APPROVED

CASA ACADEMY

Minutes

Board Meeting

Date and Time
Thursday August 13, 2020 at 6:00 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/84491825143?pwd=VUdoR3ViU2poSDVtUkVEN2cyYmFzQT09
Meeting ID: 844 9182 5143
Passcode: 937023
One tap mobile
+16699006833,,84491825143# US (San Jose)
+12532158782,,84491825143# US (Tacoma)
Dial by your location
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Germantown)
+1 312 626 6799 US (Chicago)
Meeting ID: 844 9182 5143
Find your local number: https://us02web.zoom.us/u/kDl5K2rL8

Due to COVID-19, all CASA Academy Board and committee meetings will take place via Zoom or conference call for the time being. Zoom/conference call information will be posted in the location section of the meeting notice/agenda. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (8123 N 35th Ave. Suite B-2, Phoenix, AZ 85051), which is open from 8:00 am to 4:00 pm, Monday through Friday.

Trustees Present
D. Brown (remote), E. Gould (remote), E. Hunt (remote), G. Collier (remote), K. Holmes (remote), M. Campillo (remote), M. Tucker (remote), S. Brown (remote), W. Cho (remote)

Trustees Absent

M. Major, T. Wee

Ex Officio Members Present
T. Clayton Cundy (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Thursday Aug 13, 2020 at 6:06 PM.

C. Approve Minutes

E. Hunt made a motion to approve the minutes from Board Meeting on 07-22-20.
W. Cho seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Wee	Absent
W. Cho	Aye
M. Major	Absent
D. Brown	Aye
S. Brown	Aye
E. Gould	Aye
E. Hunt	Aye
M. Campillo	Aye
M. Tucker	Aye
G. Collier	Aye
K. Holmes	Aye

II. Architect Plans Update

A. Steven Brenden, CASA's architect will give an overview of building plans

CASA's architect, Steven Brenden presented a virtual 3D rendering of planned improvements for CASA Academy's new building. Board members asked questions about the plans, which Steven answered. Steven dropped off the Zoom meeting and the Board continued with questions and discussion on the plans. The Board was impressed and pleased with the plans and excited for our Scholars.

III. CEO Update - Tacey Clayton Cundy

A. CEO Update

The CASA Academy CEO presented an update via Zoom presentation and addressed the reasons behind current enrollment numbers and plans to address impact due to COVID. The CEO next presented the current attendance numbers and funding assistance from the state that is available to all schools during COVID. Staff culture survey reflected positive feedback from staff. The CEO indicates that virtual learning is going well. Benchmark testing is ongoing to determine the current academic capabilities of all scholars. Health screenings are being conducted to see if there are health status of scholars. The CEO and Board chair discussed facilities update highlights include close on the building, signed construction contract, and work with the property owner on managing the property (e.g. sweeping, landscaping, security etc...). CASA Academy's accountant will be leaving the current firm and a different accountant within the firm will take over as the lead on the school's financials.

IV. Committee Updates

A. Facility Updates

Facility update was provided as part of the CEO update.

B. Finance Committee Update

Finance update was provided as part of the CEO update.

V. New Business

A. Vote on Arizona Grants Management contract for 2020-21 school year

The CEO discussed the services provided by the provider and need.
E. Hunt made a motion to approve Arizona Grants Contract for 2020-2021.
E. Gould seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
W. Cho	Aye
S. Brown	Aye
E. Gould	Aye
M. Major	Absent
G. Collier	Aye
E. Hunt	Aye
T. Wee	Absent
K. Holmes	Aye
D. Brown	Aye
M. Tucker	Aye
M. Campillo	Aye

B. Vote on Ethan's Cleaning Solutions Contract for 2020-21 school year

The CEO discussed the services provided by the provider and value provided by the school's custodian.
E. Gould made a motion to approve Ethan's Cleaning Solutions Contract for 2020-21 school year.
E. Hunt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Tucker	Aye
G. Collier	Aye
D. Brown	Aye
M. Campillo	Aye
W. Cho	Aye
E. Gould	Aye
T. Wee	Absent
E. Hunt	Aye
M. Major	Absent
S. Brown	Aye
K. Holmes	Aye

