

APPROVED

# CASA ACADEMY

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday September 11, 2024 at 6:00 PM

#### **Location**

CASA Academy  
8047 N 35th Ave.  
Phoenix, AZ 85051

The meeting location will be open to the public at 5:55 p.m. at the latest.

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CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

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#### **Trustees Present**

C. Moore (remote), D. Brown, L. Osselaer, M. Campillo, M. Major, M. Roosevelt

#### **Trustees Absent**

*None*

#### **Trustees who arrived after the meeting opened**

C. Moore

#### **Ex Officio Members Present**

T. Clayton Cundy

#### **Non Voting Members Present**

T. Clayton Cundy

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#### **I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

D. Brown called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Sep 11, 2024 at 6:03 PM.

**C. Approve Minutes**

M. Major made a motion to approve the minutes from Board Meeting on 08-22-24.

M. Roosevelt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Brown Aye  
M. Roosevelt Aye  
M. Major Aye  
M. Campillo Aye  
C. Moore Absent  
L. Osselaer Aye

**D. Approve Minutes**

D. Brown made a motion to approve the minutes from Public Hearing on 06-26-24.

M. Roosevelt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Major Aye  
D. Brown Aye  
L. Osselaer Aye  
M. Campillo Aye  
C. Moore Absent  
M. Roosevelt Aye

**E. Approve Minutes**

D. Brown made a motion to approve the minutes from Governance Quarterly Meeting on 02-15-22.

M. Roosevelt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Osselaer Aye  
M. Campillo Aye  
M. Roosevelt Aye  
M. Major Aye  
D. Brown Aye

**Roll Call**

C. Moore Absent

**F. Approve Minutes**

D. Brown made a motion to approve the minutes from Quarterly Governance Committee Meeting on 05-01-23.

M. Roosevelt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Osselaer Aye

M. Roosevelt Aye

M. Campillo Aye

D. Brown Aye

M. Major Aye

C. Moore Absent

C. Moore arrived at 6:15 PM.

**II. CEO Update**

**A. CEO Report**

CASA Academy CEO Tacey Clayton Cundy provided an update on enrollment, staffing, Strategic Plan Updates including new Blueprint for Success (Q1), Logic Model, growth plan, updates about the Sports Complex and new mascot name ("Coyotes"), and Annual Event planning and dates.

**III. Committee Updates**

**A. Culture Committee**

Culture Committee chair Madison Major provided an update on the upcoming meeting date.

**B. Finance Committee**

Finance Committee chair Lisa Osselaer provided an update the upcoming meeting date.

**IV. New Business**

**A. Vote on Staff Handbook**

M. Major made a motion to approve Staff Handbook for School Year 2024-2025, effective as of Aug. 1, 2024.

M. Roosevelt seconded the motion.

CASA Academy CEO Tacey Clayton Cundy updated the Board on the changes to the Staff Handbook.

The board **VOTED** to approve the motion.

**Roll Call**

L. Osselaer Aye  
C. Moore Aye  
M. Roosevelt Aye  
D. Brown Aye  
M. Major Aye  
M. Campillo Aye

**B. Vote on updated Scholar & Family Handbook**

M. Major made a motion to approve the updated Scholar & Family Handbook for School Year 2024-2025, effective as of Aug. 1, 2024.

M. Roosevelt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Moore Aye  
D. Brown Aye  
M. Major Aye  
M. Campillo Aye  
L. Osselaer Aye  
M. Roosevelt Aye

**V. Closing Items**

**A. Upcoming Meetings**

The Board discussed dates of upcoming meetings and ideas about growing the Board.

**B. Adjourn Meeting**

M. Major made a motion to adjourn the meeting.

M. Roosevelt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Osselaer Aye  
C. Moore Aye  
M. Roosevelt Aye  
M. Major Aye  
D. Brown Aye  
M. Campillo Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:37 PM.

Respectfully Submitted,  
M. Campillo