



# The Anchor School

## Minutes

### Governance Committee Meeting

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#### Date and Time

Wednesday August 6, 2025 at 7:00 PM

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#### Committee Members Present

C. Humphrey (remote), J. Burton (remote), N. LeBlanc (remote)

#### Committee Members Absent

A. Pressey

#### Guests Present

J. Pinto Taylor (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

N. LeBlanc called a meeting of the Governance Committee of The Anchor School to order on Wednesday Aug 6, 2025 at 7:06 PM.

#### C. Approve Minutes

### II. Governance

#### A.

## **SCSC Monitoring & Reporting**

Dr. Pinto-Taylor:

- Submission is due August 19 -> Annual monitoring cycle for CSP grant
- No requests or needs from Board at this time

Sidenote: Nicole waiting to submit last year training verifications to the SCSC

## **B. Develop Board Training Calendar**

Group ideas that it's a good idea to develop a calendar

### **Onboarding**

- Internal training was a good choice, 21Cobalt was a great facilitator
- Potentially too long, consider a 60-or 90-min session instead
- Planning on stronger onboarding comms, truly having "board buddies" from the start
- Dr. PT: Also add mission, vision, what TAS is all about (could also be during yearly governance training)

### **Yearly required governance training**

- SCSC trainings are now available for this year
- One day (versus two) feels easier to sustain for training year (~ 6 hours)

### **Action items**

- Nicole will email Morgan (cc'd Governance + Dr. PT to follow up on onboarding planning) - add a quick note about yearly training to email
- Jasmine will start building the initial version of a board training calendar -> will review it during next Governance meeting)

## **C. Prepare for Board Terms/ Succession Planning Activities**

### **Board terms - voting this August**

- The Vice Chair and Treasurer will serve two-year terms, starting with our vote in August
- The Board Chair and Secretary will be on a separate, two-year staggered term.
- This helps with leadership continuity and aligns with our charter term ending in 2028
- Long-standing members
  - Jasmine: Staying put long-term

- Emily: Wants to remain active, and ultimately transfer Secretary and Academic Committee lead duties to a successor this school year
  - Also interested in serving on an advisory board
- Jaamal: Sourced our potential next Treasurer; will serve with focus on passing responsibilities to next Treasurer

### **Reviewing SY25-26 committee structures**

- Governance committee is excited about Community + Advancement committee

### **Board Chair strategic goals**

- Developing a board manual
- Assessing board policies and procedures
- Developing an advisory board TAS

### **Action items**

- Jasmine will add updated Bylaws to BoT
- Nicole will send email to broader group about Community + Advancement committee
- Jasmine will follow up with Sahi about continued work in Finance Committee

## **III. Other Business**

### **A. Staff and Family Handbook**

- Staff Handbook getting approved at August board meeting
- Plan is to review the Staff Handbook in August Academic meeting
  - Jasmine: Should an Ops Committee be stood back up?

### **B. Vote: Amend Agenda**

N. LeBlanc made a motion to add planning for Staff Handbook approval to the August Governance Committee agenda.

J. Burton seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:06 PM.

Respectfully Submitted,  
N. LeBlanc

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**The Anchor School** is a village of educators, families, and community members that partners with 6th through 12th-grade students\* who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

*\*In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*