

APPROVED



# The Anchor School

## Minutes

### TAS General Board Meeting

Monthly Board Meeting

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#### **Date and Time**

Saturday May 20, 2023 at 11:00 AM

#### **Location**

The Anchor School  
2460 Wesley Chapel Road  
Decatur, Georgia 30035

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#### **Directors Present**

D. Gregory, J. Anfield-El, J. Burton, J. Whittington, M. Sutton, T. Ramsey

#### **Directors Absent**

E. Desprez Isbell

#### **Ex Officio Members Present**

J. Pinto Taylor

#### **Non Voting Members Present**

J. Pinto Taylor

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#### **I. Opening Items**

**A.**

## **Record Attendance**

### **B. Call the Meeting to Order**

D. Gregory called a meeting of the board of directors of The Anchor School to order on Saturday May 20, 2023 at 11:09 AM.

### **C. Approve 5/20/23 Meeting Agenda**

D. Gregory made a motion to revise the meeting agenda in accordance with discussion below.

J. Anfield-El seconded the motion.

Dr. Gregory recommended that the meeting agenda be revised to discuss status of school opening, voting matters, and budget. Committee reports will occur at next meeting.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

J. Anfield-El	Aye
J. Whittington	Aye
M. Sutton	Aye
D. Gregory	Aye
E. Desprez Isbell	Absent
T. Ramsey	Aye
J. Burton	Aye

### **D. Approve Minutes**

T. Ramsey made a motion to approve the minutes from TAS General Board Meeting on 04-22-23.

J. Whittington seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

E. Desprez Isbell	Absent
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## **II. School Pre-Opening Updates**

### **A. Progress towards enrollment target (120)**

Dr. Josh Pinto-Taylor reported status of enrollment to date which has been submitted to the SCSC. Updates to enrollment (currently 80 students) can be submitted no later than Monday 5/22/23. The Board agreed to reach out to students who have been accepted but not yet enrolled.

## **III. Governance**

### **A. Updated Bylaws Vote**

This matter will be discussed at the next Board meeting.

#### **B. Updated Fiscal Policy Vote**

T. Ramsey made a motion to approve changes to Fiscal Policy in accordance with discussion below.

J. Burton seconded the motion.

Jaamal Whittington recommended changes to the current Fiscal Policy:

1. Amend budget approval date to no later than June 1 to meet SCSC deadlines
2. Note that 2 public hearings on proposed budget will take place prior to Board voting
3. Posting of Financial Statements on TAS website for transparency

The board **VOTED** unanimously to approve the motion.

#### **C. Board Retreat**

This will be discussed at next Board meeting.

#### **D. Compliance & Training Requirements**

This will be discussed at next Board meeting.

#### **E. Vendor Renewals**

T. Ramsey made a motion to vote on School Mint and BES contract renewals at next Board Meeting.

J. Burton seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. New Vendor Contracts**

T. Ramsey made a motion to approve recommendations below.

J. Burton seconded the motion.

1. Contract with the following vendors:

The School Gourmet (food services), Jantize (janitorial services), French Toast (uniforms).

2. Contract with First Student (transportation) if budget funding assumptions occur.

3. Authorize small working group (Dr. Josh Pinto Taylor, Dawn Gregory and Jamal Whittington) to select and contract Benefits provider upon review of additional forthcoming data.

The board **VOTED** unanimously to approve the motion.

### **IV. Facility**

#### **A. Lease Termination Clause - Vote**

M. Sutton made a motion to approve lease termination actions below based upon discussion below.

J. Whittington seconded the motion.

If by the date on which TAS has the option to terminate the Lease (currently June 1, 2023):

1) the SCSC agrees to submit TAS to the State (supporting authorization to open in Fall '23), the option to terminate the lease will not be exercised

2) the SCSC declines to submit TAS to the State (with TAS effectively unable to open in Fall '23), the option to terminate the lease will be exercised

3) if the SCSC's authorization position on TAS opening in Fall '23 is unclear, the Governance Committee may determine appropriate course of action regarding the exercise of the lease termination option.

Board Member Joseph Anfield-El is authorized - as necessary - to engage in discussions with the lessor for the limited purposes of securing an extension to the date by which to exercise the lease termination option.

The board **VOTED** unanimously to approve the motion.

#### **B. Facility Renovation**

This will be discussed at next Board meeting.

### **V. Finance**

#### **A. Head of School Contract & Compensation Vote**

M. Sutton made a motion to approve Head of School Contract subject to the discussion below.

J. Anfield-El seconded the motion.

Approve Head of School Contract and compensation design, with tiering/conditional ranges to be finalized by Chair and Treasurer consistent with approved budget and the amendment of the bonus language to reflect an October 2023 evaluation as to feasibility.

The board **VOTED** unanimously to approve the motion.

#### **B. Public Comment on Final Budget**

No public members were in attendance to provide comment.

#### **C. Final Budget Vote**

J. Anfield-El made a motion to approve the Final Budget as discussed in the meeting, with final version to be recited in accordance with identified changes.

J. Burton seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Grant Updates**

This will be discussed at next Board meeting.

## VI. Academic Committee

### A. Academic Committee Updates

This will be discussed at next Board meeting.

## VII. Community Engagement Committee

### A. Marketing Updates/Strategy

This will be discussed at next Board meeting.

### B. Volunteer Clean-up Day

This will be discussed at next Board meeting.

## VIII. Closing Items

### A. Public Comment

### B. Summary of Actions

- \* Board Members will contact student family to determine enrollment decision.
- \* Fiscal Policy will be amended accordingly.
- \* Approved vendors will be engaged.
- \* Ongoing discussions with vendors will occur in smaller work teams.
- \* Budget will be recited to final in accordance with Board approved changes.
- \* Head of School contract will be revised in accordance with Board approved direction.
- \* Exercise of Lease Termination option to be determined in accordance with Board approved direction.
- \* Committee reports to occur at next Board Meeting.

### C. Adjourn Meeting

D. Gregory made a motion to Adjourn meeting.

T. Ramsey seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

M. Sutton	Aye
J. Whittington	Aye
T. Ramsey	Aye
J. Anfield-El	Aye
J. Burton	Absent
E. Desprez Isbell	Absent
D. Gregory	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:52 PM.

Respectfully Submitted,  
M. Sutton

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**The Anchor School** is a village of educators, families, and community members that partners with 6th through 12th-grade students who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

*\*In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*