

APPROVED

CASA ACADEMY

Minutes

Company Culture Committee Meeting

November Meeting

Date and Time

Wednesday November 4, 2020 at 8:00 AM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/82140728319?pwd=RDZvY1EySFM3aHRuaEc5VzFJbmVuZz09>

Meeting ID: 821 4072 8319

Passcode: 097883

One tap mobile

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Dial by your location

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Meeting ID: 821 4072 8319

Find your local number: <https://us02web.zoom.us/u/kjMQ628Q3>

Due to COVID-19, all CASA Academy Board and committee meetings will take place via Zoom or conference call for the time being. Zoom/conference call information will be posted in the location section of the meeting notice/agenda. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (8123 N 35th Ave. Suite B-2, Phoenix, AZ 85051), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Committee Members Present

M. Major (remote), M. Tucker, T. Clayton Cundy (remote), W. Cho (remote)

Committee Members Absent

E. Hunt

Committee Members who arrived after the meeting opened

M. Tucker

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Major called a meeting of the Company Culture Committee of CASA ACADEMY to order on Wednesday Nov 4, 2020 at 8:02 AM.

C. Approve Minutes

M. Major made a motion to approve the minutes from October Meeting on 10-27-20.

W. Cho seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

M. Tucker	Absent
M. Major	Aye
W. Cho	Aye
E. Hunt	Absent
T. Clayton Cundy	Aye

II. Company Culture

A. Discuss Creating Career Paths For Staff

The committee discussed CASA Academy's Growth Plan and positions to add.

M. Tucker arrived.

The committee discussed the process for creating paths, career descriptions, long-term vision setting, and timing and building in meetings into the master calendar.

III. Other Business

A. Other culture topics

None.

B. Discuss November One-On-One Meetings

Committee discussed scheduling one-on-one meetings.

IV. Closing Items

A. Adjourn Meeting

T. Clayton Cundy made a motion to adjourn the meeting.

M. Tucker seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

T. Clayton Cundy Aye

E. Hunt Absent

M. Major Aye

W. Cho Aye

M. Tucker Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 AM.

Respectfully Submitted,

M. Major