



# North Mason School District

## School Board Meeting Agenda

Published on December 9, 2025 at 1:40 PM PST

Amended on January 21, 2026 at 2:35 PM PST

## Date and Time

Monday January 26, 2026 at 6:30 PM PST

## Location

North Mason School District Administration Office, 250 E. Campus Drive Belfair, WA 98528.

## District Mission

***The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.***

School Board: Rick Biehl, Nicole González Timmons, Leanna Krotzer, Nicholas Thomas, and Erik Youngberg

Superintendent: Dr. Kristine Michael

Student Board Members: Sophia Mairs, Camrynn Pike & Hayden Thomas

## Agenda

	Purpose	Presenter	Time
I. <b>Opening Items</b>			<b>6:30 PM</b>
A.    Call the Meeting to Order			
	Board President Gonzalez Timmons will call the meeting to order.		

	Purpose	Presenter	Time
<b>B.</b> Record Attendance			
<b>C.</b> Flag Salute			
	Board President Gonzalez Timmons will lead the Pledge of Allegiance.		
<b>D.</b> Approval of Agenda	Vote		
	The board will move to approve or amend the meeting agenda.		
<b>E.</b> Public Comments on Agenda Items			
	<ul style="list-style-type: none"> <li>• <b>Please sign in, state your name, and limit comments to three minutes.</b></li> </ul>		
	The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day-to-day operation of the district, such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.		

#### **F. Student Board Member Comments**

The Student Board Members will have the opportunity to communicate with the full Board, administration, and community about school events and issues.

### **II. Consent Items**

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

**The administration recommends that the Board of Directors...**

**... approve the consent agenda as presented (or as modified at the meeting).**

#### **A. Minutes of previous meeting**

Minutes from December 8, 2025 Study Session, School Board Meeting and January 10, 2026 Study Session.

#### **B. Accounts Payable**

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

#### **C. Payroll**

	Purpose	Presenter	Time
	The board will consider approval of Payroll and Employee Benefits Warrants.		
<b>D. Personnel Report</b>	The board will consider approval of employee hire recommendations.		
<b>E. Donations</b>	The board will consider approval of donations to NMSD.		
<b>F. Agreements/Contracts</b>	The board will consider agreements and contracts.		
<b>G. Policy Review</b>	In March, the Board approved changes to ER-4 (Budget Planning) for the 2024–25 and 2025–26 school years. Administration sought to ensure that both policies were fully aligned for 6050.		
<b>H. 2025-2026 Highly Capable District Plan</b>			
<b>I. Course Proposals</b>			

### **III. Board Development and Linkage**

<b>A. Sand Hill Presentation</b>	FYI
<b>B. Superintendent Update</b>	FYI
<b>C. Superintendent Contract Clarification</b>	Vote
The superintendent's contract contains two separate sections that state different amounts of vacation days, creating a conflict within the document. This inconsistency needs to be formally resolved to ensure accurate interpretation, proper payroll/HR processing, and legal clarity.	
<b>D. Budget Status Update 2025-2026</b>	FYI
Included in the board packet is a current budget update. Assistant Superintendent of Finance and Operations, Daniel King, will be available to respond to any questions board members may have.	
<b>E. Resolution 1-G-26 Emergency Declaration, Repair Funds</b>	Vote
The administration recommends that the Board of Directors...	

	Purpose	Presenter	Time
	... approve Resolution 1-G-26 Emergency Declaration, Repair Funds as presented.		
F.	Resolution 2-G-26 Transfer of Interest Earned from the Debt Service Fund to General Fund	Vote	
	<b>The administration recommends that the Board of Directors...</b>		
	<b>... approve Resolution 2-G-26 Transfer of Interest Earned from the Debt Service Fund to General Fund as presented.</b>		
G.	Legislative Representative Report	Discuss	
H.	Washington Interscholastic Activities Association (WIAA) Report		

#### **IV. Five-Minute Recess**

President Gonzalez Timmons may call for a motion for a five-minute recess.

#### **V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW**

##### **A. Monitoring Reports**

The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The Board-Superintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.

No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.

#### **NO REPORTS THIS MONTH**

##### **B. Policy Review**

	Purpose	Presenter	Time
	This is the Board's opportunity to discuss, propose and/or make revisions to the policies. The Board reviewed these policies for compliance in its previous meeting.		
	This is an opportunity for the board to consider any needed changes to these recently monitored policies. The Board did not indicate a need to revise these policies during our monitoring review.		

## VI. Closing Items

### A. Announcements and Comments: Public

**Please sign in, state your name, and limit comments to three minutes.**

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments whether or not they are on the agenda. On matters of the day-to-day operation of the district, such as personnel, policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

### B. Good of the Order: Board & Superintendent

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

### C. Board Self-Assessment of Meeting

Director Thomas will process the board's self-assessment of the meeting.

### D. Next Board Meeting Date

The next school board meeting will be held on February 23, 2026 at 6:30pm at the NMSD Administration Office Boardroom.

### E. Superintendent Mid-Year Evaluation

Discuss

In accordance with RCW: 42.30.110, the board will adjourn into executive session for approximately 30 minutes for the purpose of discussing the Superintendent's mid-year evaluation. No action will be taken as a result of this executive session.

### F. Adjourn Meeting

President Gonzalez Timmons will adjourn the meeting.

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*Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.*