APPROVED

CASA ACADEMY

Minutes

Board Meeting

Date and Time
Tuesday June 15, 2021 at 6:00 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/86154892241?pwd=cEt2QndkLzNqbUJRVjZTR0htbnlzdz09

Meeting ID: 861 5489 2241
Passcode: 850984
One tap mobile
+13462487799,,86154892241# US (Houston)
+16699006833,,86154892241# US (San Jose)

Dial by your location
+1 346 248 7799 US (Houston)
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Meeting ID: 861 5489 2241
Find your local number: https://us02web.zoom.us/u/kd4ZoUoRC5

CASA Academy Board and committee meetings will take place via conference call, Zoom, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

Trustees Present

E. Gould (remote), E. Hunt (remote), G. Collier (remote), K. Evans (remote), K. Holmes (remote), M. Campillo (remote), M. Major (remote), M. Tucker (remote), S. Brown (remote), T. Wee (remote), W. Cho (remote)

Trustees Absent
D. Brown

Trustees who arrived after the meeting opened
K. Evans, S. Brown, W. Cho

Trustees who left before the meeting adjourned
S. Brown

Ex Officio Members Present
T. Clayton Cundy (remote)

Guests Present
Heather Jones (remote), Laura Mills (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Tuesday Jun 15, 2021 at 6:05 PM.

C. Approve Minutes

T. Wee made a motion to approve the minutes from Board Meeting on 05-06-21.
K. Holmes seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Holmes	Aye
S. Brown	Aye
M. Tucker	Aye
M. Campillo	Aye
M. Major	Aye
E. Gould	Aye
E. Hunt	Aye
G. Collier	Aye
D. Brown	Absent
T. Wee	Aye

Roll Call

K. Evans	Absent
W. Cho	Absent

II. Proposed Budget

A. Overview of Proposed Budget

Ms. Jones from Aspire gave an overview of the proposed budget. The board discussed the same.
W. Cho arrived.
K. Evans arrived.

III. CEO Update

A. CEO Update

Ms. Clayton Cundy gave her CEO update, including an overview on staff culture at the end of the school year, re-enrollment and current enrollment, financials, staffing for the upcoming year, new building updates, and annual academic data results. The board discussed staffing at length.

IV. Committee Updates

A. Finance Committee Update

Ms. Wee gave an update on the Finance Committee, including April's balance sheet and projections for income for the full fiscal year.

B. Marketing/Fundraising Committee Update

Mr. Brown gave an update on the Marketing/Fundraising Committee, including 2022's annual event and location. Mr. Brown solicited feedback on the event's theme and logo.

C. Culture & Engagement Committee Update

Ms. Major gave an updated on the Culture & Engagement Committee, including staffing for the upcoming school year.

D. Governance Committee Update

Mr. Campillo gave an update on the Governance Committee, including the purpose of the board and the board's objectives.

V. Executive Session

A. Executive Session

M. Major made a motion to enter into an executive session.

E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Wee	Aye
K. Holmes	Aye
D. Brown	Absent
E. Hunt	Aye
S. Brown	Aye
M. Campillo	Aye
G. Collier	Aye
M. Major	Aye
M. Tucker	Aye
W. Cho	Aye
E. Gould	Aye
K. Evans	Aye

The Board went into Executive Session until 7:14pm.
S. Brown left.

VI. New Business

A. Vote on Proposed Budget

E. Hunt made a motion to approve the proposed budget, including updates to the contact information.
E. Gould seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Major	Aye
K. Evans	Aye
T. Wee	Aye
W. Cho	Aye
E. Gould	Aye
D. Brown	Absent
G. Collier	Aye
K. Holmes	Aye
S. Brown	Absent
M. Campillo	Aye
E. Hunt	Aye
M. Tucker	Aye

S. Brown arrived.

B. Vote on William Cho's resignation

M. Major made a motion to approve William Cho's resignation, effective June 30, 2021, based on the charter board's acceptance of such resignation.
E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

W. Cho	Aye
G. Collier	Aye
S. Brown	Aye
K. Evans	Aye
E. Gould	Aye
D. Brown	Absent
K. Holmes	Aye
T. Wee	Aye
M. Tucker	Aye
E. Hunt	Aye
M. Major	Aye
M. Campillo	Aye

C. Vote on Occupational Therapy Contract for 2021-22 SY

E. Hunt made a motion to approve the Occupational Therapy Contract for 2021-22 school year.
K. Evans seconded the motion.
Ms. Clayton Cundy gave an overview of the contract.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brown	Absent
T. Wee	Aye
M. Tucker	Aye
W. Cho	Aye
S. Brown	Aye
K. Holmes	Aye
E. Hunt	Aye
M. Major	Aye
M. Campillo	Aye
G. Collier	Aye
E. Gould	Aye
K. Evans	Aye

D. Vote on Aspire Contract for 2021-22 SY

M. Major made a motion to approve the Aspire contract for the 2021-22 school year.
K. Holmes seconded the motion.
Ms. Clayton Cundy gave an overview of the contract, including the 3% increase in fees.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Campillo	Aye
K. Evans	Aye

Roll Call

T. Wee	Aye
G. Collier	Aye
S. Brown	Aye
D. Brown	Absent
M. Major	Aye
M. Tucker	Aye
E. Gould	Aye
K. Holmes	Aye
E. Hunt	Aye
W. Cho	Aye

E. Vote on Bus Contract for 2021-22 SY

K. Evans made a motion to the bus contract for the 2021-22 school year.
K. Holmes seconded the motion.
Ms. Clayton Cundy gave an overview of the contract including increase to fees and fuel surcharges.
The board **VOTED** unanimously to approve the motion.

