

APPROVED



## The Anchor School

### Minutes

#### Governance Committee Meeting

Agenda posted by: Feb 26

---

**Date and Time**

Wednesday March 5, 2025 at 8:00 PM

**Location**

Virtual

**Committee Members Present**

A. Pressey, J. Burton, N. LeBlanc

**Committee Members Absent**

*None*

**Guests Present**

J. Pinto Taylor

---

**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

A. Pressey called a meeting of the Governance Committee of The Anchor School to order on Wednesday Mar 5, 2025 at 8:07 PM.

**C.**

### **Approve Minutes**

A. Pressey made a motion to approve the minutes from Governance Committee Meeting on 02-05-25.

J. Burton seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance**

### **A. Enrollment Policy Review (as-needed)**

- Josh sent to SCSC for review
- Josh will update the website with the policy
- Governance committee will add this policy to the tracker

### **B. Cross-Functional Monitoring**

- Monitoring date is 4/29/25
- 4 weeks prior the portal will open to submit documents for review
- Emily and Nicole will add a placeholder to BOD March agenda for policy recommendations and revisions
- Josh and Nicole will work offline to find a working session for monitoring readiness

### **C. Board Succession Planning**

Action Items:

- All GC to populated the succession planning tracker with 2 new members each for the TAS BOD pipeline by the next GC meeting (process could be to have interested folx join a board meeting)
- Nicole will talk to founding members about next steps for board tenure
- Nicole to request that the rest of the board to identify 2 people each to the succession planning spreadsheet
- Amber will do discovery on what a mixer/event could look like to meet the board
- Governance members should add at least 2 members to the succession document
- Nicole will talk to older board members about plans to stay on or leave the board
- Amber will scope out logistics for having a prospective board member mixer
- Prospective Board Member Addition Schedule: April/May mixer, June prospective members attend BOD meeting, June/July interviews, August new/current BOD member term begins
- Board background needs: academic, treasurer/finance, legal

### **D. Prepare for Board Self-Reflection**

- Discuss how we are performing as a board to identify gaps, celebrate areas we're successful, and see how we can get stronger as a board

- Nicole created an anonymous survey in Google form, she will send it to governance committee members for feedback
- Send out to board members in March and be done by April with responses
- Give Boardontrack feedback to improve the survey option

### III. Other Business

#### A. HS Readiness

- Nicole created a document to evaluate the criteria for HS readiness
  - Josh will assess TAS based on the criteria and produce evidence to support the criteria
  - Committee will need to review and determine pass/fail criteria
  - The academic committee also has its own criteria
  - Finance should have a similar criteria document
  - By July, we need to gather all criteria and scores from all committees to make a decision on HS readiness
  - Jasmine and Nicole will follow up with the finance committee on their criteria document
  - Nicole will ask Morgan to join the finance committee meeting and help create the finance criteria document
  - Scenario-based planning for HS readiness
- <https://docs.google.com/document/d/1fFcy8qp50wzRtyUdbGa8oMu0PrmNVrNfsD40GPICQIQ/edit?tab=t.0#heading=h.22esxiixohl>

### IV. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:16 PM.

Respectfully Submitted,  
A. Pressey

---

#### Documents used during the meeting

*None*

---

**The Anchor School** is a village of educators, families, and community members that partners with 6th through 12th-grade students\* who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

*\*In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*