

APPROVED



## The Anchor School

### Minutes

#### TAS General Board Meeting

Monthly Board Meeting

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#### Date and Time

Saturday July 22, 2023 at 10:00 AM

#### Location

Topic: TAS Board Meeting

#### Join Zoom Meeting

<https://us02web.zoom.us/j/81335798945?pwd=c2EyL0hrVWxSczNOOW5vVWtZNSsydz09>

Meeting ID: 813 3579 8945

Passcode: TAS

One tap mobile

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Dial by your location

+1 305 224 1968 US

+1 309 205 3325 US

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 646 931 3860 US

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+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

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+1 689 278 1000 US  
+1 719 359 4580 US  
+1 253 205 0468 US  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 360 209 5623 US  
+1 386 347 5053 US  
+1 507 473 4847 US

Meeting ID: 813 3579 8945

Passcode: 055240

Find your local number: <https://us02web.zoom.us/j/kc9Y5mSuNc>

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### **Directors Present**

D. Gregory (remote), E. Desprez Isbell (remote), J. Anfield-El (remote), J. Burton (remote), J. Whittington (remote), T. Ramsey (remote)

### **Directors Absent**

*None*

### **Ex Officio Members Present**

J. Pinto Taylor (remote)

### **Non Voting Members Present**

J. Pinto Taylor (remote)

### **Guests Present**

Derrick Grissom (remote), Venecia Thompson (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

D. Gregory called a meeting of the board of directors of The Anchor School to order on Saturday Jul 22, 2023 at 10:07 AM.

### **C. Approve Minutes**

T. Ramsey made a motion to approve the minutes from May 2023 TAS General Board Meeting on 05-20-23.

E. Desprez Isbell seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. School Pre-Opening Updates

### A. Progress towards enrollment target (120)

Progress towards enrollment 163 apps 110 accepted 92 on enrolled 24 on waitlist

Jaamal – question about background of enrolled students. Josh- understanding of specialized services, adjusting staffing projections

## III. Governance

### A. Amended Bylaws Vote

J. Anfield-EI made a motion to Approve amended bylaws.

E. Desprez Isbell seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Employee Handbook Vote

E. Desprez Isbell made a motion to approve employee handbook updates.

J. Burton seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Review of Board Roles & Responsibilities

Dr. Dawn Gregory led the discussion of the review of Board roles and responsibilities. There were no questions.

### D. New Board Member Vote

Derrick Grissom and Vanecia Thompson were present and introduced as potential new board members. Other candidates who were not present were Laura Stephens and Nicole LeBlanc. The backgrounds of each of the candidates were presented and considered.

T. Ramsey made a motion to vote for Laura Stephens as new board member.

E. Desprez Isbell seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ramsey made a motion to have the board vote on Nicole LeBlanc as new board member.

J. Whittington seconded the motion.

Jaamal Whittington raised the question who recommended Nicole. Nicole expressed interest to Dr. Pinto Taylor at one of the community meetings.

The board **VOTED** unanimously to approve the motion.

J. Anfield-EI made a motion to have the board vote on Derrick Grissom to become a board member.

T. Ramsey seconded the motion.

The board **VOTED** unanimously to approve the motion.

T. Ramsey made a motion to have the board vote on Venecia Thompson as new board member.

J. Burton seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. HR Consultant Vote**

HR consultant – funds allocated for this purpose, will be in amended budget - Dr. Josh Pinto Taylor

T. Ramsey made a motion to acquire the services of an HR consultant.

J. Burton seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. Board Officer Elections**

J. Anfield-EI made a motion to nominate Dr. Dawn Gregory as Chairman of the Board.

T. Ramsey seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Gregory made a motion to nominate Joseph Anfield-EI as vice-chair.

T. Ramsey seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Gregory made a motion to nominate Jaamal Whittington as Board Treasurer.

J. Anfield-EI seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Gregory made a motion to nominate Nicole LeBlanc as Board Secretary.

J. Burton seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **G. Board Meeting Calendar Vote**

Budget public hearings – Jaamal between February and March

Board Retreat August 27th 10-2

Board meeting date changed from November 22 to Nov 29 due to the holiday.

J. Burton made a motion to approve the Board Meeting Calendar.

J. Anfield-EI seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **H. Board Retreat Planning**

Jasmine Burton, Dr. Josh Pinto Taylor, Dr. Dawn Gregory , Jaamal Whittington, Emily Desprez Isbell to volunteer

Compliance review task – deferred to retreat

Reviewing hiring process to retreat agenda.

#### **I.**

### **Compliance Review Task Assignments**

Certificate of Occupancy – update – fire marshal completed inspection, should receive next week

#### **J. Hiring Process Discussion**

Hiring process will be reviewed during the retreat.

#### **K. Public Comment**

None

### **IV. Facility Updates**

#### **A. Certificate of Occupancy Update**

C of O – update – fire marshal completed inspection, should receive next week

### **V. Finance**

#### **A. Public Comment Budget Amendments**

No public comments. Authorize subgroup Budget amendment Joseph Jaamal, Dawn

#### **B. Amended Budget Vote**

E. Desprez Isbell made a motion to approve the amended budget.

J. Burton seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **C. Insurance Renewal Vote**

Will be added to Board Retreat agenda.

#### **D. Financial Dashboard & Budget Planning Calendar**

Finance updates – financial calendar will be added to board retreat

### **VI. Academic Updates**

#### **A. Academic Dashboard**

#### **B. Head of School Annual Evaluation**

Add Head of School evaluation to annual board retreat.

#### **C. Academic Calendar Review**

Academic Calendar on website. Monday through Thursday dismissal at 3:55, early dismissal on Friday for staff development. Before and after school programs until 5 for a nominal charge per semester.

## VII. Community Engagement

### A. Grand Opening Event

Grand opening event 26th ribbon-cutting, Jasmine Burton to make opening remarks. Most board members plan to be in attendance.

## VIII. Closing Items

### A. Summary of Commitments

Review of commitments was given. Jaamal Whittington was instrumental in TAS receiving another grant.

### B. Adjourn Meeting

E. Desprez Isbell made a motion to adjourn the meeting.

D. Gregory seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:14 AM.

Respectfully Submitted,  
J. Anfield-EI

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**The Anchor School** is a village of educators, families, and community members that partners with 6th through 12th-grade students who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

*\*In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*