the Board directs the superintendent through two sets of policies: **Ends** policies and **Executive Requirement** policies. The Ends policies specify the Board's expectations for student learning and student growth. The Executive Requirements policies set very specific parameters for actions the superintendent may take to attain the expected results. The Board closely monitors the attainment of Ends policies and compliance with Executive Requirement policies. The superintendent's evaluation is fully dependent on attainment of expected results and compliance with mandated procedures.

In addition to the Ends and Executive Requirement policies, the Board has also defined the relationship between the Board and Superintendent in a set of Board-Superintendent Relationship (BSR) policies, and the way the Board Members will conduct themselves in a set of Governance Process (GP) policies. We invite you to our web site, where these policies are posted, at www.northmasonschools.org.

Community Participation at Board Meetings

Again, we welcome your comments. It is important that members of the public understand how public participation at board meetings will occur.

1. Board meetings are not community hearings or public forums. They are meetings of the Board, with discussion between board members, the superintendent, and the superintendent's designees. While the meetings are held in public, they are not open to public participation except as described in items 2-4, below.
2. There is an opportunity on the agenda for public input during the meeting to comment on specific items on the board agenda at the beginning of the meeting. For matters not on the agenda please contact the Superintendent or a board member directly.
3. Comments should be limited to THREE MINUTES. This is not an opportunity to make a formal or extended presentation to the board. If the presenter wishes the board to have more information, the presenter is invited to present written comments.
4. The board will not enter into dialogue with community members during the comment period. It is an opportunity for the board to hear from community members, but not to enter into policy or program discussions. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

Welcome, and thank you for coming.

Sincerely,

Nicole Gonzalez Timmons, Board President

Coversheet

ER-5 Budget Execution

Section: VII. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW
Item: B. ER-5 Budget Execution
Purpose:
Submitted by:
Related Material: ER 5 Monitoring Response 12 14 26.pdf

MONITORING RESPONSE DOCUMENT (EXECUTIVE REQUIREMENTS)

Policy Being Monitored: **ER- 5 Budget Execution**

Date Report Submitted: **December 14, 2026**

The Board on the date shown above received and reviewed the official internal monitoring report of the above cited policy submitted by the Superintendent. Following its review of the report, the Board concludes:

1. With respect to the provisions of its policy, the North Mason School District Board of Directors concludes that the Superintendent's performance during the previous year has been (check one)

    - ☐ In compliance
    - ☐ In compliance with the following exceptions:
    - ☐ Not in compliance

2. Compliance Exceptions and Additional Remarks

    _____

Signed: _____, Chair Date: _____

Signed: _____, Superintendent Date: _____

Monitoring Method: Board self-assessment
Monitoring Frequency: Annually in October

Adoption Date: 10/17/13

Coversheet

Policy ER-8 Communication with the Board

Section: VII. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW
Item: C. Policy ER-8 Communication with the Board
Purpose:
Submitted by:
Related Material: ER 8 Monitoring Response 12 14 26.pdf

MONITORING RESPONSE DOCUMENT (EXECUTIVE REQUIREMENTS)

Policy Being Monitored: **ER- 8 Communication and Counsel to the Board**

Date Report Submitted: **December 14, 2026**

The Board on the date shown above received and reviewed the official internal monitoring report of the above cited policy submitted by the Superintendent. Following its review of the report, the Board concludes:

1. With respect to the provisions of its policy, the North Mason School District Board of Directors concludes that the Superintendent's performance during the previous year has been (check one)

    - ☐ In compliance
    - ☐ In compliance with the following exceptions:
    - ☐ Not in compliance

2. Compliance Exceptions and Additional Remarks

    _____

Signed: _____, Chair Date: _____

Signed: _____, Superintendent Date: _____

Monitoring Method: Board self-assessment
Monitoring Frequency: Annually in October

Adoption Date: 10/17/13

Coversheet

Policy Review

Section: VII. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW
Item: D. Policy Review
Purpose:
Submitted by:
Related Material: ER-10 Academic Standards and Practices rev 10 20 16 Final.pdf

ACADEMIC STANDARDS AND PRACTICES

The Superintendent shall ensure that the district adopts a standards-based system of instruction with a rigorous, guaranteed and viable curriculum for specific courses of study intended to enable students to meet content standards and achieve the Board's Ends policies.

Accordingly, the Superintendent shall:

1. Develop and implement an academic program that is research-based, that provides access and challenge for all, is complete, is culturally responsive, comprehensively uses resources, encourages innovation, and considers class size and organization, as evidenced by:
    a. Selecting and implementing programs based on thorough analysis of research data.
    b. Providing for appropriate differentiation of instruction within adopted curriculum materials to ensure that all students learn.
    c. Ensuring that all students are provided fair and equitable access to district programs and learning opportunities.
    d. Ensuring a well-rounded and comprehensive academic and co-curricular program;
    e. Appropriately using expert resources, staff and community members to develop the curriculum;
    f. Considering class size and organization as important components of the education program;
2. Ensure that faculty know and teach the adopted curriculum.
3. Ensure the regular monitoring and evaluation of the academic program and make appropriate modifications in practice and content, as evidenced by:
    a. Ensuring/prioritizing adequate and appropriate instructional time for all students in the core content areas.
    b. Increasing instructional time for students whose achievement is below grade level standards in reading, writing, and/or math.
    c. Limiting such elective scheduling options as early dismissal, late arrival, assignment as a teacher's assistant, etc. to students whose achievement is at or above grade level standards in reading, writing, and/or math.
4. Report to the Board (and provide sufficient advance notice to the public on) significant changes, deletions or addition of programs and courses of study;
5. Ensure that the district works with staff, parents, students, appropriate elements of the community, and others to review and revise content standards to ensure maximum and continuing effectiveness;
6. Implement a rigorous, guaranteed and viable curriculum and program of instruction aligned with Federal, state, and the district's adopted content standards to provide students with the educational experiences needed to achieve the standards;

7. Develop assessments that will adequately measure each student's progress toward achieving the content standards;
8. Ensure that parents are kept informed of current student progress toward achieving content standards and how such progress is measured;
9. Ensure that all NMSD secondary students have a high school and beyond plan for their high school experience;

Cross Reference:	Policy 2000	Student Learning Goals
	2004	Accountability Goals
	2005	School Improvement Plans
	2020	Curriculum Development and Adoption of Instructional Materials
	2410	High School Graduation Requirements
	4000	Public Information Program
	4050	Community Advisory Committees
Legal Reference:	RCW 28A.150.210	Basic Education Act – Goal
	28A.655	Academic Achievement
	WAC 180-51	High School Graduation Requirements
	28A.655.010	Washington Commission on Student Learning-Definitions
	28A.320.230	Instructional materials – Instructional materials committee
	28A150.230	Basic Education Act of 1977-District school director's responsibilities
	WAC 180-44-010	Responsibilities Related to Instruction
	392-190	Equal educational opportunity-sex discrimination Prohibited

Monitoring Method: Internal Report
Monitoring Frequency: Annually in November
Adoption Date: 01/22/09
Revised: 02/16/12
Revised: 06/21/12

Revised: 10/20/16

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