



North Mason School District

Draft School Board Meeting Agenda

Published on May 12, 2026 at 11:48 AM PDT
Amended on June 10, 2026 at 10:56 AM PDT

Date and Time

Monday July 27, 2026 at 6:30 PM PDT

Location

North Mason School District Administration Office, 250 E. Campus Drive Belfair, WA 98528.

District Mission

The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg

Superintendent: Dr. Kristine Michael

Student Board Members: Sophia Mairs, Camrynn Pike & Hayden Thomas

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order			
	Board President Gonzalez Timmons will call the meeting to order.		

	Purpose	Presenter	Time
B.	Record Attendance		
C.	Flag Salute		
	Board President Gonzalez Timmons will lead the Pledge of Allegiance.		
D.	Approval of Agenda	Vote	
	The board will move to approve or amend the meeting agenda.		
E.	Public Comments on Agenda Items		

- **Please sign in, state your name, and limit comments to three minutes.**
The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day-to-day operation of the district, such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

II. Consent Items

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

The administration recommends that the Board of Directors...

... approve the consent agenda as presented (or as modified at the meeting).

- A.** Minutes of previous meeting
Minutes from June 22, 2026 School Board Meeting and July 13, 2026 Study Session.
- B.** Accounts Payable
The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.
- C.** Payroll
The board will consider approval of Payroll and Employee Benefits Warrants.
- D.** Personnel Report
The board will consider approval of employee hire recommendations.
- E.** Surplus Textbooks/Reading Material/Equipment

	Purpose	Presenter	Time
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The board must approve surplusing of outdated and/or unusable textbooks/reading material and equipment. We are requesting the surplusing of outdated and unused materials as listed below.

F. Policy Review

The board will consider revisions to current district policies.

III. Board Development and Linkage

- A. Superintendent Update FYI
- B. Teaching and Learning Update
- C. Legislative Representative Report
- D. Washington Interscholastic Activities Association (WIAA) Report

IV. Five-Minute Recess

- A. President Gonzalez Timmons may call for a motion for a five-minute recess.

V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

- A. Monitoring Reports Vote

The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The BoardSuperintendent Relationships policies describe the way in which the board will oversee the superintendent’s performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.

No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.

	Purpose	Presenter	Time
B. GP Policies			
	The administration does not write a monitoring report for GP policies, as these are the board’s guiding documents.		
C. ER-2 Organizational Continuity			
	A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.		
	The administration recommends that...		
	... the board find the superintendent’s performance to comply with ER-2.		
	The administration also invites comments regarding the superintendent's performance.		
D. E-5 Responsible Citizens			
	The Superintendent has provided a comprehensive monitoring report, presented in this packet. The administration recommends that the Board of Directors finds...		
	1) the Superintendent has reasonably interpreted the provisions of the Ends policy; and further finds of the Ends policy; and further finds		
	2) the district is making reasonable and satisfactory progress toward achieving the desired results called for in the policy.		
E. E-2 Student Success			
	The Superintendent has provided a comprehensive monitoring report, presented in this packet.		
	The administration recommends that the Board of Directors finds...		
	1) the Superintendent has reasonably interpreted the provisions of the Ends policy; and further finds		
	2) the district is making reasonable and satisfactory progress toward achieving the desired results called for in the policy.		
F. Policy Review			
	This is the Board's opportunity to discuss, propose and/or make revisions to the policies. The Board reviewed these policies for compliance in its previous meeting. This is an opportunity for the board to consider any needed changes to these recently monitored policies. The Board did not indicate a need to revise these policies during our monitoring review.		
G. Policy Review - First Reading			

	Purpose	Presenter	Time
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- H. Policy Review - Second Reading and Possible Action

VI. Closing Items

- A. Announcements and Comments: Public

Please sign in, state your name, and limit comments to three minutes.

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments whether or not they are on the agenda. On matters of the day-to-day operation of the district, such as personnel, policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

- B. Good of the Order: Board & Superintendent

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

- C. Board Self-Assessment of Meeting

Director Youngberg will process the board's self-assessment of the meeting.

- D. Next Board Meeting Date

The next regular school board meeting will be held on August 24, 2026 at 6:30pm at the NMSD Administration Office Boardroom. The board will be holding a study session on August 10, 2026 at 6 pm at the NMSD Administration Office Boardroom.

- E. Adjourn Meeting

President Gonzalez Timmons will adjourn the meeting.

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.

