



North Mason School District

Draft School Board Meeting Agenda

Published on April 22, 2026 at 9:06 AM PDT
Amended on April 22, 2026 at 11:33 AM PDT

Date and Time

Tuesday May 19, 2026 at 6:30 PM PDT

Location

North Mason School District Administration Office, 250 E. Campus Drive Belfair, WA 98528.

District Mission

The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg

Superintendent: Dr. Kristine Michael

Student Board Members: Sophia Mairs, Camrynn Pike & Hayden Thomas

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
A. Call the Meeting to Order			
	Board President Gonzalez Timmons will call the meeting to order.		

	Purpose	Presenter	Time
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B. Record Attendance

C. Flag Salute

Board President Gonzalez Timmons will lead the Pledge of Allegiance.

D. Approval of Agenda

Vote

The board will move to approve or amend the meeting agenda.

E. Public Comments on Agenda Items

- **Please sign in, state your name, and limit comments to three minutes.**
 The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day-to-day operation of the district, such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

F. Student Board Member Comments

The Student Board Members will have the opportunity to communicate with the full Board, administration, and community about school events and issues.

II. Hawkins and NMHS TSA Presentation

A. Hawkins and NMHS TSA Presentation

III. Consent Items

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

**The administration recommends that the Board of Directors...
 ... approve the consent agenda as presented (or as modified at the meeting).**

A. Minutes of previous meeting

Minutes from April 27, 2026 Board Meeting and May 11, 2026 Study Session Meeting.

B. Accounts Payable

Purpose	Presenter	Time
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The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

C. Payroll

The board will consider approval of Payroll and Employee Benefits Warrants.

D. Personnel Report

The board will consider approval of employee hire recommendations.

E. Donations

The board will consider approval of donations to NMSD.

F. Surplus Textbooks/Reading Material/Equipment

The board must approve surplusing of outdated and/or unusable textbooks/reading material and equipment. We are requesting the surplusing of outdated and unused materials as listed below.

G. Agreements/Contracts

The board will consider agreements and contracts.

H. Budget Status 2025-2026

I. Policy Review

The board will consider revisions to current district policies.

IV. Transportation Presentation

V. Board Development and Linkage

A. Superintendent Update FYI

Student Board Member Recognition

B. Teaching and Learning Update

C. Legislative Representative Report

D. Washington Interscholastic Activities Association (WIAA) Report

VI. Five-Minute Recess

Purpose Presenter Time

President Gonzalez Timmons may call for a motion for a five-minute recess.

VII. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

A. Monitoring Reports

The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The BoardSuperintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.

No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.

There are no Monitoring Reports for this month.

B. Policy Review - Second Reading and Possible Action

Second Reading — ER-11 District Calendar

C. Policy Review - First Reading

First Reading — E-6 Educational Equity & E-4 School Engagement

VIII. Closing Items

A. Announcements and Comments: Public

Please sign in, state your name, and limit comments to three minutes.

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments whether or not they are on the agenda.

	Purpose	Presenter	Time
	On matters of the day-to-day operation of the district, such as personnel, policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.		
B.	Good of the Order: Board & Superintendent		
	This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.		
C.	Board Self-Assessment of Meeting		
	Director Gonzalez Timmons will process the board's self-assessment of the meeting.		
D.	Next Board Meeting Date		
	The next regular school board meeting will be held on June 22, 2026 at 6:30pm at the NMSD Administration Office Boardroom. The board will be holding a study session on June 8, 2026 at 6 pm at the NMSD Administration Office Boardroom.		
E.	Adjourn Meeting		
	President Gonzalez Timmons will adjourn the meeting.		

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.

Coversheet

Public Comments on Agenda Items

Section: I. Opening Items
Item: E. Public Comments on Agenda Items
Purpose: FYI
Submitted by:
Related Material: Board Meeting Guidelines rev 12 31 19.pdf

North Mason School District #403 Board of Directors Meeting

Board Meeting Guidelines – How We Conduct our Meetings

Welcome to our meeting! The NMSD Board of Directors values the opinions, suggestions and thoughts of our community. We also appreciate members of our community “keeping an eye on us” by attending and observing our meetings. This notice will help you understand how the board meeting works, the roles of the Board and the superintendent, and how you might share your thoughts with the board during this meeting.

