



North Mason School District

School Board Meeting Agenda

Published on November 3, 2025 at 9:19 AM PST
Amended on November 24, 2025 at 2:25 PM PST

Date and Time

Monday November 24, 2025 at 6:30 PM PST

Location

North Mason School District Administration Office, 250 E. Campus Drive Belfair, WA 98528.

District Mission

The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.

School Board: Arla Shephard Bull, Leanna Krotzer, Erik Youngberg, Nicole González Timmons, and Nicholas Thomas

Superintendent: Dr. Kristine Michael

Student Board Members: Sophia Mairs

Agenda

	Purpose	Presenter	Time
--	---------	-----------	------

I.	Opening Items		6:30 PM
----	---------------	--	---------

A.	Call the Meeting to Order		
----	---------------------------	--	--

	Purpose	Presenter	Time
	Board President Youngberg will call the meeting to order.		
B.	Record Attendance		
C.	Flag Salute		
	Board President Youngberg will lead the Pledge of Allegiance.		
D.	Approval of Agenda	Vote	
	The board will move to approve or amend the meeting agenda.		
E.	Student Board Member - Oath of Office		
F.	Public Comments on Agenda Items		

• **Please sign in, state your name, and limit comments to three minutes.**

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day-to-day operation of the district, such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

G. Student Board Member Comments

The Student Board Members will have the opportunity to communicate with the full Board, administration, and community about school events and issues.

II. Consent Items

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

The administration recommends that the Board of Directors...

... approve the consent agenda as presented (or as modified at the meeting).

A. Minutes of previous meeting

Minutes from October 27, 2025 School Board Meeting.

B. Accounts Payable

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

	Purpose	Presenter	Time
C. Payroll			
	The board will consider approval of Payroll and Employee Benefits Warrants.		
D. Personnel Report			
	The board will consider approval of employee hire recommendations.		
E. Donations			
	The board will consider approval of donations to NMSD.		
F. Agreements/Contracts			
	The board will consider agreements and contracts.		
G. Surplus Textbooks/Reading Material/Equipment			
	The board must approve surplus of outdated and/or unusable textbooks/reading material and equipment. We are requesting the surplus of outdated and unused materials as listed below.		
H. Course Proposals			

III. Board Development and Linkage

A. Superintendent Update	FYI	
B. Teaching and Learning Update	FYI	
	District Goal—Discipline/Behaviors	
C. Budget Status Update 2025-2026	FYI	
	Included in the board packet is a current budget update. Assistant Superintendent of Finance and Operations, Daniel King, will be available to respond to any questions board members may have.	
D. Legislative Representative Report	Discuss	

IV. Five-Minute Recess

President Youngberg may call for a motion for a five-minute recess.

V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

A. Monitoring Reports

The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The Board-Superintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.

No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.

B. ER-10 Academic Standards & Practices Vote

A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.

The administration recommends that...

... the board find the superintendent's performance to comply with ER-10.

The administration also invites comments regarding the superintendent's performance.

C. Policy Review

This is the Board's opportunity to discuss, propose and/or make revisions to the policies. The Board reviewed these policies for compliance in its previous meeting. This is an opportunity for the board to consider any needed changes to these recently monitored policies. The Board did not indicate a need to revise these policies during our monitoring review.

VI. Closing Items

A. December Board Meeting Schedule Adjustment Vote

The normal Board of Directors meeting schedule is the fourth Monday of each month, which would place December's meeting on December 22. Due to the busy holiday season, the Board will vote to select an earlier meeting date in December, based on quorum availability.

Administration recommends that the Board consider Monday, December 8 for the regular December meeting.

	Purpose	Presenter	Time
	A study session will be held prior to the regular meeting, beginning at 5:30 p.m. on the same day.		
B.	Announcements and Comments: Public		
	The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments whether or not they are on the agenda. On matters of the day-to-day operation of the district, such as personnel, policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.		
C.	Good of the Order: Board & Superintendent		
	This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.		
D.	Board Self-Assessment of Meeting		
	Director Krotzer will process the board's self-assessment of the meeting.		
E.	Next Board Meeting Date		
	The next school board meeting is tentatively scheduled for December 8, 2025, at 6:30 pm with a study session starting at 5:30 pm, pending board approval. The meetings will be held in the NMSD Administration Office Boardroom.		
F.	Adjourn Meeting		
	Board President Youngberg will adjourn the meeting.		

Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.