APPROVED

CASA ACADEMY

Minutes

Board Meeting

Date and Time
Thursday June 4, 2020 at 6:00 PM

Location
(712) 775-7031. Meeting ID: 356-190-185

Due to COVID-19, all CASA Academy Board and committee meetings will take place via conference call for the time being. The conference call line for remote meetings is as follows: (712) 775-7031. Meeting ID: 356-190-185. Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted on the outside door to the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015).

Trustees Present
D. Brown (remote), E. Hunt (remote), G. Collier (remote), K. Holmes (remote), M. Campillo (remote), M. Major (remote), M. Tucker (remote), T. Wee (remote), W. Cho (remote)

Trustees Absent
E. Gould, S. Brown

Ex Officio Members Present
T. Clayton Cundy (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Thursday Jun 4, 2020 at 6:04 PM.

C. Approve Minutes

M. Campillo made a motion to approve the minutes from Board Meeting on 05-21-20.
M. Major seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
E. Hunt	Aye
S. Brown	Absent
W. Cho	Aye
E. Gould	Absent
M. Tucker	Aye
G. Collier	Aye
T. Wee	Aye
K. Holmes	Aye
M. Campillo	Aye
D. Brown	Aye
M. Major	Aye

II. CEO Update - Tacey Clayton Cundy

A. CEO Update

Ms. Clayton gave an overview of enrollment for the 2020-2021 school year, explained the connection between our enrollment and our funding as it relates to our budget, and discussed recruitment efforts such as canvassing while social distancing. The board discussed re-enrollment numbers.

CASA received guidance on the Arizona Department of Education on returning to school in fall as it relates to COVID-19. The documentation includes multiple options for returning based on CDC guidelines. Ms. Clayton summarized the options and how CASA is preparing for the fall.

Ms. Clayton gave an overview of staffing and the candidates in the pipeline for one open spot. CASA made 2 offers to paraprofessionals and they both accepted.

Ms. Clayton gave a facilities update, including construction progress, our contractor, city council approval, an anticipation of mid-July closing on the purchase and sale of the property, and the new leased space and CASA's move into the new space.

III. Committee Updates

A. Facility Updates

No additional comments.

B. Finance Committee Update

No additional updates.

IV. Executive Session

A. Executive Session

M. Major made a motion to enter into an executive session.
E. Hunt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Tucker	Aye
W. Cho	Aye
G. Collier	Aye
T. Wee	Aye
M. Major	Aye
M. Campillo	Aye
D. Brown	Aye
E. Hunt	Aye
K. Holmes	Aye
S. Brown	Absent
E. Gould	Absent

The board was in executive session from 6:25pm to 6:37pm.

V. New Business

A. Vote on Proposed Budget for FY20

Ms. Clayton gave an overview of the proposed budget for 2021 fiscal year and led the board discussions regarding the same, including the process to approve the budget and how it is required under Arizona law.

Ms. Clayton reminded the board that this is a proposed budget and it can be updated prior to being finalized.
M. Campillo made a motion to approve the proposed budget for fiscal year of 2021.
T. Wee seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brown	Aye
G. Collier	Aye
M. Tucker	Aye
M. Campillo	Aye
M. Major	Aye
K. Holmes	Aye
E. Hunt	Aye
E. Gould	Absent
W. Cho	Aye
S. Brown	Absent

Roll Call

T. Wee	Aye

B. Vote on Science Curriculum Quote

CASA has hired a grant and curriculum writer, she and CASA's director of curriculum recommend this curriculum. CASA can use grant funds to pay for this curriculum.
M. Major made a motion to approve the science curriculum quote.
E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brown	Aye
W. Cho	Aye
G. Collier	Aye
E. Gould	Absent
S. Brown	Absent
E. Hunt	Aye
M. Tucker	Aye
M. Major	Aye
K. Holmes	Aye
T. Wee	Aye
M. Campillo	Aye

