DRAFT

The Anchor School

Minutes

Governance Committee Meeting

Date and Time
Wednesday November 4, 2026 at 7:00 PM

Location
Virtual

Committee Members Present
J. Pinto Taylor (remote), M. Zeigler (remote), S. Stewart (remote)

Committee Members Absent
J. Burton, T. Butts

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

S. Stewart called a meeting of the Governance Committee of The Anchor School to order on Wednesday Nov 4, 2026 at 7:05 PM.

C. Approve Minutes

S. Stewart made a motion to approve the minutes from Governance Committee Meeting on 10-07-26.
M. Zeigler seconded the motion.
The committee **VOTED** to approve the motion.

II. Governance

A. Update: Mid-Year Evaluation of School Leader Date and Initial Pre-Evaluation Next Steps

- J. Burton, S. Stewart to connect with board alum E. Desprez to fix technical issues

Action

- Set a date for Mid-Year evaluation in first or second week of JAN27

B. CAP Development (if Applicable)

carryover from board calendar. No outstanding CAP requests from SCSC

C. Review Org. Structure and Job Descriptions

- J. Pinto Taylor shared Year 4 (2026-27) and Year 5 (2027-28) draft org chart with the committee showcasing employees and contractors; provided updates to staffing, including a new grade level adjustments; and answered questions from the committee.
- J. Pinto Taylor discussed his expectations for year-over-year growth student-wise.

D. Energy Audit - Student Presentation

- J. Pinto Taylor shared that there's a team of students conducting an audit of energy use on campus and recommendations to be shared in JAN27

Action

- J. Pinto Taylor to invite the team of students to the board meeting
- Committee to add this student presentation to JAN TAS Board meeting agenda

E. Facilities, Operations and CPF Report

- J. Pinto Taylor has established an official real estate broker partner for TAS and is open to a board introduction
- J. Pinto Taylor campus design partner is ready to design the next phase of new classrooms in the building
- J. Pinto Taylor updated the committee that the DeKalb County permitting is progressing well and might delay expensive renovations allowing for more architectural regress on classrooms
- J. Pinto Taylor learned about new tax credit opportunities for the building through a connection established by J. Burton

- J. Pinot Taylor anticipates 1-2 additional architectural phases in the current building before being set to move

F. Strategic Plan

- J. Pinto Taylor to review the proposals and begin outreach to board members interested in being part of the evaluation/interview process to decide on the strategic planning partner in NOV26 or JAN27 board meeting.
- J. Burton encourages NOV26 decision timeline and open to adjusting board meeting time.
- J. Pinto Taylor shares the decision for this partnership doesn't require a board vote.

G. Distinguished Teacher Gala Concept and Update

- J. Pinto Taylor shared drafted mockup for gala
- M. Ziegler suggested anchoring the event before Teacher Appreciation Week

Action Item

- J. Pinto Taylor to reach out venues for price and availability for date range
- Board to activate fundraising efforts around award sponsorship

III. Closing Items

A. Succession Planning

- J. Burton encourages Governance Committee to start recruiting next cohort and identify 2-3 by EOY
    - Expertise/industries of interest:
        - finance (CPA skills, esp. for treasurer backfill)
        - real estate
        - legal (compliance, policy development, real estate law)
        - champion/ambassador for school in a space with influence/access/connections to support the school
        - authorizer to help with the charter renewal and capacity interview
    - J. Burton has begun reaching out to board members who are closing out their current 3-year terms this to play into the recruitment goals

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:04 PM.

Respectfully Submitted,
J. Burton

The Anchor School is a village of educators, families, and community members that partners with 6th through 12th-grade students* who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

**In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*