

North Mason School District

School Board Meeting Agenda

Published on August 26, 2026 at 4:10 PM PDT
Amended on September 25, 2026 at 3:44 PM PDT

Date and Time

Monday September 28, 2026 at 6:30 PM PDT

Location

North Mason School District Administration Office, 250 E Campus Drive Belfair, WA 98528

District Mission

The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg
Superintendent: Dr. Kristine Michael
Student Board Members: Camrynn Pike & Hayden Thomas

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**6:30 PM**
A.	Call the Meeting to Order			
	Board President Gonzalez Timmons will call the meeting to order.			

Purpose Presenter Time

B. Record Attendance

C. Flag Salute

Board President Gonzalez Timmons will lead the Pledge of Allegiance.

D. Approval of Agenda Vote

The board will move to approve or amend the meeting agenda.

E. Public Comments on Agenda Items

- **Please sign in, state your name, and limit comments to three minutes.** The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day-to-day operation of the district, such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

F. Student Board Member - Oath of Office

II. Consent Items

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

The administration recommends that the Board of Directors…

… approve the consent agenda as presented (or as modified at the meeting).

A. Minutes of previous meeting

Minutes from August 24, 2026 School Board Meeting and September 14, 2026 Study Session.

B. Accounts Payable

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

C. Payroll

The board will consider approval of Payroll and Employee Benefits Warrants.

D. Personnel Report

		Purpose	Presenter	Time

The board will consider approval of employee hire recommendations.

E. 2026-2027 Minimum Basic Education Report

F. Establishing A Club

G. Donations

The board will consider approval of donations to NMSD.

H. 2025-2026 Budget Update

I. Surplus textbooks/Reading Material/Equipment

The board must approve surplusing of outdated and/or unusable textbooks/reading material and equipment. We are requesting the surplusing of outdated and unused materials as listed below.

J. Agreements/Contracts

The board will consider agreements and contracts.

III. Board Development and Linkage

A. Superintendent Update — FYI

B. Resolution 20-G-26 Emergency Advance Payment of Basic Education Allocation

The administration recommends that the Board of Directors ...

... approve and adopt Resolution 20-G-26 Emergency Advance Payment of Basic Education Allocation as presented.

C. Legislative Representative Report

D. Washington Interscholastic Activities Association (WIAA) Report

IV. Five-Minute Recess

A. President Gonzalez Timmons may call for a motion for a five-minute recess.

V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

A. Monitoring Reports — Vote

Purpose Presenter Time

The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The BoardSuperintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.

No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.

B. ER-6 Facilities

A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.
The administration recommends that...
... the board find the superintendent's performance to comply with ER-6.
The administration also invites comments regarding the superintendent's performance.

C. ER-7 Asset Protection

A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.
The administration recommends that...
... the board find the superintendent's performance to comply with ER-7.
The administration also invites comments regarding the superintendent's performance.

D. Policy Review - Second Reading and Possible adoption of Revisions

At its August 2026 Study Session and subsequent Board meeting, the Board reviewed proposed revisions to Executive Requirement ER-2 (Organizational Continuity and Executive Succession), Ends Policy E-2 (Student Success), and Ends Policy E-5 (Responsible Citizens). The proposed revisions are intended to improve clarity, eliminate redundant language, and ensure consistency within the Board's governance framework. The Board reached consensus on the proposed revisions to ER-2 and on

Purpose Presenter Time

incorporating the key concepts of E-5 into E-2, resulting in the recommendation to eliminate E-5 as a standalone policy.

During the first reading, the Board requested additional time to consider alternative wording related to student civility and communication expectations within E-2 and to allow Director Biehl, who was absent from the discussion, an opportunity to provide input. The revised policies are presented for a second reading, Board discussion, and possible adoption. Approval of the proposed revisions would update ER-2 and E-2 and formally retire E-5 as a separate Ends policy.

Recommended Action**:** Move to adopt the proposed revisions to Executive Requirement ER-2 and Ends Policy E-2 and approve the elimination of Ends Policy E-5 as a standalone policy.

E. Policy Review

As part of its ongoing policy governance responsibilities, the Board previously reviewed Executive Requirements ER-1, ER-3, and ER-4 through the monitoring process to assess compliance. This agenda item provides an opportunity for the Board to discuss whether any revisions to these policies are necessary based on the monitoring results.
During the monitoring review, the Board did not identify any concerns or revisions needed to ER-1 or ER-3. The Board recently reviewed and revised ER-4 (Budget Planning) at a study session. At this time, the Board may determine whether it wishes to schedule future study session discussions for ER-1 and/or ER-3 to consider potential policy revisions.

F. Policy Review - First Reading

The Board continued its ongoing review of governance policies, focusing on updating policies that have not been revised in several years. Discussion centered on simplifying language, eliminating redundancies, and improving clarity while preserving the original intent of each policy and supporting effective Board governance and Superintendent oversight.
At the September 14, 2026 Study Session, the Board reviewed Executive Requirements Policies ER-5 Budget Execution and ER-8 Communication with the Board, discussing proposed revisions and identifying areas for clarification and refinement.

These policies are now being presented to the Board for a first reading to review the changes discussed during the study session. Following discussion, the Board may

Purpose Presenter Time

choose to propose additional modifications and return the policies for further review, or accept the revisions as presented and advance them to the October Board meeting for a second reading and potential adoption.

VI. Closing Items

A. Announcements and Comments: Public

Please sign in, state your name, and limit comments to three minutes.
The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments whether or not they are on the agenda. On matters of the day-to-day operation of the district, such as personnel, policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

B. Good of the Order: Board & Superintendent

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

C. Board Self-Assessment of Meeting

Director Biehl will process the board's self-assessment of the meeting.

D. Next Board Meeting Date

The next regular school board meeting will be held on October 26, 2026 at 6:30pm at the NMSD Administration Office Boardroom. The board will be holding a study session on October 13, 2026 at 6 pm at the NMSD Administration Office Boardroom.

E. Adjourn Meeting

President Gonzalez Timmons will adjourn the meeting.

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.

Coversheet

Public Comments on Agenda Items

Section: I. Opening Items
Item: E. Public Comments on Agenda Items
Purpose: FYI
Submitted by:
Related Material: Board Meeting Guidelines rev 12 31 19.pdf

Whole Child Whole School Whole Community
Northmasonschools.org

NORTH MASON SCHOOL DISTRICT
250 East Campus Drive
Belfair WA 98528
O 360.277.2300
F 360.277. 2320

North Mason School District #403
Board of Directors Meeting

Board Meeting Guidelines – How We Conduct our Meetings

Welcome to our meeting! The NMSD Board of Directors values the opinions, suggestions and thoughts of our community. We also appreciate members of our community "keeping an eye on us" by attending and observing our meetings. This notice will help you understand how the board meeting works, the roles of the Board and the superintendent, and how you might share your thoughts with the board during this meeting.

The NMSD Board of Directors and Superintendent adhere to the principles of **Policy Governance©**. The Board runs all meetings according to these principles. Under Policy Governance©, the board has intentionally delegated administrative and management decisions to the superintendent. The Board is prohibited from making management decisions such as setting staffing levels, selecting instructional materials, or initiating school programs or services. While you are invited to provide input on such matters during the meeting, such decisions are the superintendent's to make, and we encourage you to talk directly with the superintendent.

Under Policy Governance©, the Board directs the superintendent through two sets of policies: **Ends** policies and **Executive Requirement** policies. The Ends policies specify the Board's expectations for student learning and student growth. The Executive Requirements policies set very specific parameters for actions the superintendent may take to attain the expected results. The Board closely monitors the attainment of Ends policies and compliance with Executive Requirement policies. The superintendent's evaluation is fully dependent on attainment of expected results and compliance with mandated procedures.

In addition to the Ends and Executive Requirement policies, the Board has also defined the relationship between the Board and Superintendent in a set of Board-Superintendent Relationship (BSR) policies, and the way the Board Members will conduct themselves in a set of Governance Process (GP) policies. We invite you to our web site, where these policies are posted, at www.northmasonschools.org.

Community Participation at Board Meetings

Again, we welcome your comments. It is important that members of the public understand how public participation at board meetings will occur.

1. Board meetings are not community hearings or public forums. They are meetings of the Board, with discussion between board members, the superintendent, and the superintendent's designees. While the meetings are held in public, they are not open to public participation except as described in items 2-4, below.
2. There is an opportunity on the agenda for public input during the meeting to comment on specific items on the board agenda at the beginning of the meeting. For matters not on the agenda please contact the Superintendent or a board member directly.
3. Comments should be limited to THREE MINUTES. This is not an opportunity to make a formal or extended presentation to the board. If the presenter wishes the board to have more information, the presenter is invited to present written comments.
4. The board will not enter into dialogue with community members during the comment period. It is an opportunity for the board to hear from community members, but not to enter into policy or program discussions. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

Welcome, and thank you for coming.

Sincerely,

Nicole Gonzalez Timmons, Board President

Coversheet

Student Board Member - Oath of Office

Section: I. Opening Items
Item: F. Student Board Member - Oath of Office
Purpose:
Submitted by:
Related Material: Addisen.Sheridan Oath of Office 9 28 2026.pdf

NORTH MASON SCHOOL DISTRICT
250 East Campus Drive
Belfair WA 98528
O 360.277.2300 | F 360.277.2320
northmasonschools.org

State of Washington
County of Mason) ss

OATH OF OFFICE

I, **Addisen Sheridan**, do solemnly swear (or affirm) that I will support the Constitution of the United States and the Constitution and laws of the State of Washington, and that I will faithfully and impartially perform and discharge the duties of the office of Student Board Member, North Mason School District Board of Directors, according to law, to the best of my ability.

X_____
(signature)

Subscribed and sworn to before me this ____ day of _____, 2026

_____
Dr. Kristine Michael, Superintendent

Coversheet

Minutes of previous meeting

Section: II. Consent Items
Item: A. Minutes of previous meeting
Purpose:
Submitted by:
Related Material: 2026_08_24_board_meeting_minutes (1).pdf
2026_09_14_school_board_study_session_minutes.pdf

DRAFT

North Mason School District

Minutes

School Board Meeting Agenda

Date and Time
Monday August 24, 2026 at 6:30 PM

Location
North Mason School District Administration Office, 250 E. Campus Drive Belfair, WA 98528.

District Mission
The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg
Superintendent: Dr. Kristine Michael
Student Board Members: Sophia Mairs, Camrynn Pike & Hayden Thomas

Directors Present
E. Youngberg, L. Krotzer, N. Gonzalez Timmons, N. Thomas

Directors Absent
R. Biehl

Guests Present
J. Young, K. Michael

I. Opening Items

A. Call the Meeting to Order

N. Gonzalez Timmons called a meeting of the board of directors of North Mason School District to order on Monday Aug 24, 2026 at 6:30 PM.

B. Record Attendance

Students are not required to attend summer meetings.

C. Flag Salute

Board President Gonzalez Timmons led the Pledge of Allegiance.

D. Approval of Agenda

Director Youngberg moved to approve the agenda as presented.

E. Public Comments on Agenda Items

There were no public comments.

II. Consent Items

A. Minutes of previous meeting

E. Youngberg made a motion to approve the minutes from School Board Meeting Agenda on 07-27-26.
The board **VOTED** to approve the motion.
E. Youngberg made a motion to approve the minutes from School Board Study Session on 08-10-26.
The board **VOTED** to approve the motion.

B. Accounts Payable

General Fund, Capital Projects and Associated Student Body Program Fund Warrants were approved as presented.

C. Payroll

Payroll and Employee Benefits Warrants were approved as presented.

D. Personnel Report

Director Youngberg moved to remove the Personnel Report from the consent agenda for separate consideration. Following discussion of the Personnel Report, Director Thomas moved to amend the report by removing Robert Kalahan from report. Director Thomas then moved to approve the amended Personnel Report. The motion carried.

E. ANMSA 2026-2028 Agreement

2026-2028 ANMSA Agreement was approved as presented.

F. 2026-2027 School Fees

2026-2027 School Fees were approved as presented.

G. Donations

Donations were approved as presented.

H. 2025-2026 Budget Update

2025-2026 Budget Status was approved as presented.

I. Surplus textbooks/Reading Material/Equipment

All surplus was approved as presented.

J. Ednetics Licensing Proposal

Ednetics Licensing Proposal was approved as presented.

K. Agreements/Contracts

All agreements and contracts were approved as presented.

III. Board Development and Linkage

A. Superintendent Update

B. 2026-2027 Budget Presentation

Business Manager, Patti Johnson, explained the district's budget for school year 2026 - 2027 and answered questions from the board.

C. Public Hearing

At 7:12 pm, Board President Gonzalez Timmons opened the public hearing to hear from members of the public who wished to speak for or against the budget. Board President Gonzalez Timmons invited testimony from the public and received no comment. Board President Gonzalez Timmons closed the public hearing at 7:15 pm and the regular board meeting was reconvened.

D. 2026-2027 Budget Resolution

Director Youngberg moved to approve Resolution 19-G-26 Annual Budget as presented. Motion carried.

E.

Legislative Representative Report

There was no Legislative Report.

F. Washington Interscholastic Activities Association (WIAA) Report

Director Thomas, shared updates about WIAA.

IV. Five-Minute Recess

A. President Gonzalez Timmons may call for a motion for a five-minute recess.

President Gonzalez Timmons asked for a motion for a five-minute recess; The board did take a five-minute recess with a plan to return at 7:22 pm. Meeting was reconvened at 7:22 pm.

V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

A. Monitoring Reports

B. Board/Superintendent Relationship Policies

The board will review the policies and discuss them at the September board meeting.

C. ER-1 Expectations of Superintendent

Director Youngberg moved to find that the Superintendent's performance complies with the requirements of ER-1. Motion carried.

D. ER-3 Treatment of Parents, Students, Staff and the Public

Director Krotzer moved to find that the Superintendent's performance complies with the requirements of ER-3. Motion carried.

E. ER-4 Budget Planning

Director Youngberg moved to find that the Superintendent's performance complies with the requirements of ER-4 with the exception of bullets 9 & 10 in the Superintendent's Monitoring Report and bullets 1 & 2 in section 2 of policy ER-4. Motion carried.

F. Policy Review - First Reading

The Board continued its review of proposed revisions to Executive Requirement ER-2 (Organizational Continuity and Executive Succession) and Ends Policies E-2 (Student Success) and E-5 (Responsible Citizens). The Board discussed the recommended changes and reached consensus on all proposed revisions to ER-2 and the incorporation of E-5 concepts into E-2, including the elimination of E-5 as a separate policy.
During discussion of E-2, the Board requested additional time to consider the two alternative wording options presented for student civility and communication expectations

North Mason School District - School Board Meeting Agenda - Minutes - Monday, August 24, 2026 at 6:30 PM

and expressed a desire to receive input from Director Biehl, who was absent from the meeting.
The Board directed that the revised policies be brought back for a second reading and possible adoption at the September 28, 2026 Board meeting following further review and consideration.

VI. Closing Items

A. Announcements and Comments: Public

There were no announcements or comments from the public.

B. Good of the Order: Board & Superintendent

Several Board Members offered comments for the Good of Order.

C. Discussion and Possible Action: 2026-27 Board Meeting and Study Session Calendar

The Board discussed adjustments to the 2026-2027 regular meeting and study session schedule. By consensus, the Board agreed to move the November and December regular Board meetings to November 16, 2026, and December 14, 2026, respectively, due to holiday schedules and anticipated attendance conflicts. The Board also agreed to cancel the November and December study sessions because of the revised meeting dates.
The Board further agreed to reschedule the October study session from Monday, October 12, 2026, to Tuesday, October 13, 2026, due to the holiday. The Board discussed the future of study sessions and acknowledged that following the Board reorganization at the December meeting, the newly elected Board President may bring forward recommendations regarding the study session schedule for future consideration.

D. Board Self-Assessment of Meeting

Director Youngberg processed the board self-assessment of their performance during this meeting and gave an overall score of satisfactory.

E. Next Board Meeting Date

The next regular school board meeting will be held on September 28, 2026 at 6:30pm at the NMSD Administration Office Boardroom. The board will be holding a study session on September 14, 2026 at 6 pm at the NMSD Administration Office Boardroom.

F. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:53 PM.

Respectfully Submitted,

N. Gonzalez Timmons

_____

Nicole Gonzalez Timmons, Board of Directors President

_____

Dr. Kristine Michael, Secretary to the Board

Minutes approved at meeting on _____

Documents used during the meeting

- Board Meeting Guidelines rev 12 31 19.pdf
- 2026_07_27_board_meeting_minutes.pdf
- 2026_08_10_school_board_study_session_minutes.pdf
- Accounts Payable.pdf
- Payroll Report.pdf
- Payroll Report II.pdf
- August 2026 Personnel Report.pdf
- ANMSA 26-28 agreement - signed.pdf
- School Fees for board approval 26-27.pdf
- Donation Report to board .pdf
- Budget Status Report Presentation.pdf
- Budget Financial Report.pdf
- Transportation Surplus 8 24 26.pdf
- Ednetics x Licensing Financing Proposal (1).pdf
- _CWU_College_in_the_Hi.pdf
- NMSD 8.24.26 Budget Adoption Presentation.pdf
- F195F Forecast 26.27.pdf
- F195 2026_2027 Summary.pdf
- Resolution 19-G-26 Annual Budget 2026-2027.pdf
- ER-1 Expectations of Superintendent.pdf
- ER-1_Monitoring_Report_Aug_2026.pdf
- ER 1 Monitoring Response 8 24 26.pdf
- ER-3 Treatment of Parents, Students, Staff and the Public.pdf
- ER-3_Monitoring_Report_Aug_2026.pdf
- ER-3 Monitoring Response 8 24 26.pdf

- ER-4 Budget Planning rev 5 19 26 Final.pdf
- ER-4_Monitoring_Report_Aug_2026.pdf
- ER 4 Monitoring Response 8 24 26.pdf
- ER-2 Organizational Continuity and Executive Succession rev 09 28 26 Markup.pdf
- E-5 Responsible Citizens 9 28 26 Markup.pdf
- E-2 Student Success rev 9 28 26 Markup.pdf
- Board Meeting Dates 2026-2027.pdf
- Board Meeting Schedule for 2026-2027.pdf
- BOARD SELF ASSESSMENT .pdf

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.

DRAFT

North Mason School District

Minutes

School Board Study Session

Date and Time
Monday September 14, 2026 at 6:00 PM

Location
North Mason School District Administration Office, 250 E Campus Drive Belfair, WA 98528

North Mason School District #403
71 E Campus Drive
Belfair, WA 98528

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg
Superintendent: Dr. Kristine Michael
Student Board Members: Sophia Mairs, Camrynn Pike & Hayden Thomas

Directors Present
N. Gonzalez Timmons, N. Thomas, R. Biehl

Directors Absent
E. Youngberg, L. Krotzer

Guests Present
J. Young, K. Michael

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Gonzalez Timmons called a meeting to order on Monday Sep 14, 2026 at 6:00 PM.

II. Review Policies ER-5 & ER-8

A. Policies ER-5 Budget Execution & ER-8 Communication and Counsel to Board

During the study session, the Board continued its ongoing review of governance policies, including Executive Requirements policies, to ensure they remain relevant, clear, and effective. The Board discussed revisions focused on removing redundant language, simplifying wording, and improving readability while maintaining each policy's original intent and alignment with the Board's governance, monitoring, and evaluation responsibilities related to the Superintendent. The review is part of a broader effort to modernize policies that have not undergone comprehensive revision in several years.

III. Closing Items

A. Next Board Meeting Date

The next regular school board meeting will be held on September 28, 2026 at 6:30pm at the NMSD Administration Office Boardroom. The board will be holding a study session on October 13, 2026 at 6:00 pm at the NMSD Administration Office Boardroom.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:25 PM.

Respectfully Submitted,
N. Gonzalez Timmons

_____
Nicole Gonzalez Timmons, Board of Directors President

_____
Dr. Kristine Michael, Secretary to the Board

Minutes approved at meeting on _____

Documents used during the meeting

- ER-5 Budget Execution .pdf
- ER-08 Communication and Counsel to Board.pdf

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.

Coversheet

Accounts Payable

Section: II. Consent Items
Item: B. Accounts Payable
Purpose:
Submitted by:
Related Material: Accounts Payable.pdf
Accounts Payable II.pdf
Accounts Payable III.pdf

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 28, 2026, the board, by a Majority vote, approves payments, totaling $12,800.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, General Fund Accounts Payable:
Warrant Numbers 160074276 through 160074276, totaling $12,800.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
160074276	Cedar Law LLP IOLTA i	08/24/2026	Cedar Law Settlement Agreement	12,800.00	12,800.00
	1 Computer		Check(s) For a Total of		12,800.00

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	12,800.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks		12,800.00
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	12,800.00

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 28, 2026, the board, by a Majority vote, approves payments, totaling $376,740.04. The payments are further identified in this document.

Total by Payment Type for Cash Account, General Fund Accounts Payable:
Warrant Numbers 160074277 through 160074316, totaling $376,740.04

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
160074277	AAA SEPTIC TANK PUMPI	08/31/2026	O&M Inspections & Pumping District Wide	8,457.55	8,457.55
160074278	AMAZON CAPITAL SERVIC	08/31/2026	OPEN PURCHASE ORDER FOR 25-26 SY	456.46	494.43
			OPEN PO FOR SCH YR 25-26 FOR MAINT	37.97	
160074279	BELFAIR BOB'S LOCKSMI	08/31/2026	OPEN PO FOR SCH YR 25-26 DISTRICT WIDE	9.24	76.03
			OPEN PO FOR SCH YR 25-26 DISTRICT WIDE	45.07	
			OPEN PO FOR SCH	21.72	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
160074280	CASCADE NATURAL GAS C	08/31/2026	YR 25-26 DISTRICT WIDE		
			#106 021 0000 9 Grounds Natural Gas Open PO 25/26 SY	30.41	2,902.49
			#245 021 0000 1 Belfair Elem Natural Gas Open PO 25/26 SY	511.22	
			#483 050 1845 8 Admin Building Natural Gas Open PO 25/26 SY	42.65	
			#538 331 5305 8 HMS Natural Gas Open PO 25/26 SY	686.71	
			#595 021 0000 7 Transportation Natural Gas Open PO 25/26 SY	81.82	
			#608 891 4515 1 Theler Pre-K Natural Gas Open PO 25/26 SY	40.20	
			#610 750 6350 5 Boys & Girls Club Natural Gas Open PO 25/26 SY	49.99	
			#695 021 0000 6 Community Gym Natural Gas Open PO 25/26 SY	110.00	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			#708 965 4613 5 NMHS Natural Gas Open PO 25/26 SY	1,323.99	
			#795 021 0000 5 Maintenance Natural Gas Open PO 25/26 SY	25.50	
160074281	Central Mason Fire &	08/31/2026	Fire Protection Fee for HMS, NMHS, JAT & Homelink for 25/26 SY	1,069.30	1,069.30
160074282	Central Welding Suppl	08/31/2026	OPEN PO FOR SCH YR 25-26 MAINT	78.30	108.50
			OPEN PO FOR SCH YR 25-26 MAINT	30.20	
160074283	CENTURYLINK	08/31/2026	#360-275-2863 229B Phone Lines Open PO 25/26 SY	113.55	349.95
			#360-275-2658 922B NMHS & HMS Elevator Phone Lines Open PO 25/26 SY	236.40	
160074284	CENTURYLINK- BUSINESS	08/31/2026	#77961058 Belfair Elevator 360-275-2863 Long Distance Carrier Open PO 25/26 SY	13.66	13.66
160074285	CINTAS CORP	08/31/2026	Open Purchase order for Uniforms for 25-26 SY	61.24	244.96

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Open Purchase order for Uniforms for 25-26 SY	61.24	
			Open Purchase order for Uniforms for 25-26 SY	61.24	
			Open Purchase order for Uniforms for 25-26 SY	61.24	
160074286	DRUG FREE BUSINESS	08/31/2026	OPEN PURCHASE ORDER FOR 25-26 SY	116.00	116.00
160074287	Edmentum, Inc.	08/31/2026	PER QUOTE: Q680121 PROGRAM LICENSE 8-14-2025 TO 8-13-2026 COURSEWARE LIBRARY, CUSTOMER SERVICE, EXACT PATH STANDARDS MASTERY CORE LIBRARY	1,563.84	1,563.84
160074288	Embrace Education	08/31/2026	OPEN PO 25/26 SY FOR FEE FOR SERVICE ANNUAL CONTRACT	288.58	288.58
160074289	First Choice Health N	08/31/2026	EAP Work/Life Benefits for Certified & Classified Staff	614.64	614.64

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			Period 09/01/25 - 08/31/2026		
160074290	GENSCO	08/31/2026	OPEN PO FOR SCH YR 25-26 MAINT	74.52	74.52
160074291	GUARDIAN SECURITY SYS	08/31/2026	OPEN PO FOR SCH YR 25-26 EMERG SERV DIST WIDE/MAINT	2,307.05	6,977.09
			OPEN PO FOR SCH YR 25-26 EMERG SERV DIST WIDE/MAINT	1,080.18	
			OPEN PO FOR SCH YR 25-26 DIST WIDE MONITORING/MAINT	33.56	
			OPEN PO FOR SCH YR 25-26 DIST WIDE MONITORING/MAINT	3,556.30	
160074292	JOSTENS -	08/31/2026	25-26 Jostens OPEN PO	23.57	58.00
			25-26 Jostens OPEN PO	34.43	
160074293	KITSAP MENTAL HEALTH	08/31/2026	STUDENT SLOT AT MADRONA DAY TREATMENT TERM 9/1/25 TO 8/31/26	8,900.00	8,900.00
160074294	N.MASON SCHOOL DIST I	08/31/2026	REIMBURSE FOR IMPREST CHECK FOR CDL TEST	100.00	100.00
160074295	NORTH MASON REGIONAL	08/31/2026	OPEN PURCHASE ORDER FOR 25-26	440.00	1,236.45

