

APPROVED

# CASA ACADEMY

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday May 11, 2022 at 6:00 PM

#### **Location**

CASA Academy  
8047 N 35th Ave.  
Phoenix, AZ 85051

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CASA Academy Board and committee meetings will take place via conference call, online meeting platform, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

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#### **Trustees Present**

E. Gould, E. Hunt, G. Collier, K. Holmes, L. Osselaer, M. Tucker

#### **Trustees Absent**

D. Brown, K. Evans, M. Campillo, M. Major

#### **Ex Officio Members Present**

T. Clayton Cundy

#### **Non Voting Members Present**

T. Clayton Cundy

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday May 11, 2022 at 6:04 PM.

### **C. Approve Minutes**

K. Holmes made a motion to approve the minutes from Board Meeting on 04-20-22.

L. Osselaer seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

K. Holmes Aye  
E. Gould Aye  
D. Brown Abstain  
M. Major Abstain  
K. Evans Abstain  
E. Hunt Aye  
M. Campillo Abstain  
G. Collier Aye  
M. Tucker Aye  
L. Osselaer Aye

## **II. CEO Update**

### **A. CEO Update**

T. Clayton-Cundy provided update regarding enrollment, staffing/hiring plans for SY2022-23, staff culture update, and academic data

## **III. Committee Updates**

### **A. Finance Committee Update**

L. Osselear provided information related to budget update and tax information

### **B. Culture & Engagement Committee Update**

The Culture Committee has not met since the prior board meeting; no discussion applicable

### **C. Governance Committee Update**

The Governance Committee has not met since the prior board meeting; no discussion applicable

### **D. Marketing Committee Updates**

M. Tucker provided information related to related to campaign being conducted through Postcard Media as well as social media postings for annual event

#### IV. New Business

##### A. Vote on Staff Handbook

E. Hunt made a motion to approve the Updated Staff Handbook.

K. Holmes seconded the motion.

The board **VOTED** unanimously to approve the motion.

###### Roll Call

M. Tucker Aye  
G. Collier Aye  
M. Major Absent  
K. Holmes Aye  
D. Brown Absent  
M. Campillo Absent  
E. Gould Aye  
E. Hunt Aye  
L. Osselaer Aye  
K. Evans Absent

##### B. Vote on Scholar & Family Handbook

E. Hunt made a motion to Approve the Updated Scholar & Family Handbook.

K. Holmes seconded the motion.

The board **VOTED** unanimously to approve the motion.

###### Roll Call

G. Collier Aye  
K. Evans Absent  
L. Osselaer Aye  
E. Hunt Aye  
D. Brown Absent  
M. Tucker Aye  
E. Gould Aye  
M. Major Absent  
K. Holmes Aye  
M. Campillo Absent

##### C. Vote on Bus Contract

E. Hunt made a motion to Approve the Revised Bus Contract.

L. Osselaer seconded the motion.

The board **VOTED** unanimously to approve the motion.

###### Roll Call

M. Tucker Aye  
L. Osselaer Aye  
K. Holmes Aye

**Roll Call**

M. Major Absent  
E. Gould Aye  
K. Evans Absent  
G. Collier Aye  
M. Campillo Absent  
D. Brown Absent  
E. Hunt Aye

**D. Vote on School Closure Policy**

E. Hunt made a motion to Approve School Closure Policy.

L. Osselaer seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Holmes Aye  
D. Brown Absent  
E. Hunt Aye  
M. Tucker Aye  
L. Osselaer Aye  
G. Collier Aye  
E. Gould Aye  
M. Campillo Absent  
K. Evans Absent  
M. Major Absent

**E. Vote on technology purchase**

E. Hunt made a motion to Approve Technology Purchase Regarding "Zones" computers.

K. Holmes seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

E. Gould Aye  
M. Tucker Aye  
K. Evans Absent  
L. Osselaer Aye  
M. Campillo Absent  
M. Major Absent  
E. Hunt Aye  
K. Holmes Aye  
G. Collier Aye  
D. Brown Absent

**F. Vote on SAVVAS Quote**

E. Hunt made a motion to Approve Updated SAVVAS Quote.

G. Collier seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Major Absent  
L. Osselaer Aye  
E. Hunt Aye  
D. Brown Absent  
G. Collier Aye  
K. Holmes Aye  
M. Tucker Aye  
E. Gould Aye  
M. Campillo Absent  
K. Evans Absent

**V. Closing Items**

**A. Adjourn Meeting**

G. Collier made a motion to Adjourn the meeting.

E. Gould seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Major Absent  
E. Hunt Aye  
K. Holmes Aye  
M. Campillo Absent  
E. Gould Aye  
K. Evans Absent  
L. Osselaer Aye  
G. Collier Aye  
D. Brown Absent  
M. Tucker Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:53 PM.

Respectfully Submitted,

E. Gould