



# The Anchor School

## Board of Directors Meeting

### Monthly BOD Meeting

Published on April 17, 2024 at 6:51 PM EDT  
Amended on April 18, 2024 at 12:02 PM EDT

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#### Date and Time

Wednesday April 24, 2024 at 7:00 PM EDT

#### Location

Dr. Dawn Gregory is inviting you to a scheduled Zoom meeting.

Topic: TAS Board Meeting

Time: Apr 24, 2024 07:00 PM Eastern Time (US and Canada)

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: [https://us02web.zoom.us/meeting/tZUudOyvzpmjHtEVJ4vVEh7uK5BsRp7Ocadj/ics?icsToken=98tyKuGprTgvHd2duR2CRpwcA4jCZ-3xmFxEgrd4qjWxFRZ2alTjHbdgIYBvR\\_ft](https://us02web.zoom.us/meeting/tZUudOyvzpmjHtEVJ4vVEh7uK5BsRp7Ocadj/ics?icsToken=98tyKuGprTgvHd2duR2CRpwcA4jCZ-3xmFxEgrd4qjWxFRZ2alTjHbdgIYBvR_ft)

Join Zoom Meeting

<https://us02web.zoom.us/j/81335798945?pwd=c2EyL0hrVWxSczNOOW5vVWtZNSsydz09>

Meeting ID: 813 3579 8945

Passcode: TAS

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One tap mobile

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+13092053325,,81335798945#,,,,\*055240# US

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Dial by your location

• +1 305 224 1968 US

• +1 309 205 3325 US

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Meeting ID: 813 3579 8945

Passcode: 055240

Find your local number: <https://us02web.zoom.us/j/kc9Y5mSuNc>

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A.</b> Record Attendance		Nicole LeBlanc	1 m
<b>B.</b> Call the Meeting to Order		Dawn Gregory	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Nicole LeBlanc	1 m
<b>II. Academic Updates</b>			<b>7:03 PM</b>
The board will review and discuss academic performance.			
<b>A.</b> Academic Dashboard	Discuss	Emily Desprez Isbell	5 m
The board will review and discuss the Academic Dashboard.			
<b>III. Operational Updates</b>			<b>7:08 PM</b>
The board will review and discuss operational updates (i.e. staffing, facility, etc.)			
<b>A.</b> Facility Updates	Discuss	Laura Stephens	5 m
The board will discuss proposed updates (expansion, construction schedule and maintenance updates).			
<b>B.</b> Staffing Report	Discuss	Josh Pinto Taylor	5 m
The board will review and discuss the staffing report to evaluate needs and ensure alignment with the school's financial health and enrollment goals.			
<ul style="list-style-type: none"><li>• Current staffing</li><li>• Current vacancies</li></ul>			

	Purpose	Presenter	Time
• New Hires / Offer Letter Requests			

**IV. Finance Updates (Treasurer / CFO) 7:18 PM**

The board will review and discuss the school's financial health and sustainability.

<b>A.</b> Review Financial Statements / Financial Dashboard	Discuss	Jaamal Whittington and Peter Laub	10 m
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The board will review and discuss the financial statements / financial dashboard.

<b>B.</b> Enrollment Report	Discuss	Josh Pinto Taylor	5 m
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The board will review and discuss the enrollment report:

- Current SY23-24
- Upcoming SY24-25

<b>C.</b> SY2425 Budget Update	Discuss	Jaamal Whittington	1 m
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Summary of public budget discussions will be shared. The budget and budgeting process / timeline will be identified.

<b>D.</b> Federal Loan Policy	Discuss	Jaamal Whittington	2 m
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The board will provide edits on the federal loan policy, as required to receive federally funded grants (i.e. CSP grant)

<b>E.</b> CSP Grant Budget	Discuss	Jaamal Whittington	1 m
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The board will review and discuss the CSP grant budget submitted to the SCSF on March 12, 2024

**V. Community Engagement 7:37 PM**

The board will be provided with community engagement updates.

<b>A.</b> Events Calendar	Discuss	Jasmine Burton	2 m
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The board will review and discuss upcoming events and activities.

<b>B.</b> Co-Design Session Updates	Discuss	Jasmine Burton	1 m
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	Purpose	Presenter	Time	
The board will review and discuss the co-design meeting summary:				
	<ul style="list-style-type: none"> <li>• April 2024 Agenda topics</li> <li>• Public updates provided</li> <li>• Discussion / public feedback</li> <li>• Recommendations for board consideration</li> </ul>			
<b>C.</b>	Fundraising Dashboard	FYI	Vanecia Thompson	2 m
	The board will review and discuss fundraising activities, board commitment status and progress towards goals.			
<b>D.</b>	Public Comment	FYI	Jasmine Burton	3 m
	The Anchor School welcomes engagement from its village of students, parents, educators, and community partners.			

**VI. Governance**

**7:45 PM**

The governance (executive) committee will provide updates for review and discussion.

<b>A.</b>	Items for Information (First Read)	FYI	Dawn Gregory	5 m
	Items for information will be presented to the board for subsequent action (i.e. voting, decision-making, policy development):			
	<ul style="list-style-type: none"> <li>• Furniture vendor</li> <li>• Bus Transportation vendor</li> <li>• Janitorial vendor</li> <li>• Food Service vendor</li> <li>• Student Information System vendor</li> <li>• Academic Calendar (2024-2025)</li> </ul>			
<b>B.</b>	Annual Policy Reviews	FYI	Dawn Gregory	1 m
	As a reminder, the following policies / contracts must be drafted for the May 22nd board meeting and approved by the June 26, 2024, board meeting. (Committees) will be responsible for the development and draft of these documents as indicated below:			
	<ul style="list-style-type: none"> <li>• Fiscal Policies (Financial Committee)</li> <li>• Staff Handbook (Operations Committee)</li> <li>• Student &amp; Family Handbook (Academic Committee)</li> <li>• Board Governing Policies (Governance Committee)</li> <li>• TAS Bylaws (Governance Committee)</li> </ul>			

	Purpose	Presenter	Time	
<b>C.</b>	Compliance Reports	FYI	Dawn Gregory	1 m
	The board will review and discuss compliance reports, including annual training requirements.			
	<ul style="list-style-type: none"> <li>• Annual Governance Training (SY23)</li> <li>• SCSC Monitoring Report (SY23)</li> </ul>			
<b>D.</b>	Executive (Governance) Committee Report	Discuss	Dawn Gregory	5 m
	Board governance updates / information will be reviewed and discussed.			

**VII. Voting Actions** **7:57 PM**

The board will vote on the presented action items.

<b>A.</b>	CSP Grant Budget Vote	Vote	Jaamal Whittington	1 m
	The board will vote to approve the CSP grant budget.			
<b>B.</b>	Federal Grant Policy Vote	Vote	Jaamal Whittington	1 m
	The board will vote to approve the federal grant policy in accordance with federal grant requirements (i.e. CSP grant).			

**VIII. Closing Items** **7:59 PM**

<b>A.</b>	Adjourn Meeting	Vote	Dawn Gregory	1 m
	This is the conclusion of the meeting, and proceedings will be officially adjourned.			

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**The Anchor School** is a village of educators, families, and community members that partners with 6th through 12th-grade students who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

*\*In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*