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			SY Fire Protection Fee for Elementary Schools Open PO for 25/26 SY	796.45	
160074296	North Mason S.D. ACH	08/31/2026	AP ACH REIMBURSEMENTS - GENERAL FUND	7,223.23	45,721.15
			BMO General Fund	38,497.92	
160074297	Northwest Lift & Equi	08/31/2026	OPEN PURCHASE ORDER FOR 25-26 SY	814.50	814.50
160074298	OLYMPIC COLLEGE	08/31/2026	9/25-8/26 Open PO running start	106,683.33	127,980.57
			9/25-8/26 Open PO running start	21,297.24	
160074299	OLYMPIC ESD 114	08/31/2026	Cert services and Teacher clock hour co-op inv 2002600008	201.12	20,786.45
			WRISC-Combined Fiscal and Student System 9/1/2025 - 8/31/2026	9,160.43	
			Cert services and Teacher clock hour co-op inv 2002600008	494.90	
			OPEN PO FOR 25/26 SY COOPERATIVE SERVICES	10,000.00	

North Mason School District - School Board Meeting Agenda - Agenda - Monday September 28, 2026 at 6:30 PM

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			AGREEMENT APENDIX J SPECIAL EDUCATION AND RELATED SERVICES. TERMS SEPT 1 2025 TO AUG 31, 2026 OPEN PO FOR 25/26 SY COOPERATIVE SERVICES	930.00	
			AGREEMENT APENDIX J SPECIAL EDUCATION AND RELATED SERVICES. TERMS SEPT 1 2025 TO AUG 31, 2026		
160074300	PACIFIC OFFICE AUTOMA	08/31/2026	7T09741 & 7T09742 Konica Copier Lease 60 Months Jan 2023 - Dec 2027	306.87	2,410.10
			7T09743, 7T09744, 7T09745 Konica Copier Lease 60 Months Jan 2023 - Dec 2027 24.25 SY & Papercut	518.53	
			7T09746 @ $104.03, 7T09747 @ $156.19 & Papercut for both @ $16.80 ea per month Konica Copier Lease	293.82	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			25-26 SY		
			7T09748 & 7T09749 Konica Copier Lease 60 Months Jan 2024 - Dec 2027	345.98	
			7TO9750, 7TO9751 Konica Copier lease 60 months January 23- December 2027	345.98	
			7T09752, 7T09754 Konica Copier Lease 60 Months Jan 2023 - Dec 2027	225.93	
			7T09753 Konica Copier Lease 60 Months Jan 2023 - Dec 2027 24.25 SY	78.40	
			7T09755 Konica Copier Lease 60 Months Jan 2023 - Dec 2027	120.83	
			7T12352 Konica Copier Lease Sep 24 thru Aug 29	173.76	
160074301	PENINSULA SCHOOL DIST	08/31/2026	McKinney Vento Transportation 25-26 SY	7,385.13	7,385.13
160074302	PHILLIPS 66- CONOCO-7	08/31/2026	OPEN PURCHASE ORDER FOR 25-26 SY	68.44	68.44

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
160074303	Porter Foster Rorick	08/31/2026	9/25-8/26 Open PO legal fees	175.00	175.00
160074304	QBS LLC	08/31/2026	OPEN PO FOR 25/26 SY SAFETY CARE TRAINING STAFF DISTRICT WIDE	190.00	190.00
160074305	SCOTT MCLENDON'S HARD	08/31/2026	OPEN PO FOR SCH YR 25-26 MAINT	24.97	894.68
			OPEN PURCHASE ORDER FOR 25-26 SY	553.70	
			OPEN PO FOR SCH YR 25-26 MAINT	62.92	
			OPEN PO FOR SCH YR 25-26 GROUNDS	19.53	
			OPEN PO FOR SCH YR 25-26 MAINT	18.45	
			OPEN PO FOR SCH YR 25-26 GROUNDS	93.33	
			OPEN PO FOR SCH YR 25-26 MAINT	51.52	
			OPEN PO FOR SCH YR 25-26 MAINT	21.47	
			OPEN PO FOR SCH YR 25-26 MAINT	5.41	
			OPEN PO FOR SCH YR 25-26 MAINT	26.03	
			OPEN PO FOR SCH YR 25-26 MAINT	17.35	
160074306	Silke Communications	08/31/2026	OPEN PURCHASE ORDER FOR 25-26 SY	2,478.07	2,478.07
160074307	TACOMA SCHOOL DISTRIC	08/31/2026	McKinney Vento	1,606.50	128,497.31

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			transportation Tacoma Students OPEN PO 25.26 SY ESTIMATED COSTS TO SERVE FIVE NMSD STUDENTS WITH DISABILITIES	117,785.74	
			OPEN PO 25.26 SY ESTIMATED COSTS TO SERVE FIVE NMSD STUDENTS WITH DISABILITIES	9,105.07	
160074308	TED BROWN MUSIC CO	08/31/2026	25-26 SY Ted brown music-NMMHS	259.55	259.55
160074309	THERMAL SUPPLY INC	08/31/2026	OPEN PO FOR 25-26 SY MAINT	70.98	80.54
			OPEN PO FOR 25-26 SY MAINT	9.56	
160074310	TK Elevator	08/31/2026	OPEN PO FOR SCH YR 25-26 ANN BRONZE HMS	405.11	405.11
160074311	UNITED SCHOOLS INSURA	08/31/2026	Insurance Premium for Adding Leased Security Cameras, Coverage Period 09/01/2025 - 09/01/2026 Invoice # 2026-35123-0662-1 7/30/26	305.99	305.99
160074312	WASHINGTON STATE PATR	08/31/2026	Washington State Patrol Services	1,558.38	1,558.38

North Mason School District - School Board Meeting Agenda - Agenda - Monday September 28, 2026 at 6:30 PM

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			for NMHS Graduation 2026		
160074313	WESTBAY AUTO PARTS	08/31/2026	OPEN PURCHASE ORDER FOR 25-26 SY	193.92	100.00
			OPEN PURCHASE ORDER FOR 25-26 SY	-121.37	
			OPEN PO FOR 25-26 SY MAINT	27.45	
160074314	WESTERN EXTERMINATOR	08/31/2026	OPEN PO FOR SCH YR 25-26 DIST WIDE MAINT	80.91	958.54
			OPEN PO FOR SCH YR 25-26 DIST WIDE MAINT	110.74	
			OPEN PO FOR SCH YR 25-26 DIST WIDE MAINT	138.38	
			OPEN PO FOR SCH YR 25-26 DIST WIDE MAINT	112.04	
			OPEN PO FOR SCH YR 25-26 DIST WIDE MAINT	154.83	
			OPEN PO FOR SCH YR 25-26 DIST WIDE MAINT	122.58	
			OPEN PO FOR SCH YR 25-26 DIST WIDE MAINT	98.85	
			OPEN PO FOR SCH YR 25-26 DIST	140.21	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
160074315	WILCOX FLEGEL	08/31/2026	WIDE MAINT OPEN PURCHASE ORDER FOR 25-26 SY	759.05	1,787.86
			OPEN PURCHASE ORDER FOR 25-26 SY	1,028.81	
160074316	WSIPC	08/31/2026	WSIPC New Student Online Enrollment 09/01/2025 - 08/31/2026	236.68	236.68
	40 Computer		Check(s) For a Total of		376,740.04

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	40	Computer	Checks For a Total of	376,740.04
Total For	40	Manual, Wire Tran, ACH & Computer Checks		376,740.04
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	376,740.04

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 28, 2026, the board, by a Majority vote, approves payments, totaling $1,947.16. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF Accounts Payable:
Warrant Numbers 160003091 through 160003091, totaling $1,947.16

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
160003091	N.MASON SCHOOL DIST B	08/31/2026	Reimburse GF for a % of 25-26 employee salaries paid on: Dan King, Kristine Michael, Joan Moore, Patti Johnson & Felicity Milovich.	1,947.16	1,947.16
	1 Computer		Check(s) For a Total of		1,947.16

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	1	Computer	Checks For a Total of	1,947.16
Total For	1	Manual, Wire Tran, ACH & Computer Checks		1,947.16
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	1,947.16

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 28, 2026, the board, by a Majority vote, approves payments, totaling $5,600.87. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB Accounts Payable:
Warrant Numbers 160022342 through 160022344, totaling $5,600.87

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
160022342	Gold Mountain Golf Cl	08/31/2026	25-26 ASB Green Mt. Golf Course PROM 2027	3,000.00	3,000.00
160022343	N.MASON SCHOOL DIST O	08/31/2026	25-26 ASB - North Mason School Dist. Gameworker	334.74	2,400.87
			25-26 ASB - North Mason School Dist. security and custodial	2,066.13	
160022344	WIAA	08/31/2026	NMHS ASB-WIAA Tennis and Golf entry fees- 25-26	200.00	200.00
	3 Computer		Check(s) For a Total of		5,600.87

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	3	Computer	Checks For a Total of	5,600.87
Total For	3	Manual, Wire Tran, ACH & Computer Checks		5,600.87
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	5,600.87

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of September 28, 2026, the board, by a Majority vote, approves payments, totaling $131,038.26. The payments are further identified in this document.

Total by Payment Type for Cash Account, General Fund Accounts Payable:
Warrant Numbers 160074317 through 160074349, totaling $131,038.26

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
160074317	AMPLIFY EDUCATION INC	09/07/2026	Grade 6 Science Quote 685350-3	5,430.00	10,797.43
			Grades 6-7 Math	5,367.43	
160074318	ASSOC OF WA SCHOOL PR	09/07/2026	9/1/2026-8/30/2027 Open PO for conferences	400.00	8,160.00
			9/1/2026-8/31/2027 Membership Renewal for principals/VPs	7,760.00	
160074319	CHARACTER STRONG	09/07/2026	SEL Licenses	10,851.33	10,851.33
160074320	DAIRY FRESH FARMS INC	09/07/2026	Open PO for Dairy Fresh for food items for SY 26/27 These prices are	612.96	2,927.01

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			determined to be reasonable based on: Research, History/experience		
			Open PO for Dairy Fresh for food items for SY 26/27 These prices are determined to be reasonable based on: Research, History/experience	498.05	
			Open PO for Dairy Fresh for food items for SY 26/27 These prices are determined to be reasonable based on: Research, History/experience	325.79	
			Open PO for Dairy Fresh for food items for SY 26/27 These prices are determined to be reasonable based on: Research, History/experience	412.04	
			Open PO for Dairy Fresh for food	356.78	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			items for SY 26/27 These prices are determined to be reasonable based on: Research, History/experience		
			Open PO for Dairy Fresh for food items for SY 26/27 These prices are determined to be reasonable based on: Research, History/experience	239.31	
			Open PO for Dairy Fresh for food items for SY 26/27 These prices are determined to be reasonable based on: Research, History/experience	151.97	
			Open PO for Dairy Fresh for food items for SY 26/27 These prices are determined to be reasonable based on: Research,	330.11	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
160074321	Doctors Clinic	09/07/2026	History/experience OPEN PURCHASE ORDER FOR 25-26 SY	732.00	732.00
160074322	DRUG FREE BUSINESS	09/07/2026	OPEN PURCHASE ORDER FOR 25-26 SY	232.00	290.00
			OPEN PURCHASE ORDER FOR 25-26 SY	58.00	
160074323	Edmentum, Inc.	09/07/2026	JTHS Edmentum Licenses, 26/27	5,432.32	5,432.32
160074324	EDNETICS, INC.	09/07/2026	Standard User, Analog Adapter/ Fax User, Adjunct User Add-on 09/1/2025 - 08/31/2026	7,532.29	7,532.29
160074325	Embrace Education	09/07/2026	EMBRACE SUBSCRIPTION, IEP, 504, FILE IMPORT, ANNUAL PLAN FOR 26/27 SY	7,593.51	7,593.51
160074326	ERNN-EMPLOYEE RELATIO	09/07/2026	Invoice EMB-862 7/1/2026-6/30/2027 membership renewal	495.00	495.00
160074327	FlashAlert Newswire	09/07/2026	News and Alerts to the Media 9/1/2026 - 8/31/2027	532.14	532.14
160074328	FMX	09/07/2026	Invoice# 6055 7/1/26-6/30/2027	3,258.00	3,258.00

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
160074329	Generation Genius, In	09/07/2026	Subscription Renewal inv 47600 HMS Kidd, Gen	2,124.68	2,124.68
160074330	Imagine Learning LLC	09/07/2026	Genius Annual Subscription, 26/27 7/1/2026-6/30/2027	9,312.00	9,312.00
160074331	JBK CONSULTANTS LLC	09/07/2026	6-12th Edgenuity License Quote 236982 25/26 Mentorship and Financial Support for NMSD	1,500.00	3,000.00
			25/26 Mentorship and Financial Support for NMSD	1,500.00	
160074332	Johnson-Barrow, Inc.	09/07/2026	OPEN PO FOR 26-27 SCH YR MAINT	490.09	490.09
160074333	MASONWEBTV.COM	09/07/2026	Open PO 9/25-8/26 monthly board meeting recordings	150.00	150.00
160074334	NAFIS	09/07/2026	7/1/2026-6/30/2027 Membership Inv 2003004	350.00	350.00
160074335	Pomp's Tire Service I	09/07/2026	OPEN PURCHASE ORDER FOR 25-26 SY	602.92	602.92
160074336	PROJECT LEAD THE WAY,	09/07/2026	HMS PLTW Subscriptions, 26/27	950.00	4,420.36
			Science Curriculum for	950.00	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			BE/SH Science Curriculum for BE/SH	950.00	
			HMS PLTW Notebooks, B Bachelor, 26/27	1,570.36	
160074337	Renaissance Learning,	09/07/2026	26-27 Open PO K-12 SAEBRS FastBridge Quarterly Payments about $5800 each	5,873.84	9,429.48
			26-27 Open PO Educlimber Quarterly Payments about $3500 each	3,555.64	
160074338	RIDDELL INC	09/07/2026	NMHS JFullington-Riddell helmet recondition 26-27 SY	615.47	615.47
160074339	SCOTT MCLENDON'S HARD	09/07/2026	OPEN PO FOR 26-27 SCH YR MAINT	29.67	117.73
			OPEN PO FOR SCH YR 26-27 GROUNDS	23.88	
			OPEN PO FOR 26-27 SCH YR MAINT	10.85	
			OPEN PO FOR 26-27 SCH YR MAINT	3.42	
			OPEN PO FOR 26-27 SCH YR MAINT	18.45	
			OPEN PO FOR 26-27	14.11	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			SCH YR MAINT		
			OPEN PO FOR 26-27 SCH YR MAINT	17.35	
160074340	SHELTON MASON CO JOUR	09/07/2026	9/25-8/26 Open PO for Legal notices	160.00	160.00
160074341	SIRS	09/07/2026	7/1/2026-6/30/2027 Membership Dues	604.00	604.00
160074342	STAPLES BUSINESS ADVA	09/07/2026	OPEN PO FOR SCH YR 26-27 WAREHOUSE/CUSTODIAL	79.22	6,202.52
			8.5x11 20lb 92 Brightness Copy Paper 9 Pallets Total, 40 Cases per Pallet Delivered as follows: August 14th 4 pallets February 28 2 pallets April 30 2 pallets May 31 1 pallet	6,123.30	
160074343	The Great Books Found	09/07/2026	K-5 Digital Licenses	394.93	394.93
160074344	US Foods Inc.	09/07/2026	Open PO for Culinary Supplies Shounder/Brase, 26/27	832.93	832.93
160074345	Veritas Medical	09/07/2026	OPEN PO CONTRACTED NURSING SERVICES 2026/2027 SY	15,843.25	15,843.25

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
160074346	WALTER E NELSON CO OF	09/07/2026	Open PO for Walter Nelson for SY 25/26 These prices are determined to be reasonable based on: Research, History/experience	124.92	133.01
			Open PO for Walter Nelson for SY 25/26 These prices are determined to be reasonable based on: Research, History/experience	4.74	
			Open PO for Walter Nelson for SY 25/26 These prices are determined to be reasonable based on: Research, History/experience	3.35	
160074347	WASA	09/07/2026	7/1/2026-6/30/2027 Open PO conferences, membership, & board on track	1,352.48	8,806.13
			7/1/2026-6/30/2027 Open PO conferences, membership, &	1,344.28	

Check Number	Vendor Name	Check Date	Invoice Description	Invoice Amount	Check Amount
			board on track 7/1/2026-6/30/2027 Open PO	2,348.29	
			conferences, membership, & board on track 7/1/2026-6/30/2027 Open PO	3,562.08	
			conferences, membership, & board on track 7/1/2026-6/30/2027 Open PO	199.00	
			conferences, membership, & board on track		
160074348	WSSDA	09/07/2026	9/2026-12/2026 Annual conference for board & Supt	5,530.00	5,530.00
160074349	YouScience, LLC	09/07/2026	YouScience NMHS Subscription, 26/27	2,211.82	3,317.73
			YouScience HMS Subscription, 26/27	1,105.91	
	33 Computer		Check(s) For a Total of		131,038.26

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	33	Computer	Checks For a Total of	131,038.26
Total For	33	Manual, Wire Tran, ACH & Computer Checks		131,038.26
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	131,038.26

Coversheet

Payroll

Section: II. Consent Items
Item: C. Payroll
Purpose:
Submitted by:
Related Material: Payroll Report.pdf

As of 9/28/2026 by a majority vote does approve for payment those checks (warrants) included in the list and further described as follows: Payroll Cash Account

Check numbers 160105567-160105591 **$2,593,428.13**

Secretary _____ Board Member_____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

25 CHECKS FOR A TOTAL OF **$2,593,428.13**

CERTIFICATION OF AUDITING OFFICER

I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and the claims are just, due and unpaid obligations against North Mason School District No. 403 and that I am authorized to authenticate and certify to said claim. I further certify that the expense reimbursements are just, due and unpaid obligations against the North Mason School District No. 403 and that I am authorized to certify said claim.

Johnson

Auditing Officer

8-28-26

Date

CTP Payroll Cash Account

PAYEE	DATE ISSUED	WARRANT NUMBER	FND	AMOUNT	MICR NUMBER	DATE REDEEMED	DATE REGISTERED	INTEREST
FUND TOTALS								
Total 403 001 General Fund				2,593,428.13				
Total 403				2,593,428.13				
Total All Funds				2,593,428.13				
**********								
Citizens For North Mason Schools	08/31/2026	160105567	001	34.00	160105567			
Crane Finance	08/31/2026	160105568	001	213.81	160105568			
DEPT OF RETIREMENT SYSTEMS	08/31/2026	160105569	001	65,710.83	160105569			
DEPT OF RETIREMENT SYSTEMS	08/31/2026	160105570	001	52,105.38	160105570			
DEPT OF RETIREMENT SYSTEMS	08/31/2026	160105571	001	13,550.88	160105571			
Dept of Labor & Workforce Dev- TN	08/31/2026	160105572	001	378.00	160105572			
HCA-SEBB BENEFITS/Agency#600E15	08/31/2026	160105573	001	377,196.00	160105573			
HCA-SEBB FLEX SPEND/Agency#600E15	08/31/2026	160105574	001	3,764.05	160105574			
HCA-SEBB DECAP/AGENCY #600E15	08/31/2026	160105575	001	416.67	160105575			
North Mason Scholarship Foundation	08/31/2026	160105576	001	177.00	160105576			
North Mason S.D. ACH Account	08/31/2026	160105577	001	480,545.01	160105577			
North Mason S.D. ACH - P/R	08/31/2026	160105578	001	1,352,048.22	160105578			
Olympic ESD 114 UNEMPPOOL-PAYROLL	08/31/2026	160105579	001	3,160.59	160105579			
Olympic ESD 114 RW CMP TR - PAYROLL	08/31/2026	160105580	001	16,960.49	160105580			
Omni Group	08/31/2026	160105581	001	11,180.00	160105581			
Paylogix F/B/O N. Mason School Dist #19519	08/31/2026	160105582	001	674.64	160105582			
PUBLIC SCHOOL EMP #909	08/31/2026	160105583	001	3,781.42	160105583			
The Standard Insurance Company	08/31/2026	160105584	001	4,682.75	160105584			
STATE TREASURER	08/31/2026	160105585	001	12,443.50	160105585			
TEACHER RET SYST	08/31/2026	160105586	001	156,674.47	160105586			
UFCW 3000	08/31/2026	160105587	001	1,026.69	160105587			
UNUM LIFE INSURANCE	08/31/2026	160105588	001	664.10	160105588			
	Page Total			2,557,388.50				

CTP Payroll Cash Account

PAYEE	DATE ISSUED	WARRANT NUMBER	FND	AMOUNT	MICR NUMBER	DATE REDEEMED	DATE REGISTERED	INTEREST
Veba Trust #Y1253	08/31/2026	160105589	001	20,464.44	160105589			
WASH STATE SCH RETIREES ASSOC.	08/31/2026	160105590	001	63.00	160105590			
WEA Payroll Deductions	08/31/2026	160105591	001	15,512.19	160105591			
	Page Total			36,039.63				
	Subtotal			2,593,428.13				
	GRAND TOTAL			2,593,428.13				

********** End of report **********

Coversheet

Personnel Report

Section: II. Consent Items
Item: D. Personnel Report
Purpose:
Submitted by:
Related Material: September 2026 Personnel Report.pdf

North Mason School District #403
HR – Personnel Report
September, 2026

Certificated Personnel

Name	Position	Location	Change	Effective Date

Classified Personnel

Name	Position	Location	Change	Effective Date
Fernandez, Corina	Paraeducator	Sand Hill	Resignation	8/25/26
Fernandez, Corina	Activity Assistant	Sand Hill	Rehire	8/25/26
Talmadge, Lawanna	Paraeducator	James Taylor	Resignation	8/26/26
Blackman, Tina	Paraeducator	Belfair	Hire	9/14/26
Castillo, Mehgan	Paraeducator	Sand Hill	Hire	9/16/26

Coaching Personnel

Name	Position	Location	Change	Effective Date
Hackett, Corie	Assistant Fast-Pitch	HMS	Resignation	8/25/26
Ottenbacher, Kyle	Athletic Trainer	NMHS	Hire	9/11/26
Stanley, Michelle	Assistant Fast-Pitch	HMS	Hire	9/23/26

Substitute Personnel

Name	Position	Location	Change	Effective Date
Madison, Crystal	Substitute	District	Resignation	9/8/26
McMaster, Stephanie	Substitute Para	District	Resignation	9/8/26
Schwab, Erik	Long-Term Substitute Teacher	Sand Hill	Rehire	9/1/26
Robb, Donald	Substitute Maint.	District	Resignation	9/9/26
Rolland, Suzan	Substitute Bus	District	Rehire	9/14/26
Dobbelaere, Shilo	Substitute Para	District	Rehire	9/21/26
Snider, Emily	Substitute Para	District	Resignation	9/21/26
Melendez, Marisol	Substitute Para	District	Resignation	9/21/26
Madison, Lauren	Substitute Para	District	Resignation	9/21/26
Alexander, Mari	Substitute Para	District	Resignation	9/21/26
Stilwell, Danielle	Long-Term Substitute Teacher	HMS	Hire	9/22/26

Contracted Personnel

Name	Position	Location	Change	Effective Date

Coversheet

2026-2027 Minimum Basic Education Report

Section: II. Consent Items
Item: E. 2026-2027 Minimum Basic Education Report
Purpose:
Submitted by:
Related Material: 2026-27 Minimum Basic Education Requirements Survey-Review (1).pdf

2026-27 Minimum Basic Education Requirements Survey

3. Name Check

You entered the LEA Code for the following:

North Mason School District

If this is correct, please click Next to go to the survey.

If this is incorrect, please close out of this survey, then open a new survey and enter the correct LEA code (you may need to clear your cache). You can find your LEA code on OSPI's Education Directory. If you need help, please email the State Board of Education.

4. Overview, Instructions, and Deadlines

A note for people using screen reading technology: This survey uses question logic to collect additional information. If you are having difficulty completing this survey, please email the State Board of Education's Accessibility Coordinator for alternative options to complete this survey. The State Board of Education is committed to ensuring everyone has equal access to our services.

Overview

To receive annual Basic Education funding, local education agencies (LEAs) must meet the minimum instructional program of basic education defined in RCW 28A.150.220. The minimum instructional program is part of Washington's Program of Basic Education established under Chapter 28A.150 RCW. Under the Program of Basic Education, LEAs must provide instruction of sufficient quantity and quality and give students the opportunity to complete graduation requirements that are intended to prepare them for postsecondary education, gainful employment, and citizenship.

The State Board of Education (SBE) is responsible for ensuring LEA compliance with the minimum instructional program of basic education (RCW 28A.150.220(7) and WAC 180-16-195) for the upcoming school year. SBE manages this annual data collection survey for LEAs to confirm compliance and indicate how they are meeting other legislative requirements. Survey responses to required questions and responses to possible follow-up questions from SBE staff will complete the reporting requirement for the 2026-27 school year. LEAs required to fill out this survey include:

- Public school districts
- Public charter schools
- State-Tribal Education Compact schools (STEC schools) - STEC schools may have basic education exemptions in their compact
- Direct-Funded Technical Colleges (DFTCs) that offer basic education-funded high school programs
- State-funded Institutions (Washington Center for Deaf and Hard of Hearing Youth and Washington State School for the Blind)

In addition to being the tool LEAs use to show compliance, this survey also:

- Informs LEAs of requirements and recommendations in current law,
- Provides information to help inform SBE's FutureReady graduation requirements initiative
- Allows SBE to gather data for an annual report showing how basic education is implemented throughout the state. See SBE's Basic Education website for past reports.

