

APPROVED

# CASA ACADEMY

## Minutes

### Board Meeting

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#### **Date and Time**

Wednesday November 10, 2021 at 6:00 PM

#### **Location**

CASA Academy  
8047 N 35th Ave.  
Phoenix, AZ 85051

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CASA Academy Board and committee meetings will take place via conference call, Zoom, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

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#### **Trustees Present**

E. Gould, E. Hunt, K. Holmes (remote), M. Campillo, M. Major, M. Tucker, T. Wee (remote)

#### **Trustees Absent**

D. Brown, G. Collier, K. Evans, S. Brown

#### **Guests Present**

L. Osselaer

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Nov 10, 2021 at 6:21 PM.

#### **C. Approve Minutes**

E. Hunt made a motion to approve the minutes from CASA Academy Strategic Planning Session on 10-23-21.

M. Major seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

S. Brown Absent  
T. Wee Aye  
G. Collier Absent  
M. Tucker Aye  
E. Gould Aye  
K. Holmes Aye  
E. Hunt Aye  
M. Major Aye  
M. Campillo Aye  
D. Brown Absent  
K. Evans Absent

**D. Approve Minutes**

E. Hunt made a motion to approve the minutes from Board Team Building Event on 10-22-21.

M. Campillo seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Tucker Aye  
S. Brown Absent  
M. Major Aye  
M. Campillo Aye  
T. Wee Aye  
G. Collier Absent  
D. Brown Absent  
E. Hunt Aye  
K. Evans Absent  
K. Holmes Aye  
E. Gould Aye

**II. CEO Update**

**A. CEO Update**

Ms. Tacey Clayton-Cundy gave an update on enrollment; staffing update; staff culture; property tax exemption; maternity leave; and academic progress.

**III. Committee Updates**

**A.**

### **Finance Committee Update**

Ms. Wee provided finance committee update, including cash on hand, building cost, debt balance, revenue, net assets, expenses, changes regarding occupancy cost and building loans, and increased cost of transportation.

### **B. Marketing/Fundraising Committee Update**

Mr. Holmes provided update regarding marketing company meeting.

### **C. Culture & Engagement Committee Update**

Ms. Major provided an update regarding staff feedback through survey and upcoming interviews with staff culture.

### **D. Governance Committee Update**

Mr. Campillo gave an update regarding Ms. Osselaer's onboarding process.

## **IV. New Business**

### **A. Vote on whether to allow CASA's Director of Students and Operations, Liliana Villasenor, to approve invoices and purchases for CASA during CEO's leave**

M. Major made a motion to allow CASA's Director of Students and Operations, Liliana Villasenor, to approve invoices and purchases within the approved budget for CASA during CEO's leave.

M. Tucker seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

T. Wee	Aye
M. Campillo	Aye
G. Collier	Absent
K. Evans	Absent
S. Brown	Absent
D. Brown	Absent
E. Gould	Aye
K. Holmes	Aye
M. Tucker	Aye
E. Hunt	Aye
M. Major	Aye

### **B. Vote on Suspension or Expulsion of K-4 Students under HB2123 Policy**

E. Hunt made a motion to approve Suspension or Expulsion Policy of K-4 Students under HB2123 Policy.

M. Major seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Holmes Aye  
S. Brown Absent  
G. Collier Absent  
M. Tucker Aye  
E. Gould Aye  
D. Brown Absent  
E. Hunt Aye  
M. Major Aye  
M. Campillo Aye  
K. Evans Absent  
T. Wee Aye

**C. Vote on whether to approve Lisa Osselaer as a board member, pending approval of the Arizona State Board for Charter Schools**

E. Gould made a motion to approve Lisa Osselaer as a board member, pending approval of Arizona State Board for Charter Schools.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Campillo Aye  
T. Wee Aye  
E. Gould Aye  
E. Hunt Aye  
K. Evans Absent  
G. Collier Absent  
M. Major Aye  
M. Tucker Aye  
S. Brown Absent  
D. Brown Absent  
K. Holmes Aye

**D. Strategic Planning - Documents**

Mr. Tucker advised Board to review strategic planning documents in preparing and setting goals for Committee meetings.

**V. Closing Items**

**A. Adjourn Meeting**

M. Major made a motion to adjourn the meeting.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

K. Holmes Aye  
E. Hunt Aye  
D. Brown Absent  
S. Brown Absent  
G. Collier Absent  
E. Gould Aye  
M. Tucker Aye  
M. Campillo Aye  
K. Evans Absent  
T. Wee Aye  
M. Major Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:13 PM.

Respectfully Submitted,  
M. Tucker