APPROVED

CASA ACADEMY

Minutes

Board Meeting

Date and Time
Wednesday October 7, 2020 at 6:00 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/85778356630?pwd=Z0pqWUdGMytub0psaUI3UE1zd2R0Zz09
Meeting ID: 857 7835 6630
Passcode: 609047
One tap mobile
+16699006833,,85778356630# US (San Jose)
+12532158782,,85778356630# US (Tacoma)
Dial by your location
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
Meeting ID: 857 7835 6630
Find your local number: https://us02web.zoom.us/u/kgYpaDiP3

Due to COVID-19, all CASA Academy Board and committee meetings will take place via Zoom or conference call for the time being. Zoom/conference call information will be posted in the location section of the meeting notice/agenda. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (8123 N 35th Ave. Suite B-2, Phoenix, AZ 85051), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Trustees Present
D. Brown (remote), E. Gould (remote), E. Hunt (remote), G. Collier (remote), M. Campillo (remote), M. Major (remote), M. Tucker (remote), S. Brown (remote), T. Wee (remote), W. Cho (remote)

Trustees Absent
K. Holmes

Ex Officio Members Present
T. Clayton Cundy (remote)

Guests Present
Kathryn Evans

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Wednesday Oct 7, 2020 at 6:02 PM.

C. Introduction of Kathy Evans - Candidate for Board of Governance for CASA Academy

Mr. Tucker introduced Kathryn (Kathy) Evans as a potential board member. The current board members introduced themselves.

D. Approve Minutes

T. Wee made a motion to approve the minutes from Board Meeting on 09-02-20.
S. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Hunt	Aye
M. Major	Aye
M. Tucker	Aye
T. Wee	Aye
M. Campillo	Aye
K. Holmes	Absent
G. Collier	Aye
D. Brown	Aye
W. Cho	Aye
E. Gould	Aye
S. Brown	Aye

II. CEO Update - Tacey Clayton Cundy

A. CEO Update

Ms. Clayton gave an overview of the playground fundraising campaign and how the board members can help raise funds.

Casa has currently made the decision to return to school on October 20, pending any changes to data. Ms. Clayton discussed safety measures and plans for the return to school.

Ms. Clayton gave an overview of staff culture and academics.

Ms. Clayton gave an update on construction and permitting; demolition starts on October 12.

Ms. Clayton provided enrollment numbers and recruitment efforts.

Ms. Clayton discussed financials, projected carryover, and fundraising goals.

III. Committee Updates

A. Finance Committee Update

Ms. Wee gave an overview of the audited financials and compliance checklist required for charter schools.

B. Marketing/Fundraising Committee Update

Mr. Brown gave an overview on what the marketing committee has been doing in the past two months, including branding standards, annual event, etc. The recommendation that the committee gave on the annual event is pushing back the date, make it a hybrid event, and cap the number of people who can attend.

C. Culture & Engagement Committee Update

None.

D. Governance Committee Update

Mr. Campillo gave an update on the governance committee and the materials that the committee is making for new board members and training for current board members.

IV. Old Business

A. Discuss Strategic Planning Meeting

October 23rd (evening) and October 24th will be some long range planning; to be held virtually.

V. New Business

A. Vote on Title IX Policy

Ms. Clayton gave an over on what the Title IX Policy does, how and why it was created, and training that is taking place with staff and the Title IX coordinator.
M. Major made a motion to approve the Casa Academy Title IX Policy.
E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

W. Cho	Aye
M. Major	Aye
G. Collier	Aye
E. Gould	Aye
T. Wee	Aye
D. Brown	Aye
K. Holmes	Absent
M. Campillo	Aye
S. Brown	Aye
M. Tucker	Aye
E. Hunt	Aye

B. Vote on AFR

M. Major made a motion to approve the 2020 annual financial report.
E. Hunt seconded the motion.
To be signed by the board members via DocuSign; it needs to be submitted to the state before October 15.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Tucker	Aye
E. Gould	Aye
T. Wee	Aye
E. Hunt	Aye
M. Campillo	Aye
W. Cho	Aye
D. Brown	Aye
K. Holmes	Absent
G. Collier	Aye
S. Brown	Aye
M. Major	Aye

C. Vote on whether to move funds to money market account

Ms. Clayton reviewed the rate sheet for the money market account and the reasoning behind moving the money from the CD.
T. Wee made a motion to approve to move funds to money market account, up to the amount of cash on hand.
E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Brown	Aye
M. Tucker	Aye
K. Holmes	Absent
G. Collier	Aye
D. Brown	Aye
M. Campillo	Aye
M. Major	Aye
E. Gould	Aye
W. Cho	Aye
E. Hunt	Aye
T. Wee	Aye

D. Vote on STEP Contract Addendum

E. Hunt made a motion to approve STEP Contract Addendum.
E. Gould seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Major	Aye
E. Hunt	Aye
M. Tucker	Aye
M. Campillo	Aye
G. Collier	Aye
S. Brown	Aye
T. Wee	Aye
E. Gould	Aye
D. Brown	Aye
W. Cho	Aye
K. Holmes	Absent

E. Vote on submitting Enrollment Cap Amendment Request to ASBCS to begin in FY22

M. Major made a motion to submit the enrollment cap amendment request to ASBCS to begin in FY22.
T. Wee seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Tucker	Aye
D. Brown	Aye
K. Holmes	Absent
G. Collier	Aye
M. Campillo	Aye
E. Hunt	Aye
T. Wee	Aye
E. Gould	Aye
S. Brown	Aye
M. Major	Aye
W. Cho	Aye

F. Vote on Pregnancy Policy

Ms. Clayton gave an overview on changes made to the pregnancy policy.
M. Major made a motion to approve the updated pregnancy policy.
E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Hunt	Aye
E. Gould	Aye
M. Major	Aye
G. Collier	Aye
S. Brown	Aye
K. Holmes	Absent
M. Tucker	Aye
T. Wee	Aye
M. Campillo	Aye
D. Brown	Aye
W. Cho	Aye

G. Sign COI Forms

Document is attached to the meeting agenda; signatures can happen electronically. The board members took some time to sign the form.

H. Vote on whether to approve the board membership of Kathryn Evans, pending approval from the ASBCS

T. Wee made a motion to to approve the board membership of Kathryn Evans, pending approval from the ASBCS.
G. Collier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Major	Aye

Roll Call

E. Gould	Aye
M. Campillo	Aye
E. Hunt	Aye
G. Collier	Aye
T. Wee	Aye
K. Holmes	Absent
W. Cho	Aye
S. Brown	Aye
D. Brown	Aye
M. Tucker	Aye

VI. Closing Items

A. Adjourn Meeting

E. Hunt made a motion to adjourn the meeting.
G. Collier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Gould	Aye
K. Holmes	Absent
M. Campillo	Aye
W. Cho	Aye
E. Hunt	Aye
D. Brown	Aye
S. Brown	Aye
M. Tucker	Aye
G. Collier	Aye
M. Major	Aye
T. Wee	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:12 PM.

Respectfully Submitted,
M. Tucker