Instructions:

Recommended First Step

Please review the following resources before starting the survey:

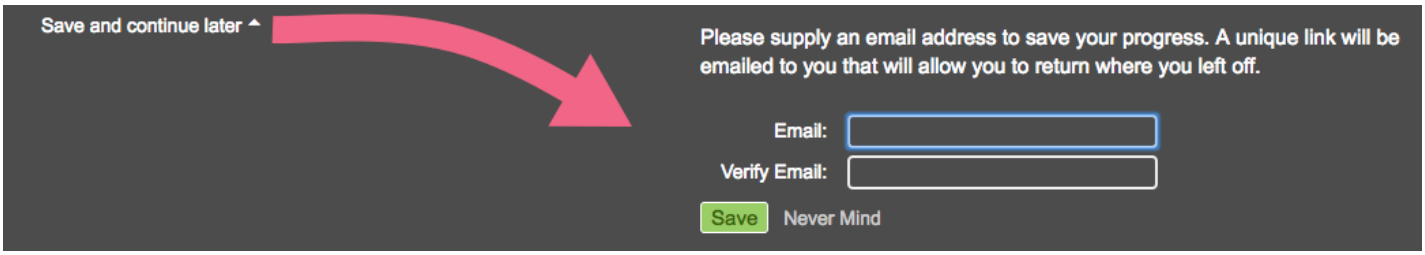
- The 2026-27 Basic Education Compliance Matrix lists the offerings required for basic education certification and additional legislatively required offerings. It also lists legislatively encouraged offerings and has links to relevant statutes and rules, Washington State School Directors' Association model policies, and Office of the Superintendent of Public Instruction (OSPI) bulletins and webpages. Survey questions are tied to all of the offerings listed in the matrix.
- The sample surveys below show the questions asked so you can gather appropriate data and information. Required questions have an asterisk, and optional questions are generally labeled as optional. Note that survey questions and placement are different from previous years.
  - Sample survey for an LEA with multiple high schools
  - Sample survey for an LEA with one high school
  - Sample survey for an LEA without high schools
- Review your LEA's 2025-26 school year survey submission. A PDF of the submission was emailed to the superintendent and the person who submitted the survey last year.

Answering Questions

- New this year: Some questions will be pre-filled based on past responses or other publicly available data. The survey will ask you to confirm the answers and make changes if needed.
- Generally, LEAs will only be asked questions appropriate to their enrolled grade levels. LEAs with high school grades are required to answer more questions than other LEAs.
- Required questions are marked with a red asterisk (*). If you answer a question with a response that is not in alignment with state requirements, a warning will appear asking if your answer was correct. You will be able to go back and change your answer if you made a mistake or you may continue on.
- SBE encourages LEAs to answer optional questions to provide comprehensive data about educational offerings in the state.
- The amount of time the survey takes depends on the grades the LEA enrolls, as well as whether the survey taker needs to do any research to answer questions.

Saving Survey before Submission

After you begin, your progress is automatically saved - you just need to go back to the main survey link and re-enter your LEA code. Alternatively, you may save your progress and return to your application using the "Save and continue later" option at the bottom of each page and shown below. After you enter your email and click the "Save" button, you will receive an emailed link. When you return to the survey using the emailed link, you will be taken to the last page you completed in full, and you will also be able to navigate back to previous pages to make changes or review your entries.



Submitting the Survey

- Before submission, the superintendent, LEA leader, or another person with the authority to sign for the LEA, must certify that both the superintendent/LEA leader and the school board president or chairperson have reviewed and approve the submission of the survey and that the answers are correct and accurate (as required by WAC 180-16-195).
- Prior to certification, you will be able to download/print a PDF of all responses so you can review and make any necessary changes before the final step.
- At the bottom of the certification page, be sure to click on the "Submit" button. Upon submission,you will receive an email confirmation with a PDF attachment of your responses.
- Items that start with the yellow highlighted phrase "POTENTIAL COMPLIANCE ISSUE" indicate potential issues with your responses that will need to be addressed.

Deadline

The final survey submission deadline is Tuesday, September 15, 2026 (WAC 180-16-195(1)). LEAs that submit earlier may be certified as being in compliance with theminimum instructional program of basic education as early as June 2026 as shown below. Survey responses that indicate non-compliance will delay the certification process.

If survey is submitted by:	Your LEA may be certified as early as:
Tuesday, June 2, 2026	SBE's June 23-25 meeting
Wednesday, July 22, 2026	SBE's August 12-13 meeting
Thursday, August 20, 2026	SBE's September 10 meeting
Tuesday, September 15, 2026	SBE's October 14-15 meeting

We will regularly update SBE's Basic Education webpage with survey submission and LEA certification status in June. We are unable to send out individual communications regarding your LEA's status.

Reminder: Willful Noncompliance Law

In 2025, the Washington Legislature passed Engrossed Substitute House Bill 1296, which requires the Office of the Superintendent of Public Instruction (OSPI) to establish a process for receiving and investigating complaints alleging willful noncompliance with certain state laws, including required minimum instructional hours and specific curriculum requirements. OSPI may impose consequences, including withholding and redirecting basic education funding toward a compliance action plan and recalling school board members. OSPI must establish the complaint process by July 1, 2026. See OSPI's rulemaking activity page for more information.

Contact

Gail Wootan, Director of System Health and Compliance
gail.wootan@k12.wa.us

To start the survey, click the "Next" button below.

6. LEA Information

The information below is prefilled based on last year's survey submission and the Office of the Superintendent of Public Instruction's Education Directory and Report Card. Please review for accuracy and make any necessary changes before going to the next page.

If the superintendent name and email are incorrect, please change in the survey and also notify your LEA's Data Security Manager, EDS School Manager, or Directory Manager so they can update the directory. If you don't know who that is, contact OSPI EDS Technical Support at eds.support@k12.wa.us or 1.800.725.4311.

1. Contact Information

Superintendent/Leader First Name

Kristine

Superintendent/Leader Last Name

Michael

Superintendent/Leader Email

kmichael@northmasonschools.org

3. Does your LEA expect to enroll ALL grades K through 12 in the 2026-27 school year? This includes any program for which the LEA receives basic education funding from OSPI. (This survey does not address Pre-K and TK)

Yes, the district will enroll students in ALL grades K-12

4. How many of the LEA's schools will enroll students in any grades 9 through 12 in the 2026-27 school year?

2

7. Accessibility and Minimum School Days

RCW 28A.150.220(5) requires the following:
Each LEA's K-12 basic education program must be accessible to all students who are five years of age and less than 21 years of age, as provided by RCW 28A.225.160, and shall remain accessible to students with disabilities as defined in RCW28A.155.020 from age 21 until the end of the school year in which those students turn 22 years of age.
An LEA's school year must be a minimum of 180 school days for all K-12 grades served unless it has an OSPI-approved waiver. LEAs administering the Washington kindergarten inventory of developing skills (WaKids)may use up to three school days at the beginning of the school year to meet with parents and families (Family Connection meetings) without applying for a waiver. LEAs with graduating seniors may schedule the last five school days for noninstructional purposes, including, but not limited to, the observance of graduation and early release from school upon the request of a student.

5. For the grades served by the LEA, will the LEA'sbasic education program be accessible to all students who are at least five years of age and less than age 21, and remain accessible to students with disabilities from age 21 until the end of the school year in which those students turn age 22 as required by RCW 28A.150.220(5)?

Yes

6. Will the LEA make 180 school days accessible to all legally eligible students in the 2026-27 school year?

If this section is already answered, it means that OSPI's records show that at least one waiver has been approved for the 2026-27 school year. Please review for accuracy and make any necessary changes.

No, the LEA has at least one waiver that will be applied uniformly across all schools

7. OSPI's records show that the following waivers (with number of waived days) are approved for the 2026-27 school year for all schools in the LEA. Please review for accuracy and make any necessary changes before going to the next question.

If the boxes are blank, it means that either OSPI has not processed a waiver application or SBE does not have the waiver information yet. Please enter the number of days requested and, if necessary, go to OSPI's school day waiver page for application instructions.

	Number of Days Waived
180-Day Waiver for improvement of student learning (i.e. professional development, parent-teacher conferences**of more than five days**, transition days, alternative calendar, etc.)	178
Parent-Teacher Conference Waiver of **five days or less**.	4
Economy and Efficiency Waiver (i.e. four-day school week for LEAs with under 1000 students)	0
A Waiver for other reasons	0

8. Minimum Instructional Hours

RCW 28A.150.220(2) and WAC 180-16-200 require LEAs to meet minimum instructional hour requirements based on grades enrolled, even if the LEA has an approved waiver to offer less than 180 school days. The minimum instructional hours are described in the table below:

Grade Level	Minimum Instructional Hours Per Year
Kindergarten	At least 1000 hours
Grades 1–8 only	District-wide average of at least 1,000 hours
Grades 9–12 only	District-wide average of at least 1,080 hours
Districts/LEAs with high school grades and below	*Option 1.* District-wide average of at least 1,080 hours for grades 9–12 AND a district-wide average of at least 1,000 hours for grades 1–8. OR *Option 2.* District-wide average of at least 1,027 hours for grades 1–12.

Instructional hours are defined in RCW 28A.150.205. They include hours for parent-teacher conferences. They may also include noninstructional hours that an LEA schedules in the last five school days of the school year for 12th-graders as defined in RCW 28A.150.220(5)(c).

8. Will the LEA provide kindergarten students at least 1,000 instructional hours in the 2026-27 school year?

Yes

9. How will your LEA meet the minimum instructional hour requirement for grades 1-12 for the 2026-27 school year?

District-wide average of at least 1,027 hours

10. Do all high schools in the LEA offer the same number of credits per year (not including summer school, zero periods, interim sessions, or other credit retrieval opportunities outside of the regular school day)?

No

11. For the typical high school student, how many high schools offer each yearly credit option below for the 2026-27 school year (not including summer school, zero periods, interim sessions, or other credit retrieval opportunities outside of the regular school day)? Please skip the options that the LEA does not offer.

6 credits : 1
7 credits : 1

9. High School Graduation Requirements

The next three sections of the survey will ask about Washington's high school graduation requirements, which include:
Subject area and credit requirements to earn a high school diploma (WAC 180-51-210),
High School and Beyond Plan (HSBP), with activities starting in 7th grade (WAC 180-51-220), and
Graduation pathway options (WAC 180-51-230)
Please click on the "Next" button to continue.

10. High School Graduation Requirements: Subject Area and Credit Requirements

12. Chapter 180-51 WAC and RCW 28A.150.220 require that students graduate high school with at least 24 credits as described on SBE's website. (Individual students may be granted a waiver of up to two flexible credits for individual circumstances).

For the 2026-27 school year, will the LEA require at least 24 credits for a student to graduate from high school under the framework in WAC 180-51-210?

Yes

13. Will all high schools in the LEA require the same number of credits to graduate in the 2026-27 school year?

Yes

14. How many credits will be required to graduate in the 2026-27 school year?

24

15. To earn a high school diploma in the 2026-27 school year, will the LEA require the following mandatory 17 core credits that are aligned with the state's learning standards as required by WAC 180-51-210? Please answer "Yes, the subject is required as described" or "No, the subject is not required" for each subject.

	Yes, the subject is required as described	No, the subject is not required
4 credits of English	X	
3 credits of math as described in WAC 180-51-210(4)(b): 1 credit of Algebra 1 or Integrated Math 1 1 credit of Geometry or Integrated Math 2 1 credit aligned with the student's HSBP	X	
3 credits of science as described in 180-51-210(4)(c)): 2 credits of lab science 1 credit aligned with the student's HSBP	X	
3 credits of social studies as described in 180-51-210(4)(d): 1 credit of U.S. History .5 credits of contemporary world history, geography, and problems .5 credits of civics (separate course) with the content required in RCW 28A.230.094 1 credit of Social Studies elective	X	
0.5 credits of health	X	
1.5 credits of physical education	X	
1 credit of arts	X	
1 credit of Career and Technical Education	X	

16. The state's high school graduation requirements also include 3 flexible credits called Personalized Pathway Requirements (PPRs) that are described in WAC 180-51-210(5).
The 3 default PPR credits are:
2 credits in world languages (includes American Sign Language and American Indian languages)
1 arts credit (in addition to 1 arts core credit)
However, PPRs can be replaced with courses chosen by the student based on the student's interests and High School and Beyond Plan (HSBP).

Will the LEA offer the opportunity to earn the 3 PPR credits as described for students who graduate in the 2026-27 school year?

Yes

17. State law also has two social studies non-credit graduation requirements:
Completion of Washington state history and government - typically met in middle school (WAC 392-410-120)
Study of the Constitutions of the United States and Washington - typically incorporated into social studies courses (RCW 28A.230.170)

For the 2026-27 school year, will the LEA require completion of Washington state history and government in order to graduate high school?

Yes

For the 2026-27 school year, will the LEA require study of the Constitutions of the United States and Washington in order to graduate high school?

Yes

18. All public high schools are required to provide a program for students who would like to apply for entrance to a baccalaureate-granting institution after high school graduation. This program must help such students meet the minimum college entrance requirements. (RCW 28A.230.130)

In the 2026-27 school year, will all high schools in the LEA provide a program that helps students meet the minimum college entrance requirements, including the College Academic Distribution Requirements (CADRs) established by the Washington Student Achievement Council?

Yes

19. All public high schools must provide a program for students who plan to pursue career or work opportunities other than entrance to baccalaureate-granting institutions after high school graduation. (RCW 28A.230.130)

In the 2026-27 school year, will all high schools in the LEA provide a program for students who plan to pursue career or work opportunities other than entrance to baccalaureate-granting institutions after high school graduation?

Yes

11. High School Graduation Requirements: High School and Beyond Plan

You are seeing this page because your LEA enrolls at least one grade from 7th through 12th grades.

The High School and Beyond Plan (HSBP) is a high school graduation requirement for every student. It is both a process and a document for students, parents, and teachers to guide students through high school and think about their future. Plans are personalized and designed to help students set, visualize, and work to achieve goals. The state's universal HSBP platform, which LEAs should all be using in the 2026-27 school year, will have the required features listed in RCW 28A.230.215.

20. In addition to those requirements provided by the universal platform, LEAs must meet the HSBP requirements listed in RCW 28A.230.212 and WAC 180-51-220. They include, but are not limited to:
- **By seventh grade, each student must be administered a career interest and skills inventory that will help inform the student's eighth grade course taking and initial identification of their education and career goals.**
- **By eighth grade, each student must have begun development of a high school and beyond plan that includes a proposed plan for first-year high school courses aligned with graduation requirements and secondary and postsecondary goals. If a student does not earn a math assessment score of 3 or 4 by grade 9, the HSBP must be updated to ensure that the student takes a mathematics course in both grades nine and 10.**
- **In high school, with staff support, students must update their high school and beyond plan annually to review academic progress and inform future course taking as outlined in RCW 28A.230.212(3) and WAC 180-51-220(4)(k).**
- **Plans must include the elements listed in RCW 28A.230.212(6), WAC 180-51-220(3), and Substitute Senate Bill 5841**
- **For a student with an individualized education program (IEP), the student's IEP and high school and beyond plans must align.**
- **Plans must be provided to students and their parents/legal guardians in a language they understand.**

More requirements are listed on SBE's High School and Beyond Plan website.

In the 2026-27 school year, will the LEA meet the HSBP requirements listed above that apply to the grades served by the LEA?

Yes

21. Will your LEA require the High School and Beyond Plan as a graduation requirement in the 2026-27 school year? (Decisions about whether a student has met HSBP requirements are made locally).

Yes

13. High School Graduation Requirements: Graduation Pathway Options

To graduate from public high school and earn a high school diploma, students must complete at least one of the nine graduation pathway options defined in RCW 28A.230.710 and WAC 180-51-230. Graduation pathway options provide students multiple ways to show readiness for their individual education and career goals. The pathway a student completes must align with the student's postsecondary goals as described in their High School and Beyond Plan.

LEAs are:
- **Required to annually provide students in grades eight through 12 and their parents or legal guardians with comprehensive information about the graduation pathway options offered by the LEA and**
- **Strongly encouraged to begin providing this information to students in grade six.**

24. For the 2026-27 school year, will the LEA annually provide information about graduation pathway options to students in grades 8 through 12 and their parents or guardians?

Yes

25. For the 2026-27 school year, will every student earning a high school diploma be required to complete at least one of the nine graduation pathway options that is in alignment with the student's High School and Beyond Plan?

Yes

26. LEAs are encouraged to make the nine graduation pathway options listed below available to their students, yet have discretion in determining which options they will offer (see RCW 28A.230.710(3)).

Which of the following graduation pathway options (that meet the definitions in RCW 28A.230.710) will be available to students who graduate in the 2026-27 school year? Please select an answer for each graduation pathway option.

	ALL high schools offer this pathway	SOME, but not all, high schools offer this pathway	NO high schools offer this pathway
State Assessments in ELA and Math	X		
Dual Credit Courses (Running Start, College in the High School, CTE Dual Credit)	X		
AP/IB/Cambridge Courses/Exams			X
SAT/ACT College Entrance Exams	X		
Transition/Bridge to College Courses	X		
Performance-based			X
Combination	X		
Armed Services Vocational Aptitude Battery (ASVAB)	X		
Career and Technical Education Sequence	X		

How many of the LEA's high schools will offer the state assessment graduation pathway in the 2026-27 school year?

Which dual credit courses may be used to meet the graduation pathway in the 2026-27 school year? Choose all that apply.

College in the High School math course(s)
Running Start ELA course(s)
Running Start math course(s)
College in the High School ELA course(s)

How many of the LEA's high schools will offer the dual credit pathway in the 2026-27 school year?

Which of the following may be used to meet the AP/IB/CI graduation pathway in the 2026-27 school year? Choose all that apply.

How many of the LEA's high schools will offer the AP/IB/CI graduation pathway in the 2026-27 school year?

Which college entrance exam(s) may be used to meet the graduation pathway in the 2026-27 school year? Choose all that apply.

SAT - ELA
SAT - Math
ACT - ELA
ACT - Math

How many of the LEA's high schools will offer the college entrance exam(s) pathway in the 2026-27 school year?

Which transition course(s) may be used to meet the graduation pathway in the 2026-27 school year? Choose all that apply.

Transition/Bridge to College ELA course(s)
Transition/Bridge to College math course(s)

How many of the LEA's high schools will offer the transition course pathway in the 2026-27 school year?

Which subject(s) will be available through the performance-based graduation pathway in the 2026-27 school year? Choose all that apply.

How many of the LEA's high schools will offer the performance-based graduation pathway in the 2026-27 school year?

How many of the LEA's high schools will offer a combination pathway in the 2026-27 school year?

How many of the LEA's high schools will offer the ASVAB pathway in the 2026-27 school year?

How many of the LEA's high schools will offer the CTE Course Sequence graduation pathway in the 2026-27 school year?

27. New Question:

State law requires SBE to confirm LEA compliance with RCW 28A.230.720(3). This law requires LEAs to annually examine data on student groups participating in and completing each graduation pathway option offered. If the analysis shows disproportionate participation and completion rates, the LEA is required to identify reasons for the findings and implement strategies to ensure the graduation pathway options are equitably available to all students.

Is the LEA annually examining data on the student groups listed in 28A.230.720(3) who participate and complete graduation pathway options?

Yes

What additional actions has the LEA taken based on the findings from its most recent graduation pathway analysis?

The LEA has not finished analyzing the most recently collected data.

14. Optional: Graduation Pathway Options Implementation

The following Graduation Pathway questions are optional. Answering these questions will help inform SBE's FutureReady graduation requirement initiative.

The responses to this page's questions do not affect the LEA's basic education compliance certification - they are for data collection purposes only.

28. You answered that the LEA will not offer at least one of the nine graduation pathways for the 2026-27 school year. Please briefly explain why the LEA will not offer the pathway(s).

We are still developing our process to ensure equitable application.

29. Running Start students and families do not pay tuition for courses (up to 1.30 FTE), but may have to pay for college fees, books, tuition beyond 1.30 FTE, and/or transportation.

Will the LEA (or community/technical college) cover these additional costs for ALL students in the 2026-27 school year?

No, some or all of these additional costs are paid by the student/family/guardian/caregiver.

30. Students and families do not pay for College in the High School (CiHS) as outlined in the College in the High School FAQ. However, colleges may charge a fee if the CiHS course is offered by an out-of-state or private institution of higher education not defined in RCW 28B.10.063.

If students in your LEA are charged a CiHS fee, does the LEA cover the cost?

Does not apply - LEA has no CiHS fees

31. In the 2026-27 school year, will students be able to take the SAT at their own school during the school day?

No, students must take the SAT after hours, on weekends, or outside the district

32. Will SAT exam fees by paid by the LEA for ALL students?

No, at least some SAT exam fees are paid by student/family/guardian/caregiver

33. In the 2026-27 school year, will students be able to take the ACT at their own school during the school day?

No, students have to take the ACT after hours, on weekends, or in another district

34. Will the LEA pay ACT exam fees for ALL students in the 2026-27 school year?

No, at least some ACT exam fees are paid by student/family/guardian/caregiver

35. In the 2026-27 school year, will students be able to take the ASVAB at their own school during the school day?

Yes

36. How many of the LEA's high schools will offer the ASVAB during the school day in the 2026-27 school year?

2

37. Please answer the following questions about the LEA's dual credit offerings, which include Advanced Placement/International Baccalaureate/Cambridge International, Running Start, College in the High School, and CTE Dual Credit.

How well are the LEA's current dual credit offerings meeting student demand?

Exceeding current student demand (Not all courses are fully enrolled)

How satisfied is the LEA with its current process for offering dual credit options? This includes things like deciding which option(s) to offer, finding/training instructors, interacting with CTCs/universities, awarding credit for Running Start, funding, etc.

Somewhat Satisfied

What would the LEA like to see changed regarding its current dual credit offerings and process?

15. High School Graduation Requirements: Local Graduation Requirements

38. Please answer the following question(s) about local graduation requirements for the 2026-27 school year. The LEA's answers are not considered as part of the basic education certification process, but will help inform SBE's FutureReady graduation requirement initiative.

Will any of the LEA's high schools have local graduation requirement(s) in the 2026-27 school year? All graduation requirements must be publicized annually as required by WAC 180-51-045.

No

Will all schools in the LEA have the same local graduation requirements for the 2026-27 school year?

Please choose all local graduation requirements for students graduating in the 2026-27 school year (credit or non-credit). All graduation requirements must be publicized annually as required by WAC 180-51-045.

Please enter the number of high schools that require the following publicized local graduation requirements (skip those that aren't required). If one of the requirements is "Other," please also describe the requirement.

You answered that the LEA will require students to complete the FAFSA or WASFA in order to graduate. How do students meet this requirement? (Check all that apply)

Are students allowed to opt out of submitting the FAFSA/WASFA as a graduation requirement?

16. Required Offerings Explicitly Tied to Basic Education

39. For the 2026-27 school year, will the LEA provide instruction at all grade levels about conservation, natural resources, and the environment in an interdisciplinary manner through science, social studies, the humanities, and other appropriate areas with an emphasis on solving the problems of human adaptation to the environment? (RCW 28A.230.020 and WAC 392-410-115)

Yes

40. For the 2026-27 school year, will the LEA have implemented social-emotional learning standards and benchmarks as required by RCW 28A.300.478?

Yes, we implemented standards and regularly measure social emotional learning in our schools.

41. Each LEA is required to adopt an HIV/AIDS prevention education program that is taught at least once each school year beginning no later than the fifth grade. RCW 28A.230.070). In the 2026-27 school year, will the LEA meet this requirement for all grades the LEA enrolls from Grades 5 through 12?

Yes

RCW 28A.230.305 requires the following:

1. Every student in all LEAs, regardless of size, must have access to arts education, as part of basic education under RCW 28A.150.210. Arts instruction must be accessible by all students, in a manner that is commensurate with instruction in other core subject areas.

2. LEAs with more than 200 enrolled students shall offer regular instruction in at least one visual art or at least one performing art throughout the school year. Each student must receive instruction in at least one arts discipline throughout their elementary and middle education experience. For grades 9 through 12, all students must be given the opportunity to take arts coursework each academic year.

42. In the 2026-27 school year, will every student in the LEA have access to arts education, in a manner that is commensurate with instruction in other core subjects, as part of the basic education requirements?

Yes

43. What is the student headcount the LEA expects to enroll in the 2026-27 school year?*The answer below is pre-filled based on the LEA's 2025-26 school year enrollment data found in OSPI's Report Card. Please review and make any necessary changes before going to the next question.*

More than 200

44. In the 2026-27 school year, will each student receive instruction in at least one arts discipline as described in RCW 28A.230.305 throughout their elementary and middle education experience?

Yes

45. In the 2026-27 school year, will all students in grades 9 through 12 be given the opportunity to take arts coursework each academic year?

Yes

46. During the school week preceding November 11 of each year, every school is required to present educational activities suitable to the observance of Veterans Day (RCW 28A.230.160)

Will the LEA present educational activities suitable to the observance of Veterans Day in 2026 in all schools?

Yes

47. Annually, during the month of October, each public school shall conduct or promote educational activities that provide instruction, awareness, and understanding of disability history and people with disabilities. (RCW 28A.230.158).

In October 2026, will the LEA conduct or promote educational activities that provide instruction, awareness, and understanding of disability history and people with disabilities?

