

# CASA ACADEMY

## Minutes

### Board Meeting

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#### Date and Time

Wednesday November 10, 2021 at 6:00 PM

#### Location

CASA Academy  
8047 N 35th Ave.  
Phoenix, AZ 85051

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CASA Academy Board and committee meetings will take place via conference call, Zoom, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

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#### Trustees Present

E. Gould, E. Hunt, K. Holmes (remote), M. Campillo, M. Major, M. Tucker, T. Wee (remote)

#### Trustees Absent

D. Brown, G. Collier, K. Evans, S. Brown

#### Guests Present

L. Osselaer

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Nov 10, 2021 at 6:21 PM.

#### C. Approve Minutes

E. Hunt made a motion to approve the minutes from CASA Academy Strategic Planning Session on 10-23-21.

M. Major seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Major	Aye
G. Collier	Absent
S. Brown	Absent
K. Holmes	Aye
K. Evans	Absent
E. Gould	Aye
D. Brown	Absent
T. Wee	Aye
M. Campillo	Aye
E. Hunt	Aye
M. Tucker	Aye

**D. Approve Minutes**

E. Hunt made a motion to approve the minutes from Board Team Building Event on 10-22-21.

M. Campillo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Campillo	Aye
T. Wee	Aye
M. Tucker	Aye
M. Major	Aye
D. Brown	Absent
G. Collier	Absent
K. Holmes	Aye
E. Hunt	Aye
S. Brown	Absent
E. Gould	Aye
K. Evans	Absent

**II. CEO Update**

**A. CEO Update**

Ms. Tacey Clayton-Cundy gave an update on enrollment; staffing update; staff culture; property tax exemption; maternity leave; and academic progress.

**III. Committee Updates**

**A.**

### **Finance Committee Update**

Ms. Wee provided finance committee update, including cash on hand, building cost, debt balance, revenue, net assets, expenses, changes regarding occupancy cost and building loans, and increased cost of transportation.

### **B. Marketing/Fundraising Committee Update**

Mr. Holmes provided update regarding marketing company meeting.

### **C. Culture & Engagement Committee Update**

Ms. Major provided an update regarding staff feedback through survey and upcoming interviews with staff culture.

### **D. Governance Committee Update**

Mr. Campillo gave an update regarding Ms. Osselaer's onboarding process.

## **IV. New Business**

### **A. Vote on whether to allow CASA's Director of Students and Operations, Liliana Villasenor, to approve invoices and purchases for CASA during CEO's leave**

M. Major made a motion to allow CASA's Director of Students and Operations, Liliana Villasenor, to approve invoices and purchases within the approved budget for CASA during CEO's leave.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

T. Wee	Aye
K. Evans	Absent
D. Brown	Absent
M. Major	Aye
M. Campillo	Aye
K. Holmes	Aye
E. Gould	Aye
G. Collier	Absent
M. Tucker	Aye
E. Hunt	Aye
S. Brown	Absent

### **B. Vote on Suspension or Expulsion of K-4 Students under HB2123 Policy**

E. Hunt made a motion to approve Suspension or Expulsion Policy of K-4 Students under HB2123 Policy.

M. Major seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Holmes	Aye
S. Brown	Absent
K. Evans	Absent
T. Wee	Aye
E. Hunt	Aye
M. Campillo	Aye
E. Gould	Aye
M. Major	Aye
M. Tucker	Aye
G. Collier	Absent
D. Brown	Absent

**C. Vote on whether to approve Lisa Osselaer as a board member, pending approval of the Arizona State Board for Charter Schools**

E. Gould made a motion to approve Lisa Osselaer as a board member, pending approval of Arizona State Board for Charter Schools.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Campillo	Aye
D. Brown	Absent
K. Evans	Absent
T. Wee	Aye
K. Holmes	Aye
G. Collier	Absent
M. Major	Aye
E. Hunt	Aye
M. Tucker	Aye
S. Brown	Absent
E. Gould	Aye

**D. Strategic Planning - Documents**

Mr. Tucker advised Board to review strategic planning documents in preparing and setting goals for Committee meetings.

**V. Closing Items**

**A. Adjourn Meeting**

M. Major made a motion to adjourn the meeting.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Tucker	Aye
K. Evans	Absent
E. Gould	Aye
M. Major	Aye
D. Brown	Absent
T. Wee	Aye
E. Hunt	Aye
M. Campillo	Aye
S. Brown	Absent
K. Holmes	Aye
G. Collier	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:13 PM.

Respectfully Submitted,  
M. Tucker