



The Anchor School

Executive Committee Meeting

Published on June 17, 2024 at 6:28 PM EDT

Date and Time

Tuesday June 18, 2024 at 6:00 PM EDT

Location

Virtual

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance		Nicole LeBlanc	1 m
B. Call the Meeting to Order		Dawn Gregory	1 m
C. Approve Meeting Minutes	Approve Minutes	Dawn Gregory	1 m
Approve minutes for Executive Committee Meeting on June 1, 2024			
II. Annual Calendar			6:03 PM
The executive committee will establish the annual (quarterly) meeting calendar.			
A. Quarterly Meeting Calendar	Discuss	Dawn Gregory	5 m
III. Administrative Governance			6:08 PM

	Purpose	Presenter	Time	
The executive committee will discuss administration governance items.				
A.	HOS Bonus Contract Amendment	Discuss	Joseph Anfield-El & Jaamal Whittington	1 m
	Status update on the HOS contract amendment.			
B.	Head of School Contract Extension	Discuss	Joseph Anfield-El	2 m
IV.	Hiring Governance			6:11 PM
A.	Hiring Process	Discuss	Dawn Gregory	5 m
	The executive committee will adopt a hiring process based on HR consultant recommendations.			
V.	Annual Policy Review & Prioritization			6:16 PM
The executive committee will discuss and recommend a revised annual review policy schedule.				
A.	Policy Prioritization & Matrix	Discuss	Dawn Gregory	5 m
	The executive committee will prioritize the policy reviews by importance and develop a recommendation to the board. It will also identify which policies align to which committees for review and revision.			
VI.	Consultant Debriefs & Recommendations			6:21 PM
The Executive Committee will discuss the consultant recommendations and propose items of adoption.				
A.	Financial Health Debrief & Recommendations	Discuss	Jaamal Whittington	10 m
	Discuss financial health debrief and budget recommendations.			
B.	HR Debrief & Recommendations	Discuss	Dawn Gregory	15 m
	Discuss consultant debriefs and determine the course of action.			
C.	Governance Debrief & Recommendations	Discuss	Nicole LeBlanc	5 m
VII.	Executive Session			6:51 PM
The executive committee will enter into executive session to discuss a personnel matter.				
A.	Executive Session: Personnel	Discuss	Dawn Gregory	20 m

	Purpose	Presenter	Time
VIII. Board Relations			7:11 PM
The executive committee will finalize its annual meeting calendar.			
A. Board Relations	Discuss	Dawn Gregory	5 m
The executive committee will discuss board relations.			
IX. Board Recruitment			7:16 PM
The Executive Committee will discuss board recruitment plans.			
A. Recruitment Plan & Timeline	Discuss	Dawn Gregory	10 m
The executive committee will review recruiting materials and identify target board candidates, years of experience, and discuss the board recruitment strategy and timeline.			
X. Public Comment			7:26 PM
The Anchor School welcomes input from its village of students, parents, educators and community partners.			
A. Public Comment	FYI	Dawn Gregory	3 m
XI. Closing Items			7:29 PM
A. Adjourn Meeting	FYI	Dawn Gregory	1 m

The Anchor School is a village of educators, families, and community members that partners with 6th through 12th-grade students* who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

**In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*