

APPROVED

# CASA ACADEMY

## Minutes

### December Board Meeting

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#### Date and Time

Wednesday December 2, 2020 at 6:00 PM

#### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/86517564179?pwd=Tm5nYW1rRlp4WHdZY2Y3M1IPM3E0dz09>

Meeting ID: 865 1756 4179

Passcode: 755793

One tap mobile

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Dial by your location

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Due to COVID-19, all CASA Academy Board and committee meetings will take place via Zoom or conference call for the time being. Zoom/conference call information will be posted in the location section of the meeting notice/agenda. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (8123 N 35th Ave. Suite B-2, Phoenix, AZ 85051), which is open from 8:00 am to 4:00 pm, Monday through Friday.

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#### Trustees Present

E. Gould (remote), E. Hunt, G. Collier (remote), K. Holmes (remote), M. Campillo (remote), M. Major (remote), M. Tucker (remote), S. Brown (remote), T. Wee (remote), W. Cho

#### Trustees Absent

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D. Brown

**Trustees who arrived after the meeting opened**

E. Hunt, W. Cho

**Ex Officio Members Present**

T. Clayton Cundy (remote)

**Non Voting Members Present**

T. Clayton Cundy (remote)

**Guests Present**

K. Evans (remote)

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**I. Opening Items**

**A. Record Attendance and Guests**

**B. Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Dec 2, 2020 at 6:01 PM.

**C. Approve Minutes**

M. Major made a motion to approve the minutes from Board Meeting on 11-04-20.

K. Holmes seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

E. Hunt	Absent
M. Tucker	Aye
D. Brown	Absent
K. Holmes	Aye
G. Collier	Aye
S. Brown	Aye
E. Gould	Aye
M. Major	Aye
T. Wee	Aye
M. Campillo	Aye
W. Cho	Absent

**II. CEO Update**

**A.**

## **CEO Update**

Ms. Clayton get the CEO update and gave an overview of staff culture, enrollment numbers, financial data, construction updates, and academics.

E. Hunt arrived.

The board discussed COVID closures and online classes.

Ms. Clayton gave an update on the amendment to our charter. The amendment enables our growth plan and allows us to increase the number of scholars enrolled. The ASBSC approved the amendment.

Ms. Clayton gave an update on construction and the progress we are making.

W. Cho arrived.

The board continued to discuss learning mode updates (in-person vs. virtual learning). CASA has gone back to online learning due to COVID-19 numbers.

The board reviewed and discussed academic data.

## **III. Committee Updates**

### **A. Finance Committee Update**

Ms. Wee gave an overview of financial data.

### **B. Marketing/Fundraising Committee Update**

Mr. Brown gave an update on the marketing committee, including a focus on CRM and integrity of our data, discussions alternatives for the annual event, success from the playground fundraising, and a newsletter.

### **C. Culture & Engagement Committee Update**

Ms. Major gave an update on the culture committee, including the one-on-one meetings with the teachers that took place in November.

### **D. Governance Committee Update**

Ms. Jeffries gave an overview of the board resources available to board members on Board on Track, including the documents in the primary training folder. The governance committee will begin (1) tracking what skills our board members have, and (2) compiling a list of resources that we know of that can help CASA and our scholars.

## **IV. Closing Items**

### **A. Adjourn Meeting**

E. Hunt made a motion to adjourn the meeting.

M. Major seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Brown Absent  
K. Holmes Aye  
T. Wee Aye  
M. Tucker Aye  
S. Brown Aye  
E. Gould Aye  
W. Cho Aye  
G. Collier Aye  
M. Major Aye  
E. Hunt Aye  
M. Campillo Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:07 PM.

Respectfully Submitted,  
M. Tucker