

APPROVED

# CASA ACADEMY

## Minutes

### Board Meeting

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**Date and Time**

Wednesday September 14, 2022 at 6:00 PM

**Location**

CASA Academy  
8047 N 35th Ave.  
Phoenix, AZ 85051

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CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

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**Trustees Present**

D. Brown (remote), E. Gould, K. Evans, M. Campillo, M. Major, M. Tucker

**Trustees Absent**

E. Hunt, G. Collier, K. Holmes, L. Osselaer

**Ex Officio Members Present**

T. Clayton Cundy

**Non Voting Members Present**

T. Clayton Cundy

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Sep 14, 2022 at 6:07 PM.

### **C. Approve Minutes**

M. Major made a motion to approve the minutes from Board Meeting on 08-10-22.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

E. Gould	Aye
E. Hunt	Absent
M. Campillo	Aye
M. Major	Aye
M. Tucker	Aye
L. Osselaer	Absent
K. Holmes	Absent
K. Evans	Aye
G. Collier	Absent
D. Brown	Aye

### **D. Approve Minutes**

M. Major made a motion to approve the minutes from Board Meeting on 05-11-22.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

E. Hunt	Absent
E. Gould	Aye
G. Collier	Absent
L. Osselaer	Absent
M. Tucker	Aye
M. Major	Aye
D. Brown	Aye
K. Holmes	Absent
M. Campillo	Aye
K. Evans	Aye

### **E. Approve Minutes**

M. Major made a motion to approve the minutes from Public Hearing on 06-28-22.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

E. Hunt	Absent
K. Holmes	Absent
D. Brown	Aye

**Roll Call**

M. Tucker Aye  
M. Campillo Aye  
K. Evans Aye  
L. Osselaer Absent  
E. Gould Aye  
M. Major Aye  
G. Collier Absent

**F. Approve Minutes**

M. Major made a motion to approve the minutes from Public Hearing on 06-29-21.  
M. Tucker seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Brown Aye  
M. Tucker Aye  
M. Major Aye  
G. Collier Absent  
K. Holmes Absent  
L. Osselaer Absent  
M. Campillo Aye  
E. Hunt Absent  
E. Gould Aye  
K. Evans Aye

**G. Approve Minutes**

M. Major made a motion to approve the minutes from Fundraising/Marketing on 05-18-22.  
M. Tucker seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Collier Absent  
D. Brown Aye  
M. Major Aye  
E. Gould Aye  
M. Campillo Aye  
K. Evans Aye  
E. Hunt Absent  
L. Osselaer Absent  
M. Tucker Aye  
K. Holmes Absent

**II. CEO Update**

**A. CEO Report**

Ms. Clayton Cundy gave the CEO Report, including an overview of enrollment, staffing updates, staff culture, and academics. Questions were asked and answered and the Board discussed the same.

### **III. Committee Updates**

#### **A. Finance Committee Update**

Mr. Tucker gave an update on the finance committee, including the audit results. Questions were asked and answered.

#### **B. Culture & Engagement Committee Update**

Ms. Major gave an update on the Culture Committee, including the Wellness Days Policy. Questions were asked and answered.

#### **C. Governance Committee Update**

Mr. Campillo gave an update on the Governance Committee's goals for the year, including training board members.

### **IV. New Business**

#### **A. STEP Presentation**

Ms. Clayton Cundy gave a presentation on the STEP assessment. Questions were asked and answered and discussion ensued.

#### **B. Vote on Parent Classroom Visit Policy**

M. Major made a motion to approve the Parent Classroom Visit Policy.  
E. Gould seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

E. Hunt	Absent
M. Major	Aye
M. Campillo	Aye
K. Holmes	Absent
M. Tucker	Aye
L. Osselaer	Absent
E. Gould	Aye
K. Evans	Aye
D. Brown	Aye
G. Collier	Absent

#### **C. Vote on Arcadia Education Consulting Services Agreement**

E. Gould made a motion to approve the Arcadia Education Consulting Services Agreement.

M. Campillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Collier    Absent

E. Gould    Aye

D. Brown    Aye

E. Hunt    Absent

M. Campillo Aye

K. Holmes    Absent

L. Osselaer    Absent

K. Evans    Aye

M. Tucker    Aye

M. Major    Aye

**D. Vote on Integration Security Solutions Quote**

M. Major made a motion to approve the Integration Security Solutions Quote.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Collier    Absent

E. Gould    Aye

E. Hunt    Absent

M. Campillo Aye

D. Brown    Aye

M. Major    Aye

K. Holmes    Absent

L. Osselaer    Absent

M. Tucker    Aye

K. Evans    Aye

**E. Vote on Ethan's Cleaning Solutions Contract**

M. Campillo made a motion to approve the Ethan's Cleaning Solutions Contract.

M. Major seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Collier    Absent

E. Gould    Aye

K. Evans    Aye

M. Major    Aye

L. Osselaer    Absent

M. Tucker    Aye

**Roll Call**

M. Campillo Aye  
D. Brown Aye  
K. Holmes Absent  
E. Hunt Absent

**F. Vote on UCG Supply Quote**

M. Major made a motion to approve the UCG Supply Quote.  
E. Gould seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Brown Aye  
M. Major Aye  
M. Campillo Aye  
K. Holmes Absent  
E. Gould Aye  
M. Tucker Aye  
G. Collier Absent  
L. Osselaer Absent  
E. Hunt Absent  
K. Evans Aye

**V. Closing Items**

**A. Proposed Strategic Planning Meetings and Team building**

Mr. Tucker proposed dates for the Strategic Planning Meeting and Team building. The Board discussed.

**B. Board Members Recuitment**

Mr. Tucker led Board discussions on board member recruitment.

**C. Adjourn Meeting**

M. Major made a motion to adjourn the meeting.  
M. Campillo seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Tucker Aye  
K. Evans Aye  
G. Collier Absent  
E. Gould Aye  
L. Osselaer Absent  
D. Brown Aye  
K. Holmes Absent

**Roll Call**

M. Major Aye

M. Campillo Aye

E. Hunt Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,

M. Tucker