

APPROVED

CASA ACADEMY

Minutes

Board Meeting

Date and Time

Wednesday June 14, 2023 at 6:00 PM

Location

CASA Academy
8047 N 35th Ave.
Phoenix, AZ 85051

CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

Trustees Present

D. Brown, E. Gould, E. Hunt, K. Evans, L. Osselaer, M. Campillo, M. Roosevelt, M. Tucker

Trustees Absent

M. Major

Ex Officio Members Present

T. Clayton Cundy

Non Voting Members Present

T. Clayton Cundy

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Jun 14, 2023 at 6:04 PM.

C. Approve Minutes

No minutes were approved.

II. FY24 Budget

A. Present FY24 Proposed Budget

Participate and attend discussion re: FY2024 budget and funding

III. CEO Update

A. CEO Report

T. Clayton-Cundy provided update re: enrollment, staffing, strategic plan, logic model, and academics

IV. Committee Updates

A. Finance Committee Update

Lisa O. gave update re: budget and financials

B. Culture & Engagement Committee Update

Culture Committee did not give an update as they had not met yet

C. Governance Committee Update

M. Campillo gave update re: visitation of CASA board members to school

V. New Business

A. Vote on Staff Handbook

D. Brown made a motion to Approve Changes to Staff Handbook.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

L. Osselaer Aye

M. Roosevelt Aye

M. Campillo Aye

M. Tucker Aye

M. Major Absent

E. Hunt Aye

E. Gould Aye

Roll Call

K. Evans Aye
D. Brown Aye

B. Vote on Scholar and Family Handbook

D. Brown made a motion to Approve Changes to Scholar and Family Handbook.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

E. Hunt Aye
D. Brown Aye
M. Roosevelt Aye
L. Osselaer Aye
M. Campillo Aye
K. Evans Aye
M. Major Absent
M. Tucker Aye
E. Gould Aye

C. Vote on Updated CASA Academy Fiscal Policies and Procedures Manual

D. Brown made a motion to Approve Updated CAASA Academy Fiscal Policies and Procedures Manual.

M. Roosevelt seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

K. Evans Aye
M. Major Absent
D. Brown Aye
L. Osselaer Aye
M. Campillo Aye
M. Roosevelt Aye
E. Hunt Aye
M. Tucker Aye
E. Gould Aye

D. Vote on Catering Contract

D. Brown made a motion to Approve Catering Contract.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

L. Osselaer Aye
E. Hunt Aye
D. Brown Aye

Roll Call

M. Campillo Aye
E. Gould Aye
K. Evans Aye
M. Tucker Aye
M. Roosevelt Aye
M. Major Absent

E. Vote on Updated Teacher Evaluation

D. Brown made a motion to Approve the Updated Teacher Evaluation.
M. Campillo seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Campillo Aye
D. Brown Aye
M. Tucker Aye
M. Roosevelt Aye
E. Hunt Aye
M. Major Absent
K. Evans Aye
E. Gould Aye
L. Osselaer Aye

F. Public comment on CEO Evaluation

T. Clayton-Cundy allowed for public comment on CEO evaluation

G. Vote on CEO Evaluation

D. Brown made a motion to Approve CEO Evaluation.
M. Roosevelt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Campillo Aye
M. Major Absent
E. Hunt Aye
L. Osselaer Aye
M. Tucker Aye
E. Gould Aye
D. Brown Aye
K. Evans Aye
M. Roosevelt Aye

H. Vote on Grants Contract

D. Brown made a motion to Approve AZSY24 Grants Contract.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Brown Aye
M. Campillo Aye
M. Tucker Aye
L. Osselaer Aye
M. Major Absent
E. Hunt Aye
M. Roosevelt Aye
E. Gould Aye
K. Evans Aye

I. Vote on Psychoeducational Services Rate Sheet

D. Brown made a motion to Approve Psychoeducational Services Rate Sheet.

M. Campillo seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

E. Hunt Aye
E. Gould Aye
M. Roosevelt Aye
M. Campillo Aye
M. Major Absent
D. Brown Aye
M. Tucker Aye
K. Evans Aye
L. Osselaer Aye

J. Vote on Mark Tucker's resignation, effective July 1st, pending approval from ASBCS

E. Hunt made a motion to Approve Mark Tucker's Resignation Pending Approval for ASBCS Effective July 1, 2023.

D. Brown seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Tucker Aye
L. Osselaer Aye
M. Roosevelt Aye
M. Major Absent
E. Gould Aye
E. Hunt Aye
M. Campillo Aye
K. Evans Aye

Roll Call

D. Brown Aye

K. Vote on Emily Jeffries/Gould's resignation, effective July 1st, pending approval from ASBCS

D. Brown made a motion to Approve Emily Jeffries/Gould's Resignation Pending Approval for ASBCS Effective July 1, 2023.

E. Hunt seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

E. Hunt Aye

K. Evans Aye

L. Osselaer Aye

E. Gould Aye

M. Major Absent

D. Brown Aye

M. Roosevelt Aye

M. Tucker Aye

M. Campillo Aye

L. Vote on Officers for 2023-24 SY

E. Hunt made a motion to Approve Daniel Brown as Board Chair, Michael Roosevelt as Secretary, Lisa Osselaer as Treasurer, Michael Roosevelt as Vice Chair Effective July 1, 2023.

K. Evans seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Major Absent

M. Campillo Aye

M. Tucker Aye

L. Osselaer Aye

E. Hunt Aye

E. Gould Aye

K. Evans Aye

M. Roosevelt Aye

D. Brown Aye

M. Executive Session

K. Evans made a motion to Enter Into Executive Session.

D. Brown seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Tucker Aye

Roll Call

K. Evans Aye
M. Roosevelt Aye
D. Brown Aye
E. Gould Aye
M. Major Absent
M. Campillo Aye
E. Hunt Aye
L. Osselaer Aye

N. Vote on FY24 Proposed Budget

D. Brown made a motion to Approve FY24 Proposed Budget.
M. Campillo seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Brown Aye
M. Tucker Aye
M. Major Absent
M. Campillo Aye
E. Hunt Aye
M. Roosevelt Aye
K. Evans Aye
L. Osselaer Aye
E. Gould Aye

O. Board Member Agreements

Discussion and execution of Board Member Agreements

P. Conflict of Interest Forms

Discussion and execution of Board Member Agreements

VI. Closing Items

A. Upcoming Meetings

Discussion re: upcoming meeting in June for public comment period and budget

B. Adjourn Meeting

E. Hunt made a motion to Adjourn the meeting on June 14, 2023.
K. Evans seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Tucker Aye

Roll Call

M. Campillo Aye

M. Roosevelt Aye

K. Evans Aye

L. Osselaer Aye

D. Brown Aye

M. Major Absent

E. Hunt Aye

E. Gould Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:39 PM.

Respectfully Submitted,

E. Gould