

APPROVED



## The Anchor School

# Minutes

## Governance Committee Meeting

Agenda posted by: April 30

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### Date and Time

Wednesday May 7, 2025 at 8:00 PM

### Location

Virtual

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### Committee Members Present

A. Pressey (remote), C. Humphrey (remote), J. Burton (remote), N. LeBlanc (remote)

### Committee Members Absent

*None*

### Guests Present

J. Pinto Taylor (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

A. Pressey called a meeting of the Governance Committee of The Anchor School to order on Wednesday May 7, 2025 at 8:05 PM.

### C.

### **Approve Minutes**

N. LeBlanc made a motion to approve the minutes from Governance Committee Meeting on 04-02-25.

A. Pressey seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance**

### **A. HOS Contract**

- Waiting for draft but still on track to get it adopted in May board meeting
- Estimate to be done by the end of May.

#### **Action Items:**

- Nicole will share draft with Governance Committee and full Board before adoption in May

### **B. Board Evaluation**

Shared overall feedback from board survey and action items.

Shared potential ideas to implement in the future including handbooks, capturing board tenure, adding roles to add accountability.

#### **Action Items:**

- Nicole will add board tenure and experience to succession-tracking doc
- Board Handbook to be developed (next school year, owned by Governance Committee)
- Financial oversight workshop (owned by Finance Committee)

### **C. Board Governing Policies & Approval Processes**

#### **Action Items:**

- Dr. PT to add TAS policies to tracker from 21Cobalt
- Governance Committee will review new Board & Policies doc and prioritize future policies

### **D. Bylaws Review**

#### **Committee ideas:**

- **Revisit term length:** After successfully completing one three-year term, members can complete one-year terms with board approval
- Add language to express that we're a **100% giving board**
- **Election of officers:** Make sure that terms of board officials are staggered

#### **Action Items**

- Jasmine to create a working doc for Bylaws updates

### **E. SY25 School Calendar**

#### **Action Items**

- Nicole will share proposed calendar with full board in email
- Board vote and adoption in June board meeting

### **F. Communications Policy**

#### **Action Items**

- Dr. PT will resurface internal comms plan
- Nicole will email with Dr. PT and Morgan to learn about school communication policy ideas and expectations
- Dr. PT will work on a draft of this policy

### **G. Review, Revise, Adopt, and Acknowledge Codes of Ethics and Conflicts of Interest Policies**

#### **Action Items**

- Carl will reach out to Sahi for her to sign her updated Board Agreement contract

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:21 PM.

Respectfully Submitted,

N. LeBlanc

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**The Anchor School** is a village of educators, families, and community members that partners with 6th through 12th-grade students\* who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

*\*In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*