

APPROVED

# CASA ACADEMY

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday September 14, 2022 at 6:00 PM

#### **Location**

CASA Academy  
8047 N 35th Ave.  
Phoenix, AZ 85051

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CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

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#### **Trustees Present**

D. Brown (remote), E. Gould, K. Evans, M. Campillo, M. Major, M. Tucker

#### **Trustees Absent**

E. Hunt, G. Collier, K. Holmes, L. Osselaer

#### **Ex Officio Members Present**

T. Clayton Cundy

#### **Non Voting Members Present**

T. Clayton Cundy

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Sep 14, 2022 at 6:07 PM.

**C. Approve Minutes**

M. Major made a motion to approve the minutes from Board Meeting on 08-10-22.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Evans Aye  
M. Campillo Aye  
E. Hunt Absent  
K. Holmes Absent  
E. Gould Aye  
M. Major Aye  
G. Collier Absent  
D. Brown Aye  
M. Tucker Aye  
L. Osselaer Absent

**D. Approve Minutes**

M. Major made a motion to approve the minutes from Board Meeting on 05-11-22.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Major Aye  
M. Campillo Aye  
L. Osselaer Absent  
M. Tucker Aye  
D. Brown Aye  
G. Collier Absent  
E. Gould Aye  
E. Hunt Absent  
K. Holmes Absent  
K. Evans Aye

**E. Approve Minutes**

M. Major made a motion to approve the minutes from Public Hearing on 06-28-22.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Evans Aye  
E. Gould Aye  
G. Collier Absent

**Roll Call**

M. Campillo Aye  
D. Brown Aye  
K. Holmes Absent  
M. Tucker Aye  
M. Major Aye  
L. Osselaer Absent  
E. Hunt Absent

**F. Approve Minutes**

M. Major made a motion to approve the minutes from Public Hearing on 06-29-21.  
M. Tucker seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Brown Aye  
M. Campillo Aye  
L. Osselaer Absent  
M. Major Aye  
G. Collier Absent  
E. Hunt Absent  
K. Evans Aye  
M. Tucker Aye  
E. Gould Aye  
K. Holmes Absent

**G. Approve Minutes**

M. Major made a motion to approve the minutes from Fundraising/Marketing on 05-18-22.  
M. Tucker seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Campillo Aye  
M. Major Aye  
L. Osselaer Absent  
M. Tucker Aye  
K. Holmes Absent  
D. Brown Aye  
K. Evans Aye  
E. Hunt Absent  
G. Collier Absent  
E. Gould Aye

**II. CEO Update**

**A. CEO Report**

Ms. Clayton Cundy gave the CEO Report, including an overview of enrollment, staffing updates, staff culture, and academics. Questions were asked and answered and the Board discussed the same.

### III. Committee Updates

#### A. Finance Committee Update

Mr. Tucker gave an update on the finance committee, including the audit results. Questions were asked and answered.

#### B. Culture & Engagement Committee Update

Ms. Major gave an update on the Culture Committee, including the Wellness Days Policy. Questions were asked and answered.

#### C. Governance Committee Update

Mr. Campillo gave an update on the Governance Committee's goals for the year, including training board members.

### IV. New Business

#### A. STEP Presentation

Ms. Clayton Cundy gave a presentation on the STEP assessment. Questions were asked and answered and discussion ensued.

#### B. Vote on Parent Classroom Visit Policy

M. Major made a motion to approve the Parent Classroom Visit Policy.

E. Gould seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

E. Hunt	Absent
K. Holmes	Absent
M. Major	Aye
L. Osselaer	Absent
M. Campillo	Aye
G. Collier	Absent
E. Gould	Aye
M. Tucker	Aye
K. Evans	Aye
D. Brown	Aye

#### C. Vote on Arcadia Education Consulting Services Agreement

E. Gould made a motion to approve the Arcadia Education Consulting Services Agreement.

M. Campillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Brown Aye  
K. Evans Aye  
G. Collier Absent  
E. Gould Aye  
L. Osselaer Absent  
K. Holmes Absent  
M. Campillo Aye  
E. Hunt Absent  
M. Major Aye  
M. Tucker Aye

**D. Vote on Integration Security Solutions Quote**

M. Major made a motion to approve the Integration Security Solutions Quote.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

E. Hunt Absent  
M. Tucker Aye  
K. Evans Aye  
E. Gould Aye  
L. Osselaer Absent  
D. Brown Aye  
M. Campillo Aye  
K. Holmes Absent  
G. Collier Absent  
M. Major Aye

**E. Vote on Ethan's Cleaning Solutions Contract**

M. Campillo made a motion to approve the Ethan's Cleaning Solutions Contract.

M. Major seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

E. Hunt Absent  
G. Collier Absent  
L. Osselaer Absent  
E. Gould Aye  
M. Tucker Aye  
K. Holmes Absent

**Roll Call**

M. Campillo Aye  
K. Evans Aye  
D. Brown Aye  
M. Major Aye

**F. Vote on UCG Supply Quote**

M. Major made a motion to approve the UCG Supply Quote.

E. Gould seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

E. Hunt Absent  
L. Osselaer Absent  
M. Campillo Aye  
G. Collier Absent  
E. Gould Aye  
K. Evans Aye  
D. Brown Aye  
M. Major Aye  
K. Holmes Absent  
M. Tucker Aye

**V. Closing Items**

**A. Proposed Strategic Planning Meetings and Team building**

Mr. Tucker proposed dates for the Strategic Planning Meeting and Team building. The Board discussed.

**B. Board Members Recruitment**

Mr. Tucker led Board discussions on board member recruitment.

**C. Adjourn Meeting**

M. Major made a motion to adjourn the meeting.

M. Campillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

G. Collier Absent  
E. Gould Aye  
K. Evans Aye  
K. Holmes Absent  
M. Major Aye  
M. Campillo Aye  
L. Osselaer Absent

**Roll Call**

M. Tucker Aye

D. Brown Aye

E. Hunt Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,

M. Tucker