

APPROVED

# CASA ACADEMY

## Minutes

### Board Meeting

---

#### **Date and Time**

Wednesday September 14, 2022 at 6:00 PM

#### **Location**

CASA Academy  
8047 N 35th Ave.  
Phoenix, AZ 85051

---

CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

---

#### **Trustees Present**

D. Brown (remote), E. Gould, K. Evans, M. Campillo, M. Major, M. Tucker

#### **Trustees Absent**

E. Hunt, G. Collier, K. Holmes, L. Osselaer

#### **Ex Officio Members Present**

T. Clayton Cundy

#### **Non Voting Members Present**

T. Clayton Cundy

---

### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Sep 14, 2022 at 6:07 PM.

**C. Approve Minutes**

M. Major made a motion to approve the minutes from Board Meeting on 08-10-22.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Brown Aye  
E. Hunt Absent  
M. Campillo Aye  
M. Tucker Aye  
K. Holmes Absent  
G. Collier Absent  
K. Evans Aye  
E. Gould Aye  
L. Osselaer Absent  
M. Major Aye

**D. Approve Minutes**

M. Major made a motion to approve the minutes from Board Meeting on 05-11-22.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Evans Aye  
D. Brown Aye  
M. Tucker Aye  
K. Holmes Absent  
M. Major Aye  
M. Campillo Aye  
E. Hunt Absent  
L. Osselaer Absent  
E. Gould Aye  
G. Collier Absent

**E. Approve Minutes**

M. Major made a motion to approve the minutes from Public Hearing on 06-28-22.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Holmes Absent  
M. Tucker Aye  
E. Gould Aye

**Roll Call**

M. Campillo Aye  
G. Collier Absent  
D. Brown Aye  
K. Evans Aye  
L. Osselaer Absent  
E. Hunt Absent  
M. Major Aye

**F. Approve Minutes**

M. Major made a motion to approve the minutes from Public Hearing on 06-29-21.  
M. Tucker seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

E. Gould Aye  
M. Campillo Aye  
D. Brown Aye  
M. Major Aye  
K. Holmes Absent  
L. Osselaer Absent  
E. Hunt Absent  
G. Collier Absent  
K. Evans Aye  
M. Tucker Aye

**G. Approve Minutes**

M. Major made a motion to approve the minutes from Fundraising/Marketing on 05-18-22.  
M. Tucker seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

E. Gould Aye  
D. Brown Aye  
M. Major Aye  
M. Tucker Aye  
G. Collier Absent  
M. Campillo Aye  
E. Hunt Absent  
K. Evans Aye  
K. Holmes Absent  
L. Osselaer Absent

**II. CEO Update**

**A. CEO Report**

Ms. Clayton Cundy gave the CEO Report, including an overview of enrollment, staffing updates, staff culture, and academics. Questions were asked and answered and the Board discussed the same.

### III. Committee Updates

#### A. Finance Committee Update

Mr. Tucker gave an update on the finance committee, including the audit results. Questions were asked and answered.

#### B. Culture & Engagement Committee Update

Ms. Major gave an update on the Culture Committee, including the Wellness Days Policy. Questions were asked and answered.

#### C. Governance Committee Update

Mr. Campillo gave an update on the Governance Committee's goals for the year, including training board members.

### IV. New Business

#### A. STEP Presentation

Ms. Clayton Cundy gave a presentation on the STEP assessment. Questions were asked and answered and discussion ensued.

#### B. Vote on Parent Classroom Visit Policy

M. Major made a motion to approve the Parent Classroom Visit Policy.

E. Gould seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

E. Gould	Aye
G. Collier	Absent
L. Osselaer	Absent
M. Campillo	Aye
K. Holmes	Absent
E. Hunt	Absent
M. Major	Aye
D. Brown	Aye
M. Tucker	Aye
K. Evans	Aye

#### C. Vote on Arcadia Education Consulting Services Agreement

E. Gould made a motion to approve the Arcadia Education Consulting Services Agreement.

M. Campillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Major Aye  
E. Gould Aye  
K. Evans Aye  
E. Hunt Absent  
L. Osselaer Absent  
G. Collier Absent  
M. Campillo Aye  
M. Tucker Aye  
D. Brown Aye  
K. Holmes Absent

**D. Vote on Integration Security Solutions Quote**

M. Major made a motion to approve the Integration Security Solutions Quote.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Holmes Absent  
L. Osselaer Absent  
D. Brown Aye  
M. Major Aye  
E. Gould Aye  
M. Campillo Aye  
M. Tucker Aye  
G. Collier Absent  
E. Hunt Absent  
K. Evans Aye

**E. Vote on Ethan's Cleaning Solutions Contract**

M. Campillo made a motion to approve the Ethan's Cleaning Solutions Contract.

M. Major seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Brown Aye  
K. Holmes Absent  
L. Osselaer Absent  
G. Collier Absent  
E. Hunt Absent  
M. Major Aye

**Roll Call**

M. Tucker Aye  
M. Campillo Aye  
K. Evans Aye  
E. Gould Aye

**F. Vote on UCG Supply Quote**

M. Major made a motion to approve the UCG Supply Quote.

E. Gould seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Major Aye  
E. Hunt Absent  
E. Gould Aye  
L. Osselaer Absent  
G. Collier Absent  
M. Campillo Aye  
K. Evans Aye  
D. Brown Aye  
M. Tucker Aye  
K. Holmes Absent

**V. Closing Items**

**A. Proposed Strategic Planning Meetings and Team building**

Mr. Tucker proposed dates for the Strategic Planning Meeting and Team building. The Board discussed.

**B. Board Members Recruitment**

Mr. Tucker led Board discussions on board member recruitment.

**C. Adjourn Meeting**

M. Major made a motion to adjourn the meeting.

M. Campillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Brown Aye  
M. Tucker Aye  
M. Major Aye  
E. Hunt Absent  
K. Evans Aye  
L. Osselaer Absent  
G. Collier Absent

**Roll Call**

K. Holmes Absent

M. Campillo Aye

E. Gould Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,

M. Tucker