

# CASA ACADEMY

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday June 14, 2023 at 6:00 PM

#### **Location**

CASA Academy  
8047 N 35th Ave.  
Phoenix, AZ 85051

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CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

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#### **Trustees Present**

D. Brown, E. Gould, E. Hunt, K. Evans, L. Osselaer, M. Campillo, M. Roosevelt, M. Tucker

#### **Trustees Absent**

M. Major

#### **Ex Officio Members Present**

T. Clayton Cundy

#### **Non Voting Members Present**

T. Clayton Cundy

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Jun 14, 2023 at 6:04 PM.

**C. Approve Minutes**

No minutes were approved.

**II. FY24 Budget**

**A. Present FY24 Proposed Budget**

Participate and attend discussion re: FY2024 budget and funding

**III. CEO Update**

**A. CEO Report**

T. Clayton-Cundy provided update re: enrollment, staffing, strategic plan, logic model, and academics

**IV. Committee Updates**

**A. Finance Committee Update**

Lisa O. gave update re: budget and financials

**B. Culture & Engagement Committee Update**

Culture Committee did not give an update as they had not met yet

**C. Governance Committee Update**

M. Campillo gave update re: visitation of CASA board members to school

**V. New Business**

**A. Vote on Staff Handbook**

D. Brown made a motion to Approve Changes to Staff Handbook.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Evans Aye  
M. Roosevelt Aye  
L. Osselaer Aye  
M. Tucker Aye  
E. Hunt Aye  
D. Brown Aye  
E. Gould Aye

**Roll Call**

M. Campillo Aye  
M. Major Absent

**B. Vote on Scholar and Family Handbook**

D. Brown made a motion to Approve Changes to Scholar and Family Handbook.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Gould Aye  
E. Hunt Aye  
M. Tucker Aye  
M. Major Absent  
K. Evans Aye  
M. Roosevelt Aye  
D. Brown Aye  
L. Osselaer Aye  
M. Campillo Aye

**C. Vote on Updated CASA Academy Fiscal Policies and Procedures Manual**

D. Brown made a motion to Approve Updated CAASA Academy Fiscal Policies and Procedures Manual.

M. Roosevelt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Hunt Aye  
E. Gould Aye  
L. Osselaer Aye  
D. Brown Aye  
K. Evans Aye  
M. Major Absent  
M. Tucker Aye  
M. Roosevelt Aye  
M. Campillo Aye

**D. Vote on Catering Contract**

D. Brown made a motion to Approve Catering Contract.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Brown Aye  
M. Tucker Aye  
L. Osselaer Aye

**Roll Call**

M. Roosevelt Aye  
E. Gould Aye  
K. Evans Aye  
M. Major Absent  
M. Campillo Aye  
E. Hunt Aye

**E. Vote on Updated Teacher Evaluation**

D. Brown made a motion to Approve the Updated Teacher Evaluation.  
M. Campillo seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

E. Hunt Aye  
M. Campillo Aye  
M. Roosevelt Aye  
E. Gould Aye  
K. Evans Aye  
D. Brown Aye  
M. Major Absent  
L. Osselaer Aye  
M. Tucker Aye

**F. Public comment on CEO Evaluation**

T. Clayton-Cundy allowed for public comment on CEO evaluation

**G. Vote on CEO Evaluation**

D. Brown made a motion to Approve CEO Evaluation.  
M. Roosevelt seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

E. Hunt Aye  
M. Tucker Aye  
M. Campillo Aye  
L. Osselaer Aye  
E. Gould Aye  
D. Brown Aye  
M. Roosevelt Aye  
M. Major Absent  
K. Evans Aye

**H. Vote on Grants Contract**

D. Brown made a motion to Approve AZSY24 Grants Contract.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Brown Aye  
M. Major Absent  
E. Hunt Aye  
E. Gould Aye  
L. Osselaer Aye  
M. Roosevelt Aye  
M. Tucker Aye  
M. Campillo Aye  
K. Evans Aye

**I. Vote on Psychoeducational Services Rate Sheet**

D. Brown made a motion to Approve Psychoeducational Services Rate Sheet.

M. Campillo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Brown Aye  
L. Osselaer Aye  
M. Major Absent  
M. Roosevelt Aye  
M. Campillo Aye  
M. Tucker Aye  
K. Evans Aye  
E. Gould Aye  
E. Hunt Aye

**J. Vote on Mark Tucker's resignation, effective July 1st, pending approval from ASBCS**

E. Hunt made a motion to Approve Mark Tucker's Resignation Pending Approval for ASBCS Effective July 1, 2023.

D. Brown seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Tucker Aye  
K. Evans Aye  
E. Hunt Aye  
D. Brown Aye  
E. Gould Aye  
M. Major Absent  
L. Osselaer Aye  
M. Roosevelt Aye

**Roll Call**

M. Campillo Aye

**K. Vote on Emily Jeffries/Gould's resignation, effective July 1st, pending approval from ASBCS**

D. Brown made a motion to Approve Emily Jeffries/Gould's Resignation Pending Approval for ASBCS Effective July 1, 2023.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Tucker Aye

L. Osselaer Aye

E. Hunt Aye

M. Campillo Aye

D. Brown Aye

M. Major Absent

E. Gould Aye

K. Evans Aye

M. Roosevelt Aye

**L. Vote on Officers for 2023-24 SY**

E. Hunt made a motion to Approve Daniel Brown as Board Chair, Michael Roosevelt as Secretary, Lisa Osselaer as Treasurer, Michael Roosevelt as Vice Chair Effective July 1, 2023.

K. Evans seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

L. Osselaer Aye

D. Brown Aye

M. Campillo Aye

K. Evans Aye

E. Hunt Aye

E. Gould Aye

M. Tucker Aye

M. Roosevelt Aye

M. Major Absent

**M. Executive Session**

K. Evans made a motion to Enter Into Executive Session.

D. Brown seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Campillo Aye

**Roll Call**

M. Roosevelt Aye  
D. Brown Aye  
M. Tucker Aye  
K. Evans Aye  
E. Hunt Aye  
L. Osselaer Aye  
E. Gould Aye  
M. Major Absent

**N. Vote on FY24 Proposed Budget**

D. Brown made a motion to Approve FY24 Proposed Budget.  
M. Campillo seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Roosevelt Aye  
D. Brown Aye  
M. Tucker Aye  
E. Hunt Aye  
M. Major Absent  
K. Evans Aye  
L. Osselaer Aye  
E. Gould Aye  
M. Campillo Aye

**O. Board Member Agreements**

Discussion and execution of Board Member Agreements

**P. Conflict of Interest Forms**

Discussion and execution of Board Member Agreements

**VI. Closing Items**

**A. Upcoming Meetings**

Discussion re: upcoming meeting in June for public comment period and budget

**B. Adjourn Meeting**

E. Hunt made a motion to Adjourn the meeting on June 14, 2023.  
K. Evans seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

E. Gould Aye

**Roll Call**

L. Osselaer Aye  
M. Major Absent  
E. Hunt Aye  
K. Evans Aye  
M. Roosevelt Aye  
D. Brown Aye  
M. Tucker Aye  
M. Campillo Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:39 PM.

Respectfully Submitted,  
E. Gould