APPROVED

CASA ACADEMY

Minutes

Board Meeting

Date and Time
Wednesday January 12, 2022 at 6:00 PM

Location
CASA Academy
8047 N 35th Ave.
Phoenix, AZ 85051

CASA Academy Board and committee meetings will take place via conference call, Zoom, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

Trustees Present
D. Brown, E. Hunt, G. Collier, K. Evans, K. Holmes, M. Campillo, M. Major, M. Tucker

Trustees Absent
E. Gould, S. Brown, T. Wee

Trustees who arrived after the meeting opened
D. Brown

Guests Present
L. Osselaer

I. Opening Items

A. **Record Attendance and Guests**

B. **Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Jan 12, 2022 at 6:11 PM.

C. Approve Minutes

E. Hunt made a motion to approve the minutes from Board Meeting on 12-08-21.
M. Major seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Evans	Aye
G. Collier	Aye
E. Hunt	Aye
D. Brown	Absent
T. Wee	Absent
M. Campillo	Aye
K. Holmes	Aye
E. Gould	Absent
M. Major	Aye
M. Tucker	Aye
S. Brown	Absent

II. CEO Update

A. CEO Update

Mr. Tucker gave the CEO update, including enrollment, staffing updates, and the academic progress. Questions were asked and answered and discussion ensued.
D. Brown arrived at 6:19 PM.

III. Committee Updates

A. Finance Committee Update

Ms. Osselaer gave an update on the financials, including receivables and payables, profit and loss, and budget. Questions were asked and answered.

B. Marketing/Fundraising Committee Update

Mr. Holmes gave an update on the marketing/fundraising committee, including CRM and career fairs.

C. Culture & Engagement Committee Update

Ms. Major gave an update on the Culture & Engagement Committee, including the three key directions of the committee: recruitment, retention, and CASA pride.

D. Governance Committee Update

None.

IV. New Business

A. Vote on COVID-19 Leave Policy

E. Hunt made a motion to approve the updates to the COVID-19 Leave Policy.
K. Holmes seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brown	Aye
M. Major	Aye
M. Campillo	Aye
E. Gould	Absent
T. Wee	Absent
K. Holmes	Aye
E. Hunt	Aye
K. Evans	Aye
M. Tucker	Aye
G. Collier	Aye
S. Brown	Absent

B. Vote on School Calendar for 2022-23 SY

M. Major made a motion to approve the School Calendar for the 2022-2023 school year.
M. Campillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Collier	Aye
S. Brown	Absent
K. Evans	Aye
M. Major	Aye
D. Brown	Aye
T. Wee	Absent
M. Campillo	Aye
E. Hunt	Aye
E. Gould	Absent
M. Tucker	Aye
K. Holmes	Aye

C. Strategic Planning - Documents

Mr. Tucker reminded all committees to address the strategic plan in their committee meetings.

D. Annual Event Discussion

Mr. Tucker led a discussion on the upcoming annual event, including COVID-19 contingency plans. Mr. Brown shares some pro-fundraising tips and tricks. The board discussed tax credit donations. The board members brainstormed potential donors.

V. Closing Items

A. Adjourn Meeting

M. Major made a motion to adjourn the meeting.
E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Wee	Absent
M. Major	Aye
K. Holmes	Aye
M. Campillo	Aye
G. Collier	Aye
E. Hunt	Aye
K. Evans	Aye
D. Brown	Aye
M. Tucker	Aye
E. Gould	Absent
S. Brown	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:09 PM.

Respectfully Submitted,
M. Tucker