APPROVED

CASA ACADEMY

Minutes

January Finance Committee Meeting

Date and Time
Friday January 20, 2023 at 12:00 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/83339763939?pwd=RlJjTXQyUmhpV05sY3JOYmNuNlkxdz09

Meeting ID: 833 3976 3939
Passcode: wLm6VR
One tap mobile
+12532158782,,83339763939#,,,,*912104# US (Tacoma)
+13462487799,,83339763939#,,,,*912104# US (Houston)

Dial by your location
- +1 253 215 8782 US (Tacoma)
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- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)

Meeting ID: 833 3976 3939
Passcode: 912104
Find your local number: https://us02web.zoom.us/u/kgZ8xoSym

CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

Committee Members Present
L. Osselaer (remote), M. Roosevelt (remote), M. Tucker (remote), T. Clayton Cundy (remote)

Committee Members Absent
T. Wee

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Osselaer called a meeting of the Finance Committee of CASA ACADEMY to order on Friday Jan 20, 2023 at 12:05 PM.

C. Approve Minutes

M. Tucker made a motion to approve the minutes from CASA Finance Meeting on 11-30-22.
T. Clayton Cundy seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call	
T. Clayton Cundy	Aye
M. Roosevelt	Aye
T. Wee	Absent
L. Osselaer	Aye
M. Tucker	Aye

II. Finance

A. Divvy presentation

Divvy is a credit card processor and bill payment combined platform. Benefits - photo of receipt uploads for credit card charges, syncs image to Quickbooks, monthly statements, instantly deactivates employee credit card, digital credit cards for users. No personal guarantee. Must apply for credit limit through portal. Set up as automatic payment weekly. Application and integration relatively short.

B. Review December financial statements

Email questions to Tacey.

C. Review 403(b) plans

Discussed employer match of 3% or 5%. Tacey to email the projected contribution amount for 3% and 5%.

D. Student loan repayment discussion

E. Discuss CD rates

Discussed CD rates with Laura and Heather CD and payoff of loan. Recommended short-term CD. Need funds for buildout of leased space within 3 years to accommodate K through 8 classrooms.

III. Other Business

A. Review upcoming meetings/action steps

Next meeting January 25 12:00 to 12:30.

IV. Closing Items

A. Adjourn Meeting

L. Osselaer made a motion to adjourn the meeting.
M. Tucker seconded the motion.
The committee **VOTED** unanimously to approve the motion.

Roll Call

L. Osselaer	Aye
M. Roosevelt	Aye
T. Clayton Cundy	Aye
M. Tucker	Aye
T. Wee	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:00 PM.

Respectfully Submitted,
L. Osselaer