

APPROVED

# CASA ACADEMY

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday April 12, 2023 at 6:00 PM

#### **Location**

CASA Academy  
8047 N 35th Ave.  
Phoenix, AZ 85051

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CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

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#### **Trustees Present**

D. Brown, E. Gould (remote), E. Hunt, K. Evans, M. Campillo, M. Major, M. Roosevelt, M. Tucker

#### **Trustees Absent**

L. Osselaer, S. Mataele

#### **Trustees who arrived after the meeting opened**

D. Brown

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Apr 12, 2023 at 6:11 PM.

#### **C. Approve Minutes**

K. Evans made a motion to approve the minutes from Board Meeting on 03-08-23.

M. Roosevelt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

E. Hunt Aye

M. Major Aye

M. Roosevelt Aye

M. Campillo Aye

D. Brown Absent

L. Osselaer Absent

K. Evans Aye

E. Gould Aye

M. Tucker Aye

S. Mataele Absent

D. Brown arrived at 6:15 PM.

**II. CEO Update**

**A. CEO Report**

T. Clayton Cundy provided update on re-enrollment, staff recruitment, grant update discussion, strategic plan, academics, parent communication

**III. Committee Updates**

**A. Finance Committee Update**

M. Roosevelt gave update re: finances, budget, interest rates related to same

**B. Culture & Engagement Committee Update**

M. Major gave update re: staff and culture survey

**C. Governance Committee Update**

M. Campillo gave update re: upcoming governance goals including school classroom visits

**IV. New Business**

**A. Annual Event Discussion**

T. Clayton Cundy gave update re: financial gain from the Annual Event; board members gave feedback re: event.

**B. Vote on Shannon Mataele's resignation from the Board**

D. Brown made a motion to Accept S. Mataele's Resignation Pending ASBCS's Approval.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Campillo Aye  
K. Evans Aye  
D. Brown Aye  
S. Mataele Absent  
M. Major Aye  
L. Osselaer Absent  
E. Gould Aye  
M. Tucker Aye  
E. Hunt Aye  
M. Roosevelt Aye

**C. New Board Chair and Vice Chair**

Discuss Appointment of M. Campillo to Vice Chair and D. Brown to Chair

**D. Vote on STEP kits quote**

M. Major made a motion to Approve the STEP Kits Purchase Per Quote.

D. Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Evans Aye  
E. Gould Aye  
M. Roosevelt Aye  
M. Tucker Aye  
M. Campillo Aye  
L. Osselaer Absent  
E. Hunt Aye  
S. Mataele Absent  
M. Major Aye  
D. Brown Aye

**E. Review FY24 budget**

Discussion re: enrollment, recruitment, and options for the FY24 budget, and upcoming budget approval process

**F. Discussion and potential vote on opening CDs**

M. Major made a motion to authorize investment into four CDs with Signature Wealth Concept Up to 1 million dollars total.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

E. Gould Aye  
M. Roosevelt Aye  
K. Evans Aye  
M. Major Aye  
E. Hunt Aye  
L. Osselaer Absent  
D. Brown Aye  
S. Mataele Absent  
M. Campillo Aye  
M. Tucker Aye

**G. Vote on MOU for Future for Kids**

D. Brown made a motion to approve the MOU for Future for Kids Program Based on Two Revisions re Language.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Campillo Aye  
E. Gould Aye  
M. Major Aye  
D. Brown Aye  
M. Tucker Aye  
K. Evans Aye  
S. Mataele Absent  
M. Roosevelt Aye  
L. Osselaer Absent  
E. Hunt Aye

**H. Surveys for CEO evaluation**

Discussion re: update and completing surveys for CEO evaluation

**I. Vote on Plumbing Quote**

D. Brown made a motion to Approve Use of Plumbing Quote for Plumbing Issues.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

E. Gould Aye  
M. Roosevelt Aye  
K. Evans Aye  
S. Mataele Absent  
D. Brown Aye  
M. Campillo Aye

**Roll Call**

E. Hunt Aye  
M. Major Aye  
L. Osselaer Absent  
M. Tucker Aye

**V. Closing Items**

**A. Adjourn Meeting**

E. Hunt made a motion to Adjourn the meeting.

D. Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Campillo Aye  
K. Evans Aye  
S. Mataele Absent  
D. Brown Aye  
M. Roosevelt Aye  
M. Major Aye  
E. Hunt Aye  
M. Tucker Aye  
L. Osselaer Absent  
E. Gould Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM.

Respectfully Submitted,

E. Gould