



# The Anchor School

## Board of Directors Meeting

### Monthly BOD Meeting

Published on February 5, 2024 at 5:16 PM EST  
Amended on February 8, 2024 at 10:45 AM EST

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#### Date and Time

Monday February 12, 2024 at 7:00 PM EST

#### Location

Topic: TAS General Board Meeting Room

Join Zoom Meeting

<https://us02web.zoom.us/j/7641521775?pwd=U05NSDBWN3FEQmQ1RFdSWEIQbDBVQT09>

Meeting ID: 764 152 1775

Passcode: TAS

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>7:00 PM</b>
<b>A.</b> Record Attendance		Nicole LeBlanc	1 m
<b>B.</b> Call the Meeting to Order		Dawn Gregory	1 m
<b>C.</b> Approve Minutes	Approve Minutes	Nicole LeBlanc	1 m
Approve minutes for Board of Directors Meeting on January 24, 2024			
<b>D.</b> Public Comment		Dawn Gregory	3 m
The purpose of this item is to allow for public comments.			
<b>II. Finance</b>			<b>7:06 PM</b>
<b>A.</b> Financial Statements Review	FYI	Ben Crowe and/or Jaamal Whittington	15 m
A monthly status update for financial statements/dashboard and the overall financial status of The Anchor School (TAS) will be reported.			
<b>B.</b> Fundraising Updates	Discuss	Josh Pinto Taylor	5 m
A progress update will towards the board fundraising goals and general Anchor School fundraising targets will be provided.			

	Purpose	Presenter	Time
<b>C. Facility Financing Vote</b> The purpose of this item is to vote on the strategic plan to finance Phase II of construction renovations at The Anchor School.	Vote	Jaamal Whittington	10 m
<b>D. Fiscal Policies Updates</b> The purpose of this item is to vote on updated procurement policies and procedures in the financial policies handbook.	Vote	Josh Pinto Taylor	5 m
<b>E. Line of Credit Discussion</b> The purpose of this item is to discuss obtaining a line of credit.	Discuss	Josh Pinto Taylor	5 m
<b>III. Academic and Operations Updates</b> The Head of School will provide academic and operational updates.			<b>7:46 PM</b>
<b>A. Enrollment Updates</b> The Head of School will provide enrollment updates.  <b>Update to include:</b> <ol style="list-style-type: none"> <li>1. Day 1 Attendance</li> <li>2. Current Enrollment Count</li> <li>3. SY24/25 Application Status</li> <li>4. Standardized Testing Updates, as applicable</li> </ol>	Discuss	Josh Pinto Taylor	10 m
<b>B. Academic Dashboard(s)</b> The board will discuss the elements of the academic dashboard and determine a distribution cadence.	Discuss	Emily Desprez Isbell	5 m
<b>C. Teacher Credentials / Funding Implications</b> The board will discuss the funding impact of teacher credentials, and explore long-term goals.	Discuss	Emily Desprez Isbell	5 m
<b>D. Operational Updates</b> The Head of School will provide operational management updates and requests. This includes a review of SCSC monitoring results and policy implications.	Discuss	Josh Pinto Taylor	5 m
<b>IV. Governance</b>			<b>8:11 PM</b>
<b>A. Executive Committee Briefing</b>	FYI	Dawn Gregory	10 m

Purpose                                  Presenter                                  Time

An executive committee briefing will be provided. Topics include:

- SCSC Monitoring Report
- Strategic Planning
- Board Retreat

**B.** Policy & Procedure Reviews / Revisions                                  Discuss                                  Dawn Gregory                                  10 m

The board will discuss upcoming reviews and revisions of all policy, procedures and manuals. The board will determine a review schedule.

**C.** LKES Update                                  FYI                                  Dawn Gregory                                  2 m

A LKES update will be provided to the board.

**D.** Compliance, Regulatory, and Licensure Updates                                  Discuss                                  Dawn Gregory                                  10 m

Highlight upcoming compliance/regulatory/licensure requirements.

**E.** HR Consultant Recommendation                                  Vote                                  Josh Pinto Taylor                                  5 m

The purpose of this item is for the board to receive a recommendation to vote for a contractor with a Human Resources consultant.

**V. Facility Updates** **8:48 PM**

The Board will be provided with facility updates.

**A.** Maintenance & Expansion                                  Discuss                                  Laura Stephens / Josh Pinto Taylor                                  5 m

The board will be provided with maintenance updates and facility expansion plans.

**VI. Community Engagement** **8:53 PM**

The board will be provided with community engagement updates.

**A.** Community Engagement Calendar                                  Discuss                                  Jasmine Burton                                  5 m

The community engagement calendar and upcoming special events will be reviewed.

**B.** Leadership Engagement Calendar                                  Discuss                                  Jasmine Burton                                  5 m

Leadership engagement events and activities will be discussed.

**C.** Public Comment                                  Discuss                                  Jasmine Burton                                  3 m

The public is invited to provide comment.

	Purpose	Presenter	Time
<b>VII. Closing Items</b>			<b>9:06 PM</b>
<b>A. Commitment Summary</b>	Discuss	Joseph Anfield-EI	8 m
A summary of all board and/or management commitments will be reviewed, including but not limited to action items (owner and due dates), future agenda and voting items. These topics will be incorporated into the next board meeting agenda.			
<b>B. Adjourn Meeting</b>	Vote	Dawn Gregory	1 m
The board will vote to adjourn the meeting.			

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**The Anchor School** is a village of educators, families, and community members that partners with 6th through 12th-grade students who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

*\*In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*