

APPROVED



## The Anchor School

### Minutes

#### TAS General Board Meeting

Regular Monthly Meeting

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#### **Date and Time**

Wednesday October 19, 2022 at 7:00 PM

#### **Location**

Topic: TAS - General Board Meeting

Time: This is a recurring meeting

#### Join Zoom Meeting

<https://us02web.zoom.us/j/81754720093>

Meeting ID: 817 5472 0093

#### One tap mobile

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+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

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### **Directors Present**

D. Gregory (remote), J. Burton (remote), J. Whittington (remote), M. Sutton (remote), T. Ramsey (remote)

### **Directors Absent**

G. Matteson, L. Stephens

### **Ex Officio Members Present**

J. Pinto Taylor (remote)

### **Non Voting Members Present**

J. Pinto Taylor (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

D. Gregory called a meeting of the board of directors of The Anchor School to order on Wednesday Oct 19, 2022 at 7:03 PM.

### **C. Approve Minutes**

J. Whittington made a motion to approve the minutes from TAS Board Meeting on 10-05-22.

J. Burton seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

T. Ramsey Aye

G. Matteson Absent

L. Stephens Absent

J. Whittington Aye

D. Gregory Aye

M. Sutton Aye

J. Burton Aye

#### **D. Adopt the October 19, 2022 Meeting Agenda**

J. Burton made a motion to adopt the October 19, 2022 meeting agenda.

J. Whittington seconded the motion.

The board **VOTED** to approve the motion.

##### **Roll Call**

D. Gregory Aye

J. Whittington Aye

M. Sutton Aye

G. Matteson Absent

J. Burton Aye

L. Stephens Absent

T. Ramsey Aye

#### **E. Public Comment**

Dawn Gregory invited the public to comment. Gregg Stevens provided remarks of support of The Anchor School. The meeting then commenced.

### **II. Academic Committee**

#### **A. Academic Committee Brief**

Taylor Ramsey provided updates regarding the review of the Family Handbook.

#### **B. Family Handbook**

T. Ramsey made a motion to adopt the Family Handbook.

J. Burton seconded the motion.

The board **VOTED** to approve the motion.

##### **Roll Call**

D. Gregory Aye

T. Ramsey Aye

J. Burton Aye

L. Stephens Absent

G. Matteson Absent

M. Sutton Aye

J. Whittington Aye

### **III. Community Engagement Committee**

#### **A. Community Engagement Brief**

Jasmine Burton provided updates regarding engagement activities to date such as the meetings in connection with the Hi-Tech High and New School Venture Fund fellowships

and the recent engagement table/outreach activities in Piedmont Park (Atlanta). Additional engagement activities are scheduled for the upcoming month.

#### **IV. Development**

##### **A. Development Committee Brief**

Josh Pinto Taylor provided an update that the online giving functionality has been added to the website and reminded Board Members to connect with him or the Board Chair to articulate an intention for financial commitment. Dr. Pinto Taylor also identified grant opportunities that may be upcoming in the next month.

Action Items:

- Josh Pinto Taylor will research the system ability to identify Board Members who donate through the online portal.
- Board Members will articulate giving intention prior to next month's General Board Meeting.

#### **V. Facility**

##### **A. Facility Committee Brief**

Josh Pinto Taylor provided an update on current site reviews and that there are parallel tracks in process regarding at least three locations.

#### **VI. Finance**

##### **A. Finance Committee Brief**

Jaamal Whittington provided an update on the vendor contracts executed to date and under review. The Finance Committee is reviewing the tax filings due on November 15, 2022.

##### **B. Financial Health Report**

Jaamal Whittington provided an update on the fiscal health, reported no significant concerns, and certified the organization in good standing.

#### **VII. Governance**

##### **A. Governance Committee Brief**

Dawn Gregory provided an update on discussion regarding the general board and committee meeting cadence, advised the Board of the recommendation that she and Taylor Ramsey be certified in the Leader Keys Effectiveness System (LKES) in satisfaction of the requirement, recommended that the Governance Committee develop a document management/IT policy, reminded Board Members of the SCSC required training in 2023, and notified Josh Pinto Taylor of the deadline to claim The Anchor School listing with the FindACharter team.

Action Items:

- The Board Chair and Committee Chairs will recommend a meeting cadence for vote at the next general Board Meeting.
- Dawn Gregory will confirm scheduling of the LKES training for herself and Taylor Ramsey.
- The Governance Committee will develop a document management/IT policy.
- Dawn Gregory will confirm the specific training requirements by Board Member in satisfaction of the SCSC contract terms.
- Josh Pinto Taylor will attend to the FindACharter listing by the deadline.

**B. Meeting Schedule**

See the discussion above regarding Governance Committee updates.

**VIII. Head of School Support And Evaluation Taskforce**

**A. Head of School Taskforce Brief**

J. Whittington made a motion to approve the contract for the Head of School as discussed in the meeting.

J. Burton seconded the motion.

Dawn Gregory provided an update regarding the contractual terms for the Head of School contract and recommended the Board proceed with the engagement as written.

The board **VOTED** to approve the motion.

**Roll Call**

J. Burton	Aye
M. Sutton	Aye
G. Matteson	Absent
T. Ramsey	Aye
J. Whittington	Aye
L. Stephens	Absent
D. Gregory	Aye

**IX. Other Business**

**A. Public Comment**

Dawn Gregory invited comments from the public and seeing none proceeded to close the meeting.

## X. Closing Items

### A. Summary of Actions

Action Items:

- Josh Pinto Taylor will research the system ability to identify Board Members who donate through the online portal.
- Board Members will articulate giving intention prior to next month's General Board Meeting.
- The Board Chair and Committee Chairs will recommend a meeting cadence for vote at the next general Board Meeting.
- Dawn Gregory will confirm scheduling of the LKES training for herself and Taylor Ramsey.
- The Governance Committee will develop a document management/IT policy.
- Dawn Gregory will confirm the specific training requirements by Board Member in satisfaction of the SCSC contract terms.
- Josh Pinto Taylor will attend to the FindACharter listing by the deadline.

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:50 PM.

Respectfully Submitted,  
M. Sutton

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**The Anchor School** is a village of educators, families, and community members that partners with 6th through 12th-grade students\* who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

*\*In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*