

APPROVED

# CASA ACADEMY

## Minutes

### Annual Event Committee Meeting

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#### **Date and Time**

Tuesday June 7, 2016 at 1:15 PM

#### **Location**

CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015)

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#### **Committee Members Present**

J. Leahy, M. Dahlen

#### **Committee Members Absent**

D. Brown, R. Baughman

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

J. Leahy called a meeting of the Annual Event Committee Committee of CASA ACADEMY to order on Tuesday Jun 7, 2016 at 1:45 PM.

### **II. Annual Event Committee**

#### **A. Venue for 2017**

Jenna will follow up with Lydia regarding space availability. She will also CC Mary to schedule a time to walk-through to select space for next year.

#### **B. Recruitment of new committee members**

Jenna will follow up with Laurie.

Mary will follow up with her two contacts regarding oversight of the wine pull.

We will divide wine by red and white for wine pull.

Mary will follow up with another contact (HY) regarding membership on the committee.

Daniel Brown still wishes to be a committee member.

**C. Date for 2017**

Friday, February 24th?

**D. Action items for September meeting/ select recurring meeting date start in September**

Jenna will follow up with Lydia via space and time.

Mary will follow up with new members.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:10 PM.

Respectfully Submitted,  
J. Leahy