APPROVED

CASA ACADEMY

Minutes

Board Meeting

Date and Time
Thursday May 6, 2021 at 6:00 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/89195681293?pwd=MGVoalZBSTBCSjNBRmpxQ2dRYUEvdz09
Meeting ID: 891 9568 1293
Passcode: 059221
One tap mobile
+16699006833,,89195681293# US (San Jose)
+12532158782,,89195681293# US (Tacoma)
Dial by your location
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
Meeting ID: 891 9568 1293
Find your local number: https://us02web.zoom.us/u/kZhYVv7Pl

CASA Academy Board and committee meetings will take place via conference call, Zoom, or in person. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the main office of CASA Academy (8123 N 35th Ave. Suite B-2 Phoenix, AZ 85051) which is open from 8:00 a.m. to 4:30 p.m., Monday-Friday.

Trustees Present
E. Gould (remote), E. Hunt (remote), G. Collier (remote), K. Holmes (remote), M. Campillo (remote), M. Major (remote), M. Tucker (remote), S. Brown (remote), T. Wee (remote)

Trustees Absent

D. Brown, K. Evans, W. Cho

Trustees who arrived after the meeting opened
E. Hunt, T. Wee

Ex Officio Members Present
T. Clayton Cundy (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Thursday May 6, 2021 at 6:02 PM.

C. Approve Minutes

E. Gould made a motion to approve the minutes from Board Meeting on 04-01-21.
M. Campillo seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Gould	Aye
M. Major	Aye
E. Hunt	Absent
T. Wee	Absent
W. Cho	Absent
K. Holmes	Aye
M. Tucker	Aye
S. Brown	Aye
D. Brown	Absent
G. Collier	Aye
K. Evans	Absent
M. Campillo	Aye

E. Hunt arrived.

II. CEO Update

A. CEO Update

Ms. Clayton Cundy gave an overview on staff culture and re-enrollment.
T. Wee arrived.
Ms. Clayton Cundy continued her CEO update and gave an overview on financials, staffing, and new building updates. Ms. Clayton Cundy gave an update on the TFA Ignite

Tutoring Program and how scholars did the program. The board discussed the results and expressed interest in continuing the program in the future, if available. Ms. Clayton Cundy uploaded the academic dashboard to Board On Track and it is available under the CEO report, the board will review year end academics next board meeting.
Ms. Clayton Cundy gave an overview of: the items needed for the new building, 4th graders, and moving into the new building; expense thereof; and the funding source for such purchases. The board discussed the same, including the process of seeking quotes for purchases.

III. Committee Updates

A. Finance Committee Update

Ms. Wee gave a Finance Committee update, including a review of the balance sheet and income statement.

B. Marketing/Fundraising Committee Update

Mr. Brown gave a Marketing/Fundraising Committee update, including increasing social media presence, tracking new students sourcing, and 2022 annual event.

C. Culture & Engagement Committee Update

Ms. Major gave a Culture & Engagement Committee update, including an overview of Spring staff survey results and staffing for the upcoming school year.

D. Governance Committee Update

Mr. Campillo discussed the importance of open meeting laws, how Board on Track helps us stay compliant with some laws, and how informal discussions could be considered board meetings if there is a quorum of board members and business items are discussed.

IV. New Business

A. Annual Event Location for 2021-22 SY Friday, February 25, 2022

Mr. Tucker gave an update on a potential location for the 2021-2022 Annual Event.

B. Vote on FY21 Revised Budget

Ms. Clayton Cundy summarized the purpose of voting on the revised budget.
M. Major made a motion to approve the FY21 revised budget.
E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Hunt	Aye
K. Holmes	Aye

Roll Call

K. Evans	Absent
M. Tucker	Aye
G. Collier	Aye
D. Brown	Absent
T. Wee	Aye
M. Major	Aye
W. Cho	Absent
M. Campillo	Aye
S. Brown	Aye
E. Gould	Aye

C. Vote on audit engagement letters

Ms. Clayton Cundy reviewed the purpose of the audit and the engagement letters.
E. Hunt made a motion to approve the audit engagement letters.
G. Collier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Wee	Aye
M. Campillo	Aye
M. Tucker	Aye
D. Brown	Absent
G. Collier	Aye
M. Major	Aye
S. Brown	Aye
K. Holmes	Aye
E. Gould	Aye
K. Evans	Absent
E. Hunt	Aye
W. Cho	Absent

D. Vote on Arizona Grants Management contract for 2021-22 SY

Ms. Clayton Cundy reviewed the purpose of this contract.
E. Hunt made a motion to approve the Arizona Grants Management contract for 2021-22 SY.
E. Gould seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Tucker	Aye
G. Collier	Aye
M. Campillo	Aye
E. Gould	Aye
M. Major	Aye
S. Brown	Aye

Roll Call

D. Brown	Absent
K. Evans	Absent
W. Cho	Absent
K. Holmes	Aye
T. Wee	Aye
E. Hunt	Aye

E. Vote on Psychoeducational/School Psychology services contract for 2021-2023.

Ms. Clayton Cundy reviewed the purpose of this contract. The board discussed the same.

