

APPROVED

CASA ACADEMY

Minutes

Board Meeting

Date and Time

Tuesday June 15, 2021 at 6:00 PM

Location

Join Zoom Meeting

<https://us02web.zoom.us/j/86154892241?pwd=cEt2QndkLzNqbUJRVjZTR0htbnlzdz09>

Meeting ID: 861 5489 2241

Passcode: 850984

One tap mobile

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Dial by your location

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CASA Academy Board and committee meetings will take place via conference call, Zoom, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8047 N 35th Ave. Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

Trustees Present

E. Gould (remote), E. Hunt (remote), G. Collier (remote), K. Evans (remote), K. Holmes (remote), M. Campillo (remote), M. Major (remote), M. Tucker (remote), S. Brown (remote), T. Wee (remote), W. Cho (remote)

Trustees Absent

D. Brown

Trustees who arrived after the meeting opened

K. Evans, S. Brown, W. Cho

Trustees who left before the meeting adjourned

S. Brown

Ex Officio Members Present

T. Clayton Cundy (remote)

Non Voting Members Present

T. Clayton Cundy (remote)

Guests Present

Heather Jones (remote), Laura Mills (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Tuesday Jun 15, 2021 at 6:05 PM.

C. Approve Minutes

T. Wee made a motion to approve the minutes from Board Meeting on 05-06-21.

K. Holmes seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Tucker Aye

E. Gould Aye

T. Wee Aye

K. Evans Absent

K. Holmes Aye

S. Brown Aye

E. Hunt Aye

Roll Call

D. Brown Absent
M. Campillo Aye
M. Major Aye
G. Collier Aye
W. Cho Absent

II. Proposed Budget

A. Overview of Proposed Budget

Ms. Jones from Aspire gave an overview of the proposed budget. The board discussed the same.

W. Cho arrived.

K. Evans arrived.

III. CEO Update

A. CEO Update

Ms. Clayton Cundy gave her CEO update, including an overview on staff culture at the end of the school year, re-enrollment and current enrollment, financials, staffing for the upcoming year, new building updates, and annual academic data results. The board discussed staffing at length.

IV. Committee Updates

A. Finance Committee Update

Ms. Wee gave an update on the Finance Committee, including April's balance sheet and projections for income for the full fiscal year.

B. Marketing/Fundraising Committee Update

Mr. Brown gave an update on the Marketing/Fundraising Committee, including 2022's annual event and location. Mr. Brown solicited feedback on the event's theme and logo.

C. Culture & Engagement Committee Update

Ms. Major gave an updated on the Culture & Engagement Committee, including staffing for the upcoming school year.

D. Governance Committee Update

Mr. Campillo gave an update on the Governance Committee, including the purpose of the board and the board's objectives.

V. Executive Session

A. Executive Session

M. Major made a motion to enter into an executive session.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Campillo Aye

M. Tucker Aye

T. Wee Aye

W. Cho Aye

S. Brown Aye

K. Holmes Aye

M. Major Aye

E. Hunt Aye

K. Evans Aye

D. Brown Absent

G. Collier Aye

E. Gould Aye

The Board went into Executive Session until 7:14pm.

S. Brown left.

VI. New Business

A. Vote on Proposed Budget

E. Hunt made a motion to approve the proposed budget, including updates to the contact information.

E. Gould seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Holmes Aye

W. Cho Aye

S. Brown Absent

E. Gould Aye

E. Hunt Aye

T. Wee Aye

M. Tucker Aye

M. Major Aye

M. Campillo Aye

G. Collier Aye

D. Brown Absent

K. Evans Aye

S. Brown arrived.

B.

Vote on William Cho's resignation

M. Major made a motion to approve William Cho's resignation, effective June 30, 2021, based on the charter board's acceptance of such resignation.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Campillo Aye
K. Evans Aye
T. Wee Aye
K. Holmes Aye
M. Tucker Aye
W. Cho Aye
E. Hunt Aye
S. Brown Aye
M. Major Aye
E. Gould Aye
D. Brown Absent
G. Collier Aye

C. Vote on Occupational Therapy Contract for 2021-22 SY

E. Hunt made a motion to approve the Occupational Therapy Contract for 2021-22 school year.

K. Evans seconded the motion.

Ms. Clayton Cundy gave an overview of the contract.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brown Absent
T. Wee Aye
G. Collier Aye
E. Hunt Aye
E. Gould Aye
M. Major Aye
K. Holmes Aye
M. Tucker Aye
M. Campillo Aye
K. Evans Aye
S. Brown Aye
W. Cho Aye

D. Vote on Aspire Contract for 2021-22 SY

M. Major made a motion to approve the Aspire contract for the 2021-22 school year.

K. Holmes seconded the motion.

Ms. Clayton Cundy gave an overview of the contract, including the 3% increase in fees.

The board **VOTED** unanimously to approve the motion.

