APPROVED

CASA ACADEMY

Minutes

Board Meeting

Date and Time
Wednesday June 11, 2025 at 6:00 PM

Location
CASA Academy
8047 N 35th Ave.
Phoenix, AZ 85051

The meeting location will be open to the public at 5:55 p.m. at the latest.

CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

Trustees Present
C. Moore, D. Brown, L. Osselaer, M. Campillo, M. Roosevelt

Trustees Absent
M. Major

Trustees who arrived after the meeting opened
D. Brown

Ex Officio Members Present
T. Clayton Cundy

I. Opening Items

A. **Record Attendance and Guests**

B.

Call the Meeting to Order

M. Roosevelt called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Jun 11, 2025 at 6:02 PM.

C. Approve Minutes

L. Osselaer made a motion to approve the minutes from Board Meeting on 05-14-25.
C. Moore seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Osselaer	Aye
D. Brown	Absent
M. Roosevelt	Aye
M. Major	Absent
C. Moore	Aye
M. Campillo	Aye

D. Brown arrived at 6:06 PM.

II. FY26 Budget Presentation

A. FY 26 Budget Review

Laura Mills, MBA and Heather Jones from Aspire presented the details of the FY26 budget.

III. Reports

A. CEO Report

CASA Academy CEO Tacey Clayton Cundy updated the Board on recruitment and enrollment and factors that could impact the final numbers, staffing, academic progress of scholars, strategic plan updates, building growth progress, and new campus prospective sites.

B. Finance Committee Report

Finance Committee Chair Lisa Osselaer gave an update on the finances of CASA Academy.

C. Culture Committee Report

Courtney Moore updated the Board on the recent meeting.

IV. New Business

A. Vote on 2025-26 Scholar & Family Handbook

L. Osselaer made a motion to approve revised 2025-26 Scholar & Family Handbook.

D. Brown seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Roosevelt	Aye
C. Moore	Aye
M. Campillo	Aye
L. Osselaer	Aye
D. Brown	Aye
M. Major	Absent

B. Vote on Updated Staff Handbook

M. Roosevelt made a motion to approve Updated Staff Handbook.
C. Moore seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Osselaer	Aye
M. Roosevelt	Aye
C. Moore	Aye
M. Major	Absent
M. Campillo	Aye
D. Brown	Aye

C. Vote on FY26 Proposed Budget

M. Roosevelt made a motion to approve FY26 Proposed Budget.
C. Moore seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Major	Absent
C. Moore	Aye
L. Osselaer	Aye
M. Roosevelt	Aye
D. Brown	Aye
M. Campillo	Aye

D. Sign Board Member Agreements & COI Policy

Board members signed Board Member Agreements & COI Policy

E. Vote on Uniforms Quote

D. Brown made a motion to approve Uniforms Quote.
M. Roosevelt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Moore	Aye
D. Brown	Aye
M. Major	Absent
L. Osselaer	Aye
M. Roosevelt	Aye
M. Campillo	Aye

F. Vote on Teacher Evaluations

L. Osselaer made a motion to approve CASA Academy Teacher Evaluations.
C. Moore seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Osselaer	Aye
M. Roosevelt	Aye
M. Major	Absent
M. Campillo	Aye
C. Moore	Aye
D. Brown	Aye

G. Public comments regarding proposed CEO (principal) evaluation framework/policies

No members of the public were present to comment.

H. Vote on Updated CEO (Principal) Evaluation

L. Osselaer made a motion to approve Updated CEO (Principal) Evaluation.
C. Moore seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Osselaer	Aye
C. Moore	Aye
M. Major	Absent
M. Roosevelt	Aye
D. Brown	Aye
M. Campillo	Aye

I. Vote to bind insurance coverage for FY26

C. Moore made a motion to approve binding of insurance coverage for FY26.
L. Osselaer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Moore	Aye

Roll Call

M. Roosevelt	Aye
M. Campillo	Aye
M. Major	Absent
L. Osselaer	Aye
D. Brown	Aye

J. Vote on Catering Contract

D. Brown made a motion to approve Catering Contract.
M. Campillo seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Brown	Aye
M. Campillo	Aye
M. Roosevelt	Aye
M. Major	Absent
L. Osselaer	Aye
C. Moore	Aye

K. Vote on Janitorial Contract

No contract was available on which to vote. The vote was postponed for another date.

V. Closing Items

A. Upcoming Meetings

CASA Academy CEO Tacey Clayton Cundy updated the Board on the upcoming final meeting of the year.

B. Adjourn Meeting

D. Brown made a motion to to adjourn.
M. Roosevelt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Campillo	Aye
M. Roosevelt	Aye
D. Brown	Aye
C. Moore	Aye
M. Major	Absent
L. Osselaer	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:52 PM.

Respectfully Submitted,

M. Campillo