



# The Anchor School

## Minutes

### Governance Committee Meeting

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#### Date and Time

Wednesday January 7, 2026 at 7:00 PM

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#### Committee Members Present

J. Burton (remote), N. LeBlanc (remote), S. Stewart (remote)

#### Committee Members Absent

*None*

#### Guests Present

J. Pinto Taylor (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

S. Stewart called a meeting of the Governance Committee of The Anchor School to order on Wednesday Jan 7, 2026 at 7:03 PM.

#### C. Approve Minutes

S. Stewart made a motion to approve the minutes from Governance Committee Meeting on 11-05-25.

N. LeBlanc seconded the motion.

The committee **VOTED** to approve the motion.

## II. Governance

### A. Update: Mid-Year Evaluation of School Leader

As Nicole/Emily board tenure comes to an end, Shanice and Jasmine (Governance) to get onboarded the LEKS process on **January 14th**.

Jasmine/Shanice to respond to invitation to observe mid-year check-in on **January 30th**.

- Nicole & Dr. PT to send additional documents for the review process

### B. CAP Development (if Applicable)

Monitoring results not received yet.

### C. Item for Review: TAS Advisory Council

Nicole drafted a proposal to create a formalized advisory council to be established at the end of the school year.

#### Action Items:

- Governance Committee, Dr. PT to:
  - create a profile of desired council members based on strategic needs
  - formalize a recruitment process
  - begin to source people via LinkedIn

### D. Succession Planning

#### Action Item:

- Board to review the succession plan document, focus on the skills matrix to recruit people to fill expertise gaps.
- Shanice to provide update on re-imagined success timeline for building and maintaining pipeline of potential board members
- Nicole to draft a dedicated webpage to promote the TAS board
- Dr. PT to create Head of School succession plans (immediate and 1+ year out)

## III. Other Business

### A. Working Session: TAS Board Manual

#### Action Items:

- Jasmine to get this review on the community engagement meeting agenda for board feedback.
- Nicole to reach out to Emily, Amber for committee level feedback.
- Dr. PT to ask executive assistant about board admin capability to complete this action item.

#### IV. Closing Items

##### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:59 PM.

Respectfully Submitted,  
S. Stewart

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**The Anchor School** is a village of educators, families, and community members that partners with 6th through 12th-grade students\* who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

*\*In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*