Yes

48. Each LEA that operates a high school must offer instruction in cardiopulmonary resuscitation (CPR) to students. Instruction in CPR must be included in at least one health class necessary for graduation. A student is not required to earn CPR certification to successfully complete the instruction requirement.(RCW 28A.230.179).

In the 2026-27 school year, will all graduating seniors have had CPR instruction in at least one health class necessary for graduation?

Yes

49. In the 2026-27 school year, will the LEA provide all high school students the opportunity to access an elective computer science course that is aligned to the state learning standards for computer science or mathematics (RCW 28A.230.300)? The course can be taken at a student's home school or another school in the LEA.

Yes

17. Additional Legislatively Required Offerings

The following offerings are required by the Washington Legislature, but they are not explicitly tied to basic education. *The answers to these questions are not used for basic education compliance determinations.* However, answers will help SBE understand how requirements are implemented statewide. Answers are also shared with OSPI.

RCW 28A.320.170 requires all LEAs to incorporate tribal history and culture into their curriculum as follows:
When an LEA reviews or adopts its social studies curriculum on July 24, 2015 or after, the LEA must incorporate curricula about the history, culture, and government of the nearest federally recognized Indian tribe or tribes, so that students learn about the unique heritage and experience of their closest neighbors. LEAs meet this requirement through using the John McCoy (lulilaš) Since Time Immemorial tribal sovereignty curriculum and may modify that curriculum in order to incorporate elements that have a regionally specific focus or to incorporate the curriculum into existing curricular materials.
When conducting regularly scheduled reviews and revisions of their social studies and history curricula, LEAs must collaborate with any federally recognized Indian tribe within their district, and with neighboring Indian tribes, to incorporate expanded and improved curricular materials about Indian tribes, and to create programs of classroom and community cultural exchanges.
In addition, LEAs shall collaborate with OSPI on curricular areas regarding tribal government and history that are statewide in nature, such as the concept of tribal sovereignty and the history of federal policy towards federally recognized Indian tribes. OSPI's Office of Native Education shall help local school districts identify federally recognized Indian tribes whose reservations are in whole or in part within the boundaries of the district and/or those that are nearest to the school district.

50. When did the LEA last review or adopt its social studies curriculum?

On July 24, 2015 or after

51. By the 2026-27 school year, how will the LEA have incorporated the John McCoy (lulilaš) Since Time Immemorial tribal sovereignty curriculum developed by OSPI?

The LEA will have incorporated at least one part of the curriculum into existing materials without modification

52. The John McCoy (lulilaš) Since Time Immemorial tribal sovereignty curriculum has units for elementary school, middle school, and high school. Which grade units will the LEA implement in the 2026-27 school year? Choose all that apply.

The LEA will implement the elementary school curriculum or a modified version of the curriculum

53. You answered that the LEA will have incorporated at least one part of the curriculum into existing materials without modification. Which subject areas will the curriculum be incorporated into? Check all that apply.

English Language Arts
Social Studies

54. By the 2026-27 school year, will the LEA have collaborated with any federally recognized Indian tribe within their LEA, and with neighboring Indian tribes, to incorporate expanded and improved curricular materials about Indian tribes, and to create programs of classroom and community cultural exchanges?

Yes

55. You answered that the LEA has collaborated with at least one federally recognized tribe. Please answer the following additional questions.
Which tribe(s) did the LEA collaborate with? Please list all tribes separated by a comma or semicolon.

Skokomish & Twana

Please identify which tribal department(s) or role(s) the LEA worked with during this collaboration. Select all that apply.

Tribal Chairperson's Office

Please describe the results of the collaboration. For example, did the tribe develop curriculum for the LEA, present to classrooms, provide field trip opportunities, etc.?

Family Liason attended Tribal Council Meetings.

56. Under the comprehensive sexual health education requirement (RCW 28A.300.475), the LEA must provide social emotional learning (SEL) instruction to all students in grades K–3 at least once. As of the 2026-27 school year, will the LEA provide SEL instruction to all students in grades K-3 at least once during their time in the LEA?

Yes

57. As of the 2026-27 school year, does the LEA provide comprehensive sexual health education to all students at least once in grades 4–5 during their time in the LEA? (RCW 28A.300.475)

Yes

58. As of the 2026-27 school year, will the LEA provide comprehensive sexual health education to all students at least twice in grades 6–8 during their time in the LEA? (RCW 28A.300.475)

Yes. Our highest grade served is Grade 6 or Grade 7 and the LEA will provide comprehensive sexual health education at least once in grades 6 and/or 7.

59. As of the 2026-27 school year, will the LEA provide comprehensive sexual health education to all students at least twice in grades 9–12 during their time in the LEA? (RCW 28A.300.475)

Yes

60. As of the 2025-26 school year, RCW 28A.320.168 requires LEAs to offer instruction in sex trafficking awareness and prevention. The instruction may be offered beginning in grade seven, but each student must be offered the instruction at least once before completing grade 12. The instruction, at the discretion of the school or LEA, may be integrated into a relevant course or a course may be repurposed to include the instruction.

Will the LEA have offered sex trafficking awareness and prevention instruction at least once to all students who will complete grade 12 in the 2026-27 school year?

Yes

61. As of the 2025-26 school year, LEAs are required to award the Seal of Biliteracy to graduating high school students who meet the criteria established by the Office of Superintendent of Public Instruction. (RCW 28A.300.575).

Will the LEA award the Seal of Biliteracy to qualifying graduating high school students in the 2026-27 school year?

Yes

62. New Question:

RCW 28A.320.192 requires LEAs to provide students who are in or released from an institutional education facility with access to world language proficiency tests, American sign language proficiency tests, and general education development (GED) tests. Access to the tests may not be conditioned or otherwise dependent upon a student's request. LEAs must award at least one high school credit to students who meet the standards set by SBE that are listed in OSPI's October 2022 bulletin.

Additional credits may be awarded by the LEA if a student has completed a course or courses of study to prepare for the test. If the LEA has mastery-based crediting policy for state or local assessments, the LEA must apply this policy for students in or released from an institutional education facility.

This requirement is not new, but previous basic education compliance surveys only asked about the GED section of the law.

In the 2026-27 school year, will the LEA provide access to world language proficiency tests, American sign language proficiency tests, and GED tests to students currently or formerly in institutionalized educational settings, as well as award credit for meeting the standards set by SBE as required under RCW 28A.320.192? (If the LEA does not anticipate having students that are in, or were in, institutional educational settings, please answer the question as if the LEA will enroll these students for the upcoming school year.)

Yes

63. New Question:

RCW 28A.320.202 requires LEAs to provide a comprehensive system of instruction and services in reading and early literacy to kindergarten through fourth grade students that is based on the degree of student need for additional support. (Note: This is not a new law, but it is new to the basic education compliance survey)

This question will change in the 2027-28 school year survey because starting September 2027, LEAs must meet curricular requirements described in Engrossed Substitute House Bill 1295 anytime they update or purchase a curriculum related to early literacy, reading literacy or writing literacy for use with any students in kindergarten through fourth grade.

For the 2026-27 school year, will the LEA provide a comprehensive system of instruction and services in reading and early literacy to kindergarten through fourth grade students that is based on the degree of student need for additional support?

Yes

64. RCW 28A.300.468 requires LEAs to provide all students in grades 9 through 12 the opportunity to access Washington's financial education standards, whether through a regularly scheduled class period; before or after school; during lunch periods; at library and study time; at home; via online learning opportunities; through career and technical education course equivalencies; or other opportunities. High school credit is encouraged

Will the LEA provide all students in grades 9 through 12 the opportunity to access the state's financial education standards in the 2026-27 school year?

Yes

18. Optional: Financial Education Implementation

The following financial education implementation questions are optional. Answering these questions will help inform SBE's FutureReady graduation requirement initiative.

The responses to this page's questions do not affect the LEA's basic education compliance certification - they are for data collection purposes only.

65. In the 2026-27 school year, how will the LEA provide financial education opportunities to all students in grades nine through twelve? Choose all that apply.

For-credit standalone course.
Embedded in a for-credit course in another subject area.
Non-credit offering or activity

66. How many high schools in your LEA will offer financial education as a for-credit standalone course in the 2026-27 school year?

2

67. How many high schools in your LEA will offer financial education as part of another subject area course in the 2026-27 school year?

2

68. How many high schools in your LEA will offer financial education as part of a non-credit offering or activity in the 2026-27 school year?

2

69. In what subject area or areas is financial education embedded? Choose all that apply.

Math
CTE
Advisory/Homeroom

70. Which financial education noncredit offerings or activities will be provided? Choose all that apply.

Presentation/activity during Advisory/Homeroom
Non-classroom offering or activity

19. Continuity of Operations Plan

71. Under WAC 180-16-212, LEAs must develop, maintain, and if necessary, implement a Continuity of Operations Plan (COOP) that ensures delivery of basic education services in case of an emergency or disaster.

By the 2026-27 school year, will the LEA have developed a COOP that ensures delivery of basic education services in case of an emergency or disaster?

Yes

20. Mastery-Based Crediting (MBC) and Mastery-Based Learning (MBL)

Mastery-based learning (sometimes referred to as "competency-based education") is an educational approach designed to help students learn deeply and effectively, have agency in their own learning, and to progress in their learning at their own pace upon demonstration of skills and learning.

While "mastery-based learning" encompasses strategies that are characteristic of good instruction and might be employed throughout K-12 education, "mastery-based crediting" is a specific high school crediting opportunity. Through mastery-based crediting, students may be awarded credit for a variety of learning experiences that could take place in school settings or could take place largely outside of traditional classroom instruction.

Please answer the following questions to share information about mastery-based crediting and mastery/competency-based learning in your LEA. This will help the state understand how these education options are being implemented across the state.

The answers to these questions are not considered as part of the Basic Education compliance process.

72. Does your LEA have a written policy to award mastery/competency-based high school credit as described in WAC 180-51-051?

Yes, the school district has a permanent policy.

73. Does your district policy apply to ALL subject areas?

No

74. Which subject areas does your policy apply to? (Please check all that apply.)

Math
Science (includes specific science courses like biology and chemistry)
English Language Arts
Social Studies

75. A mastery-based learning and competency-based education program includes the following (as defined in RCW 28A.255.010):
students are empowered daily to make important decisions about their learning experiences, how they will create and apply knowledge, and how they will demonstrate their learning;
the assessment is a meaningful, positive, and empowering learning experience for students yielding timely, relevant, and actionable evidence;
students receive timely, differentiated support based on their individual learning needs;
students' progress is based on evidence of mastery, not seat time;
students learn actively using different pathways and varied pacing;
strategies to ensure equity for all students are embedded in the culture, structure, and pedagogy of schools and education systems; and
rigorous, common expectations for learning, including knowledge, skills, and dispositions, are explicit, transparent, measurable, and transferable.
Will your LEA have at least one school in the 2026-27 school year that offers a fully mastery-based learning and competency-based education program as described above?

No

21. Optional: State-Recommended Educational Offerings and Activities

In addition to the state's basic education graduation requirements, state law encourages additional educational offerings and activities that help address the goals of Basic Education. Your responses to the following optional questions will help inform the state about the level of LEA implementation of these state-encouraged elements.

The responses to this page's questions do not affect the LEA's basic education compliance certification - they are for data collection purposes only.

76. Every public middle school, junior high school, and high school is strongly encouraged to include in its curriculum instruction of the events of the period in modern world history known as the Holocaust, which may include other examples of genocide and crimes against humanity. (RCW 28A.300.115).

As of 2026-27, does the LEA provide Holocaust history instruction?

Yes

77. LEAs are encouraged to commemorate the history of civil rights at least once a year, "providing an opportunity for students to learn about the personalities and convictions of heroes of the civil rights movement and the importance of the fundamental principle and promise of equality under our nation's Constitution." (RCW 28A.230.178).

As of the 2026-27 school year, does the LEA commemorate the history of civil rights at least once a year?

Yes

78. Public schools in grades K-6 are encouraged to incorporate ethnic studies materials and resources RCW 28A.300.112).

For the 2026-27 school year, will the LEA incorporate ethnic studies materials and resources for grades K-6?

No, but the LEA will consider implementing the recommendation in the future

79. Public schools with grades 7 through 12 are encouraged to offer a course in ethnic studies RCW 28A.300.112).

For the 2026-27 school year, will the LEA offer at least one course in ethnic studies for grades 7 through 12?

Yes

80. RCW 28A.210.430 encourages each school district, charter school, and state-tribal education compact school with a high school to offer instruction in awareness of bone marrow donation and blood donation. Instruction may be included in at least one health class required for graduation.

For the 2026-27 school year, will the LEA offer high school instruction in awareness of bone marrow donation and blood donation?

The LEA offers instruction in both bone marrow and blood donation

81. RCW 43.117.130 encourages public schools to designate time in January for appropriate activities in commemoration of the lives, history, achievements, and contributions of Chinese Americans and Americans of Chinese descent as part of Chinese Descent History Month.

For the 2026-27 school year, will the LEA designate time to commemorate Chinese Descent History Month?

No, but the LEA will consider implementing the recommendation

22. Optional: School Climate Surveys

82. Will your LEA administer a school climate survey in the 2026-27 school year?

Yes

83. Which of the following audiences are included in the LEA's school climate survey? Select all that apply

Students
Parents
Teachers

84. Which grade levels participate in the school climate survey? (Mark all that apply)

6th Grade
7th Grade
8th Grade
9th Grade
10th Grade
11th Grade
12th Grade

85. Who supports the survey creation, collection, and analysis of your school climate survey data? Choose all that apply.

The LEA conducts its own survey

23. Optional: Flexible Learning Options

86. Which Flexible Learning Option (FLO) programs does the LEA offer? Choose all that apply.

Online Learning

87. Who is the LEA's FLO Executive Sponsor?

First Name : Travis
Last Name : Quinn
Email : tquinn@Northmasonschools.org
Phone : 360-277-2300

Coversheet

Establishing A Club

Section: II. Consent Items
Item: F. Establishing A Club
Purpose:
Submitted by:
Related Material: Establishing a club FFA HMS.pdf

Establishing a Club

Requesting Approval for starting a new ASB Club or Activity

Name of Club or Activity Requested: FFA

Describe proposed activities and goals of Club: This club will allow students to learn about an area of agriculture that interests them, while they gain hands-on experience in that field through FFA. Students will work on projects that interest them within the agricultural scope. While through an agriculture lens, students will practice leadership skills through fundraising, local events, working in a team, educating others, and public speaking during competitions. This club will work closely with the HS FFA chapter for opportunities for academic growth and mentoring.

Describe how money will be raised to fund activities: There will be fundraisers through seasonal themed plant sales and the use of the student store.

Funds raised will be used to: Purchase supplies for FFA specific projects and competitions.

Name of proposed advisor in charge of activities: Hannah Kidd

Budget capacity requested: $**200**

Submitted by: Hannah Kidd **Date: 8/24/2026**Click here to enter a date.

Principal: Approved ☒ Denied ☐ **Signature:** _____

ASB: Approved ☒ Denied ☐ **Signature:** _____

Board of Directors: **Date** Click here to enter a date.

Approved ☒ Denied ☐ **Signature:** Kristine Michael

Coversheet

Donations

Section: II. Consent Items
Item: G. Donations
Purpose:
Submitted by:
Related Material: Donation Report to board Sept 2026.pdf

DONATIONS, GIFTS & TEACHER GRANTS

Board Meeting, September 28, 2026

By	To	For	Donation
Under $250.00			
Bob Patterson	BE	Staff supplies	$200.00
Jody Tief	SH	School Supplies	$50.00
Anonymous	BE	School Supplies	$100.00
Fred Barret	NMHS	Bassoon	$200.00
Debra Seibold	NMHS	Bassoon	$250.00
Teresa Knuth	SH	School Supplies	$100.00
$250.00 - $999.99			
R & L. Patterson	BE	School Supplies	$500.00
Blacksmith Lake Book Club	SH	School Supplies	$350.00
Judy Scott	NMHS	Bassoon	$500.00
$1,000.00 - $4999.99			
Bulldog Boosters	NMHS	Volleyball	$2,015.28
AA Vacations LLC	NMHS	Bassoon	$1,000.00
Peterson Chiropractic LLC	NMHS	Bassoon	$1,250.00
$5,000.00 or greater (requires Board acceptance)			
Bulldog Boosters	NMHS	Flag Football	$6,000.00
The Hive	NMSD	Educational Supplies	$8,000.00
			$20,315.28

9/22/2026

Coversheet

2025-2026 Budget Update

Section: II. Consent Items
Item: H. 2025-2026 Budget Update
Purpose:
Submitted by:
Related Material: NMSD_2025-26_Year-End_Budget_Status.pdf
Budget Financial Report Fund Balance.pdf

NORTH MASON SCHOOL DISTRICT 403 · BUDGET STATUS REPORT

2025-26 Year-End Budget Status

Fiscal year **Sept 1, 2025 – Aug 31, 2026** Month of **August 2026** Report run **9/22/26**

Preliminary year-end figures from the Budget Status Report. Amounts may change with final closing entries and the F-196.

Fund 10	Fund 20	Fund 30	Fund 40	Fund 90
General Fund	**Capital Projects**	**Debt Service**	**Associated Student Body**	**Transportation Vehicle**
$837K	**$81K**	**$3.06M**	**$378K**	**$603K**
▼ $1.87M from $2.71M	▼ $70K from $152K	▲ $705K from $2.35M	▲ $3K from $375K	▲ $126K from $476K

Interfund transfers

General Fund	**→ $334,712.50** GL 536 · budget $0	**Debt Service**
Debt Service	**→ $57,001.18** GL 536 · budget $0	**General Fund**

Source: North Mason School District, 2025-2026 Budget Status Report, Fund Balance – Agency Accounts, Funds 10, 20, 30, 40 and 90, August 2026 (run 9/22/26 8:15 PM). Bars show year-to-date actuals against the annual budget; encumbrances are included in the General Fund expenditure % as the report does.

NORTH MASON SCHOOL DISTRICT 403 · BUDGET STATUS REPORT

2025-26 Year-End Budget Status

Fiscal year **Sept 1, 2025 – Aug 31, 2026** Month of **August 2026** Report run **9/22/26**

FUND 10

General Fund

The year closed with a **$1.87M** decrease in fund balance against a planned decrease of $177K. State revenue came in about $2.07M short, while spending stayed within total appropriation at 98.3%. The ending balance of **$836,692** is about 2% of expenditures, and most of it is restricted or nonspendable.

REVENUE	EXPENDITURES	NET CHANGE	ENDING FUND BALANCE
$40.54M	**$42.08M**	**–$1.87M**	**$837K**
95.0% of $42.69M budget	98.3% of $42.87M budget incl. encumbrances	Budgeted –$177K · –$1.70M vs plan	Budgeted $2.17M · –$1.34M

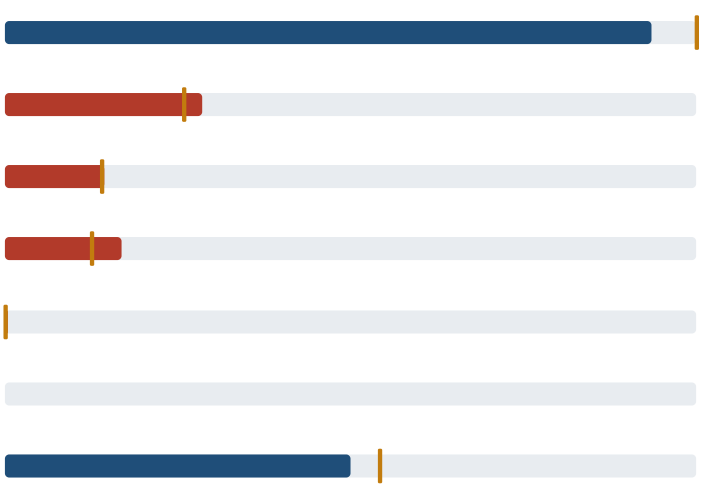
Revenue by source

Actual | Annual budget

Local Taxes 1000	**$1,696,078** of $1,815,186 · –$119K	93.4%
Local Support Nontax 2000	**$215,032** of $137,516 · +$78K	156.4%
State, General Purpose 3000	**$24,860,391** of $25,833,902 · –$974K	96.2%
State, Special Purpose 4000	**$10,611,042** of $11,707,970 · –$1.10M	90.6%
Federal, General Purpose 5000	**$201,224** of $142,000 · +$59K	141.7%
Federal, Special Purpose 6000	**$2,823,637** of $2,755,364 · +$68K	102.5%
Revenues from Other School Districts 7000	**$49,044** of $258,724 · –$210K	19.0%
Other Agencies & Associates 8000	**$26,300** of $0 · +$26K	Unbudgeted
Other Financing Sources 9000	**$57,001** of $40,000 · +$17K	142.5%
Total revenue	**$40,539,749** of $42,690,662	95.0%

Expenditures by program

Within budget · Over · Budget



Regular Instruction 00	**$19,371,885** of $20,696,051 · +$1.32M	93.6%
Special Ed Instruction 20	**$5,904,769** of $5,365,615 · –$539K	110.0%
Voc. Ed Instruction 30	**$2,982,670** of $2,931,487 · –$51K	101.7%
Compensatory Ed Instruction 50+60	**$3,473,565** of $2,604,136 · –$869K	133.4%
Other Instructional Programs 70	**$72,692** of $18,000 · –$55K	403.8%
Community Services 80	**$129** of $0 · –$129	Unbudgeted
Support Services 90	**$10,331,792** of $11,252,363 · +$921K	91.8%

Total expenditures incl. encumbrances	**$42,137,501** of $42,867,652	98.3%

Plus a transfer out (GL 536) of $334,712.50, budgeted at $0.

NORTH MASON SCHOOL DISTRICT 403 · BUDGET STATUS REPORT

2025-26 Year-End Budget Status

Fiscal year **Sept 1, 2025 – Aug 31, 2026** Month of **August 2026** Report run **9/22/26**

FUND 20

Capital Projects

Fund balance fell **$70K** to $81,347. The fund had budgeted a $226K increase, but only $3K of the $226K budgeted Local Support Nontax came in. The energy project was fully grant-funded ($230,802 in and out), and Buildings and Sales & Lease spending of $73.9K was unbudgeted.

REVENUE	EXPENDITURES	NET CHANGE	ENDING FUND BALANCE
$234K	$305K	–$70K	$81K
41.0% of $572K budget	88.0% of $346K budget	Budgeted $226K · –$296K vs plan	Budgeted $404K · –$323K

Revenue by source

Actual | Annual budget

Local Taxes 1000		$477 of $0 · +$477	Unbudgeted
Local Support Nontax 2000		$3,080 of $226,000 · –$223K	1.4%
State, General Purpose 3000		$13 of $0 · +$13	Unbudgeted
State, Special Purpose 4000		$230,802 of $346,094 · –$115K	66.7%
Total revenue		$234,373 of $572,094	41.0%

Expenditures by type

Within budget | Over | Budget

Buildings 20		$66,387 of $0 · –$66K	Unbudgeted
Energy 40		$230,802 of $346,094 · +$115K	66.7%
Sales & Lease Expenditure 50		$7,500 of $0 · –$8K	Unbudgeted
Total expenditures		$304,689 of $346,094	88.0%

NORTH MASON SCHOOL DISTRICT 403 · BUDGET STATUS REPORT

2025-26 Year-End Budget Status

Fiscal year **Sept 1, 2025 – Aug 31, 2026** Month of **August 2026** Report run **9/22/26**

FUND 30

Debt Service

Balance grew **$705K** against a budgeted $190K. Levy collections ran 4% over budget, and only half of the budgeted bond interest ($460K of $907K) was paid. The posted GL 830 balance is $57,001.18 higher than the computed ending balance, which matches the transfer back to the General Fund.

REVENUE	EXPENDITURES	NET CHANGE	ENDING FUND BALANCE
$3.65M	**$2.89M**	**$705K**	**$3.06M**
103.6% of $3.53M budget	86.6% of $3.34M budget	Budgeted $190K · +$515K vs plan	Budgeted $2.52M · +$540K

Revenue by source

Actual | Annual budget

Local Taxes 1000		**$3,228,519** of $3,101,978 · +$127K	104.1%
Local Support Nontax 2000		**$69,984** of $40,000 · +$30K	175.0%
State, General Purpose 3000		**$19,739** of $50,000 · –$30K	39.5%
Other Financing Sources 9000		**$334,713** of $334,713 · –$1	100.0%
Total revenue		**$3,652,954** of $3,526,691	103.6%

Expenditures by type

Within budget | Over | Budget

Matured Bond Expenditures		**$2,430,000** of $2,430,000 · +$0	100.0%
Interest on Bonds		**$460,138** of $906,691 · +$447K	50.7%
Bond Transfer Fees		**$890** of $500 · –$390	178.0%
Total expenditures		**$2,891,028** of $3,337,191	86.6%

Plus a transfer out (GL 536) of $57,001.18, budgeted at $0.