Roll Call

W. Cho	Aye
E. Hunt	Aye
S. Brown	Aye
G. Collier	Aye
M. Major	Aye
K. Evans	Aye
D. Brown	Absent
M. Campillo	Aye
M. Tucker	Aye
E. Gould	Aye
T. Wee	Aye
K. Holmes	Aye

F. Vote on Amended Bylaws

Mr. Campillo gave an overview of the bylaws amendment.
M. Major made a motion to approve the amended and restated bylaws.
E. Gould seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Major	Aye
W. Cho	Aye
D. Brown	Absent
E. Hunt	Aye
T. Wee	Aye
E. Gould	Aye

Roll Call

K. Holmes	Aye
M. Campillo	Aye
K. Evans	Aye
M. Tucker	Aye
S. Brown	Aye
G. Collier	Aye

G. Vote on updated Staff Handbook

Ms. Clayton Cundy gave an overview of the changes to the Staff Handbook.
E. Hunt made a motion to approve the updated Staff Handbook.
K. Evans seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Brown	Aye
E. Gould	Aye
D. Brown	Absent
E. Hunt	Aye
G. Collier	Aye
M. Major	Aye
W. Cho	Aye
K. Evans	Aye
K. Holmes	Aye
T. Wee	Aye
M. Campillo	Aye
M. Tucker	Aye

H. Vote on Scholar & Family Handbook

Ms. Clayton Cundy gave an overview of the changes to the Scholar & Family Handbook.
E. Gould made a motion to approve the Scholar & Family Handbook.
E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Campillo	Aye
W. Cho	Aye
D. Brown	Absent
M. Major	Aye
K. Holmes	Aye
S. Brown	Aye
T. Wee	Aye
E. Hunt	Aye
G. Collier	Aye
E. Gould	Aye
K. Evans	Aye

Roll Call

M. Tucker Aye

I. Vote on Updated Title IX Policy

Ms. Clayton Cundy gave an overview of the changes to the Title IX Policy.
M. Major made a motion to approve the updated Title IX Policy and to allow the CEO of CASA Academy to make future changes to the policy as necessary to ensure CASA Academy is in compliance, including making updates to the person designated as the Title IX Coordinator.
E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Brown Aye
G. Collier Aye
K. Evans Aye
M. Tucker Aye
K. Holmes Aye
E. Gould Aye
M. Campillo Aye
E. Hunt Aye
D. Brown Absent
T. Wee Aye
M. Major Aye
W. Cho Aye

J. Vote on CEO compensation

M. Tucker made a motion to approve the CEO compensation as discussed in the Executive Session.
W. Cho seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Gould Aye
G. Collier Aye
W. Cho Aye
K. Evans Aye
E. Hunt Aye
M. Campillo Aye
M. Tucker Aye
S. Brown Aye
M. Major Aye
D. Brown Absent
K. Holmes Aye
T. Wee Aye

K.

Vote on COVID-19 Stipends

Ms. Clayton Cundy gave an overview of the COVID-19 Stipends that will be awarded to staff. The Board discussed the same.
E. Gould made a motion to approve the COVID-19 Stipends for 2021.
E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

W. Cho	Aye
M. Tucker	Aye
E. Hunt	Aye
K. Evans	Aye
D. Brown	Absent
T. Wee	Aye
M. Campillo	Aye
S. Brown	Aye
K. Holmes	Aye
M. Major	Aye
E. Gould	Aye
G. Collier	Aye

L. Vote on hiring additional teachers through One Teacher

Ms. Clayton Cundy gave an overview on additional staffing done through One Teacher; requesting the authority to hire 4 teachers through One Teacher.
E. Hunt made a motion to authorize the CEO to hire four (4) additional teachers through One Teacher.
E. Gould seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Tucker	Aye
E. Gould	Aye
S. Brown	Aye
K. Evans	Aye
E. Hunt	Aye
D. Brown	Absent
K. Holmes	Aye
T. Wee	Aye
M. Major	Aye
M. Campillo	Aye
W. Cho	Aye
G. Collier	Aye

M. Vote on Houghton Mifflin Harcourt quote

M. Major made a motion to approve the Houghton Mifflin Harcourt quote, pending protection of student data (if applicable).
K. Holmes seconded the motion.
The Board discussed adding in protections to the agreement regarding student data, if HMH has access to student data.
The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. New Board Meeting Changes

Mr. Tucker gave an update on board meetings starting in August, including location and schedule.

B. Adjourn Meeting

E. Hunt made a motion to adjourn the meeting.
M. Major seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Hunt	Aye
T. Wee	Aye
M. Tucker	Aye
M. Campillo	Aye
K. Holmes	Aye
S. Brown	Aye
G. Collier	Aye
W. Cho	Aye
M. Major	Aye
E. Gould	Aye
D. Brown	Absent
K. Evans	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,
M. Tucker