Coversheet

Public Comments on Agenda Items

Section: I. Opening Items
Item: E. Public Comments on Agenda Items
Purpose: FYI
Submitted by:
Related Material: Board Meeting Guidelines rev 12 31 19.pdf

North Mason School District #403 Board of Directors Meeting

Board Meeting Guidelines – How We Conduct our Meetings

Welcome to our meeting! The NMSD Board of Directors values the opinions, suggestions and thoughts of our community. We also appreciate members of our community “keeping an eye on us” by attending and observing our meetings. This notice will help you understand how the board meeting works, the roles of the Board and the superintendent, and how you might share your thoughts with the board during this meeting.

The NMSD Board of Directors and Superintendent adhere to the principles of **Policy Governance**[®]. The Board runs all meetings according to these principles. Under Policy Governance[®], the board has intentionally delegated administrative and management decisions to the superintendent. The Board is prohibited from making management decisions such as setting staffing levels, selecting instructional materials, or initiating school programs or services. While you are invited to provide input on such matters during the meeting, such decisions are the superintendent’s to make, and we encourage you to talk directly with the superintendent.

Under Policy Governance[®], the Board directs the superintendent through two sets of policies: **Ends** policies and **Executive Requirement** policies. The Ends policies specify the Board’s expectations for student learning and student growth. The Executive Requirements policies set very specific parameters for actions the superintendent may take to attain the expected results. The Board closely monitors the attainment of Ends policies and compliance with Executive Requirement policies. The superintendent’s evaluation is fully dependent on attainment of expected results and compliance with mandated procedures.

In addition to the Ends and Executive Requirement policies, the Board has also defined the relationship between the Board and Superintendent in a set of Board-Superintendent Relationship (BSR) policies, and the way the Board Members will conduct themselves in a set of Governance Process (GP) policies. We invite you to our web site, where these policies are posted, at www.northmasonschoos.org.

Community Participation at Board Meetings

Again, we welcome your comments. It is important that members of the public understand how public participation at board meetings will occur.

1. Board meetings are not community hearings or public forums. They are meetings of the Board, with discussion between board members, the superintendent, and the superintendent’s designees. While the meetings are held in public, they are not open to public participation except as described in items 2-4, below.
2. There is an opportunity on the agenda for public input during the meeting to comment on specific items on the board agenda at the beginning of the meeting. For matters not on the agenda please contact the Superintendent or a board member directly.
3. Comments should be limited to THREE MINUTES. This is not an opportunity to make a formal or extended presentation to the board. If the presenter wishes the board to have more information, the presenter is invited to present written comments.
4. The board will not enter into dialogue with community members during the comment period. It is an opportunity for the board to hear from community members, but not to enter into policy or program discussions. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

Welcome, and thank you for coming.

Sincerely,

Nicole Gonzalez Timmons, Board President

Coversheet

ER-2 Organizational Continuity

Section: V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY
REVIEW

Item: C. ER-2 Organizational Continuity

Purpose:

Submitted by:

Related Material: ER-2 Organizational Continuity and Executive Succession.pdf
ER 2 Monitoring Reponse 7 27 26.pdf

1 **ORGANIZATIONAL CONTINUITY AND EXECUTIVE SUCCESSION**

2 In order to ensure continuity of district operations, the Superintendent shall ensure that the district’s
3 leadership and all critical functions are prepared to respond to conditions that can stop or otherwise
4 impede district operations:

5 Accordingly, the Superintendent shall:

- 6 1. Ensure that at least one other executive staff member is familiar with Board and
7 Superintendent issues and processes and is capable of assuming Superintendent
8 responsibilities on an emergency basis.
- 9 2. Ensure that continuity of leadership exists at each level of the district’s management.
- 10 3. Ensure that district plans include a projection of foreseeable disasters or emergency
11 situations.
- 12 4. Ensure that the district tests disaster/emergency preparedness plans for their ability to
13 assure organizational continuity.

14 Cross Reference: Policy 3432 Emergencies

15 Legal Reference: RCW 19.27.110 International Fire Code

16 *Monitoring Method:* Internal Report
17 *Monitoring Frequency:* Annually in July

18 **Adoption Date: 01/22/09**

Coversheet

E-5 Responsible Citizens

Section: V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY
REVIEW

Item: D. E-5 Responsible Citizens

Purpose:

Submitted by:

Related Material: E-5 Responsible Citizens Rev 10 17 13 Final.pdf
E 5 Monitoring Response 7 27 26.pdf

1 **RESPONSIBLE CITIZENS**

2 It is the board's expectation that all North Mason School District students demonstrate the individual
3 character qualities, emotional strength and social skills to succeed. They contribute to the betterment of
4 school and community, and understand their responsibility to contribute to both family and society.
5 They demonstrate knowledge and skills that reflect responsible citizenship in a democratic society.