M. Major made a motion to approve the Psychoeducational/School Psychology services contract for 2021-2023.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Campillo	Aye
T. Wee	Aye
E. Gould	Aye
M. Major	Aye
M. Tucker	Aye
D. Brown	Absent
K. Evans	Absent
K. Holmes	Aye
E. Hunt	Aye
G. Collier	Aye
S. Brown	Aye
W. Cho	Absent

F. Vote on Special Education Scope of Work for 2021-22 SY

Ms. Clayton Cundy reviewed the purpose of this contract. The board discussed the same.

E. Hunt made a motion to approve the Special Education Scope of Work for 2021-22 SY.

E. Gould seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Tucker	Aye
K. Holmes	Aye
E. Gould	Aye
K. Evans	Absent
W. Cho	Absent
S. Brown	Aye
T. Wee	Aye
M. Campillo	Aye

Roll Call

E. Hunt	Aye
G. Collier	Aye
M. Major	Aye
D. Brown	Absent

G. Vote on Custodial Contract for 2021-22 SY

Ms. Clayton Cundy reviewed the purpose of this contract. The board discussed the same.

M. Major made a motion to approve the Custodial Contract for 2021-22 SY.

G. Collier seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

K. Holmes	Aye
E. Hunt	Aye
T. Wee	Aye
S. Brown	Aye
K. Evans	Absent
M. Campillo	Aye
E. Gould	Aye
M. Tucker	Aye
W. Cho	Absent
G. Collier	Aye
D. Brown	Absent
M. Major	Aye

H. Vote on Furniture Quote

M. Major made a motion to approve the Furniture Quote.

E. Hunt seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Major	Aye
E. Gould	Aye
M. Campillo	Aye
M. Tucker	Aye
K. Holmes	Aye
S. Brown	Aye
G. Collier	Aye
E. Hunt	Aye
W. Cho	Absent
K. Evans	Absent
D. Brown	Absent
T. Wee	Aye

I.

Vote on Technology Purchase

E. Hunt made a motion to approve the Technology Purchase.
G. Collier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Wee	Aye
D. Brown	Absent
M. Campillo	Aye
K. Holmes	Aye
G. Collier	Aye
M. Major	Aye
S. Brown	Aye
E. Hunt	Aye
E. Gould	Aye
K. Evans	Absent
M. Tucker	Aye
W. Cho	Absent

J. Vote on Additional Furniture, Storage, & Curricular Items for Building

E. Gould made a motion to approve the Additional Furniture, Storage, & Curricular Items for Building spend in the Excel Spreadsheet.
S. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brown	Absent
K. Holmes	Aye
M. Campillo	Aye
S. Brown	Aye
E. Hunt	Aye
M. Tucker	Aye
G. Collier	Aye
E. Gould	Aye
W. Cho	Absent
M. Major	Aye
T. Wee	Aye
K. Evans	Absent

K. Vote on STEP kits purchase

E. Hunt made a motion to approve the STEP kits purchase.
G. Collier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Major	Aye

Roll Call

W. Cho	Absent
G. Collier	Aye
E. Hunt	Aye
M. Tucker	Aye
E. Gould	Aye
D. Brown	Absent
S. Brown	Aye
K. Evans	Absent
K. Holmes	Aye
T. Wee	Aye
M. Campillo	Aye

L. Vote on Guided Reading Books Purchase Amount

E. Gould made a motion to approve the Guided Reading Books Purchase Amount.
S. Brown seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Holmes	Aye
M. Tucker	Aye
S. Brown	Aye
T. Wee	Aye
K. Evans	Absent
D. Brown	Absent
W. Cho	Absent
M. Major	Aye
G. Collier	Aye
E. Gould	Aye
M. Campillo	Aye
E. Hunt	Aye

M. Vote on additional moving and set-up expenses for new building

M. Campillo made a motion to approve the additional moving and set-up expenses for new building spend set forth in the Excel Spreadsheet.
M. Major seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Campillo	Aye
E. Gould	Aye
K. Holmes	Aye
W. Cho	Absent
T. Wee	Aye
M. Major	Aye
M. Tucker	Aye

Roll Call

E. Hunt	Aye
K. Evans	Absent
D. Brown	Absent
G. Collier	Aye
S. Brown	Aye

N. Review meeting schedule for June

Ms. Clayton Cundy reviewed the meetings scheduled for June regarding the vote on the proposed and actual budget.

O. Schedule school tour of new building

The board discussed a school tour to occur soon and over the lunch hour.

V. Closing Items

A. Adjourn Meeting

E. Hunt made a motion to adjourn the meeting.
G. Collier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

G. Collier	Aye
M. Major	Aye
D. Brown	Absent
M. Tucker	Aye
E. Gould	Aye
M. Campillo	Aye
E. Hunt	Aye
K. Holmes	Aye
T. Wee	Aye
K. Evans	Absent
W. Cho	Absent
S. Brown	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:16 PM.

Respectfully Submitted,
M. Tucker