

APPROVED

# CASA ACADEMY

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday June 11, 2025 at 6:00 PM

#### **Location**

CASA Academy  
8047 N 35th Ave.  
Phoenix, AZ 85051

The meeting location will be open to the public at 5:55 p.m. at the latest.

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CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

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#### **Trustees Present**

C. Moore, D. Brown, L. Osselaer, M. Campillo, M. Roosevelt

#### **Trustees Absent**

M. Major

#### **Trustees who arrived after the meeting opened**

D. Brown

#### **Ex Officio Members Present**

T. Clayton Cundy

#### **Non Voting Members Present**

T. Clayton Cundy

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#### **I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

M. Roosevelt called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Jun 11, 2025 at 6:02 PM.

**C. Approve Minutes**

L. Osselaer made a motion to approve the minutes from Board Meeting on 05-14-25.

C. Moore seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Campillo Aye

C. Moore Aye

M. Major Absent

L. Osselaer Aye

M. Roosevelt Aye

D. Brown Absent

D. Brown arrived at 6:06 PM.

**II. FY26 Budget Presentation**

**A. FY 26 Budget Review**

Laura Mills, MBA and Heather Jones from Aspire presented the details of the FY26 budget.

**III. Reports**

**A. CEO Report**

CASA Academy CEO Tacey Clayton Cundy updated the Board on recruitment and enrollment and factors that could impact the final numbers, staffing, academic progress of scholars, strategic plan updates, building growth progress, and new campus prospective sites.

**B. Finance Committee Report**

Finance Committee Chair Lisa Osselaer gave an update on the finances of CASA Academy.

**C. Culture Committee Report**

Courtney Moore updated the Board on the recent meeting.

**IV. New Business**

**A. Vote on 2025-26 Scholar & Family Handbook**

L. Osselaer made a motion to approve revised 2025-26 Scholar & Family Handbook.

D. Brown seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Campillo Aye

M. Major Absent

L. Osselaer Aye

C. Moore Aye

D. Brown Aye

M. Roosevelt Aye

**B. Vote on Updated Staff Handbook**

M. Roosevelt made a motion to approve Updated Staff Handbook.

C. Moore seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Roosevelt Aye

C. Moore Aye

D. Brown Aye

M. Campillo Aye

M. Major Absent

L. Osselaer Aye

**C. Vote on FY26 Proposed Budget**

M. Roosevelt made a motion to approve FY26 Proposed Budget.

C. Moore seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Brown Aye

M. Campillo Aye

M. Major Absent

M. Roosevelt Aye

L. Osselaer Aye

C. Moore Aye

**D. Sign Board Member Agreements & COI Policy**

Board members signed Board Member Agreements & COI Policy

**E. Vote on Uniforms Quote**

D. Brown made a motion to approve Uniforms Quote.

M. Roosevelt seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Major     Absent  
M. Campillo   Aye  
L. Osselaer   Aye  
D. Brown     Aye  
M. Roosevelt   Aye  
C. Moore     Aye

**F. Vote on Teacher Evaluations**

L. Osselaer made a motion to approve CASA Academy Teacher Evaluations.  
C. Moore seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Major     Absent  
M. Roosevelt   Aye  
M. Campillo   Aye  
D. Brown     Aye  
C. Moore     Aye  
L. Osselaer   Aye

**G. Public comments regarding proposed CEO (principal) evaluation framework/policies**

No members of the public were present to comment.

**H. Vote on Updated CEO (Principal) Evaluation**

L. Osselaer made a motion to approve Updated CEO (Principal) Evaluation.  
C. Moore seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

L. Osselaer   Aye  
M. Major     Absent  
M. Roosevelt   Aye  
M. Campillo   Aye  
D. Brown     Aye  
C. Moore     Aye

**I. Vote to bind insurance coverage for FY26**

C. Moore made a motion to approve binding of insurance coverage for FY26.  
L. Osselaer seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Campillo Aye  
L. Osselaer Aye  
M. Major Absent  
C. Moore Aye  
M. Roosevelt Aye  
D. Brown Aye

**J. Vote on Catering Contract**

D. Brown made a motion to approve Catering Contract.  
M. Campillo seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Brown Aye  
M. Roosevelt Aye  
M. Major Absent  
L. Osselaer Aye  
C. Moore Aye  
M. Campillo Aye

**K. Vote on Janitorial Contract**

No contract was available on which to vote. The vote was postponed for another date.

**V. Closing Items**

**A. Upcoming Meetings**

CASA Academy CEO Tacey Clayton Cundy updated the Board on the upcoming final meeting of the year.

**B. Adjourn Meeting**

D. Brown made a motion to to adjourn.  
M. Roosevelt seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Roosevelt Aye  
C. Moore Aye  
M. Campillo Aye  
D. Brown Aye  
M. Major Absent  
L. Osselaer Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:52 PM.

Respectfully Submitted,  
M. Campillo