

# CASA ACADEMY

## Minutes

### Board Meeting

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**Date and Time**

Wednesday February 8, 2023 at 6:00 PM

**Location**

CASA Academy  
8047 N 35th Ave.  
Phoenix, AZ 85051

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CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

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**Trustees Present**

D. Brown (remote), E. Gould (remote), E. Hunt, L. Osselaer, M. Roosevelt, M. Tucker

**Trustees Absent**

K. Evans, M. Campillo, M. Major, S. Mataele

**Ex Officio Members Present**

T. Clayton Cundy

**Non Voting Members Present**

T. Clayton Cundy

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Feb 8, 2023 at 6:20 PM.

### **C. Approve Minutes**

E. Hunt made a motion to approve the minutes from 1-11-23 Board Meeting on 01-11-23.

L. Osselaer seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

E. Hunt	Aye
E. Gould	Aye
M. Roosevelt	Aye
L. Osselaer	Aye
M. Tucker	Aye
M. Campillo	Absent
D. Brown	Aye
K. Evans	Absent
S. Mataele	Absent
M. Major	Absent

## **II. CEO Update**

### **A. CEO Report**

T. Clayton Cundy gave CEO report re: enrollment numbers, staffing, reviewed Logic Model, updates on CASA strategic plan, academics, updates regarding financial situation and budget for CASA

## **III. Committee Updates**

### **A. Finance Committee Update**

L. Osselaer gave update re: CASA financial status and board education on grants and balance sheet and projections compared to budget, financials, profit and loss, and balance sheet.

### **B. Culture & Engagement Committee Update**

No update at this time.

### **C. Governance Committee Update**

E. Gould gave update re: scheduling CASA visits with board members

## **IV. New Business**

### **A. Annual Event Discussion**

T. Clayton Cundy gave update re: sponsorships and vendors for annual event; discussion held re: additional sponsorships needed, entertainment, financial procedures for counting donations

**B. Vote on Savvas Quote**

E. Hunt made a motion to to approve the Savavas Quote.

M. Roosevelt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Osselaer	Aye
M. Tucker	Aye
D. Brown	Aye
S. Mataele	Absent
M. Roosevelt	Aye
E. Hunt	Aye
M. Campillo	Absent
K. Evans	Absent
E. Gould	Aye
M. Major	Absent

**C. Vote on Furniture Quote**

L. Osselaer made a motion to to approve furniture purchase not to exceed \$35,000.00 through one transaction.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Tucker	Aye
E. Gould	Aye
K. Evans	Absent
S. Mataele	Absent
M. Campillo	Absent
E. Hunt	Aye
D. Brown	Aye
M. Roosevelt	Aye
M. Major	Absent
L. Osselaer	Aye

**D. Vote on whether to add a 3% employer match for 403(b) to start in the 2023-24 SY**

L. Osselaer made a motion to for the Board's approval for 3% match for 403(b) to start in the 2023-24 SY.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Major	Absent
M. Campillo	Absent
M. Tucker	Aye
S. Mataele	Absent
E. Gould	Aye
K. Evans	Absent
L. Osselaer	Aye
E. Hunt	Aye
M. Roosevelt	Aye
D. Brown	Aye

**E. Vote on whether to open a CD at KS State Bank**

E. Hunt made a motion to approve opening a CD at KS State Bank.

M. Roosevelt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Major	Absent
S. Mataele	Absent
E. Hunt	Aye
K. Evans	Absent
M. Tucker	Aye
M. Roosevelt	Aye
M. Campillo	Absent
D. Brown	Aye
E. Gould	Aye
L. Osselaer	Aye

**V. Closing Items****A. Adjourn Meeting**

L. Osselaer made a motion to adjourn the meeting.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Roosevelt	Aye
E. Hunt	Aye
M. Tucker	Aye
M. Major	Absent
E. Gould	Aye
D. Brown	Aye
M. Campillo	Absent
S. Mataele	Absent
K. Evans	Absent

**Roll Call**

L. Osselaer Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:36 PM.

Respectfully Submitted,

E. Gould