NORTH MASON SCHOOL DISTRICT 403 · BUDGET STATUS REPORT

2025-26 Year-End Budget Status

Fiscal year **Sept 1, 2025 – Aug 31, 2026** Month of **August 2026** Report run **9/22/26**

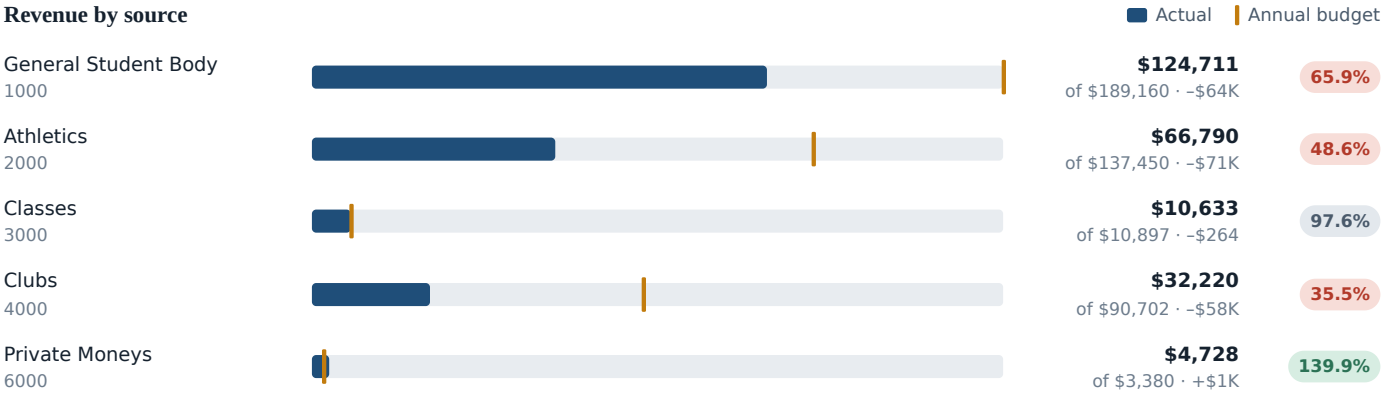
FUND 40

Associated Student Body

Roughly break-even: revenue of $239K and spending of $236K left a **$2,834** gain, against a budgeted $43K. Both sides ran well under budget, especially Clubs and Athletics. The posted balance accounts are $2,372 below the computed ending balance.

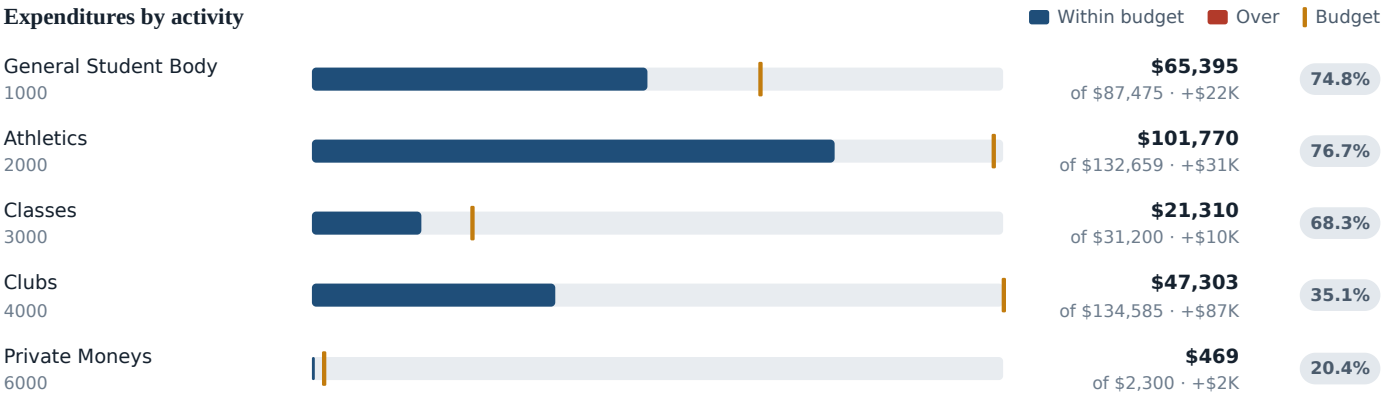
REVENUE	EXPENDITURES	NET CHANGE	ENDING FUND BALANCE
$239K	$236K	$3K	$378K
55.4% of $432K budget	60.9% of $388K budget	Budgeted $43K · –$41K vs plan	Budgeted $457K · –$79K

Revenue by source



General Student Body 1000	$124,711 of $189,160 · –$64K	65.9%
Athletics 2000	$66,790 of $137,450 · –$71K	48.6%
Classes 3000	$10,633 of $10,897 · –$264	97.6%
Clubs 4000	$32,220 of $90,702 · –$58K	35.5%
Private Moneys 6000	$4,728 of $3,380 · +$1K	139.9%
Total revenue	$239,081 of $431,589	55.4%

Expenditures by activity



General Student Body 1000	$65,395 of $87,475 · +$22K	74.8%
Athletics 2000	$101,770 of $132,659 · +$31K	76.7%
Classes 3000	$21,310 of $31,200 · +$10K	68.3%
Clubs 4000	$47,303 of $134,585 · +$87K	35.1%
Private Moneys 6000	$469 of $2,300 · +$2K	20.4%
Total expenditures	$236,247 of $388,219	60.9%

NORTH MASON SCHOOL DISTRICT 403 · BUDGET STATUS REPORT

2025-26 Year-End Budget Status

Fiscal year **Sept 1, 2025 – Aug 31, 2026** Month of **August 2026** Report run **9/22/26**

FUND 90

Transportation Vehicle

The strongest finish of the five funds. The August state depreciation payment of **$276,443** arrived, and only $165K of the $450K equipment budget was spent. The balance rose $126K to $602,634, against a budgeted ending balance of $41,220.

REVENUE	EXPENDITURES	NET CHANGE	ENDING FUND BALANCE
$291K	**$165K**	**$126K**	**$603K**
96.9% of $300K budget	36.6% of $450K budget	Budgeted –$150K · +$276K vs plan	Budgeted $41K · +$561K

Revenue by source

Actual | Annual budget

Local Nontax 2000		**$11,927** of $15,000 · –$3K	79.5%
State, Special Purpose 4000		**$276,443** of $285,220 · –$9K	96.9%
Other Financing Sources 9000		**$2,564** of $0 · +$3K	Unbudgeted
Total revenue		**$290,934** of $300,220	96.9%

Expenditures by type

Within budget | Over | Budget

Equipment 30		**$164,647** of $450,000 · +$285K	36.6%
Total expenditures		**$164,647** of $450,000	36.6%

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the North Mason School District School District for the Month of August , 2026

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 LOCAL TAXES	1,815,186	753.62	1,696,077.81		119,108.19	93.44
2000 LOCAL SUPPORT NONTAX	137,516	23,775.96	215,031.51		77,515.51-	156.37
3000 STATE, GENERAL PURPOSE	25,833,902	2,003,370.17	24,860,390.79		973,511.21	96.23
4000 STATE, SPECIAL PURPOSE	11,707,970	1,245,995.65	10,611,042.38		1,096,927.62	90.63
5000 FEDERAL, GENERAL PURPOSE	142,000	.00	201,224.23		59,224.23-	141.71
6000 FEDERAL, SPECIAL PURPOSE	2,755,364	224,304.16	2,937,981.21		182,617.21-	106.63
7000 REVENUES FR OTH SCH DIST	258,724	.00	49,044.10		209,679.90	18.96
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	26,300.00		26,300.00-	0.00
9000 OTHER FINANCING SOURCES	40,000	.00	57,001.18		17,001.18-	142.50
Total REVENUES/OTHER FIN. SOURCES	42,690,662	3,498,199.56	40,654,093.21		2,036,568.79	95.23
B. EXPENDITURES						
00 Regular Instruction	20,696,051	1,369,880.09	19,342,558.72	0.00	1,353,492.28	93.46
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	5,365,615	473,381.61	5,904,782.38	0.00	539,167.38-	110.05
30 Voc. Ed Instruction	2,931,487	243,771.71	2,982,669.82	0.00	51,182.82-	101.75
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	2,604,136	280,502.93	3,500,217.33	0.00	896,081.33-	134.41
70 Other Instructional Pgms	18,000	3,918.12	72,692.09	0.00	54,692.09-	403.84
80 Community Services	0	.00	128.74	0.00	128.74-	0.00
90 Support Services	11,252,363	843,226.18	10,390,868.80	0.00	861,494.20	92.34
Total EXPENDITURES	42,867,652	3,214,680.64	42,193,917.88	0.00	673,734.12	98.43
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	334,712.50			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. UNUSUAL/INFREQUENT-INFLOWS (GL 968)	0	.00	.00		.00	0.00
F. UNUSUAL/INFREQUENT-OUTFLOWS (GL 538)	0	.00	.00		.00	0.00
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	176,990-	283,518.92	1,874,537.17-		1,697,547.17-	959.12
H. TOTAL BEGINNING FUND BALANCE	2,350,000		2,708,886.59			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	2,173,010		834,349.42			

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810	Restricted For Other Items	0	.00
G/L 815	Restric Unequalized Deduct Rev	0	.00
G/L 821	RESTRICTED FOR CARRYOVER	100,000	408,048.48
G/L 823	Restricted for Carryover of Tra	50,000	13,348.12
G/L 825	Restricted for Skills Center	0	.00
G/L 828	Restricted for C/O of FS Rev	0	64,425.88
G/L 830	RESERVE FOR TRANSP EQUIP	0	.00
G/L 835	Restrictd For Arbitrage Rebate	0	.00
G/L 840	Nonspnd FB - Invent/Prepd Itms	250,000	281,640.34
G/L 845	Restricted for Self-Insurance	0	.00
G/L 850	Restricted for Uninsured Risks	0	.00
G/L 870	Committed to Other Purposes	0	.00
G/L 872	COMMITTED TO MIN FUND BAL POLIC	0	.00
G/L 873	Committed to Depreciation Sub-F	0	.00
G/L 875	Assigned Contingencies	0	.00
G/L 884	ASSIGNED TO OTHER CAP PROJ	0	.00
G/L 888	ASSIGNED TO OTHER PURPOSES	0	.00
G/L 890	Unassigned Fund Balance	176,990-	1,874,537.16-
G/L 891	Unassigned Min Fnd Bal Policy	1,950,000	1,941,423.76
	TOTAL	2,173,010	834,349.42

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the North Mason School District School District for the Month of August, 2026

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	477.19		477.19-	0.00
2000 Local Support Nontax	226,000	16.27	3,080.02		222,919.98	1.36
3000 State, General Purpose	0	.00	13.49		13.49-	0.00
4000 State, Special Purpose	346,094	.00	230,802.00		115,292.00	66.69
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	572,094	16.27	234,372.70		337,721.30	40.97
B. EXPENDITURES						
10 Sites	0	.00	.00	0.00	.00	0.00
20 Buildings	0	1,947.16	66,387.25	0.00	66,387.25-	0.00
30 Equipment	0	.00	.00	0.00	.00	0.00
40 Energy	346,094	.00	230,802.00	0.00	115,292.00	66.69
50 Sales & Lease Expenditure	0	.00	7,500.00	0.00	7,500.00-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	346,094	1,947.16	304,689.25	0.00	41,404.75	88.04
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. UNUSUAL/INFREQUENT-INFLOWS (GL 968)	0	.00	.00		.00	0.00
F. UNUSUAL/INFREQUENT-OUTFLOWS (GL 538)	0	.00	.00		.00	0.00
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	226,000	1,930.89-	70,316.55-		296,316.55-	131.11-
H. TOTAL BEGINNING FUND BALANCE	178,225		151,663.90			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	404,225		81,347.35			

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 RESERVED FOR DEBT SERVICE	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	346,094-	.00
G/L 862 Committed from Levy Proceeds	0	.00
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Rsrv Of Fed Proceeds	0	230,802.00-
G/L 865 Restricted from Other Proceeds	0	31,210.11-
G/L 866 Restrictd from Impact Proceeds	0	.00
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 868 Restricted from CTE Carryover R	0	.00
G/L 869 RESERVED FOR UNDISTRIBUTED PROC	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	750,319	343,359.46
G/L 890 Unassigned Fund Balance	0	.00
TOTAL	404,225	81,347.35

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the North Mason School District School District for the Month of August , 2026

	ANNUAL	ACTUAL	ACTUAL			
A. REVENUES/OTHER FIN. SOURCES	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	3,101,978	25,551.48	3,228,518.51		126,540.51-	104.08
2000 Local Support Nontax	40,000	6,991.82	69,983.71		29,983.71-	174.96
3000 State, General Purpose	50,000	1,985.81	19,739.19		30,260.81	39.48
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	334,713	.00	334,712.50		.50	100.00
Total REVENUES/OTHER FIN. SOURCES	3,526,691	34,529.11	3,652,953.91		126,262.91-	103.58
B. EXPENDITURES						
Matured Bond Expenditures	2,430,000	.00	2,430,000.00	0.00	.00	100.00
Interest On Bonds	906,691	.00	460,138.20	0.00	446,552.80	50.75
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	500	700.00	889.80	0.00	389.80-	177.96
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	3,337,191	700.00	2,891,028.00	0.00	446,163.00	86.63
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	57,001.18			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. UNUSUAL/INFREQUENT-INFLOWS (GL 968)	0	.00	.00		.00	0.00
F. UNUSUAL/INFREQUENT-OUTFLOWS (GL 538)	0	.00	.00		.00	0.00
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	189,500	33,829.11	704,924.73		515,424.73	271.99
H. TOTAL BEGINNING FUND BALANCE	2,329,242		2,354,112.61			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	2,518,742		3,059,037.34			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	2,518,742		3,116,038.52			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	2,518,742		3,116,038.52			
Differences	0		57,001.18			

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance.

```
Exception  s Found:
30 810 2025 G/L ACCOUNT DESC MISSING
30 835 2025 G/L ACCOUNT DESC MISSING
30 870 2025 G/L ACCOUNT DESC MISSING
30 896 2025 G/L ACCOUNT DESC MISSING
30 897 2025 G/L ACCOUNT DESC MISSING
30 898 2025 G/L ACCOUNT DESC MISSING
```

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the North Mason School District School District for the Month of August , 2026

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	189,160	2,595.28	124,710.87		64,449.13	65.93
2000 Athletics	137,450	3,520.78	66,789.73		70,660.27	48.59
3000 Classes	10,897	.00	10,632.91		264.09	97.58
4000 Clubs	90,702	110.00	32,219.80		58,482.20	35.52
6000 Private Moneys	3,380	440.00	4,727.93		1,347.93-	139.88
Total REVENUES	431,589	6,666.06	239,081.24		192,507.76	55.40
B. EXPENDITURES						
1000 General Student Body	87,475	3,847.30	65,395.32	0.00	22,079.68	74.76
2000 Athletics	132,659	2,862.45	101,770.00	0.00	30,889.00	76.72
3000 Classes	31,200	.00	21,310.25	0.00	9,889.75	68.30
4000 Clubs	134,585	.00	47,302.75	0.00	87,282.25	35.15
6000 Private Moneys	2,300	.00	468.63	0.00	1,831.37	20.38
Total EXPENDITURES	388,219	6,709.75	236,246.95	0.00	151,972.05	60.85
C. EXCESS OF REVENUES OVER(UNDER) EXPENDITURES (A-B)	43,370	43.69-	2,834.29		40,535.71-	93.46-
D. UNUSUAL/INFREQUENT-INFLOWS (GL 968)	0	.00	.00		.00	0.00
E. UNUSUAL/INFREQUENT-OUTFLOWS (GL 538)	0	.00	.00		.00	0.00
F. NET CHANGE IN FUND BALANCE (C+D-E)	43,370	43.69-	2,834.29		40,535.71-	93.46-
G. TOTAL BEGINNING FUND BALANCE	413,891		375,060.69			
H. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
I. TOTAL ENDING FUND BALANCE (F+G + OR - H)	457,261		377,894.98			
J. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	457,261		375,022.98			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		500.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	457,261		375,522.98			
Differences	0		2,372.00-			

Note: A difference in the annual budget column represents an error between Revenue, Expenditure, Residual Equity Transfer accounts and Fund Balance ledger accounts. In the Actual For Year column the arithmetically displayed Fund Balance is different than the posted Fund Balance.

```
Exception  s Found:
40 810 2025  G/L ACCOUNT MISSING
40 850 2025  G/L ACCOUNT MISSING
40 870 2025  G/L ACCOUNT MISSING
40 896 2025 G/L ACCOUNT DESC MISSING
40 897 2025 G/L ACCOUNT DESC MISSING
40 898 2025  G/L ACCOUNT MISSING
```

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)

For the North Mason School District School District for the Month of August , 2026

A. REVENUES/OTHER FIN. SOURCES	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	15,000	958.14	11,926.97		3,073.03	79.51
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	285,220	276,443.03	276,443.03		8,776.97	96.92
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	2,563.83		2,563.83-	0.00
Total REVENUES/OTHER FIN. SOURCES	300,220	277,401.17	290,933.83		9,286.17	96.91
B. EXPENDITURES						
Type 30 Equipment	450,000	.00	164,647.17	0.00	285,352.83	36.59
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
Total EXPENDITURES	450,000	.00	164,647.17	0.00	285,352.83	36.59
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. UNUSUAL/INFREQUENT-INFLOWS (GL 968)	0	.00	.00		.00	0.00
F. UNUSUAL/INFREQUENT-OUTFLOWS (GL 538)	0	.00	.00		.00	0.00
G. NET CHANGE IN FUND BALANCE (A-B-C-D+E-F)	149,780-	277,401.17	126,286.66		276,066.66	184.31-
H. TOTAL BEGINNING FUND BALANCE	191,000		476,346.86			
I. G/L 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	41,220		602,633.52			
K. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted For Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	41,220		602,633.52			
G/L 830 RESERVE FOR DEBT SERVICE	0		.00			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	41,220		602,633.52			

********** End of report **********

Coversheet

Surplus textbooks/Reading Material/Equipment

Section: II. Consent Items
Item: I. Surplus textbooks/Reading Material/Equipment
Purpose:
Submitted by:
Related Material: NMHS 9 28 26.pdf
Transportation 9 28 26.pdf

EQUIPMENT SURPLUS/DISPOSAL

9/10/26
Date

NMHS
Building

Board Approved Surplus: _____

Date Removed from Inventory: _____

Signature of Business Director: _____ Date: _____

List to be typed or printed including all available data. (Use same format to attach additional pages or use reverse side if necessary.)

Inventory Barcode #	Description	Model Number	Serial Number	Condition	Recommend √Surplus	Recommend √Disposal
	GE Nugget Ice Machine	xpiox3sc3ss	gv022779	Broken-Bad Compressor		X

9/10/26

Return original to Business Office – Copy to stay with surplus equipment until disposed. Incomplete forms will be returned to building.

SUR001

(Exhibit A)

EQUIPMENT SURPLUS/DISPOSAL

9/21/2026
Date

Transportation
Building

Board Approved Surplus: _____

Date Removed from Inventory: _____

Signature of Business Director: Pat Johnson Date: 9-21-26

List to be typed or printed including all available data. (Use same format to attach additional pages or use reverse side if necessary.)

Inventory Barcode #	Description	Model Number	Serial Number	Condition	Recommend √Surplus	Recommend √Disposal
B-42	Thomas RE Bus	1T7YT4E25	A1125778	Scrap		x

has no engine or transmission

Return original to Business Office – Copy to stay with surplus equipment until disposed. Incomplete forms will be returned to building.

SUR001

Coversheet

Agreements/Contracts

Section: II. Consent Items
Item: J. Agreements/Contracts
Purpose:
Submitted by:
Related Material: SPED-ESD 114 Agreement 2026-2027.pdf

SPECIAL EDUCATION MASTER SERVICES AGREEMENT

This Special Education Master Services Agreement (this "MSA") is between Olympic Educational Service District No. 114, a Washington quasi-municipal corporation (the "ESD") and the "Enrolled School District" referenced below, a Washington quasi-municipal corporation (together with the ESD, the "Parties," and each, a "Party.).

Enrolled School District Name		NORTH MASON SCHOOL DISTRICT
Enrolled School District Address		250 E CAMPUS DRIVE BELFAIR, WA 98528
Enrolled School District Notice Employee Name, Email, Phone Number (see Section 8.14 and 8.15)		Cristin Blaskowitz, Director of Student Services 360-277-2309 cblaskowitz@northmasonschools.org
ESD Notice Employee		Jennifer Acuna, Executive Director of Special Programs SpecialEd@oesd114.org

Background

1. The ESD is an educational service district organized under Chapter 28A.310 RCW and authorized by state statute to provide cooperative and informational services to local school districts, including the establishment of direct student service programs, including pupil transportation under RCW 28A.310.180(4).

2. The Enrolled School District is responsible for providing special education and related services to eligible students with disabilities enrolled therein pursuant to the federal Individuals with Disabilities Education Act ("IDEA"), 20 U.S.C. § 1400 *et seq.*, the federal IDEA implementing regulations promulgated by the U.S. Department of Education, 34 C.F.R. Part 300, and regulations promulgated by the Washington State Office of Superintendent of Public Instruction ("OSPI"), Chapter 392-172A WAC.

3. The ESD has partnered with Chancelight ("Chancelight Education Centers") to provide instruction for school-age students with disabilities who require intensive academic, behavioral, communication, and therapeutic services (the "Program"), and the focus is to use those services in order to move students toward increased levels of independence.

4. The Enrolled School District wishes to contract with the ESD as set forth herein to obtain access to the Program to furnish special education services to students (collectively "Students" and individually, each a "Student") that will be subsequently identified in a separate document as further detailed below.

Agreement

Section 1. Contract Terms and Student Services Agreement

1.1 Term. The term of this MSA will begin on September 1, 2026 for the 2026-2027 school year. Unless otherwise amended or terminated, this MSA remains in effect for subsequent school years.

1.2 Student Services Agreement. The terms of this MSA govern the operations of the Program and the services provided by ESD. The Enrolled School District may enroll an individual Student by contacting the ESD at the SpecialEd@oesd114.org email. The ESD will provide a Student Enrollment Form, a sample of which is attached as **Exhibit A**, to finalize enrollment in the Program. The Student Enrollment Form must contain the Student's name and enrollment start date. ESD will provide the

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current Program cost on the Student Enrollment Form. If a Student continues enrollment in a subsequent school year, the ESD will complete a Student Enrollment Form for that Student with the applicable Program cost for that school year and provide that Student Enrollment Form to the Enrolled School District. The Student Enrollment Form will be signed by a representative of the Special Services programs from each of the Enrolled School District and the ESD.

1.3 Program Cost. The Program cost will be determined annually by the ESD before the beginning of the school year, and the ESD will notify the Enrolled School District of the Program cost at the beginning of each school year. During each school year, the applicable cost of the Program for each Student will be included on the Student Enrollment Form. When a Student enrolls in the Program, the Enrolled School District is required to pay for the entire month of tuition for the first month, regardless of the actual start date during the month. The ESD will maintain a spot in the Program for a Student, regardless of attendance, if the Student is enrolled in the Program. ESD will send an invoice to the Enrolled School District monthly for all tuition related to the Program for all Students, and the Enrolled School District will pay each invoice within thirty (30) days of receipt. The services described in this MSA will be provided at no cost to the Student or the Student's parents/guardians.

1.4 Cost for 1:1 Aide. If the Student's IEP requires a 1:1 aide, in addition to the cost of the Program above, the Enrolled School District will pay a daily rate per school day for such service, the cost of such service is provided on the Student Enrollment Form. Chancelight will make reasonable effort to furnish a 1:1 aide once notified a 1:1 aide is required; provided, it is understood that addition of an aide generally requires a minimum of forty-five (45) days. The costs of a 1:1 aide will be invoiced monthly.

Section 2. MASH Services and Program Completion.

2.1 Program Completion Procedures. As part of the Scope of Services Provided (see Section 3), the Enrolled School District's IEP team, with input from representatives of the ESD and representatives from Chancelight, will determine when the Student is prepared to return to the Enrolled School District's facilities. The Enrolled School District's IEP team will be responsible for communicating the return to the Enrolled School District's facilities with each Student and the Student's parents/guardians.

2.2 Notification of Enrollment Termination. The Enrolled School District must notify the ESD in writing upon termination of enrollment for a Student. The Enrolled School District is required to pay for tuition through the end of the month of termination.

2.3 MASH Services. To ensure a successful transition from the Program back to Enrolled School District facilities, the Enrolled School District agrees to coordinate with the ESD's MASH team to enroll in six weeks of continuous MASH services for the Student at the expense of the Enrolled School District. The Enrolled School District's IEP team will coordinate with the individual indicated on the Student Enrollment Form.

Section 3. Scope of Services Provided.

The ESD will furnish the personnel, equipment, materials, facilities, and other resources needed to offer the Program and comply with each Student's IEP, except as specifically identified in this MSA as responsibilities of the Enrolled School District. The Program will be offered for 200 school days per school year according to a calendar published by the ESD in advance of September 1 of a given school

year, inclusive of extended school year ("**ESY**") services. The Student will remain enrolled in the Enrolled School District for purposes of reporting enrollment and receiving state funding.

The parties expressly acknowledge and agree that the ESD intends to and may assign some or all of its rights and responsibilities under this MSA to subcontractors including, without limitation, Chancelight Education Centers.

The Enrolled School District retains full responsibility for compliance with all state and federal laws and for ensuring that each Student is provided a free and appropriate public education ("**FAPE**"); however, the ESD will comply with all relevant state and federal laws that are applicable to the Enrolled School District in the administration of the Program. Each Student will retain all rights of a student eligible for special education services who is served within the Enrolled School District.

3.1 Student Placement. Prior to each Student's placement in the Program, the Enrolled School District will conduct an IEP team meeting to discuss the proposed placement. The invitees to the IEP team meeting will include each Student's parents/guardians, an ESD or Program representative and each Student (if the Enrolled School District and parents/guardians determine appropriate), in addition to other invitees determined by the Enrolled School District or the parents/guardians. Each Student's enrollment in the Program is voluntary on the part of the Student and parents/guardians.

