

APPROVED



The Anchor School

Minutes

TAS General Board Meeting

Regular Monthly Meeting

Date and Time

Wednesday October 19, 2022 at 7:00 PM

Location

Topic: TAS - General Board Meeting

Time: This is a recurring meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/81754720093>

Meeting ID: 817 5472 0093

One tap mobile

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Directors Present

D. Gregory (remote), J. Burton (remote), J. Whittington (remote), M. Sutton (remote), T. Ramsey (remote)

Directors Absent

G. Matteson, L. Stephens

Ex Officio Members Present

J. Pinto Taylor (remote)

Non Voting Members Present

J. Pinto Taylor (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Gregory called a meeting of the board of directors of The Anchor School to order on Wednesday Oct 19, 2022 at 7:03 PM.

C. Approve Minutes

J. Whittington made a motion to approve the minutes from TAS Board Meeting on 10-05-22.

J. Burton seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

L. Stephens Absent

G. Matteson Absent

M. Sutton Aye

D. Gregory Aye

J. Whittington Aye

J. Burton Aye

T. Ramsey Aye

D. Adopt the October 19, 2022 Meeting Agenda

J. Burton made a motion to adopt the October 19, 2022 meeting agenda.

J. Whittington seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Whittington Aye

L. Stephens Absent

M. Sutton Aye

T. Ramsey Aye

J. Burton Aye

D. Gregory Aye

G. Matteson Absent

E. Public Comment

Dawn Gregory invited the public to comment. Gregg Stevens provided remarks of support of The Anchor School. The meeting then commenced.

II. Academic Committee

A. Academic Committee Brief

Taylor Ramsey provided updates regarding the review of the Family Handbook.

B. Family Handbook

T. Ramsey made a motion to adopt the Family Handbook.

J. Burton seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

G. Matteson Absent

L. Stephens Absent

D. Gregory Aye

J. Burton Aye

M. Sutton Aye

J. Whittington Aye

T. Ramsey Aye

III. Community Engagement Committee

A. Community Engagement Brief

Jasmine Burton provided updates regarding engagement activities to date such as the meetings in connection with the Hi-Tech High and New School Venture Fund fellowships

and the recent engagement table/outreach activities in Piedmont Park (Atlanta). Additional engagement activities are scheduled for the upcoming month.

IV. Development

A. Development Committee Brief

Josh Pinto Taylor provided an update that the online giving functionality has been added to the website and reminded Board Members to connect with him or the Board Chair to articulate an intention for financial commitment. Dr. Pinto Taylor also identified grant opportunities that may be upcoming in the next month.

Action Items:

- Josh Pinto Taylor will research the system ability to identify Board Members who donate through the online portal.
- Board Members will articulate giving intention prior to next month's General Board Meeting.

V. Facility

A. Facility Committee Brief

Josh Pinto Taylor provided an update on current site reviews and that there are parallel tracks in process regarding at least three locations.

VI. Finance

A. Finance Committee Brief

Jaamal Whittington provided an update on the vendor contracts executed to date and under review. The Finance Committee is reviewing the tax filings due on November 15, 2022.

B. Financial Health Report

Jaamal Whittington provided an update on the fiscal health, reported no significant concerns, and certified the organization in good standing.

VII. Governance

A. Governance Committee Brief

Dawn Gregory provided an update on discussion regarding the general board and committee meeting cadence, advised the Board of the recommendation that she and Taylor Ramsey be certified in the Leader Keys Effectiveness System (LKES) in satisfaction of the requirement, recommended that the Governance Committee develop a document management/IT policy, reminded Board Members of the SCSC required training in 2023, and notified Josh Pinto Taylor of the deadline to claim The Anchor School listing with the FindACharter team.

Action Items:

- The Board Chair and Committee Chairs will recommend a meeting cadence for vote at the next general Board Meeting.
- Dawn Gregory will confirm scheduling of the LKES training for herself and Taylor Ramsey.
- The Governance Committee will develop a document management/IT policy.
- Dawn Gregory will confirm the specific training requirements by Board Member in satisfaction of the SCSC contract terms.
- Josh Pinto Taylor will attend to the FindACharter listing by the deadline.

B. Meeting Schedule

See the discussion above regarding Governance Committee updates.

VIII. Head of School Support And Evaluation Taskforce

A. Head of School Taskforce Brief

J. Whittington made a motion to approve the contract for the Head of School as discussed in the meeting.

J. Burton seconded the motion.

Dawn Gregory provided an update regarding the contractual terms for the Head of School contract and recommended the Board proceed with the engagement as written.

The board **VOTED** to approve the motion.

Roll Call

D. Gregory	Aye
G. Matteson	Absent
L. Stephens	Absent
J. Burton	Aye
M. Sutton	Aye
J. Whittington	Aye
T. Ramsey	Aye

IX. Other Business

A. Public Comment

Dawn Gregory invited comments from the public and seeing none proceeded to close the meeting.

X. Closing Items

A. Summary of Actions

Action Items:

- Josh Pinto Taylor will research the system ability to identify Board Members who donate through the online portal.
- Board Members will articulate giving intention prior to next month's General Board Meeting.
- The Board Chair and Committee Chairs will recommend a meeting cadence for vote at the next general Board Meeting.
- Dawn Gregory will confirm scheduling of the LKES training for herself and Taylor Ramsey.
- The Governance Committee will develop a document management/IT policy.
- Dawn Gregory will confirm the specific training requirements by Board Member in satisfaction of the SCSC contract terms.
- Josh Pinto Taylor will attend to the FindACharter listing by the deadline.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,
M. Sutton

The Anchor School is a village of educators, families, and community members that partners with 6th through 12th-grade students* who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

**In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*