Roll Call

W. Cho Aye
S. Brown Aye
E. Hunt Aye
K. Holmes Aye
T. Wee Aye
M. Major Aye
E. Gould Aye
M. Tucker Aye
G. Collier Aye
D. Brown Absent
M. Campillo Aye
K. Evans Aye

E. Vote on Bus Contract for 2021-22 SY

K. Evans made a motion to the bus contract for the 2021-22 school year.

K. Holmes seconded the motion.

Ms. Clayton Cundy gave an overview of the contract including increase to fees and fuel surcharges.

The board **VOTED** unanimously to approve the motion.

Roll Call

E. Hunt Aye
M. Tucker Aye
E. Gould Aye
W. Cho Aye
G. Collier Aye
M. Campillo Aye
D. Brown Absent
K. Holmes Aye
T. Wee Aye
M. Major Aye
K. Evans Aye
S. Brown Aye

F. Vote on Amended Bylaws

Mr. Campillo gave an overview of the bylaws amendment.

M. Major made a motion to approve the amended and restated bylaws.

E. Gould seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brown Absent
M. Campillo Aye

Roll Call

T. Wee Aye
K. Holmes Aye
G. Collier Aye
S. Brown Aye
M. Tucker Aye
E. Gould Aye
M. Major Aye
E. Hunt Aye
K. Evans Aye
W. Cho Aye

G. Vote on updated Staff Handbook

Ms. Clayton Cundy gave an overview of the changes to the Staff Handbook.

E. Hunt made a motion to approve the updated Staff Handbook.

K. Evans seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brown Absent
M. Tucker Aye
M. Campillo Aye
W. Cho Aye
E. Gould Aye
K. Evans Aye
T. Wee Aye
K. Holmes Aye
G. Collier Aye
M. Major Aye
E. Hunt Aye
S. Brown Aye

H. Vote on Scholar & Family Handbook

Ms. Clayton Cundy gave an overview of the changes to the Scholar & Family Handbook.

E. Gould made a motion to approve the Scholar & Family Handbook.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Tucker Aye
M. Campillo Aye
K. Holmes Aye
E. Gould Aye
M. Major Aye
K. Evans Aye
S. Brown Aye

Roll Call

D. Brown Absent
T. Wee Aye
W. Cho Aye
E. Hunt Aye
G. Collier Aye

I. Vote on Updated Title IX Policy

Ms. Clayton Cundy gave an overview of the changes to the Title IX Policy.

M. Major made a motion to approve the updated Title IX Policy and to allow the CEO of CASA Academy to make future changes to the policy as necessary to ensure CASA Academy is in compliance, including making updates to the person designated as the Title IX Coordinator.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brown Absent
M. Tucker Aye
W. Cho Aye
K. Holmes Aye
G. Collier Aye
M. Major Aye
M. Campillo Aye
E. Hunt Aye
S. Brown Aye
K. Evans Aye
E. Gould Aye
T. Wee Aye

J. Vote on CEO compensation

M. Tucker made a motion to approve the CEO compensation as discussed in the Executive Session.

W. Cho seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brown Absent
T. Wee Aye
W. Cho Aye
E. Gould Aye
G. Collier Aye
M. Campillo Aye
E. Hunt Aye
M. Major Aye
K. Holmes Aye

Roll Call

K. Evans Aye
S. Brown Aye
M. Tucker Aye

K. Vote on COVID-19 Stipends

Ms. Clayton Cundy gave an overview of the COVID-19 Stipends that will be awarded to staff. The Board discussed the same.

E. Gould made a motion to approve the COVID-19 Stipends for 2021.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Tucker Aye
S. Brown Aye
E. Hunt Aye
G. Collier Aye
K. Evans Aye
M. Major Aye
M. Campillo Aye
K. Holmes Aye
W. Cho Aye
T. Wee Aye
D. Brown Absent
E. Gould Aye

L. Vote on hiring additional teachers through One Teacher

Ms. Clayton Cundy gave an overview on additional staffing done through One Teacher; requesting the authority to hire 4 teachers through One Teacher.

E. Hunt made a motion to authorize the CEO to hire four (4) additional teachers through One Teacher.

E. Gould seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Major Aye
E. Gould Aye
D. Brown Absent
M. Campillo Aye
W. Cho Aye
S. Brown Aye
M. Tucker Aye
K. Evans Aye
T. Wee Aye
G. Collier Aye
E. Hunt Aye

Roll Call

K. Holmes Aye

M. Vote on Houghton Mifflin Harcourt quote

M. Major made a motion to approve the Houghton Mifflin Harcourt quote, pending protection of student data (if applicable).

K. Holmes seconded the motion.

The Board discussed adding in protections to the agreement regarding student data, if HMH has access to student data.

The board **VOTED** unanimously to approve the motion.

VII. Closing Items

A. New Board Meeting Changes

Mr. Tucker gave an update on board meetings starting in August, including location and schedule.

B. Adjourn Meeting

E. Hunt made a motion to adjourn the meeting.

M. Major seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

E. Hunt Aye

K. Holmes Aye

W. Cho Aye

G. Collier Aye

M. Major Aye

E. Gould Aye

M. Tucker Aye

S. Brown Aye

D. Brown Absent

K. Evans Aye

M. Campillo Aye

T. Wee Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,

M. Tucker