



# The Anchor School

## Minutes

### Governance Committee Meeting

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#### **Date and Time**

Monday May 11, 2026 at 7:00 PM

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#### **Committee Members Present**

J. Burton (remote), N. LeBlanc (remote), S. Stewart (remote)

#### **Committee Members Absent**

*None*

#### **Guests Present**

J. Pinto Taylor (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

N. LeBlanc called a meeting of the Governance Committee of The Anchor School to order on Monday May 11, 2026 at 7:03 PM.

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#### **C. Approve Minutes**

S. Stewart made a motion to approve the minutes from Governance Committee Meeting on 04-01-26.

N. LeBlanc seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## II. Governance

### A. Bylaws Amendment Review

Nicole presented the following changes to the Board bylaws:

- Clarification of board terms
- Clarify chair and vice chair transitions
- Advisory Council limitations

#### Action Items

- Nicole to add update bylaws to include virtual board meetings going forward

### B. Item for Information: Staff Handbook

- Dr. PT walked through a series of updates to the Staff Handbook to create a more seamless employee experience from feedback throughout the year.
- Changes to take effect in July after legal review and board approval.

#### Action Items

- This Handbook update to become an item for information in May and an item for vote in June.

### C. Item for Information: Procurement Policy

- No changes being recommended to this policy at this time.

### D. Item for Information: Review, Revise, Adopt, and Acknowledge Codes of Ethics and Conflicts of Interest Policies

- No changes being recommended to these policies at this time.

### E. Succession Planning

- Quick overview of what happened at the Board Social event earlier this month

#### Action Items

- Shanice to follow up via email with attendees and provide link to Board on Track to join meetings and ask attendees what meeting they'd like to attend (May or June)

- Shanice to update tracker for those who attended the mixer to extend invite to interview
- Nicole to share interview guideline doc with Shanice, Jasmine
- Nicole to email current board members to re-acclimate them to interview season

#### **F. TAS Advisory Council (V2)**

- Nicole presented updated Advisory Council SOP proposal
- Discussion on parameters between advisory council and board

#### **Action Items**

- Nicole to add details about the Council Chair's responsibility to attend board meetings as a liaison to keep the board updated on the chair's progress

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:08 PM.

Respectfully Submitted,  
S. Stewart

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**The Anchor School** is a village of educators, families, and community members that partners with 6th through 12th-grade students\* who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

*\*In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*