

APPROVED



The Anchor School

Minutes

TAS General Board Meeting

Regular Monthly Meeting

Date and Time

Wednesday September 21, 2022 at 7:00 PM

Location

Topic: TAS - General Board Meeting

Time: This is a recurring meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/81754720093>

Meeting ID: 817 5472 0093

One tap mobile

+13126266799,,81754720093# US (Chicago)

+16469313860,,81754720093# US

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 931 3860 US

+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington DC)

+1 309 205 3325 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 719 359 4580 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 386 347 5053 US

Meeting ID: 817 5472 0093

Find your local number: <https://us02web.zoom.us/j/81754720093>

BOARD APPROVED

Directors Present

J. Burton, J. Whittington, L. Stephens, M. Sutton, T. Ramsey

Directors Absent

D. Gregory, G. Matteson

Ex Officio Members Present

J. Pinto Taylor

Non Voting Members Present

J. Pinto Taylor

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Sutton called a meeting of the board of directors of The Anchor School to order on Wednesday Sep 21, 2022 at 7:03 PM.

C. Approve Minutes

L. Stephens made a motion to approve the minutes from TAS General Board Meeting on 08-17-22.

T. Ramsey seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

G. Matteson Absent

D. Gregory Absent

L. Stephens Aye

T. Ramsey Aye

J. Whittington Aye

M. Sutton Aye

T. Ramsey made a motion to adopt the September 21, 2022 meeting agenda.
L. Stephens seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Whittington Aye
M. Sutton Aye
J. Burton Absent
T. Ramsey Aye
G. Matteson Absent
L. Stephens Aye
D. Gregory Absent

D. Public Comment

Maureen Sutton called for public comment and upon seeing none proceeded with the meeting.

II. Academic Committee

A. Academic Committee Brief

Taylor Ramsey updated the Board on the scope of the committee in enrollment efforts and that further updates are forthcoming.

B. Family Handbook

L. Stephens made a motion to defer approval of the Family Handbook until further Board review with legal feedback.

J. Whittington seconded the motion.

Taylor Ramsey presented on the purpose of the Family Handbook as a set of procedures and policies to be followed as members of the The Anchor School community. The recommended policy will be presented to the Board for approval at the next possible opportunity.

The board **VOTED** to approve the motion.

Roll Call

J. Whittington Aye
G. Matteson Absent
J. Burton Absent
D. Gregory Absent
M. Sutton Aye
L. Stephens Aye
T. Ramsey Aye

III. Community Engagement Committee

A. Community Engagement Brief

Jasmine Burton updated the Board on the vendor selection process for the critical marketing services needed for community engagement and student enrollment. Webinars have been held with solid attendance, with upcoming webinars scheduled for next week. Positive outcomes from the New School Venture Fund and Hi-Tech High fellowships were also reported.

B. Enrollment Policy

T. Ramsey made a motion to approve the Enrollment Policy with the recommended changes by legal counsel and subject to further discussion/clarification on issues such as Economically Disadvantaged and operational process.

J. Burton seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Whittington	Aye
L. Stephens	Aye
G. Matteson	Absent
T. Ramsey	Aye
J. Burton	Aye
M. Sutton	Aye
D. Gregory	Absent

C. Admissions Application

T. Ramsey made a motion to approve the Admissions Application with the recommended changes by legal counsel and subject to further discussion/clarification on issues such as Economically Disadvantaged and operational process.

J. Burton seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Whittington	Aye
D. Gregory	Absent
M. Sutton	Aye
G. Matteson	Absent
J. Burton	Aye
T. Ramsey	Aye
L. Stephens	Aye

IV. Development

A. Development Committee Brief

Maureen Sutton presented the committee updates that further exploration of adding online payment capacity on the website was underway and that a recommendation to the Board would occur by next meeting. The committee has requested that Board Members individually contact Josh or Gillian regarding their financial contribution of a personally

meaningful amount. Discussions would ideally be held during the next month with confirmation by the November 2022 Board Meeting so that budget assessment and recalibration could occur by year end.

V. Facility

A. Facility Committee Brief

Laura Stephens updated the Board of the continuing negotiations with the owner and team of the primary identified site and that parallel efforts to identify alternative sites are ongoing. Laura reviewed the ideal location would be within the authorized counties and at least 15,000 to 20,000 sq feet.

