# North Mason School District

## School Board Meeting

Published on June 25, 2025 at 11:03 AM PDT
Amended on July 28, 2025 at 7:55 AM PDT

**Date and Time**

Monday July 28, 2025 at 6:30 PM PDT

**Location**

North Mason School District Administration Office, 250 E. Campus Drive Belfair, WA 98528.

**District Mission**

***The Mission of North Mason School District, together with our community, is to educate, empower, inspire and prepare all students to graduate confident in their abilities to meet life's challenges and opportunities.***

School Board: Arla Shephard Bull, Leanna Krotzer, Erik Youngberg, Nicole González Timmons, and Nicholas Thomas
Superintendent: Dr. Kristine Michael
Student Board Members: Emmalei Bybee and Sophia Mairs

**Agenda**

| | | Purpose | Presenter | Time |
|---|---|---|---|---|
| **I.** | **Opening Items** | | | **6:30 PM** |
| **A.** | Call the Meeting to Order | | | |

| | Purpose | Presenter | Time |
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Board President Youngberg will call the meeting to order.

**B.** Record Attendance

**C.** Flag Salute

Board President Youngberg will lead the Pledge of Allegiance.

**D.** Approval of Agenda Vote

The board will move to approve or amend the meeting agenda.

**E.** Public Comments on Agenda Items

- **Please sign in, state your name, and limit comments to three minutes.** The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments regarding issues being considered by the board. On matters of the day-to-day operation of the district, such as policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

## II. Consent Items

The consent agenda enables the Board to efficiently deal with matters that have been delegated to the Superintendent, but by law must be approved by the Board. Items on the consent agenda are voted upon as one block and approved with one vote. An item may be removed from the consent agenda only upon approval of a majority of the Board.

**The administration recommends that the Board of Directors…**

**… approve the consent agenda as presented (or as modified at the meeting).**

**A.** Minutes of previous meeting

Minutes from June 23, 2025 School Board Meeting.

**B.** Accounts Payable

The board will consider approval of General Fund Warrants, Capital Projects Fund Warrants, and Associated Student Body Program Fund Warrants.

**C.** Payroll

The board will consider approval of Payroll and Employee Benefits Warrants.

**D.** Personnel Report

The board will consider approval of employee hire recommendations.

| | Purpose | Presenter | Time |
|---|---|---|---|

**E.** Surplus Textbooks/Reading Material/Equipment

The board must approve surplusing of outdated and/or unusable textbooks/reading material and equipment. We are requesting the surplusing of outdated and unused materials as listed below.

**F.** Policy Review

The board will consider revisions to current district policies.

## III. Five-Minute Recess

President Youngberg may call for a motion for a five-minute recess.

## IV. Board Development and Linkage

**A.** Superintendent Update FYI

**B.** Teaching and Learning Update

**C.** Budget Status Update 2024-2025

Included in the board packet is a current budget update. Assistant Superintendent of Finance and Operations, Daniel King, will be available to respond to any questions board members may have.

**D.** Resolution 20-G-25 Educational Programs and Operations Levy Vote

The Superintendent will present the recommendation from the Levy Committee for the board to discuss then vote on.

**The administration recommends that the Board of Directors...**
**... approve and adopt Resolution 20-G-25 Replacement Educational Programs and Operations Levy as presented.**

**E.** Legislative Representative Report

## V. ASSURANCE OF ORGANIZATIONAL PERFORMANCE AND POLICY REVIEW

**A.** Monitoring Reports Vote

The school board adheres to the principles of Policy Governance ©. The board has written four sets of policies: Ends, Executive Requirements, Board-Superintendent Relationships, and Governance Process. The Ends policies describe the student

outcomes the superintendent is charged with achieving. The Executive Requirement policies set the parameters within which the superintendent must operate as he/she leads the district toward the expected Ends. The BoardSuperintendent Relationships policies describe the way in which the board will oversee the superintendent's performance and the superintendent will support the board. The Governance Process policies describe how the board and its individual members shall conduct business, represent the community, and relate to each other.

No less than once per year, the Board receives and considers evidence regarding the level of compliance with the provisions of these four sets of policies, a few at each meeting. The following are those policies to be monitored during this meeting.

**B.** GP Policies

The administration does not write a monitoring report for GP policies, as these are the board's guiding documents.

**C.** ER-2 Organizational Continuity

A monitoring report is included in this digital board packet. The administration believes that all provisions of this policy have been following and implemented.
**The administration recommends that...**
**... the board find the superintendent's performance to comply with ER-2.**
The administration also invites comments regarding the superintendent's performance.

**D.** E-5 Responsible Citizens

The Superintendent has provided a comprehensive monitoring report, presented in this packet. The administration recommends that the Board of Directors finds...
1) the Superintendent has reasonably interpreted the provisions of the Ends policy; and further finds of the Ends policy; and further finds
2) the district is making reasonable and satisfactory progress toward achieving the desired results called for in the policy.

**E.** E-2 Student Success

The Superintendent has provided a comprehensive monitoring report, presented in this packet.
The administration recommends that the Board of Directors finds...
1) the Superintendent has reasonably interpreted the provisions of the Ends policy; and further finds

2) the district is making reasonable and satisfactory progress toward achieving the desired results called for in the policy.

**F.** Policy Review

This is the Board's opportunity to discuss, propose and/or make revisions to the policies. The Board reviewed these policies for compliance in its previous meeting. This is an opportunity for the board to consider any needed changes to these recently monitored policies. The Board did not indicate a need to revise these policies during our monitoring review.

## VI. Closing Items

**A.** Announcements and Comments: Public

The NMSD Board of Directors values the opinion and input of the community. This is an opportunity for the public to offer comments whether or not they are on the agenda. On matters of the day-to-day operation of the district, such as personnel, policy, curriculum, academic standards, etc. the public is invited and encouraged to meet with the Superintendent.

**B.** Resolution 19-G-25 New Board Members Vote

**The administration recommends that the Board of Directors...**
**..approve Resolution 19-G-25 New School Board Members as presented.**

**C.** Good of the Order: Board & Superintendent

This is an opportunity for Board Members and the Superintendent to make any comments or announcements that may or may not be related to agenda items or public comments.

**D.** Board Self-Assessment of Meeting

Director Krotzer will process the board's self-assessment of the meeting.

**E.** Next Board Meeting Date

The next school board meeting will be held on August 25, 2025 at 6:30pm at the NMSD Administration Office Boardroom.

**F.** Adjourn Meeting

Board President Youngberg will adjourn the meeting.

*Note: Persons with disabilities needing special accommodations should contact the North Mason School District Office at (360) 277-2300 prior to the date of this meeting.*