

APPROVED



# The Anchor School

## Minutes

### Governance Committee Meeting

Agenda posted by: July 31

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#### Date and Time

Wednesday October 2, 2024 at 8:00 PM

#### Location

Virtual

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#### Committee Members Present

A. Pressey (remote), N. LeBlanc (remote), S. Torres (remote)

#### Committee Members Absent

J. Burton

#### Guests Present

K. Cadman (remote), K. Griffith (remote), M. Felts (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

N. LeBlanc called a meeting of the Governance Committee of The Anchor School to order on Wednesday Oct 2, 2024 at 8:22 PM.

#### C.

### **Approve Minutes**

N. LeBlanc made a motion to approve the minutes from TAS Governance Committee Meeting on 10-13-22.

A. Pressey seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **D. Welcoming New Committee Members**

## **II. Governance**

### **A. Recap: SCSC Health & Safety Visit**

- We expect our health & safety expert to give us a good report

### **B. Review: Personnel Report**

- Still haven't hired a new Personalized Learning specialist
- Dr. PT added a second tab for detailed personnel info for current staff
  - Can remove the "Filled" column if the second staff focuses on current staff
  - Could be helpful to add salary and benefits (percentage) info to this tab, too

### **C. Review: Facilities Report & Planning**

- The property manager sent TAS a breakdown/ledger of current CAM charges, as asked
  - CFO and Finance Committee are reviewing these charges
  - Note: We have the right to ask for this breakdown once a year
- Dr. PT will provide budget scenarios based on what the team is understanding from our CAM charges

### **D. Emerging Need: Policy Tracker**

- We need a place to maintain and govern all school policies (like a master roster)
- Looking for one or more members from the Governance Committee to lead the development of this
  - Sherrone is open to leading. Thank you!

### **E. Review: Strategic Plans**

The Governance Committee will review the strategic plans attached to the agenda async, and follow up with questions or comments.

### **F. Discuss: Board Training**

- Our Vice Chair, Jasmine Burton, will lead the development and coordination of board trainings this school year. Trainings include:

- New member training
- Annual governance training (to be facilitated privately by 21Cobalt)
- Fiscal oversight training (coordinated between the Finance Committee and the annual governance training)

### III. Other Business

#### A. Committee Strategic Goals

- We'll finalize the development of 1-3 strategic goals in the next committee meeting

#### B. Committee Roles & Responsibilities

- Sherrone will serve as our Policy lead this school year
- Amber will serve as the Governance Committee secretary for this school year
- Jasmine will lead the creation and planning of our board trainings this school year. She'll also help with our board retreats.

#### C. Discuss: Continuing services with Hive180

- Focuses on as-needed support
- Cross-monitoring is coming up; this continued service could help
- Can end agreement with 30-day notice
- Governance Committee will review the proposed contract. Finance Committee will, too. The board will vote on approving the contract at our October board meeting

#### D. (AMENDED) Item for Information: Belwether Program

N. LeBlanc made a motion to amend the agenda to include a discussion of the Belwether Program.

A. Pressey seconded the motion.

The committee **VOTED** unanimously to approve the motion.

- Dr. Pinto-Taylor introduced a recent opportunity to enroll in a program that'll support the development of high school expansion and strategic planning (<https://bellwether.org/>)
- This program will cost TAS ~ \$27K

- The Governance Committee will further review this opportunity, as well as comparable opportunities, needs, and timing. The Board will vote on a direction at the October board meeting

#### IV. Closing Items

##### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:12 PM.

Respectfully Submitted,  
N. LeBlanc

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**The Anchor School** is a village of educators, families, and community members that partners with 6th through 12th-grade students\* who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

*\*In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*