



# The Anchor School

## Minutes

### TAS Board Meeting

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#### Date and Time

Wednesday October 5, 2022 at 7:00 PM

#### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/81754720093>

Meeting ID: 817 5472 0093

One tap mobile

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+1 669 900 6833 US (San Jose)

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## **DRAFT MINUTES - NOT BOARD APPROVED**

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### **Directors Present**

D. Gregory, J. Burton (remote), J. Whittington (remote), M. Sutton (remote)

### **Directors Absent**

G. Matteson, L. Stephens, T. Ramsey

### **Ex Officio Members Present**

J. Pinto Taylor (remote)

### **Non Voting Members Present**

J. Pinto Taylor (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

D. Gregory called a meeting of the board of directors of The Anchor School to order on Wednesday Oct 5, 2022 at 7:15 PM.

J. Burton made a motion to approve the October 5, 2022 agenda.

M. Sutton seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

L. Stephens    Absent

G. Matteson    Absent

M. Sutton      Aye

J. Whittington Aye

T. Ramsey     Absent

D. Gregory     Aye

J. Burton       Aye

### **C. Approve Minutes**

D. Gregory made a motion to approve the minutes from the TAS General Board Meeting on 09-21-22.

J. Burton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Sutton	Aye
J. Burton	Aye
G. Matteson	Absent
J. Whittington	Aye
D. Gregory	Aye
L. Stephens	Absent
T. Ramsey	Absent

**D. Public Comment**

Dawn Gregory called for public comment and hearing none proceeded with the meeting.

**II. Community Engagement Committee**

**A. Marketing, Outreach, & Recruitment**

M. Sutton made a motion to approve the recommendation that Flylight Creative be engaged for 12 months to provide marketing related services consistent with the presented proposal and execution of reasonable contract terms.

J. Burton seconded the motion.

Maureen Sutton presented information regarding the need for marketing services to support student enrollment, teacher recruitment/hiring, and brand recognition/positioning in the critical start-up year. Based upon the proposal, recommendations, and review, Flylight Creative was recommended for engagement.

The board **VOTED** to approve the motion.

**Roll Call**

J. Whittington	Aye
M. Sutton	Aye
T. Ramsey	Absent
D. Gregory	Aye
J. Burton	Aye
G. Matteson	Absent
L. Stephens	Absent

**B. Enrollment and Lottery Implementation**

J. Whittington made a motion to approve the recommendation that SchoolMint be engaged as the vendor to provide services for enrollment and lottery implementation consistent with the proposal and execution of reasonable contract terms.

J. Burton seconded the motion.

Jaamal Whittington presented information regarding SchoolMint's services and proposal in line with the current budget. Enrollment and lottery implementation is time-critical for a successful first year. Based upon the proposal, recommendation, and review, SchoolMint was recommended for engagement.

The board **VOTED** to approve the motion.

**Roll Call**

J. Whittington	Aye
D. Gregory	Aye
G. Matteson	Absent
T. Ramsey	Absent
L. Stephens	Absent
M. Sutton	Aye
J. Burton	Aye

**III. Finance**

**A. Back Office Provider**

J. Whittington made a motion to approve the recommendation that EdTec be engaged as the provider of back-office services consistent with the proposal presented for consideration and execution of reasonable contract terms.

J. Burton seconded the motion.

Jaamal Whittington provided information regarding EdTec's back office services which were highly recommended and in line with current budget. These services are critical to ensure milestone achievement in the start-up year. Based upon the proposal, recommendations, and review, EdTech was recommended for engagement.

The board **VOTED** to approve the motion.

**Roll Call**

J. Whittington	Aye
T. Ramsey	Absent
L. Stephens	Absent
M. Sutton	Aye
D. Gregory	Aye
G. Matteson	Absent
J. Burton	Aye

**B. Fiscal Policies**

J. Whittington made a motion to approve the Fiscal Policy presented to the Board.

M. Sutton seconded the motion.

Jaamal Whittington presented highlights of the Fiscal Policy presented to the Board and emphasized the importance of delegation of authority, conflict of interest, and whistleblower provisions.

The board **VOTED** to approve the motion.

**Roll Call**

M. Sutton	Aye
L. Stephens	Absent
D. Gregory	Aye
T. Ramsey	Absent

**Roll Call**

J. Burton Aye  
G. Matteson Absent  
J. Whittington Aye

**IV. Academic Committee**

**A. Family Handbook**

M. Sutton made a motion to defer the vote of the Family Handbook (with legal revisions) to the next General Board Meeting on October 19, 2022.

J. Burton seconded the motion.

Discussion on the iteration process of the Family Handbook and that additional time would allow the Board time to review this important document and meet the deadlines for SCSC review.

The board **VOTED** to approve the motion.

**Roll Call**

J. Whittington Aye  
J. Burton Aye  
M. Sutton Aye  
L. Stephens Absent  
T. Ramsey Absent  
G. Matteson Absent  
D. Gregory Aye

**V. Closing Items**

**A. Public Comment**

Dawn Gregory called for public comment and hearing none proceeded with the meeting.

**B. Adjourn Meeting**

D. Gregory made a motion to adjourn the meeting.

J. Burton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Stephens Absent  
J. Burton Aye  
G. Matteson Absent  
M. Sutton Aye  
D. Gregory Aye  
J. Whittington Aye  
T. Ramsey Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:42 PM.

Respectfully Submitted,  
M. Sutton

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**The Anchor School** is a village of educators, families, and community members that partners with 6th through 12th-grade students\* who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

*\*In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*