



The Anchor School

TAS General Board Meeting

Monthly Board Meeting

Published on July 14, 2023 at 12:35 PM EDT

Date and Time

Saturday July 22, 2023 at 10:00 AM EDT

Location

Topic: TAS Board Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/81335798945?pwd=c2EyL0hrVWxSczNOOW5vVWtZNSsydz09>

Meeting ID: 813 3579 8945

Passcode: TAS

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Find your local number: <https://us02web.zoom.us/j/kc9Y5mSuNc>

Agenda

	Purpose	Presenter	Time
I. Opening Items			10:00 AM
A. Record Attendance		Joseph Anfield-EI	1 m
B. Call the Meeting to Order		Dawn Gregory	1 m
C. Approve Minutes	Approve Minutes	Joseph Anfield-EI	1 m
Approve minutes for TAS General Board Meeting on May 20, 2023			
II. School Pre-Opening Updates			10:03 AM
The purpose of this item is to track enrollment progress.			
A. Progress towards enrollment target (120)	Discuss	Josh Pinto Taylor	2 m
The Head of School will provide the enrollment status towards the opening day (120) target.			
Update to include:			
1. Number of Applications			
2. Number of Accepted Applications			
3. Number of Completed Applications			

	Purpose	Presenter	Time
III. Governance			10:05 AM
A. Amended Bylaws Vote	Vote	Dawn Gregory	5 m
The Board will vote to approve the amended bylaws.			
B. Employee Handbook Vote	Vote	Josh Pinto Taylor	2 m
The board will vote to approve the Employee Handbook.			
C. Review of Board Roles & Responsibilities	FYI	Dawn Gregory	2 m
The board will review and recommit to member and officer roles and responsibilities.			
D. New Board Member Vote	Vote	Dawn Gregory	2 m
Prospective board members will be presented to the board for approval vote.			
E. HR Consultant Vote	Vote	Dawn Gregory	2 m
The Board will authorize the use of an HR consultant for both the Head of School (management team) and the Board Chair (board) for Head of School matters. Both school leaders will need to leverage the HR consultant, which will be identified/contracted by the management Team.			
F. Board Officer Elections	Vote	Dawn Gregory	1 m
The Board will nominate and "block" vote for board officers for the 2023-2024 school year.			
G. Board Meeting Calendar Vote	Vote	Dawn Gregory	2 m
The Board will vote to approve the board meeting calendar for the 2023-2024 school year.			
H. Board Retreat Planning	Discuss	Dawn Gregory	2 m
The board will identify volunteers to plan/coordinate the board retreat.			
I. Compliance Review Task Assignments	Discuss	Dawn Gregory	10 m
Board members will be distribute compliance review tasks.			
J. Hiring Process Discussion	Discuss	Dawn Gregory	2 m
The Board will determine how it wants to handle the hiring process.			
K. Public Comment	Discuss	Dawn Gregory	6 m
The public is invited to provide comment.			

	Purpose	Presenter	Time
IV. Facility Updates			10:41 AM
The Board will be provided with facility updates regarding readiness to open.			
A. Certificate of Occupancy Update	Vote	Josh Pinto Taylor	2 m
The Head of School will provide an update on the Certificate of Occupancy and renovation status.			
V. Finance			10:43 AM
A. Public Comment Budget Amendments	FYI	Jaamal Whittington	6 m
The public is invited to comment on the amended SY23-24 (Year One) budget.			
B. Amended Budget Vote	Discuss	Jaamal Whittington	10 m
The board will vote to approve budget amendments.			
C. Insurance Renewal Vote	Vote	Josh Pinto Taylor	2 m
The Board vote to renew the insurance policy. The Board will be presented with the renewal policy terms and fees.			
D. Financial Dashboard & Budget Planning Calendar	Vote	Jaamal Whittington	1 m
The Board Treasurer will provide the 2023-2024 Budget process calendar for board awareness and planning. The board will propose elements/requirements for the monthly financial dashboard.			
VI. Academic Updates			11:02 AM
The board will be provided with academic progress reports.			
A. Academic Dashboard	Discuss	Emily Desprez Isbell	1 m
An academic dashboard will be proposed to the board for discussion.			
B. Head of School Annual Evaluation		Joseph Anfield-EI	2 m
The Board will discuss the annual evaluation process and requirements for the Head of School			
C. Academic Calendar Review	Discuss	Josh Pinto Taylor	1 m
The board will review the academic school calendar and the daily school schedule.			

	Purpose	Presenter	Time
VII. Community Engagement			11:06 AM
The board will be provided with community engagement updates.			
A. Grand Opening Event	FYI	Jasmine Burton	1 m
Grand opening event activities will be shared with the board. The grand opening event is scheduled for Wednesday, July 26th.			
VIII. Closing Items			11:07 AM
A. Summary of Commitments	Discuss	Joseph Anfield-EI	4 m
A summary of all board and/or management commitments will be reviewed, including but not limited to action items (owner and due dates), future agenda and voting items. These topics will be incorporated into the next board meeting agenda.			
B. Adjourn Meeting	Vote	Dawn Gregory	1 m
The purpose of this item is to officially end the meeting.			

The Anchor School is a village of educators, families, and community members that partners with 6th through 12th-grade students who are developing the knowledge, skills, and confidence they need to thrive in school and beyond. Through our commitment to excellent instruction, community partnerships, and holistic student development, we cultivate anchors that build a more just and equitable future.

**In August 2022, the SCSC authorized TAS as a GA Charter School with approval to enroll students who will be in the 6th grade in the fall of 2023.*