APPROVED

# CASA ACADEMY

# Minutes

## Board Meeting

**Date and Time**
Wednesday April 12, 2023 at 6:00 PM

**Location**
CASA Academy
8047 N 35th Ave.
Phoenix, AZ 85051

CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

**Trustees Present**
D. Brown, E. Gould (remote), E. Hunt, K. Evans, M. Campillo, M. Major, M. Roosevelt, M. Tucker

**Trustees Absent**
L. Osselaer, S. Mataele

**Trustees who arrived after the meeting opened**
D. Brown

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Apr 12, 2023 at 6:11 PM.

#### C. Approve Minutes

K. Evans made a motion to approve the minutes from Board Meeting on 03-08-23.
M. Roosevelt seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| M. Roosevelt | Aye |
| E. Gould | Aye |
| D. Brown | Absent |
| M. Campillo | Aye |
| L. Osselaer | Absent |
| S. Mataele | Absent |
| M. Major | Aye |
| M. Tucker | Aye |
| E. Hunt | Aye |
| K. Evans | Aye |

D. Brown arrived at 6:15 PM.

## II. CEO Update

### A. CEO Report

T. Clayton Cundy provided update on re-enrollment, staff recruitment, grant update discussion, strategic plan, academics, parent communication

## III. Committee Updates

### A. Finance Committee Update

M. Roosevelt gave update re: finances, budget, interest rates related to same

### B. Culture & Engagement Committee Update

M. Major gave update re: staff and culture survey

### C. Governance Committee Update

M. Campillo gave update re: upcoming governance goals including school classroom visit s

## IV. New Business

### A. Annual Event Discussion

T. Clayton Cundy gave update re: financial gain from the Annual Event; board members gave feedback re: event.

### B. Vote on Shannon Mataele's resignation from the Board

D. Brown made a motion to Accept S. Mataele's Resignation Pending ASBCS's Approval.

E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| M. Campillo | Aye |
| D. Brown | Aye |
| K. Evans | Aye |
| M. Roosevelt | Aye |
| M. Tucker | Aye |
| S. Mataele | Absent |
| M. Major | Aye |
| E. Hunt | Aye |
| L. Osselaer | Absent |
| E. Gould | Aye |

### C. New Board Chair and Vice Chair

Discuss Appointment of M. Campillo to Vice Chair and D. Brown to Chair

### D. Vote on STEP kits quote

M. Major made a motion to Approve the STEP Kits Purchase Per Quote.
D. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| D. Brown | Aye |
| K. Evans | Aye |
| M. Roosevelt | Aye |
| M. Major | Aye |
| L. Osselaer | Absent |
| E. Gould | Aye |
| M. Tucker | Aye |
| M. Campillo | Aye |
| E. Hunt | Aye |
| S. Mataele | Absent |

### E. Review FY24 budget

Discussion re: enrollment, recruitment, and options for the FY24 budget, and upcoming budget approval process

### F. Discussion and potential vote on opening CDs

M. Major made a motion to authorize investment into four CDs with Signature Wealth Concept Up to 1 million dollars total.
E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| D. Brown | Aye |
| K. Evans | Aye |
| M. Roosevelt | Aye |
| M. Campillo | Aye |
| E. Gould | Aye |
| L. Osselaer | Absent |
| M. Tucker | Aye |
| E. Hunt | Aye |
| S. Mataele | Absent |
| M. Major | Aye |

## G. Vote on MOU for Future for Kids

D. Brown made a motion to approve the MOU for Future for Kids Program Based on Two Revisions re Language.
K. Evans seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| M. Roosevelt | Aye |
| M. Tucker | Aye |
| L. Osselaer | Absent |
| E. Gould | Aye |
| S. Mataele | Absent |
| E. Hunt | Aye |
| D. Brown | Aye |
| M. Campillo | Aye |
| M. Major | Aye |
| K. Evans | Aye |

## H. Surveys for CEO evaluation

Discussion re: update and completing surveys for CEO evaluation

## I. Vote on Plumbing Quote

D. Brown made a motion to Approve Use of Plumbing Quote for Plumbing Issues.
E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| M. Roosevelt | Aye |
| M. Campillo | Aye |
| D. Brown | Aye |
| M. Major | Aye |
| M. Tucker | Aye |
| L. Osselaer | Absent |

**Roll Call**

| | |
|---|---|
| E. Hunt | Aye |
| S. Mataele | Absent |
| E. Gould | Aye |
| K. Evans | Aye |

## V. Closing Items

### A. Adjourn Meeting

E. Hunt made a motion to Adjourn the meeting.
D. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| E. Hunt | Aye |
| M. Tucker | Aye |
| M. Roosevelt | Aye |
| D. Brown | Aye |
| M. Major | Aye |
| M. Campillo | Aye |
| L. Osselaer | Absent |
| E. Gould | Aye |
| K. Evans | Aye |
| S. Mataele | Absent |

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM.

Respectfully Submitted,
E. Gould