3.2 Responsibility for IEP. The Enrolled School District will be responsible for creating and revising Students' IEPs throughout the Students' participation in the Program in accordance with all applicable federal and state requirements including, but not limited to, Chapter 392-172A WAC. The Enrolled School District will cooperate with representatives of the ESD and/or Chancelight Education Centers in drafting and revising IEPs. Any Students' IEPs will specify a separate public or private day school as the placement. Program staff will also provide suggested IEP goals quarterly or upon the frequency indicated in the IEP.

3.3 IEP Documentation. The Enrolled School District will maintain the official special education compliance file for each Student. Upon each Student's referral to or placement in the Program, the Enrolled School District will provide the ESD a copy of each Student's current, updated IEP and relevant portions of the compliance and cumulative files. While each Student is participating in the Program, the Enrolled School District will also provide to the ESD a copy of each evaluation, IEP, or IEP amendment that becomes effective for such Student.

3.4 IEP Team Meetings. The ESD or its subcontractor(s) will coordinate IEP team meetings, annually or as requested by the parents/guardians, Program staff, the ESD, or the Enrolled School District; provided, however, that the Enrolled School District will cooperate in scheduling such IEP team meetings, make its personnel necessary for legally compliant IEP team meetings available to participate, and remain ultimately responsible for ensuring that all applicable federal and state requirements for IEP team meetings are satisfied in accordance with WAC 392-172A-04085(4). Representatives of the ESD and Chancelight Education Centers will participate in the Student's IEP team meetings when necessary to have a legally compliant IEP team meeting or as otherwise reasonably requested by the Enrolled School District.

3.5 Modifications to IEP. Program staff may request an IEP, behavioral modification, and/or manifestation determination meeting when they believe that the IEP requires a discussion or a change to meet Students' needs. Such changes may include, but are not limited to, changes in services, modifications, or accommodations. If Program staff have concerns about the appropriateness of a Student's placement in the Program, they will request an IEP team meeting, to include representatives of the ESD and Chancelight Education Centers, to review the concerns. The ESD or its

subcontractor(s) will then facilitate scheduling of an IEP team meeting to discuss those concerns. Any change in placement will be made by each Student's IEP team only.

3.6 Accommodations. The ESD and its subcontractor(s) will provide those accommodations and modifications to the educational program and environment as required by each Student's IEP, consistent with the IDEA. Program staff may suggest additional accommodations or modifications to each Student's IEP team as appropriate based on observation of that Student. If Program staff have concerns regarding the feasibility of implementing accommodations or modifications in that Student's IEP, the ESD or its subcontractor(s) will request an IEP team meeting, to include the parents/guardians and representatives of the ESD and Chancelight Education Centers, to discuss the concerns.

3.7 Assessments. Each Student will be provided the opportunity to participate in state and Enrolled School District assessments unless that Student's parents/guardians opt out consistent with law and ESD policy/procedure or that Student's IEP requires otherwise. The Enrolled School District will timely share the results of state and Enrolled School District assessments for all Students with the ESD. Assessment data will be analyzed by Program staff members, and academic and behavioral interventions will be designed and implemented accordingly. The Enrolled School District will be responsible for test coordination, training for test administration, provision of testing packets/access, and distribution of student results. Program staff will assist with the Enrolled School District's implementation of such testing within reasonable parameters, including proctoring the testing. Program staff will adhere to the timeline and test administration guidelines set forth by the Enrolled School District.

3.8 Instruction. The Program will utilize staff possessing a valid Washington State teaching certificate and endorsed in special education to deliver specially designed instruction ("**SDI**") as required by each Student's IEP. Program staff will use evidence-based instructional practices to guide the instructional process and differentiate instruction based on student needs. If the Enrolled School District determines that it is necessary to comply with WAC 392-172A-04085(1), it will be responsible for approving the curriculum utilized for Students; if the Enrolled School District requests that different curriculum be used with Students, it will be responsible for any and all associated costs. The ESD will provide instruction that is free from sectarian or religious influence or control.

3.9 Behavioral Support. The Program will incorporate a system of behavior intervention that is positive, proactive/preventive, and consistently implemented.

3.9.1 Behavior Intervention Plans. If a Student has a behavior intervention plan ("**BIP**"), Program staff working with that Student will have access to BIP, be trained on how to accurately carry out the BIP, and follow the BIP in addressing that Student's behavior. Additionally, Program staff will work with the IEP team to identify target behaviors and will conduct functional behavioral assessments ("**FBAs**") as needed and with the consent of that Student's parents/guardians to design BIPs.

3.9.2 Student Discipline. Students are entitled to the protections of state statutes (e.g., Chapter 28A.600 RCW), OSPI regulations (chapters 392-400 and 392-172A WAC), and ESD policies and procedures governing imposition of student discipline including, but not limited to, suspension, expulsions, and emergency removals. Program staff may conduct an emergency removal (previously called an "emergency expulsion") of Students for those reasons described in WAC 392-400-510, as currently enacted or hereafter amended, without first consulting with the Enrolled School District. In that event, Program staff will ensure that the Enrolled School District receives notice no later than the end of the business day following the date on which the

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emergency removal occurred. If Program staff believe that a Student otherwise should be suspended or expelled for violation of ESD student discipline policies or procedures, the ESD will provide notice of the misconduct and legal standards, policies, or procedures violated to the Enrolled School District, which will determine whether to issue such discipline in cooperation with the ESD. If the Enrolled School District disciplines a Student, it will be responsible for notifying that Student and that Student's parents/guardians as required by state law and regulations regarding student discipline and carrying out any appeal processes. If that Student would be subject to a disciplinary removal for ten (10) or more consecutive school days, or a series of removals that constitute a "change in placement" per WAC 392-172A-05155, the ESD and Enrolled School District will cooperate to ensure that, to the extent required by OSPI regulations, a timely manifestation determination review occurs, an FBA is completed, and a BIP is created or revised.

3.9.3 **Restraint, Isolation, and Reasonable Use of Force.** Washington law, RCW 28A.600.485, prohibits certain restraint of, isolation of, or use of physical force on Students participating in the Program, and Washington law prohibits use of corporal punishment. Program staff will be trained in and comply with state law, OSPI regulations, and ESD policies and procedures governing restraint, isolation, and reasonable use of physical force. Without limiting the foregoing, Program staff will timely report use of restraint, isolation, or physical force to Students' parents/guardians as required by state law, OSPI regulations, and ESD policy and procedure. Additionally, Program staff will report each incident of restraint, isolation, or use of physical force to the Enrolled School District within two (2) business days.

3.9.4 **Emergency Response Protocols.** If the Enrolled School District and Students' parents/guardians determine that a Student requires advanced educational planning, they may develop emergency response protocols ("**ERPs**") to be used in the case of emergencies that pose an imminent likelihood of serious harm, as defined in state law in accordance with WAC 392-172A-02105. Such ERPs will be incorporated into that Student's IEP. Where a Student has an ERP, Program staff will be familiar with and implement the ERP in accordance with state law, OSPI regulations, and ESD policies and procedures. Such ERPs will not be used as a substitute for the systematic use of a BIP that is designed to change, replace, modify, or eliminate a targeted behavior.

3.9.5 **IAES.** Should a Student engage in behavior that would support removing the Student to an interim alternative educational setting ("**IAES**") for not more than forty-five (45) school days, Program staff will promptly report such behavior in writing to the Enrolled School District. Representatives of the Enrolled School District, ESD, and Chancelight Education Centers will communicate regarding the behavior and whether that Student should be moved to an IAES. The decision regarding whether to utilize an IAES will be made by the Enrolled School District, with input from the ESD and Chancelight Education Centers.

3.10 Evaluation. The Enrolled School District is responsible for conducting initial evaluations and reevaluations of the Student, with the exception of FBAs, which will be conducted by Program staff unless the Parties agree otherwise. Program staff will participate in the reevaluation process for each Student as requested by the Enrolled School District, including without limitation by completing rating scales, providing observations of Student behavior, and attending evaluation team meetings.

3.11 Progress Reporting. Students' progress will be monitored daily, weekly, monthly, and quarterly by the teaching staff using a variety of qualitative and quantitative strategies. Instructional and behavioral interventions will be adjusted as needed, with the objective that the Students make progress

on IEP goals and demonstrate proficiency on state learning standards. The ESD does not warrant or guarantee that Students' participation in the Program will result in any particular level of academic achievement. Program staff will evaluate and report on progress toward IEP goals quarterly or upon the frequency indicated in the Students' IEP and furnish such progress reports to the Students' parents/guardians and Enrolled School District.

Section 4. Implementation.

4.1 Program Staffing. The ESD will provide sufficient staff for the Program to maintain a safe and appropriate learning environment and to adhere to applicable Washington State laws and regulations and ESD policies and procedures.

4.2 Complaints Regarding Personnel. If the Enrolled School District believes that the performance or conduct of any person employed or retained by the ESD or its subcontractor(s) to perform any services hereunder is unsatisfactory or is not in compliance with the provisions of this MSA, the Enrolled School District will promptly notify the ESD, identifying the conduct or performance in writing and providing information known to the Enrolled School District. The ESD will investigate, take reasonable measures to ameliorate any problems identified, and notify the Enrolled School District of the outcome of its investigation. Without limiting the foregoing, the ESD will notify the Enrolled School District and OSPI of program changes within the ESD that may affect the ESD's ability to contract or any complaints against the ESD regarding services to students eligible for special education services in accordance with WAC 392-172A-04085(1).

4.3 Records Checks. In the event that the ESD, its subcontractor(s), or any of their employees or applicants for employment will have regularly scheduled unsupervised access to children, the employing organization will require a record check through the Washington State Patrol criminal investigation system under RCW 43.43.830-.834, RCW 10.97.030, and RCW 10.97.050, and through the Federal Bureau of Investigation, before either hiring the applicant or allowing the previously hired employee or agent to work in the Program. The record check will include a fingerprint check using a complete Washington State criminal identification fingerprint card. If an applicant has had a record check within the previous two (2) years, the employing organization may waive the record check requirement for that applicant. The employing organization will pay all costs of the requirements set forth in this provision.

4.4 Crimes Against Children. In accordance with RCW 28A.400.330, the ESD and its subcontractor(s) will prohibit any employee from working in the Program who has or may have contact with students during the course of his or her employment and who has pleaded guilty to or been convicted of any crime enumerated in RCW 28A.400.322, as now enacted or hereafter amended. Any failure to comply with this paragraph will be grounds for the Enrolled School District to immediately terminate the MSA.

4.5 Related Services. The Enrolled School District will provide any speech and occupational therapy related services required by the Student's IEP (using either their own or contracted personnel). The Enrolled School Districts will also provide other related services, including but not limited to, physical therapy, school health and nurse services, social work services, and transportation (again using either their own or contracted personnel). Related services will be delivered at the location determined by the Student's IEP team in coordination with the ESD.

4.6 Emergency Procedures. The Enrolled School District will provide Program staff with the Student's emergency medical information, including any individualized healthcare plan ("**IHP**"), upon

the Student's referral or placement into the Program. Program staff will follow the Student's IHP, if applicable.

4.7 Medication. Program staff will coordinate with the Enrolled School District's nursing staff (whether its own or contracted personnel) if the Student requires medication to be administered during the school day as prescribed by the Student's physician. The Enrolled School District will provide any training necessary for the proper administration of medicine by Program staff.

4.8 Student Attendance. Program staff will provide attendance reports for the Student to the Student's parents/guardians and Enrolled School District. The Enrolled School District is responsible for addressing issues related to compulsory attendance, such as truancy, arising under state laws or regulations.

4.9 Graduation Requirements. If applicable based on the age of the Student and required by law, the Student will be provided an opportunity to fulfill the requirements to receive a Washington state diploma and work towards course credits that satisfy the high school graduation requirements. The Enrolled School District will be responsible for coordinating any student placement for work study, community service, and/or vocational classes, and Program staff will cooperate with the Enrolled School District in arranging and facilitating such opportunities.

4.10 Report Cards. Quarterly report cards, semester report cards, and year-end transcripts will be provided for students progressing toward grade level promotions, certificates of completion, or high school diplomas.

4.11 Student Education Records. The Enrolled School District may disclose "education records" of the Student to the ESD and its subcontractor(s) administering and providing the Program, meaning records directly related to one or more students and maintained by the Enrolled School District. Such education records are protected from disclosure absent prior consent of the student's parent (or an eligible adult student) under the federal Family Educational Rights and Privacy Act ("**FERPA**"), 20 U.S.C. § 1232g; the FERPA implementing regulations promulgated by the U.S. Department of Education, 34 C.F.R. Part 99; Washington law, RCW 28A.605.030; the IDEA implementing regulations, 34 C.F.R. Part 300, Subpart F; and OSPI special education regulations, WAC 392-172A-05180 through -05245. The Parties acknowledge that the Enrolled School District has outsourced institutional services or functions to the ESD and its subcontractor(s), specifically the services described in this MSA, and therefore the Parties intend that the ESD and its subcontractor(s) will be considered a "school official" of the Enrolled School District, as applicable, for purposes of the FERPA implementing regulations, 34 C.F.R. § 99.31(a)(1)(i)(B).

The ESD and its subcontractor(s) will receive, maintain, and redisclose education records of students referred to or participating in the Program in strict compliance with the FERPA statute, its implementing regulations, and the other statutes and regulations referenced in this section. Without limiting the foregoing, in accordance with 34 C.F.R. § 99.33(a), the ESD and its subcontractor(s) will not disclose to any third party personally identifiable information from an education record without the prior consent of the parent or eligible student or as otherwise authorized by law.

4.12 Data and Records. The ESD will maintain and have available for audit or review by the Enrolled School District, as well as state or federal authorities, documentation of enrollment, hours of instructional activity that the Student participated in, personnel data, and financial data including all revenues and expenditures pertaining to the contract with the Enrolled School District.

The ESD will notify the Enrolled School District if, as of October 1 of a given school year, a certificated employee of the ESD or its subcontractor(s) spends more than twenty-five (25) percent of a full-time equivalent ("**FTE**") position with students for the Enrolled School District, including the Student, for purposes of the Enrolled School District fulfilling its reporting obligations to OSPI, if any, under WAC 392-121-188(13).

4.13 Advertising. The ESD will state in all of its advertising, publicity, or public statements regarding the contracted services that the Program is being offered by the Enrolled School District under contract.

Section 5. Facilities and Materials.

5.1 Facilities. The ESD will provide facilities to implement Students services described in Section 3. The anticipated location is a portion of the former Breidablik Elementary School, located at 25142 Waghorn Road Northwest, Poulsbo, Washington 98370, consisting of classrooms, restrooms, and other facilities. The ESD may change the location of the Program from time to time upon written notice to the Enrolled School District, provided that the location will remain within the service boundaries of the ESD. The ESD will provide at least thirty (30) days' notice of a change in location to the Enrolled School District, absent an emergency or other extenuating circumstances making such notice impracticable.

5.2 Transportation. The Enrolled School District or its authorized agent will provide the Student with transportation to and from the Program in accordance with Students IEP. The Parties will collaborate to determine mutually agreeable pick up/drop off times and locations.

5.3 Food Services. The ESD will provide hot and cold meals through a catering contract with the local school district.

5.4 Program Materials and Oversight. Chancelight will provide all core and intervention curriculum and materials needed to implement the educational programs for Students.

5.5 Assistive/Adaptive Technology. Unless otherwise agreed to in writing, the Enrolled School District will be responsible for the provision of all appropriate assistive/adaptive technology, supplies, and equipment for the Student, as specified in the Student's IEP.

Section 6. Insurance.

6.1 Insurance Required. The ESD will obtain and keep in full force and effect during the term of the MSA liability insurance coverage as set forth in this section. This liability insurance will be written on an occurrence basis, unless otherwise specified herein. The ESD will contractually require Chancelight Education Centers to maintain liability insurance with at least the coverage limits listed in Section 6.1.

6.1.1 Employer's Liability. The ESD will provide an Employer's Liability insurance policy with limits of not less than $1,000,000 per occurrence and $2,000,000 annual aggregate.

6.1.2 Commercial General Liability. The ESD will provide a Commercial General Liability insurance policy, including contractual liability, in adequate quantity to protect against legal

liability arising out of contract activities, but in any event with limits of not less than $1,000,000 per occurrence and $2,000,000 annual aggregate.

6.1.3 **Sexual Abuse and Molestation (SAM).** The ESD will provide a Sexual Abuse and Molestation incident coverage insurance policy with limits of not less than $1,000,000 per occurrence and $2,000,000 annual aggregate.

6.1.4 **Worker's Compensation.** Service Provider will provide worker's compensation insurance as required by the industrial insurance laws of the State of Washington.

6.2 Modification of Coverage. The ESD will provide the Enrolled School District with written notice of any modification to or cancellation of any insurance policy required by the MSA within ten (10) business days (weekdays Monday through Friday, excluding ESD holidays). If any such insurance is cancelled or not renewed, the ESD will promptly provide equivalent protection.

6.3 Certificate of Insurance. The ESD will submit to the Enrolled School District within fifteen (15) calendar days of the MSA's Effective Date a certificate of insurance that outlines the coverage and limits defined in this section.

Section 7. Dispute Resolution

7.1 Good-Faith Conference. The Parties agree that, in the event of a dispute, each Party will meet in person with the other Party in a good-faith effort to resolve the dispute prior to mediation. The good-faith conference will be held in the City of Bremerton, Washington, and will involve individuals with authority to consider and agree on proposals to resolve the dispute, even if ultimate approval may be needed by the Parties respective boards of directors. The Parties' goal is to avoid the additional conflict-resolutions methods detailed below by meeting in person in advance and attempting to resolve any issues between the Parties themselves.

7.2 Mediation. If a dispute is not resolved by a good-faith conference, the Parties will endeavor to resolve claims, disputes, and other matters in question between them by mediation which, unless the Parties mutually agree otherwise, will be administered by the American Arbitration Association in accordance with its rules in effect on the Effective Date of this MSA.

7.2.1 A request for mediation will be made in writing, delivered to the other Party, and filed with the person or entity administering the mediation. The request may be made concurrently with the filing of a complaint or other appropriate demand for binding dispute resolution but, in such event, mediation will proceed in advance of binding dispute resolution proceedings, which will be stayed pending mediation for a period of thirty (30) days from the date of filing, unless stayed for a longer period by agreement of the Parties or court order.

7.2.2 This Section 7.2 and its subsections will not apply prior to termination by either Party for material breach of the MSA by the other Party under Section 8.7, and such termination will be effective upon expiration of the notice period described in that section.

7.2.3 The request for mediation must: (1) be in writing; (2) state the disputed issue(s); (3) state the Party's understanding of the relative positions of the Parties; and (4) state the requesting Party's name, address, and contact number.

7.2.4 The Parties will share the mediator's fee and any filing fees equally. The mediation will be held within the City of Bremerton, Washington, unless another location is mutually agreed upon.

Agreements reached in mediation will be enforceable as settlement agreements in any court having jurisdiction thereof.

7.2.5 If the Parties do not resolve a dispute through mediation pursuant to this Section 7.2, they may pursue binding dispute resolution in the Superior Court for the State of Washington in and for Kitsap County, which they agree has jurisdiction and will be the venue for any such litigation.

7.2.6 Nothing in this MSA will be construed to limit the Parties' choice of a mutually acceptable alternative dispute-resolution method in addition to or instead of the procedure outlined above.

Section 8. Miscellaneous.

8.1 Governing Law. This MSA will be governed by and construed in accordance with the laws of the State of Washington, with the exception of its choice-of-law rules, and time will be considered of the essence for this MSA.

8.2 Non-Discrimination. In providing the Program pursuant to this MSA, the ESD and its subcontractor(s) will comply with federal and state laws prohibiting discrimination against persons on the basis of race, creed, color, national origin, citizenship or immigration status, families with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability.

8.3 Mandatory Reporting. The personnel of the ESD and its subcontractor(s) who are mandatory reporters under state statute and regulations, if any, will report suspected child abuse and neglect consistent with law.

8.4 Entire Agreement. This MSA constitutes the entire understanding between the ESD and Enrolled School District and supersedes all other agreements, whether written or oral, with respect to the subject matter hereof.

8.5 Inurement of Benefits/No Third-Party Beneficiaries. All covenants and agreements contained in this MSA by or on behalf of any of the Parties hereto will bind and inure to the benefit of the respective successors and permitted assigns of the Parties hereto, whether so expressed or not. This MSA does not create, invest, or provide, and is not intended to create, invest, or provide, any rights or remedies to any non-parties to this MSA.

8.6 Amendment and Waiver. The provisions of this MSA may be amended or waived only with the prior written consent of the authorized representatives of the ESD and the Enrolled School District.

8.7 Termination as a Remedy. If either Party is in material breach of its obligations under this MSA, including non-payment, the non-breaching Party may terminate this MSA if the alleged breach is not cured within sixty (60) days after the non-breaching Party provides written notice to the Party claimed to be in breach.

8.8 Severability. In case any provision of the MSA is adjudged invalid, illegal, or unenforceable, it will, to the extent possible, be modified in such a manner as to be valid, legal, and enforceable but so as to most nearly retain the intent of the Parties, and if modification is not possible, the provision will be

severed from this MSA. In either case, the validity, legality and enforceability of the remaining provisions of this MSA will not be affected or impaired thereby.

8.9 No Agency, Authority, or Supervision. Nothing in the MSA will be construed to provide any Party with agency, authority, or supervision over the administration and/or operation of another Party, other than to the express extent provided in this MSA. The Parties agree that Chancelight Education Centers is an independent contractor of the ESD, and the ESD is an independent contractor of the Enrolled School District. Nothing contained in this MSA will be construed to create the relationship of employer and employee, principal and agent, partnership or joint venture, or any other fiduciary relationship between the Enrolled School District and the ESD, or between the Enrolled School District and the ESD's employees, agents, or subcontractors.

8.10 Construction. Ambiguities or uncertainties in the wording of this MSA will not be construed for or against any Party.

8.11 Indemnification.

8.11.1 By the ESD. The ESD will hold harmless and indemnify the Enrolled School District and its directors, officers, employees, agents, and subcontractors (the "**Enrolled School District Indemnified Parties**") from and against any and all claims, demands, suits at law or equity, actions, penalties, losses, damages, costs, or expenses (including but not limited to attorney's fees) ("**Claims**"), of whatever kind or nature, brought against the Enrolled School District Indemnified Parties arising out of, in connection with, or incident to the ESD's performance or failure to perform under this MSA, with the exception of Claims by students or parents/guardians for denial of FAPE or otherwise under the federal IDEA, the federal IDEA implementing regulations, and/or OSPI special education regulations (Chapter 392-172A WAC) (collectively, "**Special Education Claims**"). If Claims, other than Special Education Claims, are caused by or result from the concurrent negligence of the ESD and/or its employees, agents, or subcontractors and the Enrolled School District Indemnified Parties, the ESD will be required to indemnify and hold harmless the Enrolled School District Indemnified parties only to the extent of the negligence of the ESD or its employees, agents, or subcontractors. Nothing herein will require the ESD to indemnify or hold harmless the Enrolled School District Indemnified Parties from any Claims arising from the sole negligence of the Enrolled School District Indemnified Parties or Special Education Claims. Without limiting the foregoing, the ESD agrees that its obligation to hold harmless and indemnify the Enrolled School District Indemnified Parties includes Claims, other than Special Education Claims, made by the ESD's employees and agents, and by any subcontractors and their employees and agents.

8.11.2 By the Enrolled School District. The Enrolled School District will hold harmless and indemnify the ESD and its directors, officers, employees, agents, and separate contractors (the "**ESD Indemnified Parties**") from and against any and all Claims, of whatever kind or nature, brought against the ESD Indemnified Parties arising out of, in connection with, or incident to the Enrolled School District's performance or failure to perform under this MSA and, without limiting the foregoing, Special Education Claims by students or parents/guardians. If Claims, other than Special Education Claims, are caused by or result from the concurrent negligence of the Enrolled School District and/or its employees, agents, or separate contractors and the ESD Indemnified Parties, the Enrolled School District will be required to indemnify and hold harmless the ESD Indemnified parties only to the extent of the negligence of the Enrolled School District or its employees, agents, or separate contractors. Nothing herein will require the Enrolled School District to indemnify or hold harmless the ESD Indemnified Parties from any Claims,

other than Special Education Claims, arising from the sole negligence of the ESD Indemnified Parties. Without limiting the foregoing, the Enrolled School District agrees that its obligation to hold harmless and indemnify the ESD Indemnified Parties includes Claims, including without limitation Special Education Claims, made by the Enrolled School District's employees and agents, and by any separate contractors and their employees and agents.

8.11.3 The Enrolled School District and the ESD expressly agree that the indemnification provided herein constitutes each Party's waiver of immunity under Title 51 RCW for the purposes of this MSA. This waiver has been mutually negotiated by the Parties.

8.11.4 The Parties expressly agree that if one Party indemnifies the other Party for Claims caused by or resulting from the proportional negligence of the indemnified Party or its employees, agents, or contractors/subcontractors, the indemnifying Party will have the option to recover as a remedy the amount of any judgment apportioned to the negligence of the other Party.

8.11.5 This Section 8.11 will survive the expiration or termination of this MSA for any reason.

8.12 Limitation of Liability. Neither Party will be liable for breach-of-contract damages that the breaching Party could not reasonably have foreseen on entry into this MSA. In the event of a dispute between the Parties related to performance of this MSA, in no event will the ESD's liability to the Enrolled School District exceed annual Program cost for one student.

