

# CASA ACADEMY

## Minutes

### Board Meeting

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**Date and Time**

Wednesday June 14, 2023 at 6:00 PM

**Location**

CASA Academy  
8047 N 35th Ave.  
Phoenix, AZ 85051

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CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

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**Trustees Present**

D. Brown, E. Gould, E. Hunt, K. Evans, L. Osselaer, M. Campillo, M. Roosevelt, M. Tucker

**Trustees Absent**

M. Major

**Ex Officio Members Present**

T. Clayton Cundy

**Non Voting Members Present**

T. Clayton Cundy

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Jun 14, 2023 at 6:04 PM.

**C. Approve Minutes**

No minutes were approved.

**II. FY24 Budget**

**A. Present FY24 Proposed Budget**

Participate and attend discussion re: FY2024 budget and funding

**III. CEO Update**

**A. CEO Report**

T. Clayton-Cundy provided update re: enrollment, staffing, strategic plan, logic model, and academics

**IV. Committee Updates**

**A. Finance Committee Update**

Lisa O. gave update re: budget and financials

**B. Culture & Engagement Committee Update**

Culture Committee did not give an update as they had not met yet

**C. Governance Committee Update**

M. Campillo gave update re: visitation of CASA board members to school

**V. New Business**

**A. Vote on Staff Handbook**

D. Brown made a motion to Approve Changes to Staff Handbook.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Roosevelt Aye

M. Major Absent

M. Campillo Aye

D. Brown Aye

K. Evans Aye

E. Hunt Aye

L. Osselaer Aye

**Roll Call**

E. Gould      Aye  
M. Tucker     Aye

**B. Vote on Scholar and Family Handbook**

D. Brown made a motion to Approve Changes to Scholar and Family Handbook.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

K. Evans      Aye  
M. Roosevelt Aye  
D. Brown      Aye  
M. Major       Absent  
E. Gould       Aye  
M. Campillo   Aye  
E. Hunt        Aye  
M. Tucker     Aye  
L. Osselaer    Aye

**C. Vote on Updated CASA Academy Fiscal Policies and Procedures Manual**

D. Brown made a motion to Approve Updated CAASA Academy Fiscal Policies and Procedures Manual.

M. Roosevelt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Hunt        Aye  
E. Gould       Aye  
M. Roosevelt Aye  
K. Evans       Aye  
M. Campillo   Aye  
D. Brown      Aye  
L. Osselaer    Aye  
M. Major       Absent  
M. Tucker     Aye

**D. Vote on Catering Contract**

D. Brown made a motion to Approve Catering Contract.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Tucker     Aye  
D. Brown      Aye  
E. Hunt        Aye

**Roll Call**

M. Roosevelt Aye  
M. Major Absent  
E. Gould Aye  
L. Osselaer Aye  
K. Evans Aye  
M. Campillo Aye

**E. Vote on Updated Teacher Evaluation**

D. Brown made a motion to Approve the Updated Teacher Evaluation.  
M. Campillo seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Roosevelt Aye  
M. Major Absent  
M. Tucker Aye  
M. Campillo Aye  
E. Hunt Aye  
E. Gould Aye  
K. Evans Aye  
D. Brown Aye  
L. Osselaer Aye

**F. Public comment on CEO Evaluation**

T. Clayton-Cundy allowed for public comment on CEO evaluation

**G. Vote on CEO Evaluation**

D. Brown made a motion to Approve CEO Evaluation.  
M. Roosevelt seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Brown Aye  
M. Major Absent  
E. Hunt Aye  
K. Evans Aye  
M. Campillo Aye  
E. Gould Aye  
M. Tucker Aye  
M. Roosevelt Aye  
L. Osselaer Aye

**H. Vote on Grants Contract**

D. Brown made a motion to Approve AZSY24 Grants Contract.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Hunt	Aye
K. Evans	Aye
M. Roosevelt	Aye
L. Osselaer	Aye
M. Tucker	Aye
E. Gould	Aye
M. Campillo	Aye
D. Brown	Aye
M. Major	Absent

**I. Vote on Psychoeducational Services Rate Sheet**

D. Brown made a motion to Approve Psychoeducational Services Rate Sheet.

M. Campillo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Campillo	Aye
K. Evans	Aye
D. Brown	Aye
L. Osselaer	Aye
E. Gould	Aye
M. Tucker	Aye
E. Hunt	Aye
M. Major	Absent
M. Roosevelt	Aye

**J. Vote on Mark Tucker's resignation, effective July 1st, pending approval from ASBCS**

E. Hunt made a motion to Approve Mark Tucker's Resignation Pending Approval for ASBCS Effective July 1, 2023.

D. Brown seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Brown	Aye
M. Tucker	Aye
M. Roosevelt	Aye
L. Osselaer	Aye
M. Campillo	Aye
E. Hunt	Aye
E. Gould	Aye
K. Evans	Aye

**Roll Call**

M. Major      Absent

**K. Vote on Emily Jeffries/Gould's resignation, effective July 1st, pending approval from ASBCS**

D. Brown made a motion to Approve Emily Jeffries/Gould's Resignation Pending Approval for ASBCS Effective July 1, 2023.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Major      Absent

K. Evans      Aye

E. Gould      Aye

E. Hunt      Aye

D. Brown      Aye

L. Osselaer    Aye

M. Tucker      Aye

M. Campillo    Aye

M. Roosevelt   Aye

**L. Vote on Officers for 2023-24 SY**

E. Hunt made a motion to Approve Daniel Brown as Board Chair, Michael Roosevelt as Secretary, Lisa Osselaer as Treasurer, Michael Roosevelt as Vice Chair Effective July 1, 2023.

K. Evans seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Hunt      Aye

M. Roosevelt   Aye

E. Gould      Aye

M. Major      Absent

L. Osselaer    Aye

M. Tucker      Aye

M. Campillo    Aye

D. Brown      Aye

K. Evans      Aye

**M. Executive Session**

K. Evans made a motion to Enter Into Executive Session.

D. Brown seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Tucker      Aye

**Roll Call**

M. Campillo Aye  
E. Hunt Aye  
K. Evans Aye  
M. Roosevelt Aye  
M. Major Absent  
L. Osselaer Aye  
E. Gould Aye  
D. Brown Aye

**N. Vote on FY24 Proposed Budget**

D. Brown made a motion to Approve FY24 Proposed Budget.  
M. Campillo seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Tucker Aye  
L. Osselaer Aye  
M. Roosevelt Aye  
D. Brown Aye  
E. Hunt Aye  
M. Major Absent  
M. Campillo Aye  
E. Gould Aye  
K. Evans Aye

**O. Board Member Agreements**

Discussion and execution of Board Member Agreements

**P. Conflict of Interest Forms**

Discussion and execution of Board Member Agreements

**VI. Closing Items**

**A. Upcoming Meetings**

Discussion re: upcoming meeting in June for public comment period and budget

**B. Adjourn Meeting**

E. Hunt made a motion to Adjourn the meeting on June 14, 2023.  
K. Evans seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

M. Tucker Aye

**Roll Call**

M. Campillo Aye

M. Roosevelt Aye

L. Osselaer Aye

M. Major Absent

E. Hunt Aye

E. Gould Aye

D. Brown Aye

K. Evans Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:39 PM.

Respectfully Submitted,

E. Gould