C. Vote on COVID-19 Policies

The CEO presented the purpose of the polcies.
E. Hunt made a motion to to approve CASA's COVID-19 Student Face Covering Policy, COVID-19 Employee Face Mask Policy, Families First Coronavirus Response Act (FFCRA) Policy, COVID-19 Employee Health Screening Policy, COVID-19 Employee Social Distancing Policy, and COVID-19 Teleworking Policy, which may be revised and updated by CASA's CEO from time to time based on current information and public health guidance.
W. Cho seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Wee	Absent
G. Collier	Aye
S. Brown	Aye
E. Gould	Aye
M. Tucker	Aye
W. Cho	Aye
K. Holmes	Aye
D. Brown	Aye
M. Major	Absent
M. Campillo	Aye
E. Hunt	Aye

D. Review health benchmarks and other measures outlined in EO 2020-51

The CEO provided a context and factors for deciding when to return to in-person learning. The CEO presented and the Board considered the health benchmarks and other measures outlined in EO 2020-51 including the guidance for determining when to start in-person instruction and learning and the current plan. The Board's questions were discussed and addressed.

E. Vote on tentatively reopening on Sept. 9th for in person instruction

E. Gould made a motion to approve tentatively reopening on Sept. 9th for in-person instruction.
W. Cho seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

G. Collier	Aye
S. Brown	Aye
D. Brown	Aye
M. Campillo	Aye
E. Gould	Aye
T. Wee	Absent
K. Holmes	Aye
M. Major	Absent
E. Hunt	Aye
M. Tucker	Aye
W. Cho	Aye

F. Vote on Mitigation Plan

The CEO presented the CASA Academy COVID-19 SCHOOL MITIGATION PLAN prepared in anticipation of providing on-site support services or in-person instruction.
E. Hunt made a motion to approve the Mitigation Plan.
G. Collier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Hunt	Aye
G. Collier	Aye
M. Campillo	Aye
K. Holmes	Aye
M. Major	Absent
M. Tucker	Aye
E. Gould	Aye
S. Brown	Aye
T. Wee	Absent
D. Brown	Aye
W. Cho	Aye

G.

Vote on whether to continue to pay employees during times when the physical school site is closed to some or all employees, per EO 2020-51

The CEO presented rational and preference for continuing to pay staff.
E. Hunt made a motion to approve continuing to pay employees during times when the physical school site is closed to some or all employees, per EO 2020-51.
S. Brown seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

W. Cho	Aye
G. Collier	Aye
M. Major	Absent
M. Tucker	Aye
M. Campillo	Aye
T. Wee	Absent
S. Brown	Aye
E. Gould	Aye
D. Brown	Aye
E. Hunt	Aye
K. Holmes	Aye

H. Vote on Scholar & Family Handbook

The CEO discussed Scholar and Family Handbook and changes.
E. Gould made a motion to approve Scholar and Family Handbook.
E. Hunt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

S. Brown	Aye
D. Brown	Aye
M. Campillo	Aye
K. Holmes	Aye
M. Major	Absent
W. Cho	Aye
E. Hunt	Aye
G. Collier	Aye
E. Gould	Aye
T. Wee	Absent
M. Tucker	Aye

I. Discuss Committees for the 2020-21 SY

The Board Chair presented the current committees and the meeting schedules.

J. Discuss Strategic Planning Meeting Dates

The Board Chair presented the proposed Strategic Planning Meeting Dates.

K. Discuss Tentative Date for Annual Event

The Board Chair presented the proposed date for the Annual Event, Friday February 26, 2021.

VI. Closing Items

A. Adjourn Meeting

E. Hunt made a motion to Adjourn meeting.
G. Collier seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Brown	Aye
T. Wee	Absent
E. Gould	Aye
M. Tucker	Aye
S. Brown	Aye
M. Major	Absent
M. Campillo	Aye
W. Cho	Aye
G. Collier	Aye
K. Holmes	Aye
E. Hunt	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:54 PM.

Respectfully Submitted,
M. Campillo