

APPROVED

# CASA ACADEMY

## Minutes

### Board Meeting

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#### **Date and Time**

Thursday October 3, 2019 at 6:00 PM

#### **Location**

CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015)

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CASA Academy Governing Board meetings will take place at the CASA Academy campus (1500 W Maryland Ave, Phoenix, AZ 85015). Per A.R.S. § 38-431.02, notice of meetings for CASA Academy and any of its committees will be posted on this website. Notices will also be posted in the front office of CASA Academy (1500 W Maryland Ave, Phoenix, AZ 85015), which is open from 8:00 am to 4:00 pm, Monday through Friday.

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#### **Trustees Present**

D. Brown, G. Collier, K. Holmes, M. Campillo, M. Major, M. Tucker, S. Brown, T. Wee (remote), W. Cho

#### **Trustees Absent**

E. Hunt

#### **Trustees who arrived after the meeting opened**

W. Cho

#### **Guests Present**

Liliana Villasenor

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

M. Tucker called a meeting of the board of trustees of CASA ACADEMY to order on Thursday Oct 3, 2019 at 6:04 PM.

### **C. Approve Minutes**

D. Brown made a motion to approve minutes from the Strategic Planning Meeting on 09-07-19 Strategic Planning Meeting on 09-07-19.

M. Campillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

E. Hunt	Absent
M. Major	Aye
M. Campillo	Aye
W. Cho	Absent
S. Brown	Aye
K. Holmes	Aye
M. Tucker	Aye
D. Brown	Aye
T. Wee	Aye
G. Collier	Aye

## **II. Committee Updates**

### **A. CEO Update**

W. Cho arrived.

Ms. Villasenor gave the CEO Update on behalf of Ms. Clayton.

Discussions regarding enrollment and recruiting efforts.

Discussions regarding staff culture.

Discussions regarding academics, specifically STEP data.

Ms. Villasenor gave an update on the financials.

### **B. Summary of Strategic Planning meeting**

Mr. Tucker gave a summary of the strategic planning meeting, including the new committees.

### **C. Real Estate Update**

Mr. Tucker gave a status update on a new building.

### **D. Culture Committee Update**

Ms. Major gave an overview of the culture committee and upcoming staff surveys, roundtables, and one-on-one meetings.

### **E. Governance Committee Update**

Mr. Campillo gave an overview of the governance committee.

### III. Old Business

#### A. Review Board Calendar

This year's annual event is February 28, 2020 and discussions regarding the same.

Each month a board member will visit the school:

- October: Will
- November: Steve
- December: Glen
- January: Madison
- February: Kody
- March: Mike, Tia
- April: Evan
- May: Danny

### IV. New Business

#### A. Schedule Potential call on the Purchase Contract on Carrington Property

Discussions regarding all hands call on October 9 and 10.

#### B. Approval of contract with Architect Steve Brenden

Discussions regarding process and procedure for architect.

M. Major made a motion to approve the contract with architect Steve Brenden.

M. Campillo seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Tucker	Aye
E. Hunt	Absent
M. Major	Aye
W. Cho	Aye
M. Campillo	Aye
D. Brown	Aye
K. Holmes	Aye
G. Collier	Aye
T. Wee	Aye
S. Brown	Aye

#### C. Separate into major vision committees

The board separated into committees at 7:30 until 8 to discuss priorities and action items for the November meeting.

## V. Closing Items

### A. Closing Remarks

None.

### B. Adjourn Meeting

D. Brown made a motion to adjourn the meeting.

M. Major seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

S. Brown Aye

T. Wee Aye

W. Cho Aye

M. Tucker Aye

E. Hunt Absent

M. Major Aye

D. Brown Aye

M. Campillo Aye

G. Collier Aye

K. Holmes Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:05 PM.

Respectfully Submitted,  
M. Tucker