6 Specifically, students will:

- 7 1. participate in school and community service at increasing rates; and
- 8 2. contribute to a safe and respectful environment as shown by low incidence rates of:
 - 9 a. harassment and bullying
 - 10 b. fighting and assault
 - 11 c. property damage
 - 12 d. drug/alcohol infractions
 - 13 e. other disciplinary infractions which result in suspensions or expulsions.

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15 Cross Reference:	Policy 2130	Character Development
16 Legal Reference:	RCW 28A.230.020	Common school curriculum

17 *Monitoring Method:* Internal Report

18 *Monitoring Frequency:* Annually in July

19 **Adoption Date:** 01/22/09

20 **Revision Date:** 04/21/11

21 **Revision Date:** 06/21/12

22 **Revision Date:** 10/17/13

MONITORING RESPONSE DOCUMENT (ENDS)

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Policy Being Monitored: **E-5 Responsible Citizen** Date Monitored: **7/27/26**

The Board on the date shown above received and reviewed the official internal monitoring report of the above-named policy submitted by the Superintendent. Following its review of the report, based upon the information provided the Board concludes:

A. Interpretation of Policy – select one

the Superintendent has reasonably interpreted the provisions of the Ends policy

the Superintendent has failed to reasonably interpret the provisions of the Ends policy as evidenced by the following:

B. Progress toward Results – select one

The district is making reasonable and satisfactory progress toward achieving the desired results called for in the policy. The board offers the following commendations and/or cautions.

The district is making reasonable yet unsatisfactory progress toward achieving the desired results. A greater degree of progress is required in the following areas:

The Superintendent has failed to provide evidence of reasonable organizational progress toward achieving the desired results called for in the policy and the following corrective actions are required:

Additional Comments from the Board:

Signed: _____, Chair Date: _____

Signed: _____, Superintendent Date: _____

Monitoring Method: Board Self-Assessment

Monitoring Frequency: Annually in January

Adoption Date: 01/22/09

Revised: 10/22/09

Coversheet

E-2 Student Success

Section: V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY
REVIEW

Item: E. E-2 Student Success

Purpose:

Submitted by:

Related Material: E-2 Student Success rev 2 22 19 Final.pdf
E-2 Monitoring Response 7 27 26.pdf

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STUDENT SUCCESS

2 The Board expects all students will acquire the knowledge and skills essential for success in post-
3 secondary education, the world of work and citizenship. The Board establishes the following standards
4 by which academic progress is to be measured:

5 Ends Policy 2a – High Academic Achievement

6 Each student will:

- 7 • Build strong content knowledge
- 8 • Adapt their communication in relation to audience, occasion, task, purpose and subject
- 9 • Use technology strategically and capably
- 10 • Come to understand other perspectives and cultures
- 11 • Use evidence to construct viable arguments and critique the reasoning of others
- 12 • Have the opportunity to earn college credits prior to graduation

13 Ends Policy 2b – Personal Skills Development

14 Each student will:

- 15 • Demonstrate critical thinking and independent problem-solving skills
- 16 • Demonstrate financial literacy and employability skills
- 17 • Establish and maintain healthy and rewarding relationships with diverse individuals and groups
- 18 • Participate in school and/or non-school activities that build their understanding of citizenship
- 19 • Acquire readiness behaviors such as goal setting, persistence and resourcefulness

20 Ends Policy 2c – Social Skills Development

21 Each student will:

- 22 • Share, negotiate solutions to problems, respect diversity and act assertively
- 23 • Treat one another with civility (Policy 4201)
- 24 • Be responsible and safe in the digital world
- 25 • Develop and maintain healthy relationships with diverse individuals and groups

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28 Cross Reference: Policy 2000 Student Learning Goals

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31 Legal Reference: RCW 28A.150.210 Basic Education Act-Goal
32 28A.655.010 Washington Commission on Student Learning

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36 *Monitoring Method:* Internal Report

37 *Monitoring Frequency:* Annually in July

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40 **Adoption Date:** 01/22/09

41 **Revised:** 12/10/09

E-2
Ends

- 1 **Revised:** 03/17/11
- 2 **Revised:** 06/21/12
- 3 **Revised:** 10/17/13
- 4 **Revised:** 10/20/16
- 5 **Revised:** 12/27/18
- 6 **Revised:** 02/21/19

Coversheet

Policy Review

Section: V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY
REVIEW
Item: F. Policy Review
Purpose:
Submitted by:
Related Material: E-1 District Mission re 8 14.pdf

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DISTRICT MISSION

The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

Monitoring Method: Internal Report
Monitoring Frequency: Annually in June

Adoption Date: 01/22/09
Revised: 08/21/14