

# CASA ACADEMY

## Minutes

### Board Meeting

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**Date and Time**

Wednesday September 14, 2022 at 6:00 PM

**Location**

CASA Academy  
8047 N 35th Ave.  
Phoenix, AZ 85051

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CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

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**Trustees Present**

D. Brown (remote), E. Gould, K. Evans, M. Campillo, M. Major, M. Tucker

**Trustees Absent**

E. Hunt, G. Collier, K. Holmes, L. Osselaer

**Ex Officio Members Present**

T. Clayton Cundy

**Non Voting Members Present**

T. Clayton Cundy

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Sep 14, 2022 at 6:07 PM.

### C. Approve Minutes

M. Major made a motion to approve the minutes from Board Meeting on 08-10-22.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

D. Brown	Aye
M. Tucker	Aye
E. Hunt	Absent
G. Collier	Absent
K. Holmes	Absent
L. Osselaer	Absent
M. Campillo	Aye
K. Evans	Aye
M. Major	Aye
E. Gould	Aye

### D. Approve Minutes

M. Major made a motion to approve the minutes from Board Meeting on 05-11-22.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

E. Gould	Aye
K. Holmes	Absent
M. Campillo	Aye
K. Evans	Aye
M. Major	Aye
E. Hunt	Absent
L. Osselaer	Absent
D. Brown	Aye
G. Collier	Absent
M. Tucker	Aye

### E. Approve Minutes

M. Major made a motion to approve the minutes from Public Hearing on 06-28-22.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Major	Aye
K. Evans	Aye
G. Collier	Absent

**Roll Call**

D. Brown     Aye  
L. Osselaer   Absent  
E. Hunt       Absent  
M. Tucker     Aye  
M. Campillo   Aye  
K. Holmes     Absent  
E. Gould       Aye

**F. Approve Minutes**

M. Major made a motion to approve the minutes from Public Hearing on 06-29-21.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Tucker     Aye  
G. Collier     Absent  
D. Brown     Aye  
M. Major       Aye  
E. Hunt       Absent  
L. Osselaer   Absent  
M. Campillo   Aye  
K. Evans       Aye  
E. Gould       Aye  
K. Holmes     Absent

**G. Approve Minutes**

M. Major made a motion to approve the minutes from Fundraising/Marketing on 05-18-22.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Collier     Absent  
M. Campillo   Aye  
K. Holmes     Absent  
L. Osselaer   Absent  
K. Evans       Aye  
M. Major       Aye  
M. Tucker     Aye  
D. Brown     Aye  
E. Gould       Aye  
E. Hunt       Absent

**II. CEO Update**

**A. CEO Report**

Ms. Clayton Cundy gave the CEO Report, including an overview of enrollment, staffing updates, staff culture, and academics. Questions were asked and answered and the Board discussed the same.

### **III. Committee Updates**

#### **A. Finance Committee Update**

Mr. Tucker gave an update on the finance committee, including the audit results. Questions were asked and answered.

#### **B. Culture & Engagement Committee Update**

Ms. Major gave an update on the Culture Committee, including the Wellness Days Policy. Questions were asked and answered.

#### **C. Governance Committee Update**

Mr. Campillo gave an update on the Governance Committee's goals for the year, including training board members.

### **IV. New Business**

#### **A. STEP Presentation**

Ms. Clayton Cundy gave a presentation on the STEP assessment. Questions were asked and answered and discussion ensued.

#### **B. Vote on Parent Classroom Visit Policy**

M. Major made a motion to approve the Parent Classroom Visit Policy.

E. Gould seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **Roll Call**

K. Evans	Aye
M. Major	Aye
K. Holmes	Absent
D. Brown	Aye
G. Collier	Absent
L. Osselaer	Absent
M. Campillo	Aye
E. Hunt	Absent
E. Gould	Aye
M. Tucker	Aye

#### **C. Vote on Arcadia Education Consulting Services Agreement**

E. Gould made a motion to approve the Arcadia Education Consulting Services Agreement.

M. Campillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Holmes	Absent
D. Brown	Aye
G. Collier	Absent
M. Major	Aye
M. Campillo	Aye
L. Osselaer	Absent
E. Hunt	Absent
M. Tucker	Aye
E. Gould	Aye
K. Evans	Aye

**D. Vote on Integration Security Solutions Quote**

M. Major made a motion to approve the Integration Security Solutions Quote.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

E. Gould	Aye
M. Tucker	Aye
K. Evans	Aye
D. Brown	Aye
M. Campillo	Aye
L. Osselaer	Absent
E. Hunt	Absent
M. Major	Aye
K. Holmes	Absent
G. Collier	Absent

**E. Vote on Ethan's Cleaning Solutions Contract**

M. Campillo made a motion to approve the Ethan's Cleaning Solutions Contract.

M. Major seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Collier	Absent
M. Campillo	Aye
M. Tucker	Aye
D. Brown	Aye
K. Holmes	Absent
K. Evans	Aye

**Roll Call**

E. Gould     Aye  
L. Osselaer   Absent  
E. Hunt       Absent  
M. Major      Aye

**F. Vote on UCG Supply Quote**

M. Major made a motion to approve the UCG Supply Quote.

E. Gould seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Osselaer   Absent  
M. Tucker     Aye  
G. Collier     Absent  
D. Brown      Aye  
K. Holmes     Absent  
M. Campillo   Aye  
E. Gould       Aye  
K. Evans       Aye  
M. Major       Aye  
E. Hunt        Absent

**V. Closing Items**

**A. Proposed Strategic Planning Meetings and Team building**

Mr. Tucker proposed dates for the Strategic Planning Meeting and Team building. The Board discussed.

**B. Board Members Recruitment**

Mr. Tucker led Board discussions on board member recruitment.

**C. Adjourn Meeting**

M. Major made a motion to adjourn the meeting.

M. Campillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Osselaer   Absent  
M. Tucker     Aye  
K. Holmes     Absent  
M. Campillo   Aye  
E. Gould       Aye  
G. Collier     Absent  
K. Evans       Aye

**Roll Call**

M. Major     Aye

E. Hunt     Absent

D. Brown     Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,

M. Tucker