The NMSD Board of Directors and Superintendent adhere to the principles of **Policy Governance**[®]. The Board runs all meetings according to these principles. Under Policy Governance[®], the board has intentionally delegated administrative and management decisions to the superintendent. The Board is prohibited from making management decisions such as setting staffing levels, selecting instructional materials, or initiating school programs or services. While you are invited to provide input on such matters during the meeting, such decisions are the superintendent’s to make, and we encourage you to talk directly with the superintendent.

Under Policy Governance[®], the Board directs the superintendent through two sets of policies: **Ends** policies and **Executive Requirement** policies. The Ends policies specify the Board’s expectations for student learning and student growth. The Executive Requirements policies set very specific parameters for actions the superintendent may take to attain the expected results. The Board closely monitors the attainment of Ends policies and compliance with Executive Requirement policies. The superintendent’s evaluation is fully dependent on attainment of expected results and compliance with mandated procedures.

In addition to the Ends and Executive Requirement policies, the Board has also defined the relationship between the Board and Superintendent in a set of Board-Superintendent Relationship (BSR) policies, and the way the Board Members will conduct themselves in a set of Governance Process (GP) policies. We invite you to our web site, where these policies are posted, at www.northmasonschoools.org.

Community Participation at Board Meetings

Again, we welcome your comments. It is important that members of the public understand how public participation at board meetings will occur.

1. Board meetings are not community hearings or public forums. They are meetings of the Board, with discussion between board members, the superintendent, and the superintendent’s designees. While the meetings are held in public, they are not open to public participation except as described in items 2-4, below.
2. There is an opportunity on the agenda for public input during the meeting to comment on specific items on the board agenda at the beginning of the meeting. For matters not on the agenda please contact the Superintendent or a board member directly.
3. Comments should be limited to THREE MINUTES. This is not an opportunity to make a formal or extended presentation to the board. If the presenter wishes the board to have more information, the presenter is invited to present written comments.
4. The board will not enter into dialogue with community members during the comment period. It is an opportunity for the board to hear from community members, but not to enter into policy or program discussions. On matters of the day to day operation of the district such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

Welcome, and thank you for coming.

Sincerely,

Nicole Gonzalez Timmons, Board President

Coversheet

Adjourn Meeting

Section: VIII. Closing Items
Item: E. Adjourn Meeting
Purpose:
Submitted by:
Related Material: BOARD SELF ASSESSMENT .pdf

BOARD SELF ASSESSMENT

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The Board will use the following instrument to evaluate its performance during meetings.

Date of Meeting 05/19/2026 Gonzalez Timmons Number of Members Present _____

I. General meeting behavior

Rate the Board's meeting behavior as "satisfactory" or "not satisfactory."

Satisfactory	Not Satisfactory	
		The agenda was well planned to focus on the real work of the Board.
		The Board followed its agenda and did not allow itself to get sidetracked
		Board members prepared for and contributed to the meeting
		The meeting proceeded without interruptions or distractions
		The Board's deliberations and decision-making processes were public
		Participation was balanced. All participated; no one dominated
		Members listened attentively, avoiding side conversations
		Work was conducted in an atmosphere of trust and openness
		Meeting participants treated each other with respect and courtesy

Remarks:

II. Governance principles review

Were these principles followed? Mark Yes or No. For any **not** followed, please add remarks.

YES	NO	N/A	
			1. Board actions occur at the policy level rather than at the operational level.
			2. The Board reviews policy about each topic before discussing that issue.
			3. In writing additional policies, the Board starts with a broad statement and becomes more detailed in a logical and disciplined sequence.
			4. The Board minimizes time spent monitoring past performance.
			5. The Board routinely dedicates time to reviewing/improving its own process.
			6. The Board clarifies priorities/values when considering potential outcomes, beneficiaries and costs of outcomes.
			7. The Board follows an annual calendar based on a plan for doing its work.
			8. The Board Chair helps the Board efficiently conduct its meeting.
			9. The Board spends most of its time deliberating issues, defining and clarifying its vision, and linking with its community, as opposed to "fixing things."
			10. The Board supports the Superintendent in any reasonable interpretation of its policies.

Remarks:

II. Overall Satisfactory Not Satisfactory

Comments:

Monitoring Method: Board self-assessment
Monitoring Frequency: Annually in July

Adoption Date: **01/22/09**
Revised: **10/21/10**