B. Design-Build Services

L. Stephens made a motion to approve the committee's recommendation of design-build vendors Carroll Daniel Construction and Goode Van Slyke Architects to perform design-build services during the planning year (2022-2023).

T. Ramsey seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Whittington	Aye
G. Matteson	Absent
L. Stephens	Aye
T. Ramsey	Aye
M. Sutton	Aye
J. Burton	Absent
D. Gregory	Absent

VI. Finance

A. Finance Committee Brief

Jaamal Whittington updated the Board on the current financial health of The Anchor School and noted that TAS remained in strong financial position. No material changes are reported.

B. Financial Health Report

See the above Committee brief discussion

C. Fiscal Policies

L. Stephens made a motion to defer approval of the Fiscal Policy to the next available Board Meeting to allow the Board additional review time.

T. Ramsey seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. Ramsey Aye
M. Sutton Aye
D. Gregory Absent
J. Whittington Aye
L. Stephens Aye
G. Matteson Absent

VII. Governance

A. Governance Committee Brief

Maureen Sutton updated the Board on the committee's work in considering additional advisory members, onboarding new Board members, the transition from founding status to actively performing in a fiduciary capacity, and discussions around the Head of School selection.

B. Vendor Selection

J. Whittington made a motion to schedule a Board meeting in the next two weeks to review and approve certain vendors critical to meeting authorizer deadlines and operational milestones.

T. Ramsey seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Gregory Absent
J. Burton Aye
M. Sutton Aye
J. Whittington Aye
L. Stephens Aye
T. Ramsey Aye
G. Matteson Absent

C. Meeting Schedule

T. Ramsey made a motion to recommend the Board Chair and particularly the Committee Chairs determine a meeting cadence (by the next Board meeting) which balances the need for public accountability, Board member availability, and work stream achievement critical in the planning year.

L. Stephens seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Burton Absent
J. Whittington Aye
G. Matteson Absent
T. Ramsey Aye

Roll Call

L. Stephens Aye
M. Sutton Aye
D. Gregory Absent

VIII. Head of School Support And Evaluation Taskforce

A. Head of School Taskforce Brief

Taylor Ramsey updated the Board that the Taskforce had conducted the necessary due diligence and identified Dr. Josh Pinto Taylor as the most qualified candidate for the Head of School of The Anchor School.

B. Head of School Vote

T. Ramsey made a motion to adopt the Taskforce's recommendation of Dr. Josh Pinto Taylor as the most qualified candidate for the Head of School of The Anchor School and authorize the Taskforce to prepare a compensation package and key performance indicators for Board approval.

J. Whittington seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Sutton Aye
T. Ramsey Aye
J. Burton Aye
J. Whittington Aye
L. Stephens Aye
G. Matteson Absent
D. Gregory Absent

IX. Other Business

A. Public Comment

Maureen Sutton called for public comment and seeing none proceeded with the meeting.

X. Closing Items

A. Summary of Actions

Maureen Sutton summarized the Board's actions during this meeting:

- 1) adopted 9.21.22 Meeting Agenda
- 2) approved 8.17.22 Meeting Minutes
- 3) deferred Board approval of Family Handbook until completion of legal review

- 4) approved the Enrollment Policy/Admissions Application (legally reviewed version) subject to the Engagement/Academic committee's discussion and clarification of certain items
- 5) requested individual Board Members to articulate personally meaningful financial contribution by October 2022 Board meeting for confirmation by November 2022 in order to assessment budget needs/calibration by year end
- 6) approved Facility Committee recommendation of Carroll Daniel Construction and Goode Van Slyke Architects as design-build vendors
- 7) deferred Board approval of Fiscal policy to allow further Board review and consideration
- 8) approved the scheduling of a Board Meeting in the next two weeks to review and approve certain vendors critical to meeting authorizer deadlines and operational milestones
- 9) approved Board Chair and Committee Chairs to recommend meeting cadence which balances public accountability, board availability, and work stream achievement needed in planning year
- 10) approved Head of School Taskforce recommendation of Dr. Josh Pinto Taylor as the Head of School for The Anchor School and authorized the Taskforce to prepare a compensation package and key performance indicators for Board approval

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:59 PM.

Respectfully Submitted,
M. Sutton

The Anchor School is a village of educators, families, and community members that partners with 6th through 12th-grade students who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

**In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*