8.13 Collaboration/Cooperation in Legal or Other Actions. The Parties agree that they will reasonably collaborate and cooperate with each other in any legal action or proceeding that is related to, arises out of, or is in connection with this MSA, and in which action or proceeding the Parties are not named as adverse parties. Should the Enrolled School District request that the representatives of the ESD or its subcontractor(s) testify in a legal proceeding, the Enrolled School District will reimburse the ESD for the additional cost to the ESD, if any, charged by the subcontractor(s) for the attendance of the witness.

8.14 Notices. All notices, consents, and other communications under this MSA will be given in writing and will be deemed to have been sufficiently given or served for all purposes as of the date delivered by hand, the date received by overnight courier, or within three (3) business days of being sent by registered or certified mail, postage prepaid. Notices will be provided to the Parties at the addresses provided on the first page of this MSA (or to another address as hereafter may be designated in writing by one Party to the other Party).

8.15 Representatives. The ESD Representative will be the ESD's Director of Special Services, unless the ESD designates a different representative in writing. The Enrolled School District Representative will be the employee title included in the first paragraph of this MSA unless otherwise designated in writing. The representatives of the parties identified herein will communicate at least once per school year for purposes of monitoring compliance with the terms of the MSA and applicable state regulations.

8.16 Recordkeeping and Audits. The ESD will maintain books, records, documents, data, and other evidence that reflect costs claimed to have been incurred or fees claimed to have been earned under this MSA and performance of the services described herein, including but not limited to

accounting procedures and practices. The ESD will retain such records in accordance with ESD's record keeping business practices.

8.17 Attorney's Fees. Should any legal proceeding be required to enforce any term or condition of this MSA, the prevailing Party in such proceeding will be entitled to an award of costs and reasonable attorney's fees, in addition to any other relief awarded.

8.18 Waiver. Failure by either Party to enforce strictly any of the provisions of this MSA or to exercise any right hereunder will not be construed as a waiver thereof or as excusing the other Party from future performance.

8.19 Additional Acts. The Parties agree to perform any further acts to execute and deliver any further documents that may be reasonably necessary to carry out the provisions of this MSA. To the extent that the Enrolled School District determines it necessary to comply with WAC 392-121-188(1) (board resolution regarding expanding options available for basic education program) and/or WAC 392-172A-04080(2)(b) (notification of OSPI regarding intent to serve student) in the administration of this MSA, the Enrolled School District will be solely responsible for carrying out those requirements, and the ESD will reasonably cooperate with the Enrolled School District in doing so.

8.20 Separate Execution. This MSA may be executed in separate counterparts (including by means of computer or telephonic facsimile), each of which is deemed to be an original and all of which taken together constitute one and the same agreement.

8.21 Effective Date. This MSA will be effective as of the date fully executed by the authorized representatives of the Parties (the "Effective Date") and remain in effect until it expires as described in Section 1.1 or is terminated as described in Section 8.7.

8.22 Survival. Sections 4.11 (Student Education Records), 7 (Dispute Resolution), 8.1 (Governing Law), 8.11 (Indemnification), 8.13 (Collaboration/Cooperation in Legal or Other Actions), and 8.17 (Attorney's Fees) will survive expiration or termination of this MSA for any reason.

Signature Page Follows

This MSA is properly executed where indicated below by a representative with authority to bind each Party.

Beth Bourque (Sep 11, 2026 10:48:52 PDT)

Jennifer Acuna (Sep 11, 2026 12:27:16 PDT)

Sandy Gessner
Sandy Gessner (Sep 11, 2026 13:28:22 PDT)

arkp
arkp (Sep 11, 2026 14:39:29 PDT)

Jason Rhoads (Sep 12, 2026 09:59:38 PDT)

Patti Johnson

Olympic Educational Service District No. 114

Aaron Leavell (Sep 18, 2026 14:40:26 PDT)

Dr. Aaron Leavell, Superintendent

09/18/2026

Date

Enrolled School District

NORTH MASON SCHOOL DISTRICT

Cristin Blaskowitz
Cristin Blaskowitz (Sep 18, 2026 13:27:41 PDT)

Name: Cristin Blaskowitz

Title: Executive Director of Student Services

09/18/2026

Date

Exhibit A

Olympic Educational Service District
Northwater Program

Student Enrollment Form

This Student Enrollment Form is sent in accordance with the terms and conditions of the Master Services Agreement between the Enrolled School District below and the ESD.

School Year		2026-2027
Student Name		
Enrolled School District		
Planned Start Date		
Monthly Program Cost		$10,300
First Monthly Invoice		September 2026
Estimated Program Cost (Assuming Enrollment for Remainder of School Year)		$123,600
1:1 Aide Cost (if applicable)		$350 per Day
ESD MASH Coordinator Contact		Name: Phone: Email:

When enrolling a new Student, please return this form to: SpecialEd@oesd114.org

Beth Bourque	Name: _____
Director of Special Programs	Title: _____
Olympic Educational Service District 114	District: _____
Date _____	Date _____

Coversheet

Superintendent Update

Section: III. Board Development and Linkage
Item: A. Superintendent Update
Purpose: FYI
Submitted by:
Related Material: 180 Day Waiver Approval Letter_North Mason.pdf
CEP Approval Notification.pdf

Old Capitol Building
PO Box 47200
Olympia, WA 98504-7200

k12.wa.us

Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

September 2, 2026

Kristine Michael
Superintendent
North Mason School District
250 E. Campus Drive
Belfair, WA 98528
Sent via Email Transmission

RE: 180-day School Year Waiver for Parent-Teacher Conference Days

Dear Superintendent Michael,

On August 31, 2026, the North Mason School District provided notice to the Office of Superintendent of Public Instruction (OSPI) that the district will be conducting parent-teacher conference days as part of the regular 180-day school year. WAC 180-18-050(3) allows for a school district to provide notice to OSPI that the district intends to waive up to five school days from the provisions of the minimum one hundred eighty-day school year requirement in accordance with RCW 28A.300.750 solely for the purpose of conducting parent-teacher conferences.

OSPI confirms and acknowledges that the North Mason School District's notice included the required documentation, an adopted school board resolution, and proposed school year calendar. The resolution attested that, under the waiver plan, the district will meet the minimum instructional hours requirement set in RCW 28A.150.220(2). The district's waiver notice indicated that the district will conduct parent-teacher conferences for four (4) days during each of the following school years: 2026–27, 2027–28, and 2028–29.

If you have questions, please contact Jennifer Stevens, OSPI waiver coordinator at waivers@k12.wa.us or 360-764-3603.

Sincerely,

Darryl E Colman

Darryl Colman
Chief Legal & Civil Rights Officer
Office of Superintendent of Public Instruction

Old Capitol Building
PO Box 47200
Olympia, WA 98504-7200

k12.wa.us

Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

July 9, 2026

This serves as notification of Community Eligibility Provision (CEP) approval:

Local Education Agency: North Mason School District
WINS ID: 159504
Cycle Period: July 1, 2026 – June 30, 2030

Group: District Wide	
Identified Students:	**998**
Enrollment:	**2126**
Identified Student Percentage (ISP):	**46.94%**
Free Claiming Percentage:	**75.10%**
Paid Claiming Percentage:	**24.90%**

Participating sites must operate the National School Lunch and School Breakfast Program (NSLP/SBP) to offer breakfast and lunch at no cost to all students in participating schools. Claims for reimbursement must be filed in the Washington Integrated Nutrition System (WINS) to show the total number of breakfasts and lunches served at each site.

Per RCW 28A.235.300, Washington state will supplement the federal reimbursement for sites and/or groups with an overall ISP of 40% or greater. **All meals served will be reimbursed at the federal free rate.**

This institution is an equal opportunity provider.

Coversheet

Resolution 20-G-26 Emergency Advance Payment of Basic Education Allocation

Section: III. Board Development and Linkage
Item: B. Resolution 20-G-26 Emergency Advance Payment of Basic Education Allocation
Purpose:
Submitted by:
Related Material:
Resolution_20-G-26_Board_Presentation.pdf
Resolution_20-G-26_Emergency_Advancement_of_Basic_Education_Allocation.pdf

NORTH MASON SCHOOL DISTRICT NO. 403 · BOARD OF DIRECTORS

Resolution 20-G-26

Emergency Advance of the 2026-27 Basic Education Allocation

Regular Board Meeting · September 28, 2026 · Business Office

THE REQUEST

Receive $1,000,000 of our own state funding early, then pay it back this spring and summer

AMOUNT

$1,000,000

Advance of the 2026-27 basic education allocation from OSPI

RECEIVED

Nov 2026

Covers the low-cash months of November through March

REPAID

Apr + Jul

$800,000 in April 2027 and $200,000 in July 2027

WHAT CHANGED

K-12 enrollment came in 20.66 FTE below a conservative budget

2025-26 YEAR-END

2,090.32

K-12 FTE

2026-27 BUDGET

2,050.36

Already 39.96 FTE lower

SEPT 4 COUNT

2,029.70

20.66 FTE below budget: $(239,685)

Largest grade changes vs. budget	Budget	Sept 4	Funding impact
Kindergarten	145.76	118.35	$(317,995)
6th grade	153.00	141.50	$(133,416)
4th grade	161.00	152.00	$(104,413)
12th grade (offset)	159.31	187.85	+$331,105

Source: Enrollment Budget to Actual, September 2026 (Sept 4 count). Funding at $11,601.43 per BEA FTE (2026-27 F-203).

WHAT CHANGED

Other programs shifted too, and together they nearly net out

Program	FTE change	Funding impact
Basic education (K-12)	−20.66	$(239,685)
Special education	+25.00	+$287,418
Bilingual (TBIP)	−45.00	$(78,313)
TBIP exited students	+17.00	+$16,711
Career & technical ed.	+0.61	+$6,988
Net change		**$(6,882)**

The budget gap is small. The cash gap is not.

Twenty-five more special education students bring added state funding and added services to provide. The real problem is when cash arrives during the year.

Source: Enrollment Budget to Actual, September 2026. Running Start is held at budget (73 FTE) until the October count.

WHY CASH RUNS SHORT

Revenue arrives unevenly, but payroll is due every month

$800,475

General Fund cash on September 1: a thin cushion for a $40 million year

5% in November

State apportionment drops to $1.71M, versus about $3.07M in most months

98% in Apr–Jun

$2.7M of the $2.74M in projected local property tax arrives April through June

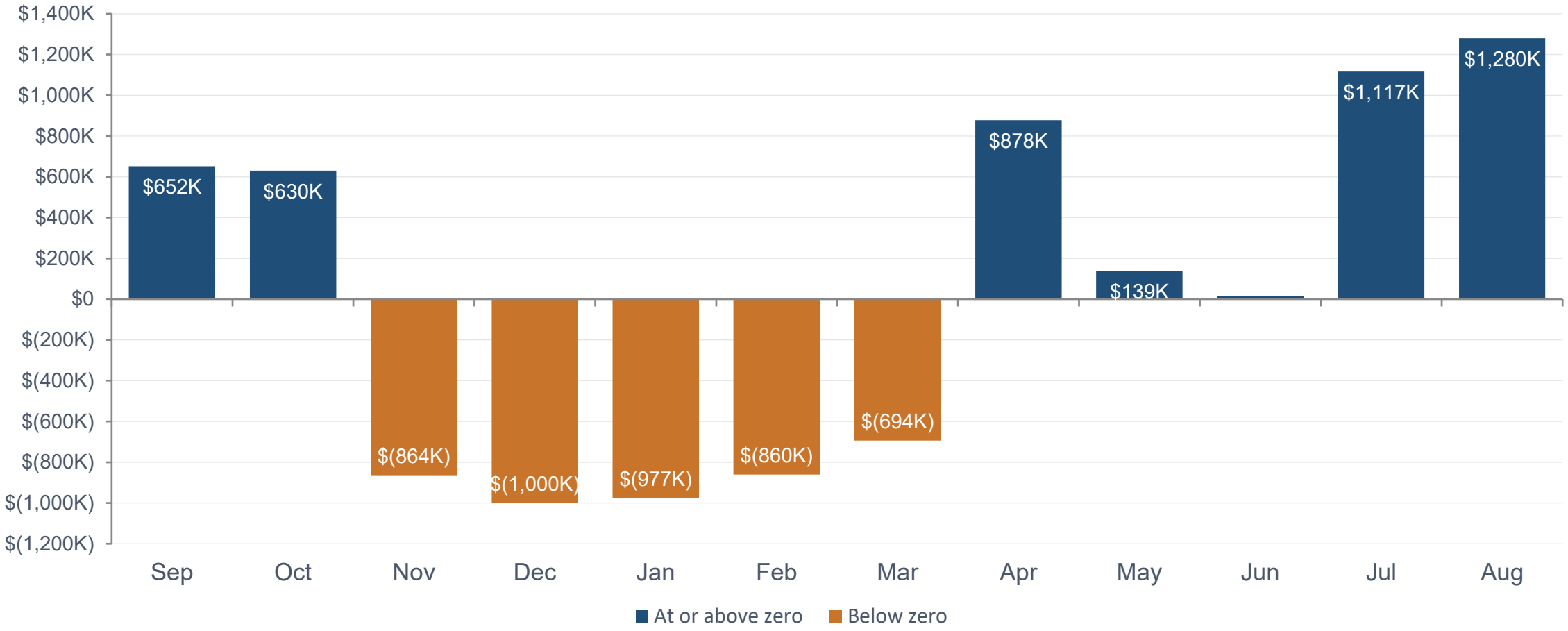
$2.6–2.9M

Payroll every month, plus $500K–$850K in vendor payments

Source: 2026-27 Cashflow Analysis Tool, September projection. State apportionment follows OSPI's monthly payment schedule.

MONTH-END GENERAL FUND CASH · NO ADVANCE

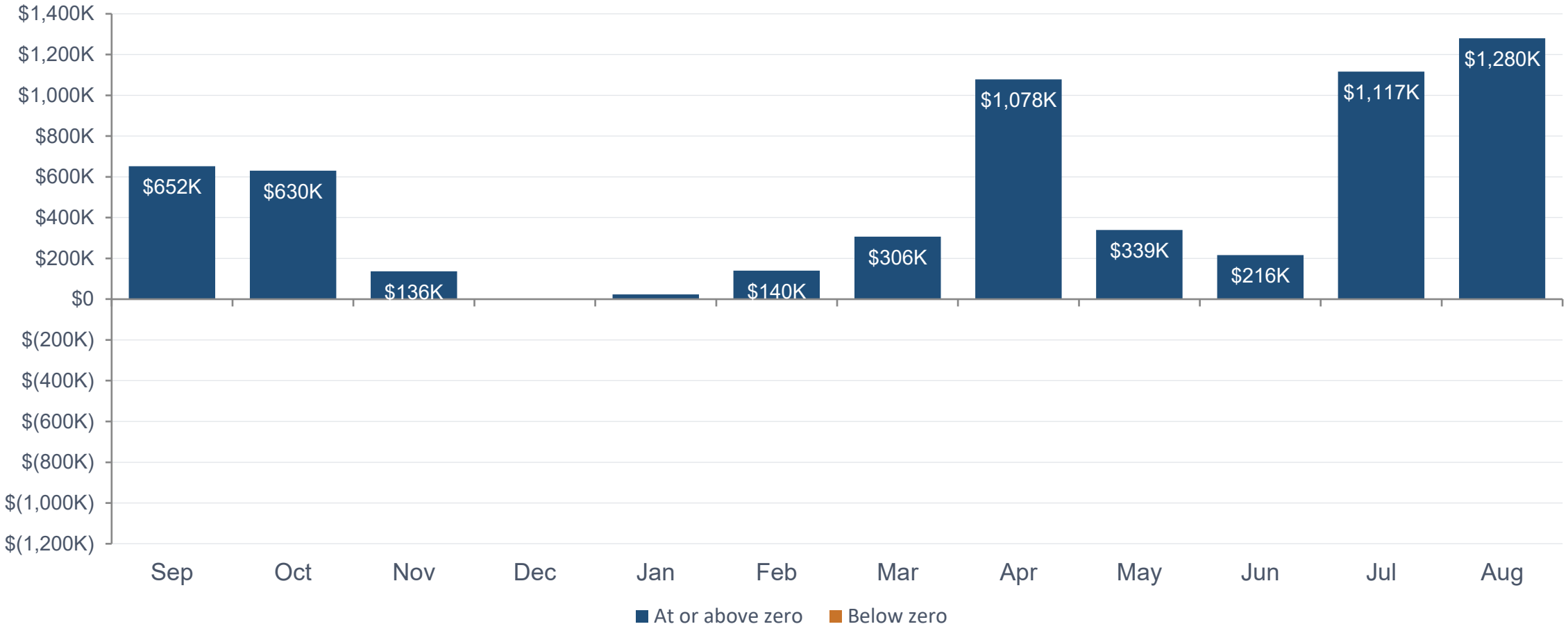
Without an advance: five months below zero



Source: 2026-27 Cashflow Analysis Tool, September projection. Lowest point: December, $(1,000,009). Orange = below zero.

MONTH-END GENERAL FUND CASH · WITH THE ADVANCE

With the advance: no month below break-even



Source: 2026-27 Cashflow Analysis Tool, Advance tab: +$1,000,000 Nov; −$800,000 Apr; −$200,000 Jul. December ends at $(9); July–August match the no-advance projection.

STATE REQUIREMENTS

The request fits within OSPI's rules

Requirement	Rule	Our plan
Maximum amount	Lesser of 10% of the allocation ($3.41M) or the lowest projected month	$1,000,000 vs. $(1,000,009) in December
Unforeseen condition	Could not have been anticipated	Enrollment 20.66 FTE below budget
Repay 80% by June 30	WAC 392-121-443, effective 9/12/26	$800,000 in April 2027
Repay balance by Aug 31	WAC 392-121-443	$200,000 in July 2027
Board resolution	WAC 392-121-436; OSPI processes Oct–May, apply by April 15	Adopt tonight, submit in October

RCW 28A.510.250; WAC 392-121-436 through -443 (amended effective September 12, 2026). 10% limit based on the $34.13M allocation in the cash flow.

RESOLUTION 20-G-26

What the resolution states

- An unforeseen enrollment loss of 20.66 FTE, about $239,685 in apportionment
- A month-by-month cash forecast, negative November through March
- No General Fund investments during those months, except the advance
- No General Fund loans to or from another district fund
- No revenue anticipation note for cash flow
- Repayment per WAC 392-121-443: $800,000 April, $200,000 July

REQUESTED BOARD ACTION

Adopt Resolution 20-G-26, petitioning OSPI for an emergency advance of $1,000,000 of the 2026-27 basic education allocation.

October

Submit the signed resolution and cash flow to OSPI

Monthly

Update the cash flow with actuals, including the October Running Start count

Spring 2027

Repay $800,000 in April and $200,000 in July

NORTH MASON SCHOOL DISTRICT

250 East Campus Drive
Belfair, WA 98528
O 360.277.2300
F 360.277.2320

northmasonschools.org

September 28, 2026
RESOLUTION 20-G-26
Emergency Advance Payment of Basic Education Allocation

WHEREAS, RCW 28A.510.250 and WAC 392-121-436 provide that any school district may petition the Office of Superintendent of Public Instruction for an emergency advance of its basic education allocation, not to exceed the lesser of 10 percent of the estimated basic education allocation for the period September 1 through August 31, or the highest monthly negative cash and investment balance projected for the period of the advance, AND

WHEREAS, North Mason School District, despite budgeting conservatively, has experienced unforeseen condition due to the loss of 20.66 FTE in K-12 enrollment for 2026-27, which represents a potential loss of $239,685 in apportionment and has caused the North Mason School District to face an emergency shortfall, AND

WHEREAS, North Mason School District began the year with a net cash and investment balance of $800,475 with a projected cash flow forecast for each month in the fiscal year as follows:

Month	Ending Balance	Month	Ending Balance	Month	Ending Balance
September	$652,369	October	$630,167	November	$(863,651)
December	$(1,000,009)	January	$(977,007)	February	$(860,364)
March	$(693,721)	April	$877,822	May	$139,235
June	$15,799	July	$1,116,831	August	$1,279,656

WHEREAS, North Mason School District will be in a negative cash flow position at various times during the 2026-27 school year, as shown in the cash flow analysis and forecast above, AND

WHEREAS, if the North Mason School District does not receive an emergency advance, the district will be on interest-bearing warrants for approximately five months from November through March during the school year, AND

WHEREAS, the North Mason School District does not have and does not plan to have any General Fund cash investments during the months it estimates that it would pay warrant interest except for the emergency advance, AND

WHEREAS, the North Mason School District does not have and does not plan to have any General Fund loans to or from another fund of the school district during the months it estimates that it would pay warrant interest, AND

WHEREAS, the North Mason School District does not have and does not plan to issue a revenue anticipation note for the purposes of cash flow, AND

WHEREAS, the North Mason School District acknowledges that advanced funds will be repaid in accordance with WAC 392-121-443, subject to approval by the Superintendent of Public Instruction, and proposes repayment of $800,000 in April 2027 and $200,000 in July 2027;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of North Mason School District No. 403 petitions the Office of Superintendent of Public Instruction for an emergency advance of its basic education allocation of **$1,000,000.00.**

Adopted by the North Mason School District Board of Directors at its regular board meeting held September 28, 2026.

_____	_____
Date Adopted	President
_____	_____
Attest: Board Secretary	Member
	_____
	Member
	_____
	Member
	_____
	Member

Coversheet

ER-6 Facilities

Section: V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW
Item: B. ER-6 Facilities
Purpose:
Submitted by:
Related Material: ER-6 Facilities Rev 10 9 13 Final.pdf
ER6_Facilities_Monitoring_Report_Sept_2026.pdf
ER 6 Monitoring Response 9 28 26.pdf

FACILITIES

The Superintendent shall ensure that district facilities are adequate, safe, clean, inviting and conducive to teaching and learning.

Therefore, the Superintendent shall:

1. Develop and maintain a continual 20-year plan for developing and modernizing facilities.
2. Develop and maintain a continual five-year plan for managing and developing facilities.
3. Involve key stakeholders in the process of establishing attendance line adjustments.
4. Provide an annual report to the board.

Cross Reference:	Policy 6800	Operation and Maintenance of School Property
Legal Reference:	RCW 28A.530	District Bonds for Land, Buildings and Equipment
	28A.530.030	Disposition of bond proceeds-Capital projects Fund

Monitoring Method: Internal Report
Monitoring Frequency: Annually in September

Adoption Date: **01/22/09**
Revised: **06/21/12**
Revised: **10/18/12**
Revised: **10/09/13**

NORTH MASON SCHOOL DISTRICT

ER-6: Facilities

Monitoring Report — September 2026

Reflection on the 2025–26 School Year

Board Policy Statement

The Superintendent shall ensure that district facilities are adequate, safe, clean, inviting and conducive to teaching and learning.

Compliance Determination

Based on the evidence provided in this report, I certify that North Mason School District is in compliance with Executive Requirement ER-6: Facilities.

Superintendent Interpretation

I interpret this policy to mean the district must maintain both long-range and near-term facilities planning that is realistic, funded, and transparent to the Board and community, that stakeholders have a genuine voice when facility decisions affect them (including attendance area boundaries), and that the Board receives an annual accounting of the condition and direction of our facilities. Adequate, safe, clean, and inviting are not one-time conditions to certify; they depend on planning systems that are actively maintained and used, not simply created and left in place.

This interpretation carries added weight this year given the district's ongoing structural financial recovery following the April 2026 EP&O levy passage, and given visible growth pressure from new housing development in our community that will affect future facility and enrollment needs.

1. Long-Range (20-Year) Facilities Plan

Policy Language

Develop and maintain a continual 20-year plan for developing and modernizing facilities.

Interpretation

I interpret this to mean the district maintains a living, long-range facilities plan that reflects actual district revenue capacity, incorporates current building condition data, and is updated as projects are completed or priorities change, so that it remains a credible planning tool rather than a static document.

Evidence

- Director of Facilities Joan Moore maintains the district's long-range plan for developing and modernizing facilities, updated as projects are completed.
- Building Assessment Condition (BAC) site surveys were completed at all buildings and submitted to OSPI in preparation for future bond planning.

2. Five-Year Facilities Plan

Policy Language

Develop and maintain a continual five-year plan for managing and developing facilities.

Interpretation

I interpret this to mean the district maintains a nearer-term operational plan for facility maintenance, repair, and improvement priorities, supported by systems that track work and communicate status to stakeholders, and that this plan is actually used to guide decisions rather than existing only on paper.

Evidence

- District staff use the FMX facilities management program to schedule preventive maintenance, track all work orders, and communicate with the staff member who submitted each request.
- FMX is also used to establish replacement cycles for major equipment and mechanical systems, allowing more efficient tracking of work and communication with stakeholders.

3. Stakeholder Involvement in Attendance Line Adjustments

Policy Language

Involve key stakeholders in the process of establishing attendance line adjustments.

Interpretation

I interpret this to mean that if and when attendance area boundary changes become necessary, the district engages families, staff, and community members meaningfully in that process rather than presenting adjustments as a finalized decision.

Evidence

- No attendance area adjustments were made during the 2025-26 school year.
- The most recent formal enrollment projection analysis (FLO Analytics, January 2026) did not identify a current need for elementary attendance area adjustments, with the strongest projected growth at the secondary level.

4. Annual Report to the Board

Policy Language

Provide an annual report to the board.

Interpretation

I interpret this to mean this monitoring report itself, presented to the Board in September of each year consistent with the adopted monitoring calendar, satisfies this provision.

Evidence

- This report is being presented to the Board in September 2026, consistent with the policy's monitoring frequency of annually in September.

Further Provision: Compliance with Bond and Legal Requirements

With respect to the district's facilities, the Superintendent shall not cause or allow actions that violate or materially deviate from voter-approved building and renovation projects, state law, state regulations, procurement code, or building codes.