C. Vote on Aspire Business Consultants Contract for the 2020-21 school year

Aspire Business Consultants provide our accounting and compliance services; the reason for the increase in the price relates to Aspire providing additional services and services outside our previous contract's scope, such as the purchase of our new building.
E. Hunt made a motion to approve the Aspire Business Consultants Contract for the 2020-2021 school year.
M. Major seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Brown	Aye
E. Gould	Absent
K. Holmes	Aye
W. Cho	Aye
T. Wee	Aye
M. Major	Aye
E. Hunt	Aye
M. Campillo	Aye
M. Tucker	Aye
G. Collier	Aye
S. Brown	Absent

D.

Vote on Learning Dynamics contract for 2020-21 school year

Ms. Clayton gave an overview the special education services provided under the Learning Dynamics contract, the Big Apple Speech contract, and the OT contract, and led discussions regarding the same.
E. Hunt made a motion to approve the Learning Dynamics contract for the 2020-2021 school year.
G. Collier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Gould	Absent
M. Tucker	Aye
M. Campillo	Aye
K. Holmes	Aye
G. Collier	Aye
S. Brown	Absent
D. Brown	Aye
W. Cho	Aye
M. Major	Aye
E. Hunt	Aye
T. Wee	Aye

E. Vote on Big Apple Speech Contract for 2020-21 school year

E. Hunt made a motion to approve the Big Apple Speech Contract for the 2020-2021 school year.
G. Collier seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

W. Cho	Aye
T. Wee	Aye
M. Tucker	Aye
S. Brown	Absent
E. Hunt	Aye
M. Major	Aye
K. Holmes	Aye
M. Campillo	Aye
D. Brown	Aye
G. Collier	Aye
E. Gould	Absent

F. Vote on OT contract for 2020-21 school year

E. Hunt made a motion to approve the Occupational Therapy contract for the 2020-2021 school year.
G. Collier seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Campillo	Aye
G. Collier	Aye
E. Gould	Absent
S. Brown	Absent
D. Brown	Aye
K. Holmes	Aye
M. Major	Aye
E. Hunt	Aye
W. Cho	Aye
T. Wee	Aye
M. Tucker	Aye

G. Vote on Preconstruction Services Agreement

Ms. Clayton gave an overview of the preconstruction services agreement, which covers design assist, which will be provided free of charge since they have been selected as CASA's contractor.

M. Campillo made a motion to approve the precontruction services agreement between CASA Academy and hardison/downey const., inc.

G. Collier seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

T. Wee	Aye
S. Brown	Absent
E. Gould	Absent
M. Major	Aye
K. Holmes	Aye
D. Brown	Aye
E. Hunt	Aye
W. Cho	Aye
M. Campillo	Aye
M. Tucker	Aye
G. Collier	Aye

H. Vote on Catering Contract

Ms. Clayton gave an overview of the catering contract and led discussion regarding the same, including the pricing and how it is reimbursed by the federal government.

E. Hunt made a motion to approve the catering contract for the 2020-2021 school year.

G. Collier seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Tucker	Aye

Roll Call

E. Gould	Absent
K. Holmes	Aye
T. Wee	Aye
G. Collier	Aye
W. Cho	Aye
M. Campillo	Aye
D. Brown	Aye
M. Major	Aye
E. Hunt	Aye
S. Brown	Absent

VI. Closing Items

A. Adjourn Meeting

Mr. Tucker reminded the board of the June 16th public hearing and meeting and how it will be regarding the budget; Ms. Clayton will be present at CASA Academy for the public meeting, the board members can attend remotely.
M. Major made a motion to adjourn the meeting.
E. Hunt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Wee	Aye
G. Collier	Aye
E. Hunt	Aye
E. Gould	Absent
M. Major	Aye
S. Brown	Absent
M. Campillo	Aye
K. Holmes	Aye
W. Cho	Aye
D. Brown	Aye
M. Tucker	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
M. Tucker