APPROVED

CASA ACADEMY

Minutes

Governance Committee Meeting

Date and Time
Wednesday September 16, 2020 at 12:00 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/86395903624?pwd=V3czcEFmclVBamduZDZkVXBLdzgvQT09
Meeting ID: 863 9590 3624
Passcode: 795119
One tap mobile
+16699006833,,86395903624# US (San Jose)
+12532158782,,86395903624# US (Tacoma)
Dial by your location
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
Meeting ID: 863 9590 3624
Find your local number: https://us02web.zoom.us/u/kcBdb8okT2

CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Committee Members Present
E. Gould (remote), M. Campillo (remote), M. Tucker (remote), T. Clayton Cundy (remote)

Committee Members Absent
None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Campillo called a meeting of the Governance Committee of CASA ACADEMY to order on Wednesday Sep 16, 2020 at 12:12 PM.

C. Approve Minutes

M. Tucker made a motion to approve the minutes Governance Meeting on 04-02-19.
E. Gould seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
E. Gould	Aye
M. Campillo	Aye
T. Clayton Cundy	Aye
M. Tucker	Aye

II. Business

A. Review Board Responsibility Tracker and Fulfillment of Responsibilities by Board Members

The Board Chair initiated a discussion of the Board Member Responsibility tracking spreadsheet on Google Docs/sheets. Committee members suggested and discussed adding columns for tracking Board member completion of training materials and member background and/or skill sets and updated the document to reflect new members joining date. School CEO suggested she would create a master checklist. Finally, the committee agreed to clean up file folders in the Governance folder as needed.

B. Review training documents for new CASA Academy Board members

Committee member Michael Campillo to update and circulate a draft Board Member training checklist.

C. Review new member informational documents

D. Status update on Kathy Evans

School CEO Tacey Cundy updated the committee on status of adding Kathy Evans.

III. Other Business

A. Schedule Next Meeting and Goals

Next Board meeting scheduled for 12-1pm on 10/20/2020.

IV. Closing Items

A. Adjourn Meeting

M. Tucker made a motion to adjourn.
E. Gould seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

T. Clayton Cundy	Aye
M. Campillo	Aye
M. Tucker	Aye
E. Gould	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:07 PM.

Respectfully Submitted,
M. Campillo