



## North Mason School District

### School Board Meeting Agenda

Published on August 5, 2025 at 1:57 PM PDT  
Amended on August 20, 2025 at 2:36 PM PDT

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#### Date and Time

Monday August 25, 2025 at 6:30 PM PDT

#### Location

North Mason School District Administration Office, 250 E. Campus Drive Belfair, WA 98528.

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#### District Mission

***The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.***

School Board: Arla Shephard Bull, Leanna Krotzer, Erik Youngberg, Nicole González Timmons, and Nicholas Thomas

Superintendent: Dr. Kristine Michael

Student Board Members: Sophia Mairs

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#### Agenda

	Purpose	Presenter	Time
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I.	Opening Items		6:30 PM
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A.	Call the Meeting to Order		
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	Purpose	Presenter	Time
	Board President Youngberg will call the meeting to order.		
<b>B.</b>	Record Attendance		
<b>C.</b>	Flag Salute		
	Board President Youngberg will lead the Pledge of Allegiance.		
<b>D.</b>	Approval of Agenda	Vote	
	The board will move to approve or amend the meeting agenda.		
<b>E.</b>	Public Comments on Agenda Items		3 m
	<ul style="list-style-type: none"> <li>• <b>Please sign in, state your name, and limit comments to three minutes.</b></li> </ul> <p>The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day-to-day operation of the district, such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.</p>		
<b>F.</b>	Student Board Member Comments		
	The Student Board Members will have the opportunity to communicate with the full Board, administration, and community about school events and issues.		
<b>II.</b>	<b>Consent Items</b>		<b>6:33 PM</b>
	<p>The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.</p> <p><b>The administration recommends that the Board of Directors...</b></p> <p><b>... approve the consent agenda as presented (or as modified at the meeting).</b></p>		
<b>A.</b>	Minutes of previous meeting		
	Minutes from July 28, 2025 School Board Meeting.		
<b>B.</b>	Accounts Payable		
	The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.		
<b>C.</b>	Payroll		

	Purpose	Presenter	Time
	The board will consider approval of Payroll and Employee Benefits Warrants.		
<b>D.</b>	Personnel Report		
	The board will consider approval of employee hire recommendations.		
<b>E.</b>	Donations		
	The board will consider approval of donations to NMSD.		
<b>F.</b>	Agreements/Contracts		
	The board will consider agreements and contracts.		
<b>G.</b>	Policy Review		
	The board will consider revisions to current district policies.		
<b>H.</b>	25-26 School Fees		
<b>III.</b>	<b>Five-Minute Recess</b>		
	President Youngberg may call for a motion for a five-minute recess.		
<b>IV.</b>	<b>Board Development and Linkage</b>		
<b>A.</b>	Superintendent Update	FYI	
	Transportation - Letter of Achievement		
<b>B.</b>	Teaching and Learning Update		
<b>C.</b>	Budget Status Update 2024-2025	FYI	
	Included in the board packet is a current budget update. Assistant Superintendent of Finance and Operations, Daniel King, will be available to respond to any questions board members may have.		
<b>D.</b>	2025-2026 Budget Presentation	FYI	
	Assistant Superintendent of Finance and Operations, Dan King, will present the budget for the next school year and the district's 4 year plan. He will be available to answer questions.		
<b>E.</b>	Public Hearing		

President Youngberg will officially open the public hearing for the NMSD 2025-2026 budget and four year budget plan, invite testimony, and at the conclusion of testimony, close the hearing.

**F. 2025-2026 Budget Resolution** Vote

ESD has reviewed our budget and the four-year budget plan, and we are now presenting it for board adoption through the approval of the budget Resolution 21-G-25. If the Board wishes to do so, the Board may adopt the 2025-2026 NMSD budget.

**In the absence of testimony that demonstrates that the budget, as presented, conflicts with ER policies, the administration recommends that the Board of Directors ...**

**... approve and adopt the 2025-2026 North Mason School District budget and summary four year budget plan as presented in Resolution 21-G-25.**

**G. Capital Projects Fund Budget Extension** FYI

Assistant Superintendent of Finance and Operations, Dan King, will present the request for the Capital Projects Fund budget extension.

**H. Public Hearing-2024-2025 Capital Projects Fund Budget Extension** Discuss

President Youngberg will officially open the public hearing to hear from members of the public who wish to speak for or against the NMSD 2024-25 Capital Projects Fund Budget Extension, and at the conclusion of testimony, close the hearing

**I. Resolution 22-G-25 Capital Projects Fund Budget Extension**

If the Board wishes to do so, the Board may adopt Resolution 22-G-25 for the Capital Projects Fund Budget Extension for 2024-2025. In the absence of testimony that demonstrates that the resolution conflicts with policies;

**The administration recommends that the Board of Directors...**

**... approve and adopt Resolution 22-G-25 Capital Projects Fund Budget Extension as presented.**

**J. Legislative Representative Report** Discuss

**V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW**

**A. Monitoring Reports** Vote

The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The Board-Superintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.

No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.

**B. Board/Superintendent Relationship Policies**

These policies clarify the relationship between the Board and the Superintendent. The Board delegates the day-to-day operations of the school district to the Superintendent. The Superintendent will be held accountable for leading the district's personnel in moving toward accomplishment of the Board's identified End Results while at the same time working within the framework established by the Board. The Board will monitor the district's compliance with various policies throughout each year.

**C. ER-1 Expectations of Superintendent**

A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.

**The administration recommends that...**

**... the board find the superintendent's performance to comply with ER-1.**

The administration also invites comments regarding the superintendent's performance.

**D. ER-3 Treatment of Parents, Students, Staff and the Public**

A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.

**The administration recommends that...**

**... the board find the superintendent's performance to comply with ER-3.**

The administration also invites comments regarding the superintendent's performance.

**E. ER-4 Budget Planning**

A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.

**The administration recommends that...**

**... the board find the superintendent's performance to comply with ER-4.**

The administration also invites comments regarding the superintendent's performance.

**F. Policy Review**

This is the Board's opportunity to discuss, propose and/or make revisions to the policies. The Board reviewed these policies for compliance in its previous meeting. This is an opportunity for the board to consider any needed changes to these recently monitored policies. The Board did not indicate a need to revise these policies during our monitoring review.

**VI. Closing Items****A. Announcements and Comments: Public**

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments whether or not they are on the agenda. On matters of the day-to-day operation of the district, such as personnel, policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

**B. Good of the Order: Board & Superintendent**

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

**C. Board Self-Assessment of Meeting**

Director Gonzalez Timmons will process the board's self-assessment of the meeting.

**D. Next Board Meeting Date**

The next school board meeting will be held on September 22, 2025 at 6:30pm at the NMSD Administration Office Boardroom.

**E. Adjourn Meeting**

Board President Youngberg will adjourn the meeting.

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*Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.*