APPROVED

CASA ACADEMY

Minutes

Board Meeting

Date and Time
Wednesday June 12, 2024 at 6:00 PM

Location
CASA Academy
8047 N 35th Ave.
Phoenix, AZ 85051

The meeting location will be open to the public at 5:55 p.m. at the latest.

CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

Trustees Present
C. Moore, D. Brown, E. Hunt, L. Osselaer, M. Campillo, M. Major, M. Roosevelt

Trustees Absent
None

Ex Officio Members Present
T. Clayton Cundy

Guests Present
Heather Jones (remote), Laura Mills (remote)

I. Opening Items

A. Record Attendance and Guests

B.

Call the Meeting to Order

D. Brown called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Jun 12, 2024 at 6:04 PM.

C. Approve Minutes

M. Major made a motion to approve the minutes from Board Meeting on 05-14-24.
L. Osselaer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Roosevelt	Aye
M. Major	Aye
E. Hunt	Aye
M. Campillo	Aye
L. Osselaer	Aye
C. Moore	Aye
D. Brown	Aye

II. Review Proposed Budget

A. Review Proposed Budget

Representatives from Aspire present the ADE budget forms and proposed FY 2025 budget for CASA Academy on draft forms since ADE form for FY2025 are not yet available.

III. CEO Update

A. CEO Report

CASA Academy CEO Tacey Clayton Cundy presented status updates on Recruitment and Enrollment, Staffing, Academics, Logic Model, Growth Plan, Monitoring, and Strategic Plan Updates.

IV. Committee Updates

A. Culture Committee

CASA Academy CEO Tacey Clayton Cundy updated the Board on the current state of the bar.

B. Finance Committee

Finance Committee Chair Lisa Osselaer presented on current status of FY 2024 budget.

V. New Business

A.

Vote on Proposed Budget

M. Major made a motion to to approve the FY 2025 budget.
E. Hunt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Moore	Aye
E. Hunt	Aye
M. Roosevelt	Aye
M. Campillo	Aye
D. Brown	Aye
L. Osselaer	Aye
M. Major	Aye

B. Vote on Technology Quote

E. Hunt made a motion to approve the technology quote.
M. Roosevelt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Brown	Aye
L. Osselaer	Aye
E. Hunt	Aye
M. Roosevelt	Aye
C. Moore	Aye
M. Major	Aye
M. Campillo	Aye

C. Vote on Audit Engagement Letters

M. Major made a motion to approve the audit engagement letters for FY 2024.
E. Hunt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Major	Aye
M. Roosevelt	Aye
L. Osselaer	Aye
E. Hunt	Aye
D. Brown	Aye
M. Campillo	Aye
C. Moore	Aye

D. Vote on Staff Handbook

E. Hunt made a motion to approve the Staff Handbook to amend the Dress Code.
M. Major seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Major	Aye
L. Osselaer	Aye
E. Hunt	Aye
C. Moore	Aye
M. Campillo	Aye
D. Brown	Aye
M. Roosevelt	Aye

E. Vote on 4Mativ Contract

E. Hunt made a motion to approve the 4Mativ Contract.
L. Osselaer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Roosevelt	Aye
M. Campillo	Aye
D. Brown	Aye
E. Hunt	Aye
C. Moore	Aye
M. Major	Aye
L. Osselaer	Aye

F. Vote on Janitorial Contract

E. Hunt made a motion to approve the Janitorial Contract.
L. Osselaer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Brown	Aye
M. Major	Aye
E. Hunt	Aye
M. Roosevelt	Aye
C. Moore	Aye
M. Campillo	Aye
L. Osselaer	Aye

G. Vote on Insurance

No vote on Insurace was taken and CASA Academy is currently looking for a new insurer.

H. Vote on Catering Contract

M. Major made a motion to approve the Catering Contract.

M. Roosevelt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Roosevelt	Aye
L. Osselaer	Aye
C. Moore	Aye
M. Major	Aye
E. Hunt	Aye
M. Campillo	Aye
D. Brown	Aye

I. Vote on Uniforms Quote

E. Hunt made a motion to approve the UGC Suppy Invoice for Uniforms Quote.
C. Moore seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Brown	Aye
M. Major	Aye
E. Hunt	Aye
C. Moore	Aye
M. Roosevelt	Aye
M. Campillo	Aye
L. Osselaer	Aye

J. Vote on Sweaters Quotes

E. Hunt made a motion to approve the French Toast invoices for Sweaters.
C. Moore seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Hunt	Aye
M. Campillo	Aye
C. Moore	Aye
L. Osselaer	Aye
D. Brown	Aye
M. Roosevelt	Aye
M. Major	Aye

K. Vote on Evan Hunt's resignation from CASA Academy's Governing Board, effective 6/30/24, pending approval from ASBCS

M. Roosevelt made a motion to accept Evan Hunt's resignation from CASA Academy's Governing Board, effective 6/30/24, pending approval from ASBCS.
L. Osselaer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Campillo	Aye
C. Moore	Aye
D. Brown	Aye
M. Roosevelt	Aye
M. Major	Aye
E. Hunt	Aye
L. Osselaer	Aye

VI. Closing Items

A. Upcoming Meetings

CASA Academy CEO Tacey Clayton Cundy informed the Board about the upcoming public and regular Board meeting for the adopted budget for FY2025.

B. Adjourn Meeting

M. Roosevelt made a motion to adjourn.
L. Osselaer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Osselaer	Aye
M. Campillo	Aye
M. Roosevelt	Aye
D. Brown	Aye
M. Major	Aye
E. Hunt	Aye
C. Moore	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
M. Campillo