

CASA ACADEMY

Minutes

Board Meeting

Date and Time

Wednesday June 12, 2024 at 6:00 PM

Location

CASA Academy
8047 N 35th Ave.
Phoenix, AZ 85051

The meeting location will be open to the public at 5:55 p.m. at the latest.

CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

Trustees Present

C. Moore, D. Brown, E. Hunt, L. Osselaer, M. Campillo, M. Major, M. Roosevelt

Trustees Absent

None

Ex Officio Members Present

T. Clayton Cundy

Non Voting Members Present

T. Clayton Cundy

Guests Present

Heather Jones (remote), Laura Mills (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Brown called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Jun 12, 2024 at 6:04 PM.

C. Approve Minutes

M. Major made a motion to approve the minutes from Board Meeting on 05-14-24.

L. Osselaer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Roosevelt Aye

M. Major Aye

D. Brown Aye

M. Campillo Aye

E. Hunt Aye

C. Moore Aye

L. Osselaer Aye

II. Review Proposed Budget

A. Review Proposed Budget

Representatives from Aspire present the ADE budget forms and proposed FY 2025 budget for CASA Academy on draft forms since ADE form for FY2025 are not yet available.

III. CEO Update

A. CEO Report

CASA Academy CEO Tacey Clayton Cundy presented status updates on Recruitment and Enrollment, Staffing, Academics, Logic Model, Growth Plan, Monitoring, and Strategic Plan Updates.

IV. Committee Updates

A. Culture Committee

CASA Academy CEO Tacey Clayton Cundy updated the Board on the current state of the bar.

B. Finance Committee

Finance Committee Chair Lisa Osselaer presented on current status of FY 2024 budget.

V. New Business

A. Vote on Proposed Budget

M. Major made a motion to to approve the FY 2025 budget.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|--------------|-----|
| C. Moore | Aye |
| D. Brown | Aye |
| M. Major | Aye |
| E. Hunt | Aye |
| M. Roosevelt | Aye |
| M. Campillo | Aye |
| L. Osselaer | Aye |

B. Vote on Technology Quote

E. Hunt made a motion to approve the technology quote.

M. Roosevelt seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|--------------|-----|
| M. Major | Aye |
| E. Hunt | Aye |
| C. Moore | Aye |
| L. Osselaer | Aye |
| M. Roosevelt | Aye |
| D. Brown | Aye |
| M. Campillo | Aye |

C. Vote on Audit Engagement Letters

M. Major made a motion to approve the audit engagement letters for FY 2024.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|--------------|-----|
| M. Roosevelt | Aye |
| D. Brown | Aye |
| M. Campillo | Aye |
| L. Osselaer | Aye |
| E. Hunt | Aye |
| C. Moore | Aye |
| M. Major | Aye |

D. Vote on Staff Handbook

E. Hunt made a motion to approve the Staff Handbook to amend the Dress Code.

M. Major seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|--------------|-----|
| D. Brown | Aye |
| M. Major | Aye |
| C. Moore | Aye |
| M. Campillo | Aye |
| E. Hunt | Aye |
| M. Roosevelt | Aye |
| L. Osselaer | Aye |

E. Vote on 4Mativ Contract

E. Hunt made a motion to approve the 4Mativ Contract.

L. Osselaer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|--------------|-----|
| D. Brown | Aye |
| L. Osselaer | Aye |
| C. Moore | Aye |
| M. Major | Aye |
| E. Hunt | Aye |
| M. Roosevelt | Aye |
| M. Campillo | Aye |

F. Vote on Janitorial Contract

E. Hunt made a motion to approve the Janitorial Contract.

L. Osselaer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|--------------|-----|
| D. Brown | Aye |
| E. Hunt | Aye |
| L. Osselaer | Aye |
| M. Campillo | Aye |
| C. Moore | Aye |
| M. Roosevelt | Aye |
| M. Major | Aye |

G. Vote on Insurance

No vote on Insurance was taken and CASA Academy is currently looking for a new insurer.

H.

Vote on Catering Contract

M. Major made a motion to approve the Catering Contract.

M. Roosevelt seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|--------------|-----|
| M. Roosevelt | Aye |
| E. Hunt | Aye |
| L. Osselaer | Aye |
| M. Campillo | Aye |
| C. Moore | Aye |
| D. Brown | Aye |
| M. Major | Aye |

I. Vote on Uniforms Quote

E. Hunt made a motion to approve the UGC Supply Invoice for Uniforms Quote.

C. Moore seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|--------------|-----|
| M. Campillo | Aye |
| M. Major | Aye |
| M. Roosevelt | Aye |
| D. Brown | Aye |
| E. Hunt | Aye |
| L. Osselaer | Aye |
| C. Moore | Aye |

J. Vote on Sweaters Quotes

E. Hunt made a motion to approve the French Toast invoices for Sweaters.

C. Moore seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|--------------|-----|
| M. Roosevelt | Aye |
| L. Osselaer | Aye |
| E. Hunt | Aye |
| M. Campillo | Aye |
| C. Moore | Aye |
| M. Major | Aye |
| D. Brown | Aye |

K. Vote on Evan Hunt's resignation from CASA Academy's Governing Board, effective 6/30/24, pending approval from ASBCS

M. Roosevelt made a motion to accept Evan Hunt's resignation from CASA Academy's Governing Board, effective 6/30/24, pending approval from ASBCS.

L. Osselaer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|--------------|-----|
| L. Osselaer | Aye |
| M. Roosevelt | Aye |
| M. Campillo | Aye |
| M. Major | Aye |
| C. Moore | Aye |
| E. Hunt | Aye |
| D. Brown | Aye |

VI. Closing Items

A. Upcoming Meetings

CASA Academy CEO Tacey Clayton Cundy informed the Board about the upcoming public and regular Board meeting for the adopted budget for FY2025.

B. Adjourn Meeting

M. Roosevelt made a motion to adjourn.

L. Osselaer seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

| | |
|--------------|-----|
| E. Hunt | Aye |
| M. Major | Aye |
| L. Osselaer | Aye |
| C. Moore | Aye |
| M. Campillo | Aye |
| M. Roosevelt | Aye |
| D. Brown | Aye |

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
M. Campillo