

APPROVED

# CASA ACADEMY

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday May 13, 2026 at 6:00 PM

#### **Location**

CASA Academy  
8047 N 35th Ave.  
Phoenix, AZ 85051

The meeting location will be open to the public at 5:55 p.m. at the latest.

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CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

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#### **Trustees Present**

C. Moore, G. Smith (remote), J. Bridgewater, L. Osselaer, M. Campillo, M. Roosevelt

#### **Trustees Absent**

J. Dorfman

#### **Ex Officio Members Present**

T. Clayton Cundy

#### **Non Voting Members Present**

T. Clayton Cundy

#### **Guests Present**

Elizabeth Holcombe, Gregory Lutowsky

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#### **I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

M. Roosevelt called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday May 13, 2026 at 6:06 PM.

**C. Approve Minutes**

L. Osselaer made a motion to approve the minutes from Board Meeting on 04-03-26.

J. Bridgewater seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Osselaer	Aye
G. Smith	Aye
M. Roosevelt	Aye
M. Campillo	Aye
C. Moore	Aye
J. Bridgewater	Aye
J. Dorfman	Absent

**II. Reports**

**A. CEO Report**

School CEO Tacey Clayton Cundy updated the Board on recruitment and enrollement, staffing, academics, strategic plan, school promotion ceremonies, growth timeline and related facility updates and schedule of construction and renovation, and potential lender updates to finance the construction and renovation.

**B. Finance Committee Report**

Finance subcommittee chair Lisa Osselaer updated the Board on the current financial status of the Board.

**C. Governance Committee Report**

Michael Campillo updated the Board on the Board on Open Meeting Law.

**III. New Business**

**A. Review Updated CASA Academy Governing Board Member Job Description**

Board chair Michael Roosevelt presented the updated Governing Board Member Job Description.

**B. Vote on Revised Budget for FY26**

M. Campillo made a motion to approved the Revised Budget for FY26.

C. Moore seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Campillo Aye

M. Roosevelt Aye

G. Smith Aye

J. Bridgewater Aye

J. Dorfman Absent

C. Moore Aye

L. Osselaer Aye

**C. Vote on Audit Engagement Letters**

J. Bridgewater made a motion to approve the Audit Engagement Letters from Henry J. Fortino, CPA.

M. Campillo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Bridgewater Aye

M. Campillo Aye

L. Osselaer Aye

G. Smith Aye

C. Moore Aye

J. Dorfman Absent

M. Roosevelt Aye

**D. Vote on Speech Contract for the 26-27 SY**

M. Campillo made a motion to approve Speech Contract for the 26-27 SY.

L. Osselaer seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Roosevelt Aye

L. Osselaer Aye

J. Bridgewater Aye

G. Smith Aye

M. Campillo Aye

C. Moore Aye

J. Dorfman Absent

**E. Vote on Professional Services Contract with Aspire Business Consultants**

L. Osselaer made a motion to approve the Professional Services Contract with Aspire Business Consultants.

J. Bridgewater seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Moore Aye  
G. Smith Aye  
M. Campillo Aye  
L. Osselaer Aye  
J. Dorfman Absent  
J. Bridgewater Aye  
M. Roosevelt Aye

**F. Vote on Janitorial Contract for 26-27 School Year**

L. Osselaer made a motion to approve the Janitorial Contract for 26-27 School Year.

C. Moore seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Moore Aye  
G. Smith Aye  
J. Dorfman Absent  
J. Bridgewater Aye  
M. Campillo Aye  
L. Osselaer Aye  
M. Roosevelt Aye

**G. Vote on Red Mountain Clinical Services Agreement**

L. Osselaer made a motion to approve the Red Mountain Clinical Services Agreement.

J. Bridgewater seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Dorfman Absent  
L. Osselaer Aye  
C. Moore Aye  
M. Roosevelt Aye  
J. Bridgewater Aye  
M. Campillo Aye  
G. Smith Aye

**H. Vote on Pricing & Continuation Amendment for 4MATIV Technologies, Inc.**

L. Osselaer made a motion to approve the Pricing & Continuation Amendment for 4MATIV Technologies, Inc.

C. Moore seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Dorfman Absent

**Roll Call**

J. Bridgewater Aye  
L. Osselaer Aye  
C. Moore Aye  
G. Smith Aye  
M. Campillo Aye  
M. Roosevelt Aye

**I. Review as-built drawings proposal**

The Board reviewed the as-built drawings proposal for the new school site.

**J. Vote on Architect Proposal**

The Board tabled the vote on the architect proposal.  
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**K. Review and potential vote on Financing Proposal**

The Board discussed the financing proposal but did not vote on approving the proposal.

**L. Vote on Elizabeth Holcombe's Board Membership, pending approval from ASBCS**

L. Osselaer made a motion to approve Elizabeth Holcombe's Board Membership, pending approval from ASBCS.

J. Bridgewater seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Moore Aye  
J. Bridgewater Aye  
M. Campillo Aye  
M. Roosevelt Aye  
L. Osselaer Aye  
G. Smith Aye  
J. Dorfman Absent

L. Osselaer made a motion to approve Elizabeth Holcombe's Board Membership, pending approval from ASBCS.

J. Bridgewater seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Roosevelt Aye  
C. Moore Aye  
J. Bridgewater Aye  
M. Campillo Aye  
J. Dorfman Absent  
L. Osselaer Aye  
G. Smith Aye

**M. Vote on Gregory Lutowsky's Board Membership, pending approval from ASBCS**

L. Osselaer made a motion to approve Gregory Lutowsky's Board Membership, pending approval from ASBCS.

C. Moore seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Osselaer Aye

C. Moore Aye

M. Roosevelt Aye

G. Smith Aye

M. Campillo Aye

J. Bridgewater Aye

J. Dorfman Absent

L. Osselaer made a motion to approve Gregory Lutowsky's Board Membership, pending approval from ASBCS.

C. Moore seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Dorfman Absent

M. Roosevelt Aye

G. Smith Aye

M. Campillo Aye

J. Bridgewater Aye

L. Osselaer Aye

C. Moore Aye

**IV. Closing Items**

**A. Upcoming Meetings**

The Board discussed the upcoming meetings.

**B. Adjourn Meeting**

J. Bridgewater made a motion to adjourn.

C. Moore seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

J. Bridgewater Aye

C. Moore Aye

M. Roosevelt Aye

J. Dorfman Absent

G. Smith Aye

L. Osselaer Aye

**Roll Call**

M. Campillo Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:24 PM.

Respectfully Submitted,

M. Campillo