Interpretation

I interpret this to mean capital project funds and general fund dollars must be kept clearly separated and tracked, and that all facilities work complies with applicable procurement, building, and legal requirements.

Evidence

- The district maintains separation of facilities work by capital projects and general fund, and continues to carefully track and separate expenditures between the two.

Conclusion

Based on the evidence provided, I report compliance with Executive Requirement ER-6: Facilities. The district maintains long-range and near-term facilities but they need to be updated based on the current status of facilities.

As noted in last year's reflection, the 20-year and five-year facilities plans are not yet in the condition I would prefer: both need updating to align with actual district revenue and to provide full transparency to taxpayers, and FMX is not yet being used to its fullest capacity across work orders, equipment tracking, and facility rentals. I am continuing to work with Facilities and Business Office leadership to bring both plans and the FMX system to full functionality, and will report progress in next year's monitoring report.

Respectfully submitted,

Dr. Kristine Michael

Superintendent of Schools

North Mason School District

MONITORING RESPONSE DOCUMENT (EXECUTIVE REQUIREMENTS)

Policy Being Monitored: **ER-6 Facilities**

Date Report Submitted: **September 28, 2026**

The Board on the date shown above received and reviewed the official internal monitoring report of the above cited policy submitted by the Superintendent. Following its review of the report, the Board concludes:

1. With respect to the provisions of its policy, the North Mason School District Board of Directors concludes that the Superintendent's performance during the previous year has been (check one)

    - ☐ In compliance
    - ☐ In compliance with the following exceptions:
    - ☐ Not in compliance

2. Compliance Exceptions and Additional Remarks

Signed: _____, Chair Date: _____

Signed: _____, Superintendent Date: _____

Monitoring Method: Board self-assessment
Monitoring Frequency: Annually in October

Adoption Date: 10/17/13

Coversheet

ER-7 Asset Protection

Section: V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW
Item: C. ER-7 Asset Protection
Purpose:
Submitted by:
Related Material: ER-7 Asset Protection.pdf
ER7_Asset_Protection_Monitoring_Report_Sept_2026.pdf
ER 7 Monitoring Response 9 28 26.pdf

ASSET PROTECTION

The Superintendent shall ensure that assets are protected, adequately maintained, appropriately used, and not unnecessarily risked.

Accordingly, the Superintendent shall:

1. Take steps to ensure that a program of preventive maintenance is in place for district facilities and equipment;
2. Conduct energy assessments and to make modifications which result in energy savings;
3. Implement and monitor an inventory system assuring proper tracking of district physical assets.

Further, the Superintendent may not:

1. Recklessly expose the district, its Board, or staff to legal liability;
2. Knowingly or recklessly endanger the district's public image or credibility, thereby jeopardizing the district's ability to accomplish its mission.

Cross Reference:	ER-1	Expectations of Superintendent
	ER-6	Facilities
	4020	Confidential Communications
	6050	Financial Management
	6210	Purchasing: Authorization and Control
	6530	Insurance
	6800	Operations and Maintenance of School Property
	6881	Disposal of Surplus Equipment and/or Materials
	6882	Sale of Real Property
Legal Reference:	RCW 28A.505	School District Budgets
	28A.335.010	School Buildings, maintenance, furnishing and insuring
	28A.335.090	Conveyance and acquisition of property-Management-Appraisal
	28A.335.120	Real Property-Sale
	39.33.10	Sale, exchange, transfer, lease of public property Authorized-Section deemed alternative

Monitoring Method: Internal Report
Monitoring Frequency: Annually in September

Adoption Date: **01/22/09**
Revised: **09/24/09**
Revised: **06/21/12**

Powered by BoardOnTrack

NORTH MASON SCHOOL DISTRICT

ER-7: Asset Protection

Monitoring Report — September 2026

Reflection on the 2025–26 School Year

Board Policy Statement

> *The Superintendent shall ensure that assets are protected, adequately maintained, appropriately used, and not unnecessarily risked.*

Compliance Determination

Based on the evidence provided in this report, I certify that North Mason School District is in compliance with Executive Requirement ER-7: Asset Protection.

Superintendent Interpretation

I interpret this policy to mean the district must protect its physical, intellectual, and financial assets from loss or damage through adequate preventive maintenance, security, and controls, while also ensuring those assets are put to appropriate use in service of North Mason students. Protecting assets must be balanced with providing the community reasonable, safe, and responsible access to district facilities, with student needs remaining the primary consideration in that balance.

Meeting the parameters of this policy protects the district's financial position, legal standing, funding sources, and public trust, all of which carry particular weight during the district's continued structural financial recovery.

1. Preventive Maintenance

Policy Language

Take steps to ensure that a program of preventive maintenance is in place for district facilities and equipment.

Interpretation

I interpret this to mean the district maintains an active, funded preventive maintenance program, addresses both routine upkeep and larger capital repair needs, and prioritizes safety issues promptly.

Evidence

- Routine preventive maintenance continued across all buildings throughout the year, alongside targeted repair projects.
- Parking lots were restriped and other safety and cosmetic issues were addressed throughout the district.

2. Energy Assessments

Policy Language

Conduct energy assessments and to make modifications which result in energy savings.

Interpretation

I interpret this to mean the district actively pursues energy efficiency as part of its long-range facilities planning, including compliance with evolving state energy code requirements.

Evidence

- The district engaged with the Washington State Department of Enterprise Services (DES) and MacDonald Miller Energy assessment work was completed.

3. Inventory System

Policy Language

Implement and monitor an inventory system assuring proper tracking of district physical assets.

Interpretation

I interpret this to mean the district maintains accurate, current records of its physical assets, adds new purchases to inventory, removes surplus and disposed items, and periodically disposes of surplus property in an organized and transparent manner.

Evidence

- Systems remain in place to ensure all new district purchases are added to inventory, and all surplus or disposed items are removed from inventory.

Further, the Superintendent May Not

A. Legal Liability

Recklessly expose the district, its Board, or staff to legal liability.

Interpretation

I interpret this to mean the district maintains adequate property, casualty, and liability insurance coverage, and consults proactively with Risk Management on decisions or conditions that could expose the district to liability.

Evidence

- District leadership consults with Risk Management on an ongoing basis to ensure the district is not exposed to unnecessary legal liability.

B. Public Image and Credibility

Knowingly or recklessly endanger the district's public image or credibility, thereby jeopardizing the district's ability to accomplish its mission.

Interpretation

I interpret this to mean district leadership actively and visibly protects the district's public standing through consistent presence in the community and transparent, professional communication.

Evidence

- I spend regular time at community functions to promote the district and engage directly with the public, including Kiwanis, Rotary, and Chamber of Commerce meetings, and district-hosted Coffee Chats and Soup Lunches.

Conclusion

Based on the evidence provided, I report compliance with Executive Requirement ER-7: Asset Protection. The district maintains preventive maintenance operations, is pursuing energy efficiency improvements aligned with state code requirements, tracks physical assets through an active inventory system with regular surplus disposal, consults with Risk Management to limit legal exposure, and works to protect the district's public image through consistent community engagement.

Continued attention is warranted in bringing the district's long-range facilities and asset management systems (see ER-6) to full functionality, and in documenting current insurance coverage levels as part of next year's report.

Respectfully submitted,

Dr. Kristine Michael

Superintendent of Schools

North Mason School District

MONITORING RESPONSE DOCUMENT (EXECUTIVE REQUIREMENTS)

Policy Being Monitored: **ER-7 Asset Protection**

Date Report Submitted: **September 28, 2026**

The Board on the date shown above received and reviewed the official internal monitoring report of the above cited policy submitted by the Superintendent. Following its review of the report, the Board concludes:

1. With respect to the provisions of its policy, the North Mason School District Board of Directors concludes that the Superintendent's performance during the previous year has been (check one)

    - ☐ In compliance
    - ☐ In compliance with the following exceptions:
    - ☐ Not in compliance

2. Compliance Exceptions and Additional Remarks

Signed: _____, Chair Date: _____

Signed: _____, Superintendent Date: _____

Monitoring Method: Board self-assessment
Monitoring Frequency: Annually in October

Adoption Date: 10/17/13

Coversheet

Policy Review - Second Reading and Possible adoption of Revisions

Section: V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW
Item: D. Policy Review - Second Reading and Possible adoption of Revisions
Purpose:
Submitted by:
Related Material:
E-5 Responsible Citizens 9 28 26 Markup.pdf
E-2 Student Success rev 9 28 26 Markup.pdf
ER-2 Organizational Continuity and Executive Succession rev 09 28 26 Markup.pdf

E-5
Ends

~~RESPONSIBLE CITIZENS~~

~~It is the board's expectation that all North Mason School District students demonstrate the individual character qualities, emotional strength and social skills to succeed. They contribute to the betterment of school and community and understand their responsibility to contribute to both family and society. They demonstrate knowledge and skills that reflect responsible citizenship in a democratic society.~~

~~Specifically, students will:~~

~~1. participate in school and community service at increasing rates; and~~

~~2. contribute to a safe and respectful environment as shown by low incidence rates of:~~

- ~~a. harassment and bullying~~
- ~~b. fighting and assault~~
- ~~c. property damage~~
- ~~d. drug/alcohol infractions~~
- ~~e. other disciplinary infractions which result in suspensions or expulsions.~~

~~Cross Reference: Policy 2130 Character Development~~
~~Legal Reference: RCW 28A.230.020 Common school curriculum~~

~~*Monitoring Method:* Internal Report~~
~~*Monitoring Frequency:* Annually in July~~

~~**Adoption Date: 01/22/09**~~
~~**Revision Date: 04/21/11**~~
~~**Revision Date: 06/21/12**~~
~~**Revision Date: 10/17/13**~~
Retired: 09/28/2026

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STUDENT SUCCESS

The Board expects all students will acquire the knowledge and skills essential for success in post-secondary education, the world of work and citizenship. The Board establishes the following standards: ~~by which academic progress is to be measured:~~

Ends Policy 2a – High Academic Achievement

Each student will:

- Build strong content knowledge
- Adapt their communication in relation to audience, occasion, task, purpose and subject
- Use technology ~~strategically and capably~~productively and ethically
- Come to understand other perspectives and cultures
- Use evidence to construct viable arguments and critique the reasoning of others
- ~~Have the opportunity to earn college credits prior to graduation~~Choose a graduation pathway

Ends Policy 2b – Personal Skills Development

Each student will:

- Demonstrate critical thinking and independent problem-solving skills
- Demonstrate financial literacy and employability skills
- ~~Establish and maintain healthy and rewarding relationships with diverse individuals and groups~~
- Participate in ~~school and/or non-school~~ activities that build their understanding of citizenship
- Acquire readiness behaviors such as goal setting, persistence and resourcefulness

Ends Policy 2c – Social Skills Development

Each student will:

- ~~Share, negotiate solutions to problems, respect diversity and act assertively~~Actively collaborate with others and work toward constructive conflict resolution
- Listen, share, and ~~Treat~~ treat one another with civility ~~(Policy 4201)~~
- (Another option, that matches the Civility policy) Practice respectful, civil communication with peers, staff, and community members
- Be responsible and safe in the digital world
- Develop and maintain healthy relationships with diverse individuals and groups

Cross Reference:	Policy 2000	Student Learning Goals
	Policy 2022	Electronic Resources & Internet Safety
	Policy 2411	High School Equivalency Certificate
	Policy 2413	Equivalency Credit Opportunities
	Policy 2414	Community Service
	Policy 3207	Prohibition of Harassment, Intimidation, and Bullying of Students
	Policy 4201	Civil Conduct
Legal Reference:	RCW 28A.150.210	Basic Education Act-Goal
	28A.655.010	Washington Commission on Student Learning

Monitoring Method:	Internal Report
Monitoring Frequency:	Annually in July
Adoption Date:	**01/22/09**
Revised:	**12/10/09**
Revised:	**03/17/11**
Revised:	**06/21/12**
Revised:	**10/17/13**
Revised:	**10/20/16**
Revised:	**12/27/18**
Revised:	**02/21/19**
Revised:	**09/28/2026**

ORGANIZATIONAL CONTINUITY AND EXECUTIVE SUCCESSION

In order to ensure continuity of district operations, the Superintendent shall: ~~ensure that the district's leadership and all critical functions are prepared to respond to conditions that can stop or otherwise impede district operations:~~

~~Accordingly, the Superintendent shall:~~

1. Ensure that continuity of leadership exists at each level of the district's management.

~~Ensure that at least one other executive staff member is familiar with Board and Superintendent issues and processes and is capable of assuming Superintendent responsibilities on an emergency basis.~~

2. Ensure that at least one other executive staff member is familiar with Board and Superintendent issues and processes and is capable of assuming Superintendent responsibilities on an emergency basis.

~~Ensure that continuity of leadership exists at each level of the district's management.~~

~~3. Ensure that district plans include a projection of foreseeable disasters or emergency situations.~~

3. Ensure that the district tests ~~disaster/~~emergency ~~preparedness~~ operation plans for their ability to assure organizational ~~continuity~~stability.

Cross Reference: Policy 3432 Emergencies

Legal Reference: RCW 19.27.110 International Fire Code

Monitoring Method: Internal Report
Monitoring Frequency: Annually in July

Adoption Date: 01/22/09
Revised: 09/28/2026

Coversheet

Policy Review

Section: V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW
Item: E. Policy Review
Purpose:
Submitted by:
Related Material: ER-1 Expectations of Superintendent.pdf
ER-3 Treatment of Parents, Students, Staff and the Public.pdf
ER-4 Budget Planning rev 5 19 26 Final.pdf

EXPECTATIONS OF SUPERINTENDENT

The Superintendent shall cause or allow only those practices, activities, decisions, conditions, procedures or organizational circumstances which are lawful, ethical, safe, respectful, prudent, fair, equitable, dignified and in compliance with contract, state and federal law and regulation, Board policy, and collective bargaining agreements.

Legal References: RCW 28A.400.030 Superintendent's Duties

Monitoring Method: Internal Report
Monitoring Frequency: Annually in August

Adoption Date: 01/22/09

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TREATMENT OF PARENTS, STUDENTS, STAFF, AND THE PUBLIC

With respect to interactions with stakeholders (parents, students, staff, and the public), the Superintendent shall ensure that all are treated with respect and

Accordingly, the Superintendent shall:

1. Use methods of managing that protect confidential information;
2. Provide for effective handling of complaints;
3. Appropriately involve stakeholders in an advisory capacity in important issues which impact them directly; and provide to district advisory groups, such as those formed for curriculum, facilities, and levy/bond matters, a formal charter document advising each such group of its purpose, organization and functions.
4. Take reasonable steps to inform stakeholders of those policies and procedures that impact them.
5. Facilitate orderly and appropriate public access to the Board, and to ensure timely and appropriate follow-up in response to expressed public input.
6. Establish and maintain a working environment for staff that is safe, civil and conducive to teaching and learning;
7. Operate within written personnel policies which;
    a. Clarify personnel rules and procedures for staff;
    b. Provide for effective handling of grievances;
    c. Protect against discrimination, harassment, or other mistreatment;
8. Ensure that all staff is informed of the provisions of this policy.

Further, the Superintendent may not:

1. Prevent employees from grieving to the Board when internal and/or contractual grievance procedures have been exhausted and the employee alleges that Board policy has been violated;

Cross Reference:	Policy 2106	Program Compliance
	Policy 3231	Student Records
	Policy 4000	Public Information Program
	Policy 4050	Citizen Advisory Committees
	Policy 5005	Employment: Disclosures, Certification, Assurance and Approval
	Policy 5630	Volunteers
	Policy 6511	Staff Safety

Legal Reference:	RCW 28A.150.230	Basic Education Act of 1977 – District School Director's Responsibilities

20 U.S.C. § 1232g	Family Education Rights and Privacy Act
CFR 45, Part 99	Family Education Rights and Privacy Act Regulations
RCW 40.24.030	Address Confidentiality Program – Application Certification
WAC 296-24	General Safety and Health Standards

Monitoring Method: Internal Report
Monitoring Frequency: Annually in August

Adoption Date: **01/22/09**
Revised: **06/21/12**
Revised: **09/19/13**

BUDGET PLANNING

Financial planning for any fiscal year shall not deviate materially from the Board's policies, risk fiscal jeopardy to the district, or fail to be derived from a multi-year plan.

Accordingly, the Superintendent shall present to the Board a recommended budget which:

1. Is consistent with the board's established priorities;
2. Is in a comprehensive summary format understandable to the Board and community.
3. Adequately describes major budget initiatives and funding sources;
4. Compare, for each major fund type and activity, the amount of actual expenditures for the most recently closed fiscal year, budgeted expenditures for the current fiscal year, and proposed budget expenditures for the next fiscal year;
5. Discloses major budget development assumptions, including anticipated changes in state funding;
6. Provides adequate and reasonable budget support for Board development and other governance priorities, including the costs of fiscal audits, Board and committee meetings, Board memberships and district legal fees;
7. Takes into consideration fiscal soundness in future years nor ignores the building of organizational capabilities sufficient to achieve *Ends* in future years;
8. Reflects anticipated changes in employee compensation including inflationary adjustments, step increases, and benefits.

Further, the Superintendent shall not present to the Board a recommended budget which:

1. Plans for the expenditure in any fiscal year of more funds than are conservatively projected to be received or appropriated during the year unless otherwise approved by the Board in a multi-year projection;
2. Plans for the reduction, without approval of the Board, of the unreserved and undesignated general fund balance for any fiscal year to a range below 8.0% and 10.0% of total expenditures. For the 2024-25 and 2025-26 budget year the minimum fund balance is reduced to between 4% and 6%; Due to a double levy failure from the 2024-2025 school year, we are extending this for the 2026-2027 budget year, the minimum fund balance will stay reduced to between 4% and 6%.

Cross Reference:	Policy 6000	Program Planning, Budget Preparation, Adoption and Implementation
Legal References:	RCW 28A.300.060	Studies and adoption of classifications for school district budgets — Publication
	28A.320.010	Corporate powers
	28A.320.020	Liability for debts and judgments

28A.400.300	Hiring and discharging employees — Seniority and leave benefits, transfers between school districts
28A.320.090	Preparing & distributing information on district's instructional program, operation and maintenance — Limitation
28A.330.100	Additional powers of the board
28A.505	School Districts' Budgets
28A.505.040	Budget — Notice of completion — Copies — Review by ESD
28A.505.060	Budget — Hearing and adoption of — Copies filed with ESDs
28A.505.080	Budget — Disposition of copies
28.505.150	Budgeted expenditures as appropriations — Interim expenditures — Transfer between budget classes — Liability for nonbudgeted expenditures
28A.510	Apportionment to District — District Accounting
WAC 392-123-054	Time Schedule for Budget

Monitoring Method: Internal Report
Monitoring Frequency: Annually in August

Adoption Date: **01/22/09**
Revised: **06/21/12**
Revised: **09/18/14**
Revised: **09/21/17**
Revised: **03/24/25**
Revised: **05/19/26**

Coversheet

Policy Review - First Reading

Section: V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW
Item: F. Policy Review - First Reading
Purpose:
Submitted by:
Related Material: ER-5 Budget Execution rev 8 14 26.pdf
ER-08 Communication with the Board rev 8 14 26 Markup.pdf

BUDGET EXECUTION

~~With respect to execution of the budget and the actual, ongoing condition of the district's financial health, the~~ The ~~Superintendent shall not cause or allow a material deviation from the annual budget or budget policy adopted by the Board, cause or allow any fiscal condition that is inconsistent with achieving the Board's *Ends*, or places the long-term financial health of the district in jeopardy~~Superintendent must not permit any financial condition that jeopardizes the district's fiscal integrity or exposes the district to unreasonable risk.

Accordingly, the Superintendent shall:

1. Expend funds only to the amount revenues are anticipated to be received in the fiscal year unless authorized by the Board through utilization of available reserves or unless resources are made available through other legal means;
2. Maintain ~~and protect the minimum maintenance of~~ year-end general fund balance as budgeted;
3. Settle payroll and debts in a timely manner;
4. Ensure reports or filings required by any state or federal agency are timely and accurate~~ly filed~~;
5. ~~Aggressively pursue~~ Pursue outstanding receivables ~~after a reasonable grace period~~in a timely manner;
6. Keep complete and accurate financial records ~~by funds and accounts in accordance with established fiscal accounting procedures~~ as reflected in generally accepted accounting principles;
7. Publish a financial condition statement annually ~~as a part of the district's annual report to the public~~.

Cross Reference:	Policy 6000	Program Planning, Budget Preparation, Adoption and Implementation
	Policy 6050	Financial Management
Legal Reference:	RCW 28A.320.010	Corporate powers
	28A.320.020	Liability for debts and judgments
	28A.505	School District Budgets
	28A.400.300	Hiring and discharging employees — Seniority and leave benefits, transfers between school districts
	28A.320.090	Preparing & distributing information on district's instructional program, operation and maintenance — Limitation
	28A.330.100	Additional powers of the board
	28.505.150	Budgeted expenditures as appropriations —Interim expenditures — Transfer between budget classes — Liability for nonbudgeted expenditures
	28A.510	Apportionment to District — District Accounting

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Monitoring Method: Internal Report
Monitoring Frequency: Annually in December

Adoption Date: **01/22/09**
Revised: **12/10/09**
Revised: **06/21/12**
Revised: **08/14/2026**

COMMUNICATION ~~AND COUNSEL TO~~WITH THE BOARD

~~With respect to providing information and counsel to the Board, t~~The Superintendent shall give the Board as much information as necessary to be adequately informed.

Accordingly, the Superintendent shall:

1. Submit accurate monitoring data required by the Board ~~in a timely, accurate, and understandable fashion, directly addressing provisions of the board policies being monitored~~;
2. Advise the Board in a timely manner of relevant trends, facts, information, and legal proceedings, ~~anticipated significant media coverage,~~ and changes in assumptions upon which Board policy has been established
3. Advise the Board of changes which ~~reasonably~~ could ~~be expected to~~ substantially affect the district's financial condition.
4. Provide for the Board with staff ~~as many staff and~~ external points of view and opinions as needed for fully informed Board decisions;
5. ~~Advise the Board~~Notify in writing if, ~~in the Superintendent's opinion,~~ the Board is not in compliance with its own policies on *Governance Process* and *Board-Superintendent Relations*;
6. Provide ~~Present~~ information in ~~complex or lengthy~~a clear, concise form ~~only~~ unless additional detail ~~as~~ is necessary;
7. Provide a mechanism for official Board or committee communications;
8. Work with the Board as a whole except when:
    a. Fulfilling individual requests for information as long as such requests do not require a material amount of staff time or resources or are not disruptive;
    b. Working with officers or committees duly charged by the Board;
    c. Communicating with the Chair.
9. Report in a timely manner any actual or anticipated noncompliance with any Board Ends or Executive Requirements policy;
10. ~~Supply for the consent agenda all items delegated to the Superintendent that are required by law or contract to be Board-approved, along with supporting data necessary to keep the Board informed.~~

~~11.~~10. Notify the board as soon as possible when anticipated media coverage or emergency formal mass communication with public. ~~Advise and include the Board in a timely manner of any anticipated formal mass communication with the public, such as the publishing of newsletters, district newspapers, news releases, community letters, parent surveys, etc.~~

Cross Reference: Policy ER-1 Expectations of Superintendent
Monitoring Method: Internal Report
Monitoring Frequency: Annually in December

Adoption Date: **01/22/09**
Revised: **06/21/12**
Revised: **08/14/2026**

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Coversheet

Board Self-Assessment of Meeting

Section: VI. Closing Items
Item: C. Board Self-Assessment of Meeting
Purpose:
Submitted by:
Related Material: BOARD SELF ASSESSMENT .pdf

BOARD SELF ASSESSMENT

The Board will use the following instrument to evaluate its performance during meetings.

Date of Meeting 09/28/2026 Biehl Number of Members Present _____

I. General meeting behavior

Rate the Board's meeting behavior as "satisfactory" or "not satisfactory."

Satisfactory	Not Satisfactory	
		The agenda was well planned to focus on the real work of the Board.
		The Board followed its agenda and did not allow itself to get sidetracked
		Board members prepared for and contributed to the meeting
		The meeting proceeded without interruptions or distractions
		The Board's deliberations and decision-making processes were public
		Participation was balanced. All participated; no one dominated
		Members listened attentively, avoiding side conversations
		Work was conducted in an atmosphere of trust and openness
		Meeting participants treated each other with respect and courtesy

Remarks:

II. Governance principles review

Were these principles followed? Mark ☐Yes or ☐No. For any **not** followed, please add remarks.

YES	NO	N/A	
			1. Board actions occur at the policy level rather than at the operational level.
			2. The Board reviews policy about each topic before discussing that issue.
			3. In writing additional policies, the Board starts with a broad statement and becomes more detailed in a logical and disciplined sequence.
			4. The Board minimizes time spent monitoring past performance.
			5. The Board routinely dedicates time to reviewing/improving its own process.
			6. The Board clarifies priorities/values when considering potential outcomes, beneficiaries and costs of outcomes.
			7. The Board follows an annual calendar based on a plan for doing its work.
			8. The Board Chair helps the Board efficiently conduct its meeting.
			9. The Board spends most of its time deliberating issues, defining and clarifying its vision, and linking with its community, as opposed to "fixing things."
			10. The Board supports the Superintendent in any reasonable interpretation of its policies.

Remarks:

II. Overall ☐ Satisfactory ☐ Not Satisfactory

Comments:

Monitoring Method: Board self-assessment
Monitoring Frequency: Annually in July

Adoption Date: **01/22/09**
Revised: **10/21/10**